REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, December 6 2016 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom.

Also Present: Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Ann Dunnack; LMAC Chair Mike Gnazzo; Karl Then; Carl Foster; Henry Beck; Robert Powell, Mary Roickle, Dan O'Neill, Steve Harrington.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

2. **MINUTES: BOS Regular Meeting Minutes of November 15, 2016:** W. O'Brien MOVED to approve the BOS minutes of November 15, 2016 as presented. MOTION CARRIED 4:0.

3. **AUDIENCE OF CITIZENS:** None.

4. **OLD BUSINESS:** None.

5. **NEW BUSINESS:**

5.1 **Recreation Floater to Recreation Assistant:** M. Walter explained that the Director of Parks and Recreation has requested a title change for the current Rec Floater position. He stated that her exceptional job performance and change in duties warrants a title change to Recreation Assistant. M. Walter explained that this is simply a title change and that there will be no increase in hours or wages. Discussion followed. R. Hellstrom MOVED to approve the title change request from Rec Floater to Recreation Assistant and to approve the proposed job description of Recreation Assistant as presented. MOTION CARRIED 4:0.

5.2 **2017-2018 Municipal Holiday Schedule:** C. Vance MOVED to approve the 2017-2018 Municipal Holiday schedule as presented. MOTION CARRIED 4:0.

5.3 **Clean Energy Community Program Awards:** M. Walter explained that because of how well Columbia has done in terms of energy conservation, the town has been awarded $9,000 (two awards at $4,500 each) to complete a project that will help continue to conserve energy in town. After meeting with the Facilities Manager and members of the Environmental Advisory Committee, it was decided that replacing the windows at the Meeting Place would be the best proposed project at this time. The estimated cost for this window replacement is approximately $12,000 of which $9,000 will be funded by the Clean Energy Award monies. S. Everett MOVED to accept the Clean Energy Community Program Awards and move forward with the proposed window replacement project at the Meeting Place. MOTION CARRIED 4:0.

6. **COLUMBIA LAKE / DAM / BEACH**

6.1 **Request from LMAC re: gate at Beach:** M. Gnazzo explained that LMAC has been discussing installing a gate at the boat launch to help reduce the risk of invasive species being brought into the lake for some time. He stated that the other option to help eliminate invasive species is a boat wash. However, these are quite expensive and can be highly complex. He explained that other lakes in Connecticut have implemented similar systems such as a gate, which consist of restricted access to the lake. M. Gnazzo stated that all boats accessing the lake will require inspections prior to being put on the lake. This gate would be staffed and a schedule would have to be created as to when the gate is open. R. Powell stated that the possibility of Marine Patrol staffing the gate has been discussed and thought to be wiser than having lifeguards staff the gate due to the young age of the guards and the possibility of potentially confrontational situations arising. He explained that in addition, Marine Patrol performs annual inspections of all boats on the lake. Therefore, this would be combines with inspecting for invasive species. Discussion followed.

S. Everett asked how many people are on Marine Patrol. R. Powell stated currently there are seven (7) Marine Patrol employees, which would have to increase. S. Everett asked what the hourly rate is for Marine Patrol staff. M. Walter stated it is $13.54 per hour.

W. O'Brien asked if LMAC had considered using volunteers, summer interns, etc. to staff the gate. R. Powell stated that the issue with volunteers is that they are not always reliable.

H. Beck stated that if the town chooses to enforce the new gate by utilizing the Resident State Trooper and creating a fine system, it will have to be managed professionally through the town.

M. Walter explained that based on his experience, the annual cost to manage invasive species can range anywhere from $15,000 - $250,000. He stated that lake associations usually help to raise money while the town and sometimes the state contribute as well.

W. O'Brien asked if canoes and kayaks would be included. H. Beck said yes, they would be included in the inspections.

K. Then stated kayaks, jet skis, powerboats of any kind, etc. must all be inspected. He explained that once invasive species get into the lake, the only option remaining will be to mange it, because there will be no way to get them out. He expressed the importance of protecting what we have.

M. Gnazzo stated that transient boaters are the greatest risk in terms of bringing invasive species into the lake.

M. Roickle stated that at a meeting in July, unanimous vote showed that the number 1 (one) threat to the lake is invasive species and that the gate would be the number 1 (one) solution to prevent this from occurring. She stated that currently, limnologist Dr. Kortmann monitors the lake.

Carl Foster stated that impact on the value to lake-front homes on infested lakes has proved to decline by approximately 32-40%.

C. Vance explained that she would like to get a general idea from the BOS in terms of whether or not they are in favor of this before time is put into organizing staff, creating a schedule, etc. The BOS was in favor of a gate at the beach to prevent invasive species from entering the lake.

R. Hellstrom pointed out that the town is currently looking into making significant changes to the beach area, and feels that a gate should be included.

A. Dunnack asked if the gate would be complete this summer, unlike the proposed beach project. C. Vance and Mike Gnazzo said yes.

LMAC will work on creating a schedule, anticipated costs, etc. and bring this information back to the BOS at a future meeting.

7. **APPOINTMENTS / RESIGNATIONS:** None.

8. **TOWN ADMINISTRATOR REPORT:** *(see attached)*

9. **CORRESPONDENCE:**

9.1 **Thank you letter to R. Powell from C. Vance dated 11/21/16**
9.2 **Prescription Drug Savings Report – October 2016**
9.3 **Thank you letter to C. Vance from TVCCA dated 11/22/16**
9.4 **Troop K- Crime Data Analysis**
9.5 **MBR Legislation**
9.6 **Emergency Notification Guidelines**

10. BUDGET:

10.1 Transfers: C. Vance MOVED to approve the following transfers:

AMOUNT / TRANSFER #	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
$600 / 2017-005	10-4112-012, Admin Auto Allowance	10-4112-010, Admin Salaries
$856 / 2017-006	10-4136-010, Finance Salaries	10-4410-010, DPW Salaries
$532 / 2017-006	10-4420-010, Waste Disposal Salaries	10-4410-010, DPW Salaries
$517 / 2017-006	10-4420-011, Waste Disposal Salaries	10-4410-010, DPW Salaries
$3,397 / **2017-006 total $5,302**	10-4670-010, Rec Salaries	10-4410-010, DPW Salaries
$548 / 2017-007	10-4420-011 Waste Disposal OT Salaries	10-4420-011, DPW OT Salaries
$11,269 / 2017-008	10-4800-900, Contingency	10-4112-010, Admin Salaries
$275 / 2017-009	10-4800-900, Contingency	10-4130-010, ROV Salaries
$163 / 2017-009	10-4800-900, Contingency	10-4130-016, Election Workers Salaries
$1,709 / 2017-010	10-4800-900, Contingency	10-4132-010, Assessor Salaries
$1,261 / 2017-011	10-4800-900, Contingency	10-4133-010, Tax Collector Salaries
$1,538 / 2017-012	10-4800-900, Contingency	10-4134-010, Town Clerk Salaries
$1,272 / 2017-013	10-4800-900, Contingency	10-4260-010, Senior Center Salaries
$115 / 2017-014	10-4800-900, Contingency	10-4330-010, Fire Marshal Salaries
$54 / 2017-015	10-4800-900, Contingency	10-4345-010, Emergency Mgmt Director Salaries
$148 / 2017-016	10-4800-900, Contingency	10-4350-010, LMAC Salaries
$1,132 / 2017-017	10-4800-900, Contingency	10-4410-010, DPW Salaries
$8,176 / 2017-018	10-4800-900, Contingency	10-4510-010, PZC Salaries
$155 / 2017-019	10-4800-900, Contingency	10-4520-010, IWWC Salaries
$159 / 2017-020	10-4800-900, Contingency	10-4570-010, Land Use Salaries
$667 / 2017-021	10-4800-900, Contingency	10-4640-010, Beach Svcs Salaries
$417 / 2017-022	10-4112-040, Admin Group Insurance	10-4620-120, Library telephone/communications
$1,564 / **2017-022 total $1,981**	10-4112-040, Admin Group Insurance	10-4620-230, Library Electricity
$3,000 / 2017-023	10-4112-040, Admin Group Insurance	10-4113-600, IT Repairs/Maintenance

MOTION CARRIED 4:0.

10.2 Refunds: S. Everett MOVED to approve the following refunds:

AMOUNT	FROM	TO
$58.82	Town of Columbia	Gervais, Gerald and Dale
$157.78	Town of Columbia	Toyota Motor Credit Corporation
$1,426.88	Town of Columbia	Corelogic on behalf of Sherwood, William and Stacey
$2,159.53	Town of Columbia	Loreta LLC on behalf of Robbins, Richard

MOTION CARRIED 4:0.

11. APPROVE PAYMENT OF BILLS: C. Vance MOVED to approve the payment of bills including emergency bills, regular bills, bond payments, credit cards and paychex totaling $108,736.57. MOTION CARRIED 4:0.

12. BOARD MEMBER COMMENTS: W. O'Brien expressed a concern that the town hall does not have an alarm system. M. Walter stated that this can be looked into. Discussion followed. S. Everett stated that the Gazebo Lighting was fantastic. C. Vance stated that the Lions were very complimentary regarding Marks attendance at last week's Lions Club dinner/meeting. S. Everett feels that the Rec Park Master Plan meeting last week was very well done and well received.

Ann Dunnack stated that Senator Cathy Osten will be attending the Open Space meeting on Thursday, December 15, 2016 and invited the BOS.

13. EXECUTIVE SESSION:

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A); C. Vance MOVED to enter into executive session at 8:14 pm. MOTION CARRIED 4:0. Executive session ended at 8:29 pm.

14. ADJOURNMENT: C. Vance MOVED to ADJOURN at 8:30 pm and the MOTION CARRIED 4:0. The next meeting is scheduled for Tuesday, December 20, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona

SPECIAL MEETING MINUTES
TRI-BOARD MEETING OF THE COLUMBIA BOARD OF SELECTMEN (BOS), COLUMBIA BOARD OF EDUCATION (BOE) and COLUMBIA FINANCIAL PLANNING AND ALLOCATION COMMISSION (FiPAC)

Thursday, December 15, 2016 - 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT. 06237

BOS Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Bogue.

BOE Members Present: Chairman Chris Lent; Lisa Napolitano; Kathy Tolsdorf.

FiPAC Members Present: Chairman Earnest Sharpe; Vice-Chairman Jeff Viens; Judy Ortiz; Todd Shepard; Richard Szegda; Dean Toepfer. Kelley Peck arrived at 7:23 pm.

Also Present: Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Superintendent Lol Fearon; Principal Alyssa Gwinnell; Student Service Director Barbara Wilson.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE**: The Pledge of Allegiance was recited.

   L. Fearon introduced Barbara Wilson, Director of Student Services.

2. **PURPOSE OF THE MEETING**: C. Vance stated that this meeting serves as an opportunity for all three boards to share and discuss information to help establish a clear understanding of where the town stands financially as the town enters the budget season.

3. **REVIEW OF FY 15-16 REVENUES & EXPENDITURES:**

   a. Municipal: M. Walter explained that because of conservative budgeting, the town is doing quite well. Revenues are coming in approximately 50%. B. Ciurylo stated that the town ended with a revenue surplus of approximately $470,000 and that the collection rate was over 98%. B. Ciurylo discussed major contributors to the revenue surplus including the real estate conveyance fees, the building septic system permits, transfer station stickers and fees which came in significantly over budget, as well the special ed grant coming in at approximately $201,000 over budget.

   B. Ciurylo also reviewed the expenditures and that the there was an under spending in the town expenditures of approximately $270,000. Items that were notably under budget included the health insurance, legal fees, finance salaries, bulky waste and the State Trooper professional tech line. C. Vance asked about audit. B. Ciurylo stated the draft audit report will be sent early next week. She also stated that there were no findings and that it was a clean audit.

   b. Education: L. Fearon stated that he feels last year was a challenge due to unanticipated spending in tuition. He stated that from controlling budget costs the BOE ended up with a surplus of $104,000. He explained that $100,000 of this was deposited into the non-lapsing account and the remaining funds were returned to the town. B. Ciurylo mentioned that some of the reasons

for the surplus at the end of the year were due to some of the salary lines came in less than anticipated and the end of year fuel buyout was less than anticipated. Also, the Board of Education had to spend additional IDEA funds in 2015-2016 due to the state requiring that those grant funds be spent in the first year of the grant award. Normally, the Board of Education would spend those funds in year 2 of the grant so that the actual award could be budgeted instead of using estimates.

Grants: B. Ciurylo reviewed the grant status report and noted that the amount of each grant revenues equals the grant amount spent. The Board of Education can only received what it will spend in grant funds. Discussion followed.

4. **STATUS OF FY 16-17 REVENUES & EXPENDITURES:**

a. Municipal: M. Walter stated that the collection percentage is currently over 50% and that the town is budgeted at 97.5% for the year. Due to this being a revaluation year, the grand list has not yet been determined because the Assessor is still working on finalizing the list plus appeals on the revaluations are still in process. He explained that other than the threat of state cuts, the town is doing very well.

E. Sharpe asked about library grant. B. Ciurylo stated that the remainder of the grant will be included in this year's budget. A portion had been posted in 2015-2016 based on the estimated completion of the project. Once all of the bills are paid, the town will submit for STEAP grant and the State Library Grant. B. Ciurylo stated that this is anticipated to be approximately $100,000 which will have positive impact on this year's budget.

Expenditures – B. Ciurylo stated expenditures are on track with the budget and at this time, there is no anticipation of going over budget. One expenditure that will need to be monitored is DPW overtime if it is a bad winter but at this time no overtime for storms has been posted to expenditures yet this year. She explained that there are several transfers from Contingency to be posted to cover salary increases that were finalized when union negotiations were complete. With the exception of a possible surplus in the health insurance line due to some anticipated employees not enrolling in the town health plan, spending appears to be within budget.

b. Education – L. Fearon stated that the grant revenue is still uncertain at this time. He explained that ECS changes may or may not affect Columbia. L. Fearon stated that the Transportation grant has been completely eliminated so the possibility of that returning is unlikely for this year. He feels that the BOE is in better shape in terms of expenditures than they were this time last year.

- Special Education Costs: L. Fearon explained that although additional special ed students have enrolled, some will age out of the system next year. Also, the Board of Education plans on looking within the current budget to cover the costs of the additional special ed students. Discussion followed.

5. **KEY ISSUES IMPACTING THE FY 17-18 BUDGET:**

a. Municipal

1) Tax Base / Grand List: M. Walter explained that the Assessor is still working on finalizing the Revaluation and it is too early to determine the Grant List.

2) Tax Collection Rate: M. Walter stated approximately 98%

3) Debt Payments: 725,000 left principal 833,750 remaining on bond . The bond is scheduled to be paid off by June 2021.

4) Undesignated Fund Balance: B. Ciurylo stated that the Undesignated Fund Balance is approximately $3,606,000. C. Vance stated that the town is working on several large projects that are in planning stages and that the town may be looking to bond some of these projects. She explained that a Roundtable Advisory Group was created to help prioritize these projects. C. Vance pointed out that at some point, the mill rate will most likely be affected by these large projects.

5) Revenues from the State of Connecticut: M. Walter and B. Ciurylo reviewed actual and anticipated intergovernmental revenues. B. Ciurylo mentioned that the ECS grant has been reduced by approximately $8,200 and that state grants such as the Transportation grant and the Municipal Revenue grant have been reduced. Other state grants may be reduced by approximately 10%. The town has a reserve of Town Aid Road funds of approximately $205,000 to use if the state reduces this grant; however, the town has already received half of the 2016-2017 allocation of Town Aid Road funds. The town also has approximately $78,000 in LoCIP funds that can be requested. M. Walter and B. Ciurylo mentioned that it is anticipated that the potential state funding shortfall could be covered by the property tax collection (which is estimated to be above 98%) and the collection of town fees.

b. Education

1) Grants that go directly to the school: L. Fearon reviewed the list grants received by the Columbia Board of Education.

2) Projected Student Counts: L. Fearon discussed projected student counts. The Board of Education will be having another demographic study completed but the projected student counts for this year are not too far off from the last study. This year, the Porter student count is slightly higher than projected due to new families enrolling and some students returning from the magnet schools. The high school counts did not change too much. But it is anticipated that the overall student count will continue to decrease in the coming years.

3) Special Education Costs – discussion continued: Discussion ensued regarding special ed costs and included questions as to what is being paid by the town.

6. Long Range Planning

1) Municipal : M. Walter stated that in addition to the projects C. Vance spoke about, other large project proposals may include a "community forest" at Wellswoods and resurfacing the town hall parking lot and school parking lot.

2) Education: L. Fearon mentioned the long range planning is continuing with the Board of Education which includes reviewing the reduction of the state and federal grant revenues as well as looking at options for the district; such as, regionalizing and single high school choice. L. Fearon stated that long range projects include sidewalk repair, improving the traffic flow in the school parking lot and paving the school parking lot.

7. ADJOURNMENT: E. Sharpe MOVED to ADJOURN at 8:18 pm. and the MOTION CARRIED UNANIMOUSLY.

Kim Bona

From: Marc Scrivener [mascrivener@gmail.com]
Sent: Monday, December 12, 2016 10:38 AM
To: Town Administrator
Cc: Kim Bona; Peter Starkel; gregory.decarli@ct.gov; Jenn Horne
Subject: Willimantic Classic Road Race

Dear Town Administrator Walter,

I'm writing on behalf of the Willimantic Athletic Club (WAC). For our fourth year, we are planning to conduct a foot race starting and ending at Jillson Square in Willimantic, which we have scheduled for Saturday, May 6, 2016.

The day actually consists of three nearly simultaneous races: a half marathon, a 10k and a 5k.
People who request an early start (usually walkers) can depart at 7:30 AM (open roads). The 10k will start at 8:10. The half marathon and 5k will begin at 8:30. The staggered start will reduce the road congestion and make it less confusing for runners.

We will venture slightly into Columbia via Cards Mill and Baker Hill Roads.

Please see the course descriptions below:
Also please note that we intend to make use of the new recreation trail connection through the Willimantic Rail Museum.

The 5 K course route is as follows: Frog Bridge 5K

- Start at Jillson Square, taking a right onto Main Street
- Left onto Bridge Street
- Right onto Pleasant Street.
- Continue down Pleasant street to the turn around point just across the Columbia line, then returning to Willimantic.

The 10K course route is as follows: Tailored 10K

- Start at Jillson Square, taking a right onto Main Street
- Left onto Bridge Street
- Right onto the Airline Trail, just past the railroad tracks on Bridge Street
- Continue down the trail past the historic Railroad Museum, and over the footbridge on the left.
- Continue to the Kingsley Road gate.
- Proceed ACROSS Kingsley Road and back onto the Airline Trail, exiting the trail and turning right onto Village Hill Road

- Right onto Cards Mill Road

- Right onto Baker Hill Road, continuing on Kingsley Road and Pleasant Street, returning to Willimantic.

The Half Marathon course route is as follows: Thread City 13.1

- Start at Jillson Square, taking a right onto Main Street

- Left onto Bridge Street

- Right onto the Airline Trail, just past the railroad tracks on Bridge Street

- Continue down the trail past the historic Railroad Museum, and over the footbridge on the left.

- Continue to the Kingsley Road gate.

- Proceed ACROSS Kingsley Road and back onto the Airline Trail, exiting the trail and turning right onto Village Hill Road

- Right onto Cards Mill Road

- Right onto Baker Hill Road, continuing on Kingsley Road and Pleasant Street, returning to Willimantic.

As in the past years, we will request the **Columbia Fire Police for traffic control** at the intersection of Cards Mill and Baker Hill roads. We've worked well with them and had no issues. We're also getting better at race management, so I expect the event to run smoother each year.

Once we have your traffic committee's approval, and that of neighboring communities, we will apply for a state permit for the use of the rail trail and state roads.

We will also add you as an insured on our insurance certificate and send that to you at least one month in advance.

Sincerely,

Marc A. Scrivener
Vice President
WAC
Sent from personal email address of:
Marc A. Scrivener, BSBM, MM, 26.2, 50k
PO Box 106
Willimantic CT 06226
860.933.5144 (Cell)

Twitter: mascrivener
http://www.facebook.com/marc.scrivener
www.willimanticdowntown.org

TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237

(860) 228-8513 FAX: (860) 228-1952

OFFICE OF THE PARKS&RECREATION DIRECTOR

The week of Horace W. Porter's April Vacation, we will be hosting a Vacation Camp; April 10th-13th. This will be your typical camp; those who register will pay a fee $100- residents/ $120- non-residents. There will be a max occupancy of 30 kids, all between the grades of K-5. I will hire 2-3 additional staff as counselors for the week, depending on enrollment. The counselors will be paid minimum wage $10.10 per hour by way of registration fees. The camp will consist of sports, board, games, arts and crafts etc and will run from 8am-430pm at Porter.

Sincerely

Marc Volza

Director of Parks and Recreation

Cost			
3 Employees Max $10.10 per hr		$969.60	
32 hr work week			
FICA and Social Security Cost		$747	
Supplies		$100	
Total Cost		$1,816.60	
Revenue			
Cost Per Child			
Resident $100			
Non-Resident $120			
Max Registration 30			
Minimum Registration to Break Even		19	Revenue = $1900
If only 20 would hire 2 not 3 expenses would be less			
Max Revenue (if everyone is resident)	30X$100		$3,000
$3000-$1816.60=$1183.40			

GAULIN ROAD

Mrs. Urban said the Public Works Director was still waiting on this. She and he drove over it recently. The Public Works Director will start on this when he comes back from vacation.

PENSION PLAN

She has nothing on this, Mrs. Urban said.

OLD LIBRARY

George Peters said he was happy to report that they were within the last 90 - 95% of interior completion. The stairs were being put in, the basement has fluorescent lighting, just a little trim to be done downstairs, and upstairs the only thing left to do was the trim around the window in the lavatory. The railing around the stairwell will have to be put up and then the floor refinished.

The only things left to be done outside were for Pete to put in the trench for the leaching field and the walk from the steps to the road. In the back of the building paving will be put in to allow for parking for two vehicles.

They have started scraping the paint on the front of the building and the painting will be done soon.

ADDENDUM

Robert Baldwin MOVED to add the following items to the Agenda:

1. Town Clerk's Report dated 9/18/89
2. FIPAC agenda 9/20/89
3. Letter dated 9/18/89 from PZC re: cemeteries
4. Motions/Actions SBC 9/14/89
5. Proclamation White Cane Safety Day

The MOTION PASSED unanimously.

OLD LIBRARY NAME

George Peters remarked that if a person's name is used, somebody is going to feel hurt.

Mrs. Urban MOVED that the name for the newly renovated old library be "THE MEETING PLACE Columbia, Connecticut"

The MOTION PASSED unanimously.

JACUNSKI HUMES
ARCHITECTS, LLC

December 26, 2016

Mr. Mark B. Walter
Town Administrator
Town of Columbia
Town Hall
323 Route 87
Columbia, CT 06237

Re: Site Reconfiguration Study and Cost Estimating
Bus and Car Drop Off Area
Horace W. Porter School
3 Schoolhouse Road
Columbia, CT

Dear Mr. Walter:

On the basis of our recent meeting and preliminary review of the project scope, I am pleased to offer the following two (2) phased proposal for Architectural consulting services for the above referenced project. I understand our scope of services to consist of development of a schematic site design and cost estimating services to reconfigure the existing bus and car drop off area.

Phase 1 - Programming & Schematic Site Layout

Working closely in conjunction with the Horace W. Porter School staff involved with this project, we will develop an overall program to reconfigure the existing bus and car drop off area. At the start of services, site features will be assessed by my office to establish existing physical and functional conditions. Upon finalization of a program, we will transform this written description into a graphic presentation. Site planning features will be delineated showing functional relationships between bus, car and pedestrian traffic. Drawings developed for this phase will consist of a site plan, emphasizing function, traffic flow and parking configuration. Revised and / or alternate design solutions will be examined to satisfy functional needs.

15 MASSIRIO DRIVE SUITE 101 BERLIN, CONNECTICUT 06037 FAX 860 828-9223 TEL 860 828-9221

Phase 2 - Cost Estimating Services

The budget cost estimating portion of this study will entail establishing construction costs based on our final schematic site design. Following the initial cost estimate and review, we will tailor the project adjusting the estimate and design to meet your budgetary constraints.
In addition to construction costs, we will also estimate soft costs, i.e., contingency, professional fees, printing, etc. At the end of this phase we will have arrived at a conceptual design solution satisfying space and functional requirements, along with an overall project budget.

Our fee for the above services will be lump sum broken down as follows:

Phase 1 - Programming & Schematic Site Layout	$5,400.00
Phase 2 - Cost Estimating Services	$1,200.00
Total Fee	**$6,600.00**

Included in the above Total Fee are the services of the following Consultant:

Landscape Architect / Site Planner
Linden Landscape Architects, LLC
39 Parkview Drive
Wethersfield, CT 06109

If additional services are required over and beyond this proposal, which could not have been foreseen at the time of this proposal, our compensation will be an hourly rate based on the following schedules:

Jacunski Humes Architects, LLC	see attached Schedule of Hourly Rates
* Linden Landscape Architects, LLC	see attached Hourly Rates

* Consultants hourly rate schedules represent direct billing to Jacunski Humes Architects, LLC. If the Town of Columbia utilizes additional services of Consultants, billing through Jacunski Humes Architects, LLC, the hourly rates will be marked-up by 15%.

Work not included in this proposal are the services of a Civil Engineer for property surveying. We will utilize existing site plans as a basis to determine present site conditions. Printing costs of all preliminary phases of the project, travel expenses, postage and long distance communications are included in the Total Fee.

It would be our pleasure to provide you with complete Architectural consulting services.
I look forward to hearing from you, and thank you for this opportunity.

Very truly yours,

W. Albert Jacunski, AIA
Jacunski Humes Architects, LLC

Encl.: Jacunski Humes Architects, LLC, Schedule of Hourly Rates
Linden Landscape Architects, LLC, Hourly Rates and Proposal

PRO.COLUMBIA03

JACUNSKI HUMES
ARCHITECTS, LLC

Schedule of Hourly Rates **January 2016**

Jacunski Humes Architects, LLC

Principal Architect	
W. Albert Jacunski, AIA	**$150.00/hour**
Brian W. Humes, AIA	**$150.00/hour**
Project Architect	
Kevin W. Lipe, AIA	**$120.00/hour**
Mark Allen, AIA	**$120.00/hour**
Jay T. Willerup, AIA	**$120.00/hour**
Job Captain	
Michael J. Rinaldi	**$95.00/hour**
Andrew G. Whitehouse	**$95.00/hour**
Draftsperson	
Shelley Livingston	**$80.00/hour**
Ronald R. Terrones	**$80.00/hour**
Clerical	
Jennifer A. Hotchkiss	**$60.00/hour**
Reimbursable Expenses (if applicable)	
Mileage	**$0.54/mile**
Consultant Services	**cost + 15%**
Reimbursable Expenses	**cost + 10%**

WAJJHHOURLYRATE16

15 MASSIRIO DRIVE SUITE 101 BERLIN, CONNECTICUT 06037 FAX 860 828-9223 TEL 860 828-9221

Linden Landscape Architects, LLC

Our hourly rates for 2016 are as follows:

Principal	$125 / hr
Landscape Architect	$ 75 / hr
Designer / CAD	$ 60 / hr
Office / Administrative	$ 40 / hr
Construction Observation	$ 50 / hr

LINDEN
LANDSCAPE ARCHITECTS
39 Parkview Drive
Wethersfield, CT 06109
860-699-9556
www.LindenLandscapeArchitects.com

LINDEN LANDSCAPE ARCHITECTS
Site Planning **Athletic Facilities**
39 Parkview Drive
Wethersfield, CT 06109
860-249-1801
www.LindenLandscapeArchitects.com

December 14, 2015

Mr. W. Albert Jacunski
Jacunski Humes Architects, LLC
15 Massirio Drive, Suite 101
Berlin, CT 06037-2352

Dear Al:

The following is our Proposal for Landscape Architectural Services for the Horace Porter School located at 3 Schoolhouse Road, Columbia, CT. This letter lists the program requirements and scope of services, as understood by us, per our discussions.

If you, the Client, concur with the following description of services and conditions that we, LLA, will provide, we will prepare a contract for us to execute.

Program:

- Schematic Design Study of circulation patterns relating to bus and parent drop-off areas, staff and visitor parking, drives and pedestrian walkways generally in the area south of school.
- Make recommendations on redesign of site features to improve and enhance safety for all users.
- Review existing site utilities, i.e. storm drainage and site lighting, relative to changes which may be necessary for proposed site reconfiguration plans.
- Compliance with current ADA regulations to be included.

Scope of Work:

- Provide reconfiguration and redesign of parking areas, drives, walks and associated site features to improve circulation and safety with adequate bus, parent, staff and visitor traffic and pedestrian circulation patterns.
- Design shall include accessible routes, parking and walks in accordance with current ADA regulations.
- Provide analysis of circulation patterns resulting in a final, viable Schematic Design Plan for approval by the Owner.
- Provide Schematic Site Cost estimate of the final design scheme.
- Provide preliminary review of local zoning regulations relative to the proposed improvements.
- Meet with Building Committee as necessary throughout the design process.

Exclusions:

- Site survey or other suitable plans to be used as the basis for our design shall be provided by the Owner.

Deliverables:

- PDF versions of all plans during design for review as necessary.
- One set of printed plans for presentation at Building Committee meetings.
- One color rendering, including various 3-D views, of the final scheme approved by the Owner.

Fee:

Based on the above Program and Scope of Work, we require the following lump sum Fee:

Landscape Architectural Services	$ 5,000

Sincerely,

Thomas J. Linden, RLA

JACUNSKI HUMES
ARCHITECTS, LLC

December 26, 2016

Mr. Mark B. Walter
Town Administrator
Town of Columbia
Town Hall
323 Route 87
Columbia, CT 06237

Re: Schematic Design and Cost Estimating
Maintenance Garage Renovation
Middletown Road
Columbia, CT

Dear Mr. Walter:

On the basis of our recent site meeting and preliminary review of the project scope, I am pleased to offer the following two (2) phased proposal for Architectural consulting services for the above referenced project. I understand our scope of services to consist of development of a schematic design and cost estimating services for reconfiguration and renovation of the old firehouse.

Phase 1 - Programming & Schematic Design

Working closely in conjunction with the Town staff involved with this project, we will develop an overall program for the maintenance garage renovation. At the start of services, architectural features will be assessed by my office to establish physical conditions of the existing old firehouse. Upon finalization of a program, we will transform this written description into a graphic presentation. Architectural features will be delineated showing functional relationships between spaces and site. Drawings developed for this phase will consist of proposed exterior elevations, floor plans with furniture / equipment layouts emphasizing function and space planning. Revised and / or alternate design solutions will be examined to satisfy program needs.

15 MASSIRIO DRIVE SUITE 101 BERLIN, CONNECTICUT 06037 FAX 860 828-9223 TEL 860 828-9221

Phase 2 - Cost Estimating Services

The budget cost estimating portion of this study will entail establishing construction costs based on our final schematic design solution. Following the initial cost estimate and review, we will tailor the project adjusting the estimate and design to meet your budgetary constraints.
In addition to construction costs, we will also estimate soft costs, i.e., contingency, professional fees, printing, etc. At the end of this phase we will have arrived at a conceptual design solution satisfying space and functional requirements, along with an overall project budget.

Our fee for the above services will be lump sum broken down as follows:

Phase 1 - Programming & Schematic Design	$4,400.00
Phase 2 - Cost Estimating Services	$1,200.00
Total Fee	**$5,600.00**

Included in the above Total Fee are the services of the following Consultant:

Budget Cost Estimating
KV Associates Inc.
303 Congress Street
Boston, MA 02210

If additional services are required over and beyond this proposal, which could not have been foreseen at the time of this proposal, our compensation will be an hourly rate based on the following schedules:

Jacunski Humes Architects, LLC	see attached Schedule of Hourly Rates
* KV Associates, Inc.	see attached Hourly Billing Rates

* Consultants hourly rate schedules represent direct billing to Jacunski Humes Architects, LLC. If the Town of Columbia utilizes additional services of Consultants, billing through Jacunski Humes Architects, LLC, the hourly rates will be marked-up by 15%.

Work not included in this proposal are the services of an Industrial Hygienist if hazardous materials are found and costs associated with testing of materials. Printing costs of all preliminary phases of the project, travel expenses, postage and long distance communications are included in the Total Fee.

It would be our pleasure to provide you with complete Architectural consulting services.
I look forward to hearing from you, and thank you for this opportunity.

Very truly yours,

W. Albert Jacunski, AIA
Jacunski Humes Architects, LLC

Encl.: Jacunski Humes Architects, LLC, Schedule of Hourly Rates
KV Associates, Inc., Hourly Billing Rates

PRO.COLUMBIA02

JACUNSKI HUMES
ARCHITECTS, LLC

Schedule of Hourly Rates **January 2016**

Jacunski Humes Architects, LLC

Principal Architect	
W. Albert Jacunski, AIA	**$150.00/hour**
Brian W. Humes, AIA	**$150.00/hour**
Project Architect	
Kevin W. Lipe, AIA	**$120.00/hour**
Mark Allen, AIA	**$120.00/hour**
Jay T. Willerup, AIA	**$120.00/hour**
Job Captain	
Michael J. Rinaldi	**$95.00/hour**
Andrew G. Whitehouse	**$95.00/hour**
Draftsperson	
Shelley Livingston	**$80.00/hour**
Ronald R. Terrones	**$80.00/hour**
Clerical	
Jennifer A. Hotchkiss	**$60.00/hour**
Reimbursable Expenses (if applicable)	
Mileage	**$0.54/mile**
Consultant Services	**cost + 15%**
Reimbursable Expenses	**cost + 10%**

WAJJHHOURLYRATE16

15 MASSIRIO DRIVE SUITE 101 BERLIN, CONNECTICUT 06037 FAX 860 828-9223 TEL 860 828-9221

KVA
Building Industry Consultants

KVAssociates Inc.

303 Congress Street

Boston, MA 02210

T 617.695.0856

F 617.426.1215

kvaboston.com

January 14, 2016

Mr. Al Jacunski
Jacunski Humes Architects
15 Massirio Drive, Suite 101
Berlin, CT 06037-2352

Dear Al:

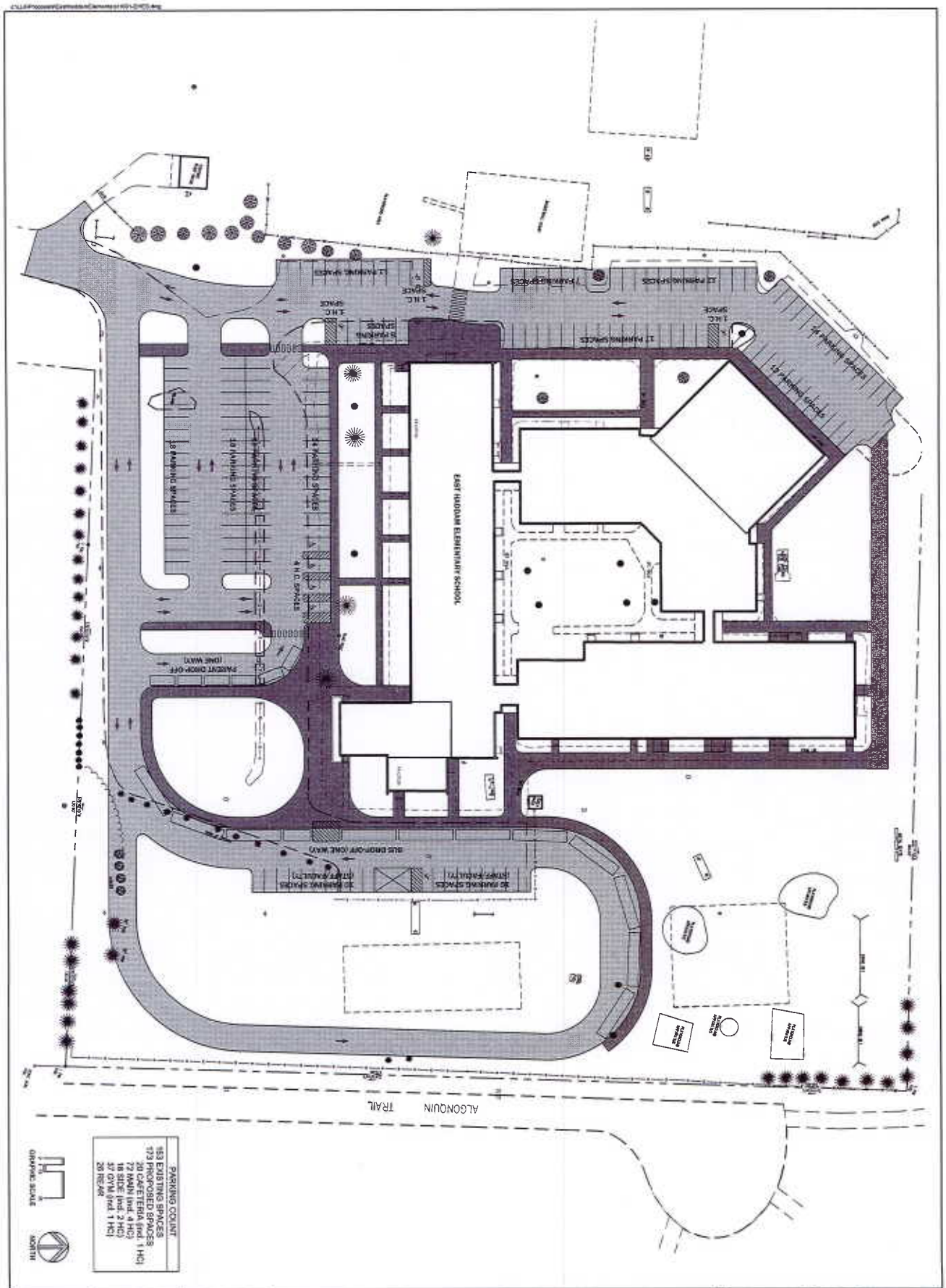
In accordance with your request for cost estimating work requested by Jacunski Humes, KVAssociates hourly billing rates for 2016 are as follows:

Principal Estimator	$265
Project Manager	$200

Thank you.

Sincerely,

Frank Vanzler
Executive Vice President



S-7

SITE GRADING PLAN

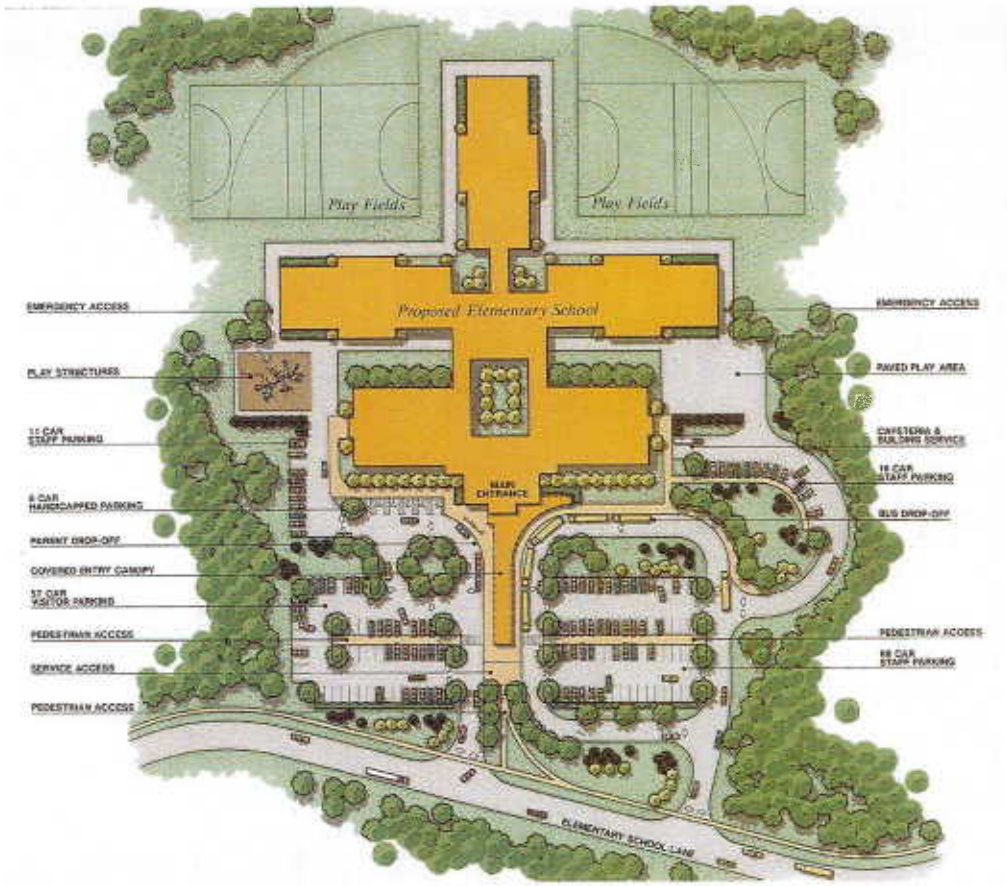
ROOF REPLACEMENT, BOILER REPLACMENT AND PARKING AREA IMPROVEMENTS

EAST HADDAM ELEMENTARY SCHOOL

45 JOE WILLIAMS ROAD
MOODUS, CONNECTICUT

LINDEN LANDSCAPE ARCHITECTS LLC

Waterford K-5 Elementary School
Waterford, CT



SITE PLAN

Project:	**Waterford Public Schools** **Proposed K-5 Elementary School:** **Waterford, CT**
Contact:	Mr. James Miner, III, 860-444-5857
Size:	Total 53,800 sq.ft.
Budget:	$10,435,000 (construction)
Architect of Record:	Jacunski Humes Architects, LLC
Project Architect:	W. Albert Jacunski, AIA

JACUNSKI HUMES
ARCHITECTS, LLC

Great Neck K-5 Elementary School
Waterford, CT

Site Plan

"Following a two year construction process, we are enjoying a state of the art facility. Classrooms are connected by break-out rooms, Promethean boards have become a common tool in the instruction process and physical education classes are thriving in our beautiful new gymnasium." Pat Fedor, Principal

Project:	**Waterford Public Schools** **New Great Neck Elementary School** **Waterford, CT**
LEED:	**Design Goal: Silver**
Contact:	Mr. James Miner, III, 860-444-5857
Size:	71,100 sq. ft.
Budget:	$23,500,000 (construction)
Architect of Record:	Jacunski Humes Architects, LLC
Project Architect:	W. Albert Jacunski, AIA

JACUNSKI HUMES
ARCHITECTS, LLC

TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

To: Columbia Board of Selectman, Town Administrator, Mark Walter

From: George Murphy, Director of Public Works

Re: Authorization to Purchase Equipment at Petrowski Auctioneers in Franklin, CT.

Dear Board of Selectman and Town Administrator;

During last year's budget process, Public Works was approved to purchase a new piece of equipment in our Capital Account. This item was for a front loader which was budgeted at a cost of $72,000 dollars. Upon review of this piece of equipment and in consideration of fiscal expenditures by our Public Works Department it has been determined that a good condition used piece of equipment would be sufficient for Public Works and the Town of Columbia.

Since consideration of this option I have attended one auction last Fall at Petrowski's Auctioneers in the Town of Franklin and saw several units sell for half of what we have already budgeted and all were in very good to near new condition. If this is something that the Board of Selectman believe would be a worthwhile cost savings endeavor to pursue then this could be accomplished by issuing authorization to me or other designated Town Official such as the Town Administrator to bid and possibly purchase this item during one of their auctions.

If this recommendation is approved by the Board of Selectman then my recommendation would be to not exceed authorization beyond what is currently in the Capital Budget, $ 72,000 for this particular item. Generally I think their Auction house requires a minimum of a ten percent down payment at time of their auction with the balance to be paid within 10 days.

Thank you for your consideration,

George Murphy
Director of Public Works
Columbia, CT.

LAKE MANAGEMENT ADVISORY COMMITTEE

January 5, 2017

Ms. Carmen Vance
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Replacement of a Structure on or Over Columbia Lake
Ms. Emma Nyarady, 18 Erdoni Road, Columbia, CT

On December 12, 2016, Ms. Emma Nyarady of 18 Erdoni Road, Columbia submitted an application for permit seeking to replace two existing docks at that location.

On January 4, 2017; Steven Harrington, Karl Then and I, of the Lake Management Advisory Committee (LMAC), met to review the application. We also solicited verbal input from other LMAC members who reviewed the application.

The proposed work will involve the removal of two existing docks, each approximately 6'-0" wide by 27'-0" long, and the replacement of the two docks in the same location and of the same size. The Owner proposes to construct the docks of pressure treated lumber. The proposed support for the docks will be Helical Screw Piles, which are galvanized pipes screwed into the lake bed. The top of the piles have a bracket to which pressure treated posts are attached. The Owner feels that this type of support system will withstand the effects of winter lake ice better than the conventional wood post supports sitting on the lake bed.

The Owner's proposed method of installation for the Helical Screw Pile system involves a mobile hydraulic installation machine that would travel on the lake bed (please see attached photo). The Owner is proposing to place plywood sheets along the lake bed on which the machine would operate. It appears that access to the docks would be from an on-grade access point approximately 120 feet from the docks requiring the installation machine to travel on the lake bed for approximately 120 foot. The machine operates on rubber tires and weighs approximately 1600 pounds. The machine is approximately 8'-0" long, 2'-5" wide and 5'-0" high.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), no construction equipment will be allowed on the lakebed. The use of construction equipment on the lake bed is detrimental to the preservation of aquatic life and the integrity of the lake bed.

Based on the Lake Guidelines noted above, this application as submitted is <u>rejected</u>.

We also note that there is an alternative method of installing the proposed Helical Screw Piles system that does not involve the placement of the machine on the lake bed. This involves operating the machine from the land side of the proposed dock. Installing the first set of piles, building a portion of the dock onto which the machine can then operate, and installing subsequent piles from the newly built dock. A photo is attached that was taken from the installer's webpage that illustrates this method of installation. LMAC recommends the approval of this application if this method of installation of the Helical Screw Piles is used. If the Owner choses this method of installation, the Owner is required to inform the Town before instillation commences and agrees to the following conditions:

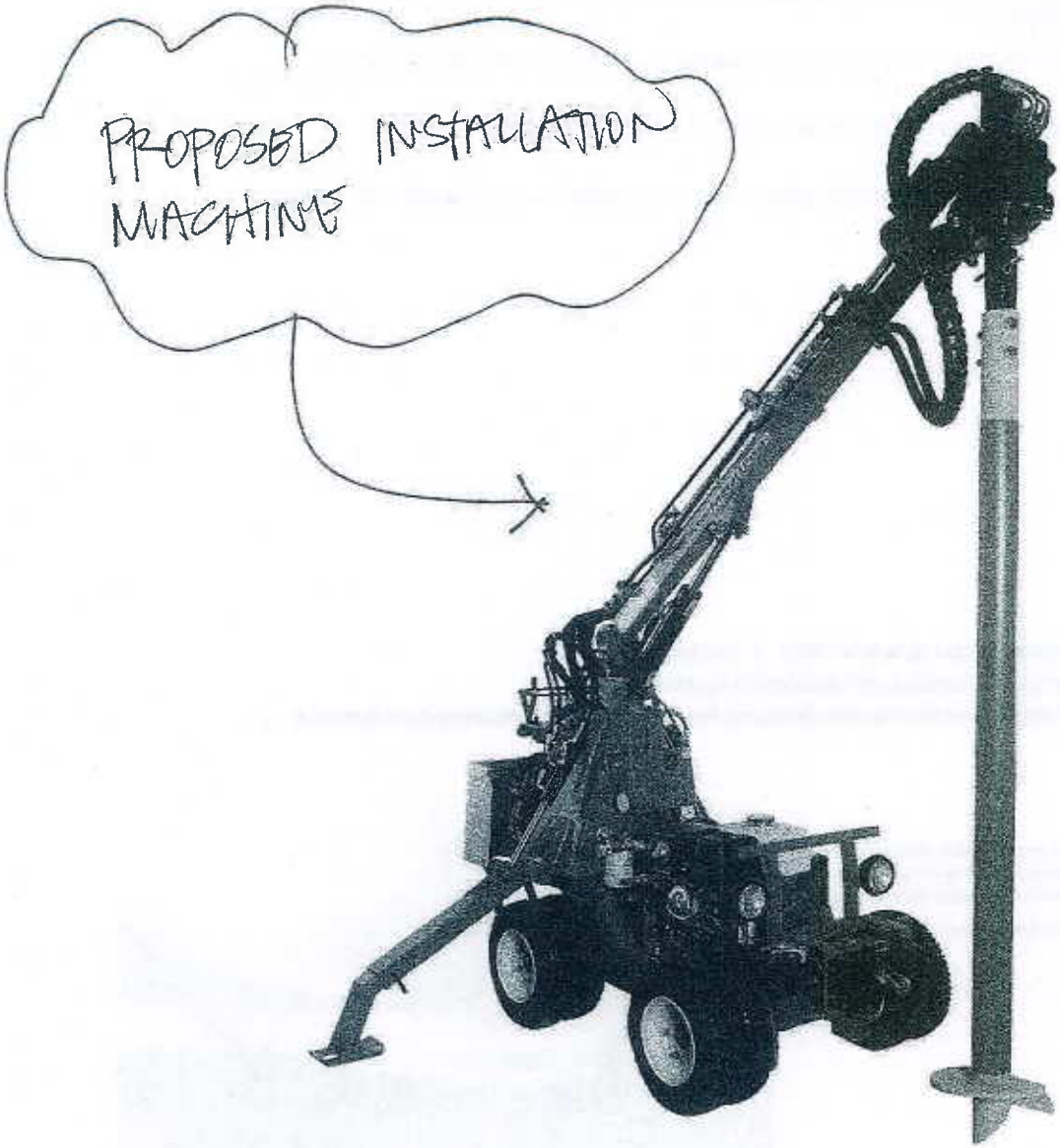
1. All work will be accomplished after Lake Drawdown beginning on October 15, 2016 and shall be completed prior to the lake re-filling on March 15, 2017.
2. No machinery or power equipment will be allowed on the lake bed.
3. No substantial materials will be placed on, added to or removed from the lakebed.

4. The applicant will insure construction of the new docks will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
5. The applicant will insure the construction of the new docks will be of sound materials and will comply with the "Lake Guidelines" with regard to the use of any pressure treated woods; and shall not adversely affect the quality of the Lake water or aquatic life.
6. Disturbance to the lakebed will be confined to reasonable construction to establish new footings for portion of the dock replacement. No grading or significant excavation shall be allowed.

Your consideration in this manner is appreciated.
Respectfully Submitted;

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

Attached: Photo of proposed installation machine
Photo of alternate method of installation



R2D

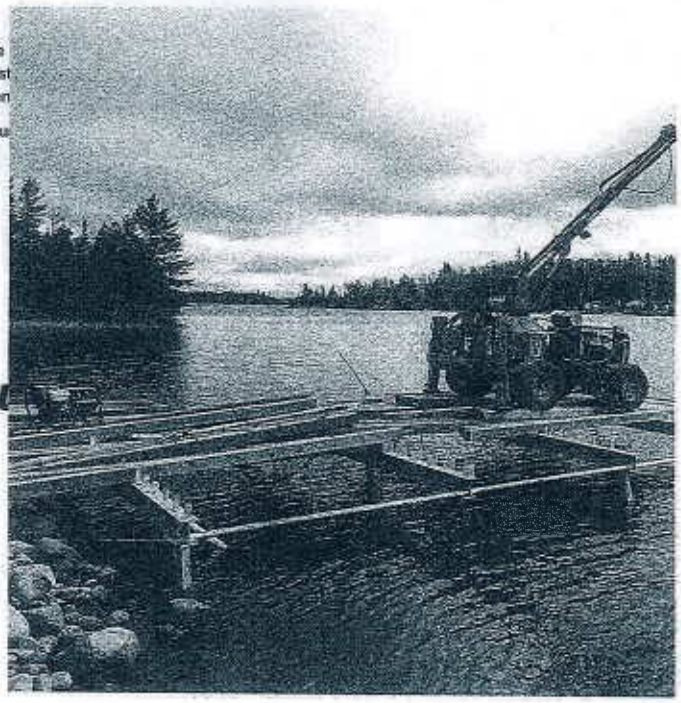
Our smallest installation machine for this product line.
It can install piles anywhere.
Despite its small size allowing it to fit through a door frame, this machine is extremely powerful.

PICTURES

DOCKS

Our helical piles are designed to be environmentally sustainable and have
Helical piles can be installed either from a barge or a boat suited to the inst
(http://www.technometalpost.com/en-CA/advantages/installation-equipmen

Anchor your structures properly by installing a solid Techno Metal Post fou



PROJECTS BUILT ON HELICAL PI

ALTERNATE METHOD OF INSTALLATION

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 12.13.16

Complete and return to the Board of Selectmen.

Property owner: EMMA NYARADY

Address: 30 GREEN HILLS RD. BOLTON CT. 06043

Property Location: 18 ERDONI RD. COLUMBIA CT 06237

Daytime phone # 860 643 48 39

Applicant if different from owner: _____

Address: _____

Daytime phone # _____

Structure Information:

Proposal is for: ☐ New ☐ Replacement ☒ Repair

Structure Type: ☒ Dock ☐ Seawall ☐ Raft ☐ Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: Emma de Nyarady Date: Dec. 13. 2016

Applicant Signature: _____ Date: _____

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ **Date:** _____
First Selectman

Revised: 4/1/97, 12/01, 09/03, 10/03

To whom it may concern, 12-1-2016

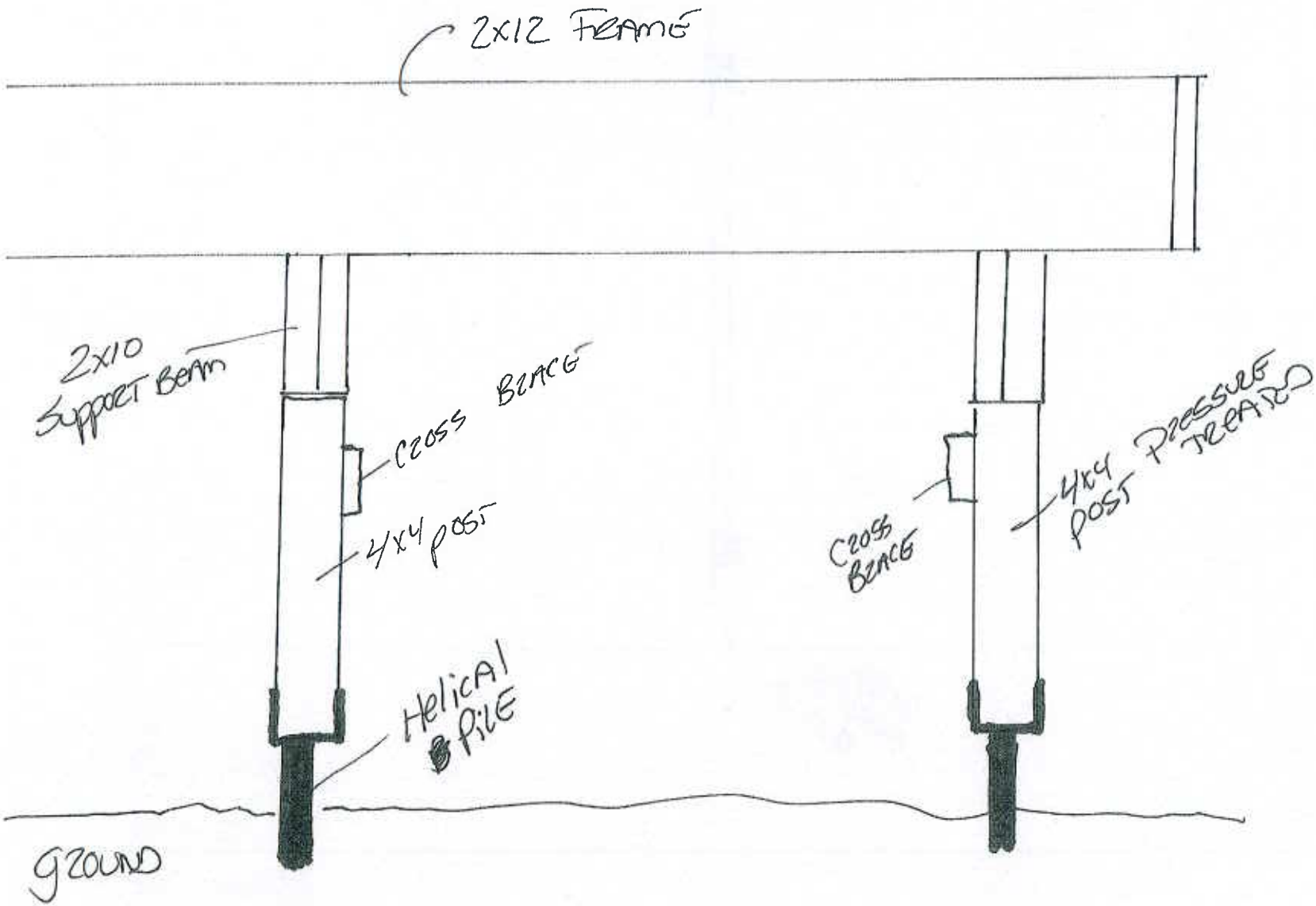
Dock Repair request

Property Location – 18 Erdoni Rd.

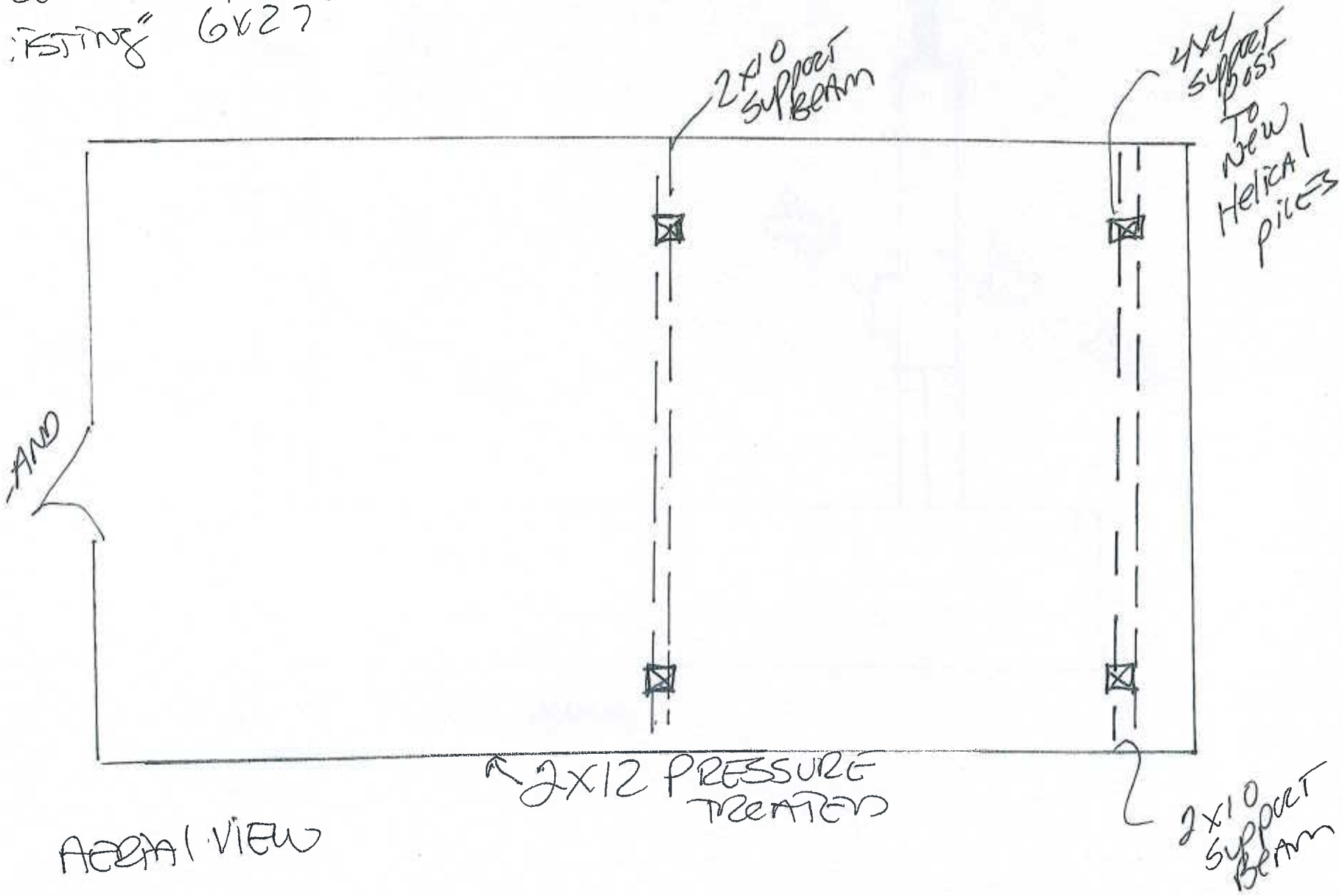
We would like permission to repair two docks on the lake.
We would like to replace and repair the 4x4 post that are supporting the structure. Currently the 4x4 post are off their footings due to the pressure of the water hitting them. We would like to use Helical screw piles, which are metal post that will be drilled into the ground. The type of machine that performs this are attached in our permit. We have also submitted pictures of the two docks showing where the supports, vertical and horizontal have failed. By using the Helical Screw Piles, we feel this will allow us to use galvanized pipes going into the earth and water, instead of pressure treated materials. We will need to use pressure treated materials for cross bracing. We have direct access to the water, so we plan on brining the boring machine down to the water level and have it travel and stay on plywood panels. Once set up, the machine will sit on the plywood during the boring process. We have looked into other types of wood that would give us the structural strength we need are not cost effective, such as Iron wood or IPE. A 4x4 IPE post at 8 feet long is $ 104.00. A pressure treated post is $ 7.67. Please review our application and we look forward to hearing from you with suggestions. We have also spoken to John Valenti about the above process above.

BERDON, KU
Existing Dock A & B
6'x27'

SIDE VIEW



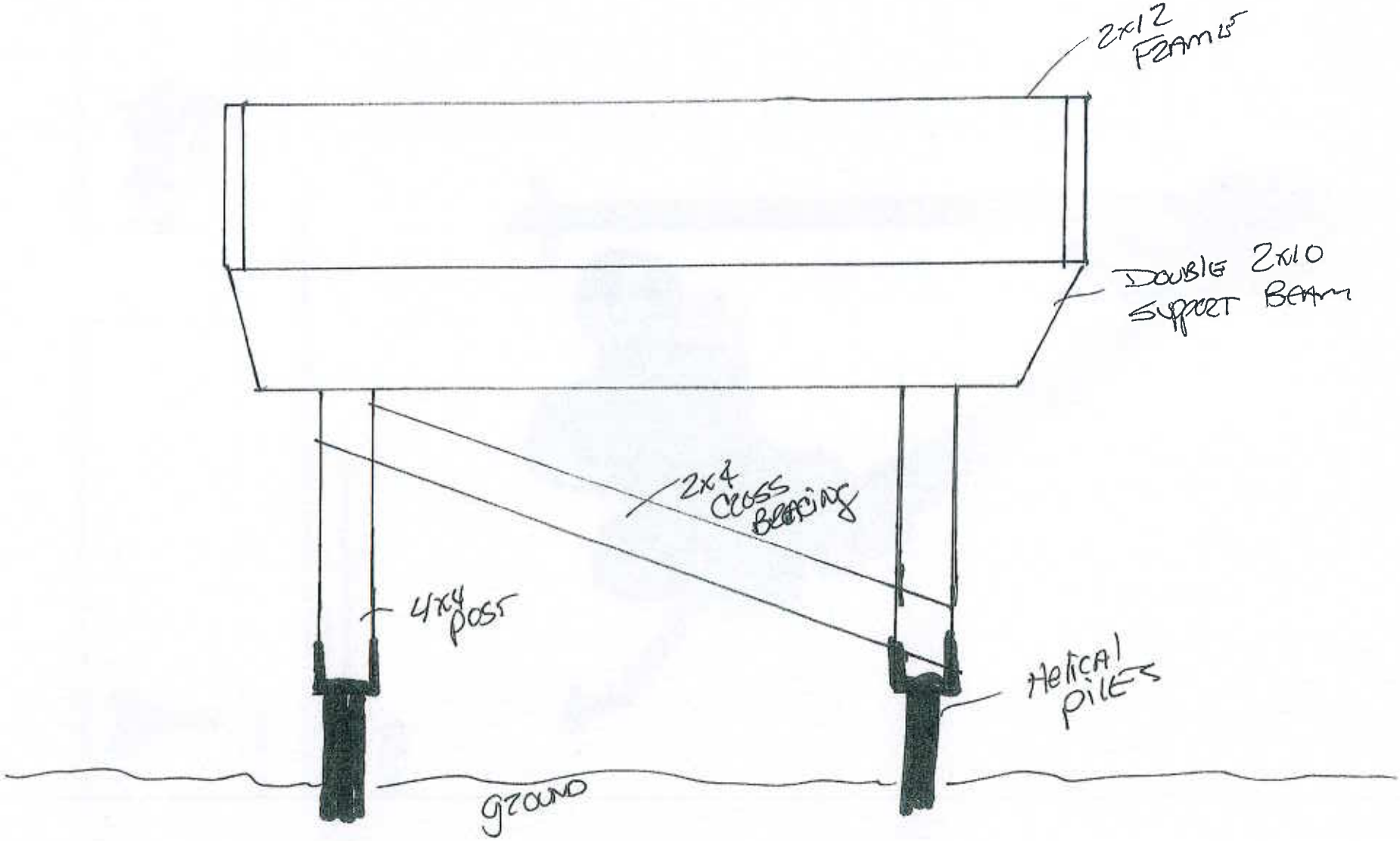
ERDONI KU 18
OCK A ÷ B
:ISTING" 6'x27'

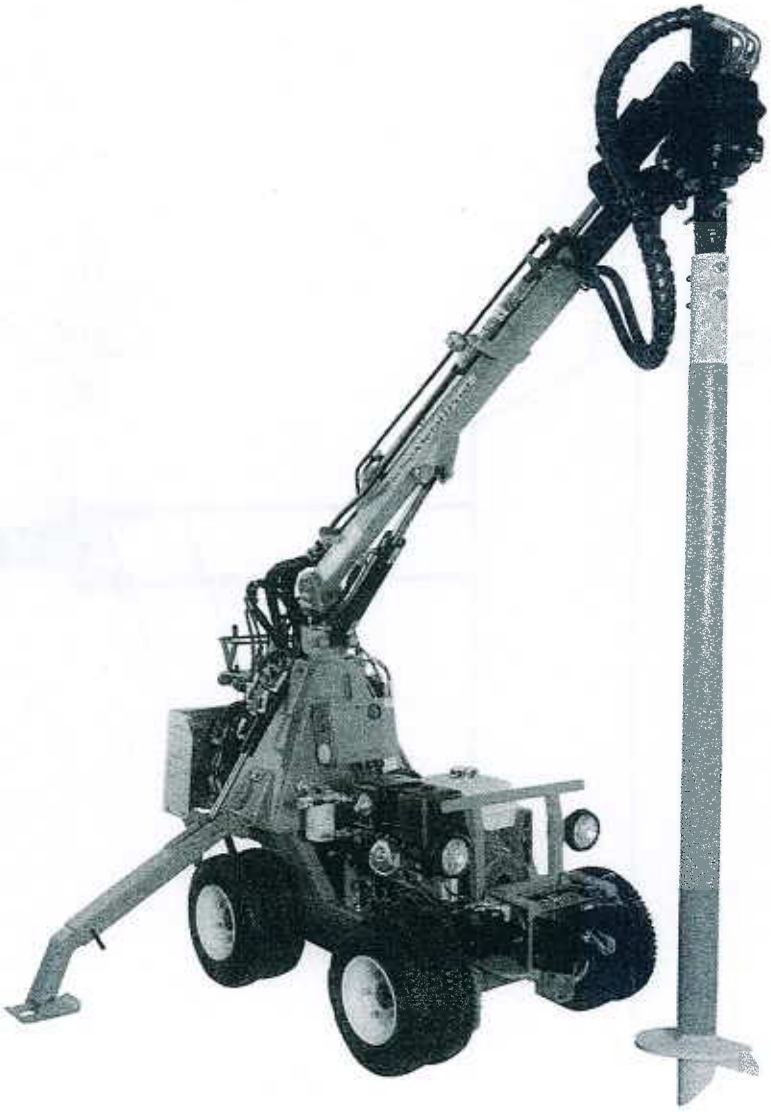


AERIAL VIEW

18 ELDONI RD 18
Dock A & B
Existing Dock

END VIEW





R2D

Our smallest installation machine for this product line.
It can install piles anywhere.
Despite its small size allowing it to fit through a door frame, this machine is extremely powerful.

PICTURES

(http://www.technopieux.com/wp-content/uploads/2014/12/DSCF1423.jpg)

(http://www.technopieux.com/wp-content/uploads/2014/12/DSCF1186.jpg)

(http://www.technometalpost.com/en-US/)

HELICAL SCREW PILES

Techno Metal Post's helical pile are screwed into the ground using proprietary machinery until the bearing capacity required for your structure is achieved.

- Residential Foundations (http://www.technometalpost.com/en-CA/applications/residential-foundations/)
- Foundations for Tourism-Related Structures (http://www.technometalpost.com/en-CA/applications/foundations-for-tourism-related-structures/)
- Foundation Repairs (http://www.technometalpost.com/en-CA/applications/foundation-repairs/)
- Protective Foundations (http://www.technometalpost.com/en-CA/applications/protective-foundations/)
- Marine Foundations (http://www.technometalpost.com/en-CA/applications/marine-foundations/)

OUR HELICAL PILE IS CHARACTERIZED BY ITS HIGH QUALITY STEEL.

In an era where many companies choose to source their raw materials from Asia, the Techno Metal Post team is committed to purchasing North American steel and manufacturing its own piles. Our piles are manufactured using structural steel according to ASTM A500 grade C, CAN/CSA-G40.21-98 and CSA W47.1 standards. Their design allows for maximum use of soil capacity. They have been load tested according to ASTM-D1143 and ASTM-D3689 standards in several types of soils around the world.

Several pile and helix sizes have been designed to ensure every project benefits from maximum support. Our engineering department (http://www.technometalpost.com/en-CA/advantages/engineering-department/) is at your service to help you determine the helical pile best suited to your project.

The piles can be galvanized to provide protection against corrosion according to CSA-G164M-92 standard (minimum of 610 g/m²) or be installed with a cathodic protection system (http://www.technometalpost.com/en-CA/advantages/corrosion-protection-system/) to prevent steel corrosion in the ground.

APPROPRIATE CONNECTION BRACKETS TAILORED TO YOUR PROJECT.

For patios and decks (http://www.technometalpost.com/en-CA/applications/residential-foundations/patios-decks/), height-adjustable, standard pile-to-structure connectors are available. Techno Metal Post has also developed support systems with reinforcing rods when using piles with concrete foundations for underpinning (http://www.technometalpost.com/en-CA/applications/foundation-repairs/underpinning-stabilization/) work. For any given project, our production team can quickly manufacture a custom support system.

(http://www.technopieux.com/wp-

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» BROCHURES (HTTP://WWW.TECHNOMETALPOST.COM/EN-US/BROCHURES/)
» MEDIA KIT (HTTP://WWW.TECHNOMETALPOST.COM/EN-US/MEDIA-KIT/)
» TESTIMONIALS (HTTP://WWW.TECHNOMETALPOST.COM/EN-US/TESTIMONIALS/)
» VIDEOS (HTTPS://WWW.YOUTUBE.COM/USER/THETECHNOMETALPOST)
» NEWS (HTTP://WWW.TECHNOMETALPOST.COM/EN-US/NEWS/)
» CASE STUDIES (HTTP://WWW.TECHNOMETALPOST.COM/EN-US/CASE-STUDIES/)
» ABC DECK (HTTPS://ABCDECKAPP.COM/)

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(https://www.facebook.com/TechnoMetalPost)
(https://plus.google.com/+Technometalpost/posts)
(https://twitter.com/technometalpost)
(https://www.youtube.com/user/TheTechnometalpost)
(http://instagram.com/technopieux)
(http://www.pinterest.com/technopieux/techno-metal-post-world-leader-in-helical-piles/)

Download on the App Store (https://itunes.apple.com/fr/artist/techno-pieux-inc/id867553980)

LAKE MANAGEMENT ADVISORY COMMITTEE

December 6, 2016

Ms. Carmen Vance
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Repairing a Structure on or Over Columbia Lake
Breezy Point Inc. c/o: Mr. Russell Inzinga, 40 Sleepy Hollow Road, Columbia, CT

On December 6, 2016, James Blair, the contractor of the proposed new dock, on the behalf of Russell Inzinga, the Owner, submitted an application for permit to replace an existing dock on their property located on a right-of-way located between 41 and 43 Sleepy Hollow Road, Columbia.

Karl Then, Steve Harrington and I, representing the Lake Management Advisory Committee (LMAC), have reviewed this application. The property owners have expressed a desire to replace the existing dock with one of similar construction and of the same dimensions. The existing dock is approximately 33'-6" long and 4'-4" wide. The property lake frontage is approximately 20-0". The existing dock is located along the easterly property line. The subject property is a right-of-way for multiple property owners. According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), this existing dock may be replaced in the same location, in the same configuration and of the same size.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown on beginning November 15, 2016 and be completed prior to the lake re-filling March 15, 2017.
2. No machinery or power equipment will be allowed on the lake bed.
3. The applicant will insure construction of the new dock will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
4. Disturbance to the lakebed will be confined to reasonable construction to establish new footings for support posts. No grading or significant excavation shall be allowed.
5. The applicant is urged to consider the use of materials other than pressure treated wood as the primary construction material.
6. Any painting or staining of materials will require drop-clothes below to protect the lake bed.
7. The new dock will be in the same location, in the same configuration and of the same size as the existing dock.

Your consideration in this manner is appreciated.

Respectfully Submitted;

Robert R. Powell, Jr.

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 12-6-2016

Complete and return to the Board of Selectmen.

Property owner: BREEZY POINT INC
Address: C/O RUSS INZINGA 40 SLEEPY HOLLOW
Property Location: BETWEEN 41 AND 43 SLEEPY HOLLOW
Daytime phone # 860 614 5692
Applicant if different from owner: JAMES BLAIR LANDSCAPE AND DESIGN
Address: 17 COLUMBIA LANDING
Daytime phone # COLUMBIA, CT 06237

Structure Information:

Proposal is for: ☐ New ☑ Replacement ☐ Repair REPLACING DOCKS. "IN KIND"

Structure Type: ☑ Dock ☐ Seawall ☐ Raft ☐ Boat Cover NO CHANGES DIMENSIONALLY

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: Russell Inzinga Date: 12-6-2016

Applicant Signature: Date: 12-6-2016

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ **Date:** _____
First Selectman

Revised: 4/1/97, 12/01, 09/03, 10/03

LAKE MANAGEMENT ADVISORY COMMITTEE

January 3, 2017

Ms. Carmen Vance
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Repairing a Structure on or Over Columbia Lake
Sally Robinson and Wes Gregonais, 26 Lake Road, Columbia, CT

On December 9, 2016, Sally Robinson and Wes Gregonais submitted an application for permit to replace a portion of an existing dock on their property located at 26 Lake Road, Columbia.

Karl Then, Steve Harrington and I, representing the Lake Management Advisory Committee (LMAC), have reviewed this application. The property owners have expressed a desire to replace the lake side portion of the existing "T" shaped dock with one of similar construction and of the same dimensions. The existing "T" shaped portion of the dock is approximately 16'-1" long and 8'-0" wide, with the long dimension parallel to the shore. According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), this existing dock may be replaced in the same location, in the same configuration and of the same size.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown on beginning October 15, 2016 and be completed prior to the lake re-filling March 15, 2017.
2. No machinery or power equipment will be allowed on the lake bed.
3. The applicant will insure construction of the new dock will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
4. Disturbance to the lakebed will be confined to reasonable construction to establish new footings for support posts. No grading or significant excavation shall be allowed.
5. The applicant is urged to consider the use of materials other than pressure treated wood as the primary construction material. If pressure treated lumber is used, the applicant with adhere to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines) regarding the use of pressure treated lumber.
6. Any painting or staining of materials will require drop-clothes below to protect the lake bed.
7. The portion of the replacement dock will be in the same location, in the same configuration and of the same size as the existing dock.

Your consideration in this manner is appreciated.

Respectfully Submitted;

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 12-9-16

Complete and return to the Board of Selectmen.

Property owner: SALLY ROBINSON & WES GREGORAIS
Address: 26 LAKE RD
Property Location: LAKE RD
Daytime phone # 860-221-5640
Applicant if different from owner: ROBINSON BUILDERS INC
Address: 23 HUNT RD, COLUMBIA, CT
Daytime phone #

Structure Information:

Proposal is for: ☐ New ☐ Replacement ☒ Repair

Structure Type: ☒ Dock ☐ Seawall ☐ Raft ☐ Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: Wesley C. Gregorais Date: Dec 6, 2016

Applicant Signature: Sally Robinson Date: 12/6/16

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ **Date:** _____
First Selectman

Revised: 4/1/97, 12/01, 09/03, 10/03

LAKE MANAGEMENT ADVISORY COMMITTEE

January 3, 2017

Ms. Carmen Vance
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Replacement of a Structure on or Over Columbia Lake
Mr. Steven Harrington, 47 Sleepy Hollow Road, Columbia, CT

On December 27, 2016, Mr. Steven Harrington of 47 Sleepy Hollow Road, Columbia submitted an application for permit seeking to construct a replacement seawall.

On Wednesday, December 31, 2016, Karl Then and I (on the behalf of the Lake Management Advisory Committee - LMAC) reviewed the application. The proposed work will involve the removal of approximately 40 feet of existing large rocks along the shore line and the construction of a new sea wall in the same location. The new sea wall will be approximately 36 inches high. The area behind the new sea wall will be graded level to the top of the new seawall replacement.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), the portion of the existing seawall may be replaced in the same location, of similar material, in the same configuration and of the same length; and the existing wood dock may be replaced in the same location, in the same configuration and of the same size.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown beginning on October 15, 2016 and shall be completed prior to the lake re-filling on March 15, 2017.
2. No machinery or power equipment will be allowed on the lake bed.
3. No substantial materials will be placed on, added to or removed from the lakebed.
4. The applicant will insure construction of the new seawall will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
5. Disturbance to the lakebed will be confined to reasonable construction to establish new footings for portion of the new seawall and dock replacement. No grading or significant excavation shall be allowed.

Your consideration in this manner is appreciated.
Respectfully Submitted;

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 12.27.2016

Complete and return to the Board of Selectmen.

Property owner: STEVEN HARRINGTON (SHARRINGTON@IAFDINC.COM)

Address: 47 SLEEPY HOLLOW

Property Location: 47 SLEEPY HOLLOW

Daytime phone # 860 250 8350

Applicant if different from owner: _____

Address: _____

Daytime phone # _____

Structure Information:

Proposal is for: ☐ New ☑ Replacement ☐ Repair

Structure Type: ☐ Dock ☑ Seawall ☐ Raft ☐ Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: SHM Date: 12-23-2016

Applicant Signature: SHM Date: 12-23-2016

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

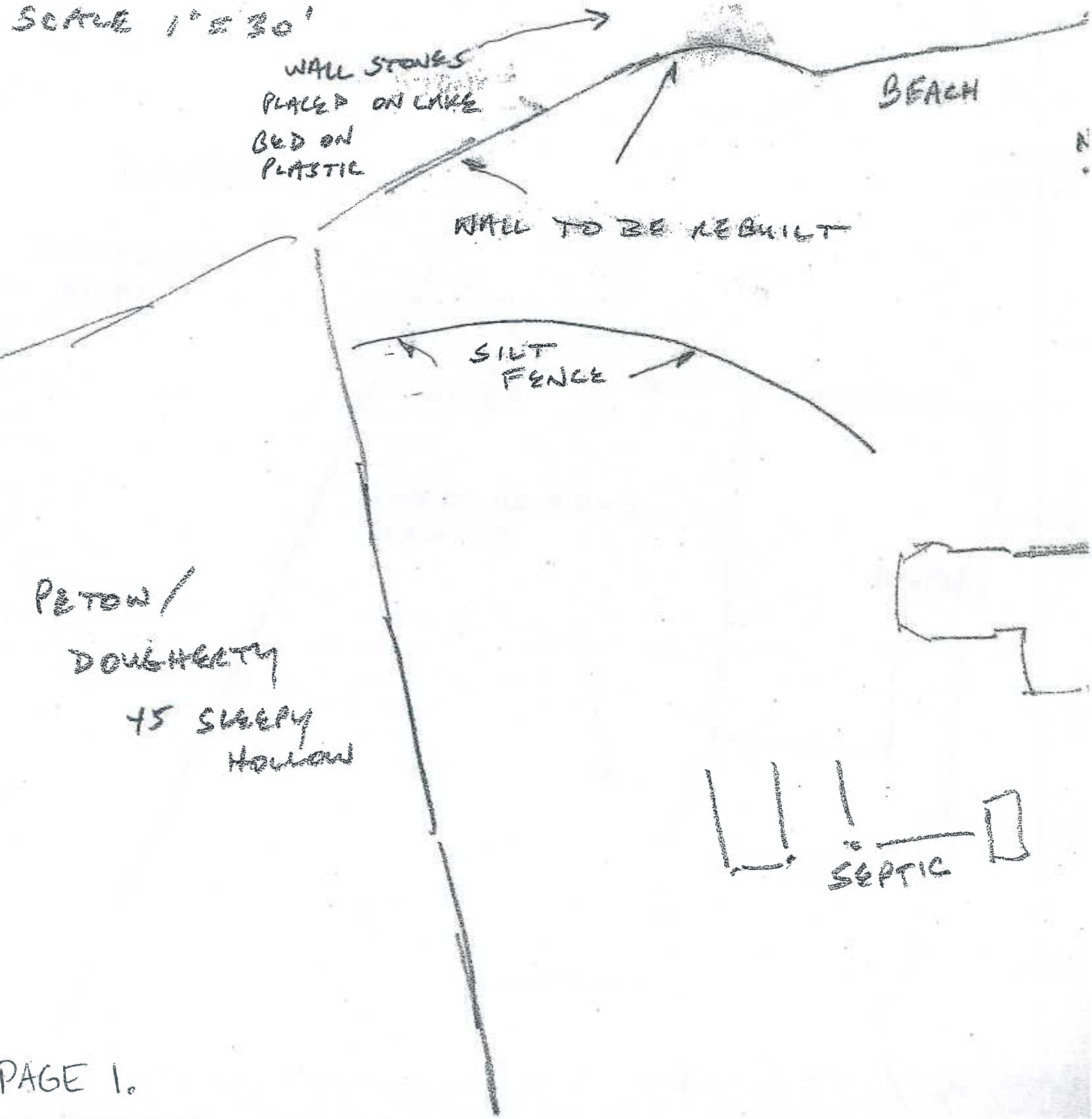
Approved: _____ **Date:** _____
First Selectman

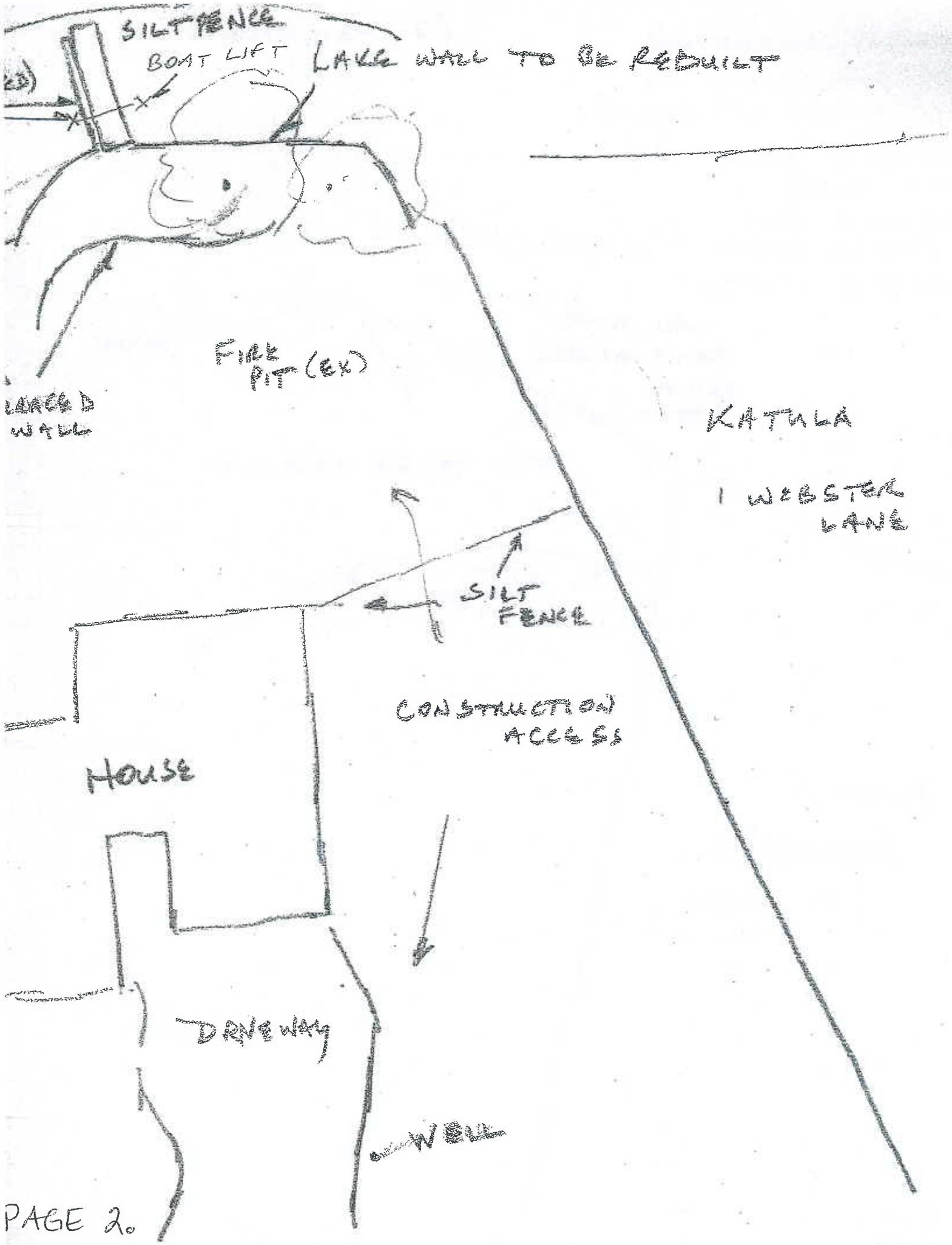
Revised: 4/1/97, 12/01, 09/03, 10/03

STEVEN HARRINGTON
47 SLEEPY HOLLOW
COLUMBIA, CT 06237
PROPOSED LAKE WALL
AND DOCK
DRAWN BY:
JAMES BURR 7-22-2016 (REV 12-26-2016)
SCALE 1" = 30'

(2) FEIGHTNER
HYDROMAX 2
5000LBS BOAT LIFT
LOCATED ON
EITHER SIDE OF
NEW DOCK

DOCK
(REP




SILT FENCE
BOAT LIFT
LAKE WALL TO BE REBUILT
FIRE PIT (EX)
LAKE D WALL
KATALA
1 WEBSTER LANE
SILT FENCE
CONSTRUCTION ACCESS
HOUSE
DRIVEWAY
WELL

RECEIVED JAN 0 6 2010

January 6, 2017

Republican Town Committee
Board of Selectman

RE: Resignation

After careful thought and consideration, I have decided to resign from my position as the Republican Registrar of Voters effective January 6, 2017. I greatly appreciate the support and cooperation the committee has shown me during my many terms in office. It has been an honor and a privilege to serve as your Registrar as I have enjoyed the challenge and opportunity to work with our community.

I did not consider leaving until a capable person was in place and I am confident the integrity of this position will continue. Katherine Morrison, my Deputy Registrar will be filling my position.

With thanks and appreciation,

Astrid Belanger

Astrid Belanger

TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

OFFICE OF THE FIRST SELECTMAN

December 13, 2016

COPY

CVFD
Attn: Chief Peter Starkel
PO Box 26
Columbia, CT 06237

Dear Peter,

On behalf of the Selectmen and the residents of Columbia, I wish to thank you for the generous donation of the AED for the Town Hall. It has been placed in the upper level of the building, between Yeomans Hall and the Conference Room. It is very reassuring to know that it is there in the event that it is needed.

Many thanks to you and all of the members of the CVFD for the outstanding service you provide to Columbia and all its residents. We are very fortunate to have such dedicated volunteers in our quaint little town.

Sincerely,

Carmen

Carmen Vance
First Selectman

Cc: Board of Selectmen

Carmen Vance, First Selectman

State of Connecticut
GENERAL ASSEMBLY
STATE CAPITOL
HARTFORD, CONNECTICUT 06106-1591

January 10, 2017

Commissioner Raul Pino
Department of Public Health
410 Capitol Avenue
Hartford, CT 06106

Dear Commissioner Pino,

We have heard loudly from our municipal leaders in opposition of the proposal by the Connecticut Department of Public Health to consolidate local health departments and health districts into county or COG boundaries.

We have many significant concerns with this proposal. They include but are not limited to the lack of local control provided in the governance structure, the resulting negative impact to the municipal partnerships and regional relationships already established through the existing cooperative health district structure, and most importantly the final cost to strained municipal budgets. The proposed contribution of 1.5% of each member town operating budget is cost prohibitive.

Finally, we do not feel that this proposal is solving a demonstrable problem; while conversely, it will likely create problems that will impair the delivery of responsive public health services to our region.

We consequently find this proposal unacceptable, and request it be withdrawn from DPH's legislative proposals.

We would be happy to meet with you to discuss this matter.

Sincerely,

Robin Green
State Representative
55th District

Sam Belsito
State Representative
53rd District

Doug Dubitsky
State Representative
47th District

Tim Ackert
State Representative
8th District

Linda Orange
State Representative
48th District

Steve Cassano
State Senator
4th District

Cathy Osten
State Senator
19th District

Tony Guglielmo
State Senator
35th District

Town of Columbia CT

Savings Report by Month

11/30/2016 12:00:00 AM -

Year	Month	Total Claims	Total Cards Used	Member Rx Cost	Avg. Member Rx Cost	Price Savings	Avg. Price Savings	% Savings
2013	Mar-13	3	2	$29.78	$9.93	$17.94	$5.98	38%
2013	Apr-13	8	5	$322.40	$40.30	$131.88	$16.49	29%
2013	May-13	12	8	$500.08	$41.67	$141.25	$11.77	22%
2013	Jun-13	12	7	$357.18	$29.77	$181.46	$15.12	34%
2013	Jul-13	16	9	$570.56	$35.66	$1,447.48	$90.47	72%
2013	Aug-13	12	9	$384.81	$32.07	$1,933.57	$161.13	83%
2013	Sep-13	20	7	$729.59	$36.48	$1,118.59	$55.93	61%
2013	Oct-13	19	10	$712.18	$37.48	$2,575.35	$135.54	78%
2013	Nov-13	7	5	$173.51	$24.79	$1,272.68	$181.81	88%
2013	Dec-13	12	5	$474.25	$39.52	$713.72	$59.48	60%
2013	Year Total:	121	67	$4,254.34	$35.16	$9,533.92	$78.79	69%
2014	Jan-14	11	7	$527.21	$47.93	$1,672.48	$152.04	76%
2014	Feb-14	16	10	$515.77	$32.24	$1,270.31	$79.39	71%
2014	Mar-14	4	3	$126.09	$31.52	$105.98	$26.50	46%
2014	Apr-14	18	9	$519.85	$28.88	$729.38	$40.52	58%
2014	May-14	13	7	$1,073.45	$82.57	$1,264.05	$97.23	54%
2014	Jun-14	7	6	$124.40	$17.77	$213.46	$30.49	63%
2014	Jul-14	5	4	$67.80	$13.56	$111.94	$22.39	62%
2014	Aug-14	12	9	$526.22	$43.85	$995.70	$82.98	65%
2014	Sep-14	6	4	$191.18	$31.86	$338.31	$56.39	64%
2014	Oct-14	10	6	$226.94	$22.69	$420.98	$42.10	65%
2014	Nov-14	10	6	$377.81	$37.78	$229.43	$22.94	38%
2014	Dec-14	8	4	$346.66	$43.33	$205.58	$25.70	37%
2014	Year Total:	120	75	$4,623.38	$38.53	$7,557.60	$62.98	62%
2015	Jan-15	13	6	$182.65	$14.05	$138.36	$10.64	43%
2015	Feb-15	11	7	$152.14	$13.83	$490.96	$44.63	76%
2015	Mar-15	8	5	$364.50	$45.56	$75.83	$9.48	17%
2015	Apr-15	8	4	$112.32	$14.04	$463.51	$57.94	80%
2015	May-15	8	5	$96.86	$12.11	$535.49	$66.94	85%
2015	Jun-15	9	6	$179.16	$19.91	$172.36	$19.15	49%
2015	Jul-15	11	5	$449.47	$40.86	$389.73	$35.43	46%
2015	Aug-15	10	6	$218.89	$21.89	$426.94	$42.69	66%
2015	Sep-15	9	7	$411.09	$45.68	$323.65	$35.96	44%
2015	Oct-15	14	6	$299.09	$21.36	$599.59	$42.83	67%
2015	Nov-15	14	7	$210.48	$15.03	$443.38	$31.67	68%
2015	Dec-15	9	7	$524.35	$58.26	$888.07	$98.67	63%
2015	Year Total:	124	71	$3,201.00	$25.81	$4,947.87	$39.90	61%
2016	Jan-16	7	5	$189.98	$27.14	$382.61	$54.66	67%
2016	Feb-16	6	5	$152.28	$25.38	$477.96	$79.66	76%
2016	Mar-16	2	3	$92.41	$46.21	$5.17	$2.59	5%
2016	Apr-16	8	3	$192.90	$24.11	$492.02	$61.50	72%
2016	May-16	4	3	$45.44	$11.36	$5.04	$1.26	10%
2016	Jun-16	6	5	$582.34	$97.06	$103.81	$17.30	15%

2016	Jul-16	3	3	$108.34	$36.11	$24.44	$8.15	18%
2016	Aug-16	6	5	$146.43	$24.41	$29.75	$4.96	17%
2016	Sep-16	3	3	$317.81	$105.94	$59.76	$19.92	16%
2016	Oct-16	5	3	$237.47	$47.49	$87.87	$17.57	27%
2016	Nov-16	10	4	$567.67	$56.77	$423.91	$42.39	43%
2016	Year Total:	60	42	$2,633.07	$43.88	$2,092.34	$34.87	44%
Total		425	255	$14,711.79	$34.62	$24,131.73	$56.78	62%