

REGULAR MEETING AGENDA
COLUMBIA BOARD OF SELECTMEN
Tuesday, March 7, 2017 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

CALL TO ORDER

1. PLEDGE OF ALLEGIANCE
2. MINUTES: BOS Regular Meeting Minutes of February 21, 2017 and BOS Special Meeting Minutes of March 1, 2017
3. AUDIENCE OF CITIZENS
4. OLD BUSINESS:
 - 4.1 Funding for Gate Monitoring
5. NEW BUSINESS:
 - 5.1 Winery on Route 87
 - 5.2 Establishment of Town Meeting re: Project Sponsor for Hop River State Park Trail and transfer of funds to capital for two new projects
 - 5.3 Girl Scout Day Proclamation
 - 5.4 Repurposing of funds for Town Facilities Reconfiguration
6. COLUMBIA LAKE / DAM / BEACH:
 - 6.1 Application of Carl Foster at 19 Sleepy Hollow Road for construction of a new dock
7. APPOINTMENTS / RESIGNATIONS
8. TOWN ADMINISTRATOR REPORT
9. CORRESPONDENCE:
 - 9.1 Monthly Police Report February 2017
10. BUDGET:
 - 10.1 Transfers
 - 10.2 Refunds
11. APPROVE PAYMENT OF BILLS
12. BOARD MEMBER COMMENTS
13. EXECUTIVE SESSION:
 - 13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);
14. ADJOURNMENT

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, February 21, 2017 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Library Director Su Epstein; Library Board Chairman Hank Stockmal; Library Board Treasurer Denise Egan; Shirley King; Jennifer Bright; Wayne Diedrich; Ann Dunnack.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular Meeting Minutes of February 7, 2017 and BOS Special Meeting Minutes of February 15, 2017** R. Bogue MOVED to approve the BOS Regular Meeting Minutes of February 7, 2017. MOTION CARRIED 5:0. C. Vance MOVED to approve the BOS Special Meeting Minutes of February 15, 2017. MOTION CARRIED 5:0.
3. **AUDIENCE OF CITIZENS:** None.

4. **OLD BUSINESS:**

- 4.1 **Budget workshop – Library:** M. Walter stated that the Library is requesting an overall increase of 5% for FY 2017-18. D. Egan explained that the majority of the 5% increase is due to a proposed 3% wage increase for staff, healthcare costs, and an anticipated increase in electricity/utilities as a result of the new addition. S. Epstein explained that three library employees are eligible for health care however, only two of the three receive it. She explained that Library staff contributes a higher amount to healthcare than town employees. D. Egan stated that last year staff paid 25% of healthcare and this year they are proposing to reduce that to 20%. M. Walter asked if they feel that a reduction from 5% is possible if it must be done. D. Egan stated that she feels that the library and the town can work on reducing the 5% increase request if need be. C. Vance asked if changing the library's operating hours would help with savings. S. Epstein stated that a reduction in hours would create savings. Discussion followed. S. Everett asked whether or not solar panels have been considered for the Library. M. Walter said not at this time. C. Vance stated that if the BOS decides to make any changes to the proposed Library budget, they will contract them to inform them before the budget is sent to FiPAC.

M. Walter discussed three possible mill rate scenarios with the BOS. He explained that he BOS must make further cuts in the operating budget, or push out capital projects in order to reduce the mill rate at this time. M. Walter explained that borrowing from the Undesignated Fund Balance (UFB) is also option to help offset a mill rate increase. B. Ciurylo stated that one mill is approximately \$472,000. Currently, there is approximately 3.2 million in the UFB. C. Vance feels that the Capital Budget should be looked at and suggested changes should be recommended to FiPAC. R. Bogue feels that the BOS should leave the proposed budget as is until further information is received from the state. Discussion followed.

S. Everett recommended moving some large capital projects around to help even out annual expenditures.

C. Vance suggested checking to see whether or not one of the Fire Engines can be pushed back. M. Walter will talk to Chief Starkel about this possibility.

C. Vance spoke to Facilities Manager Bud Meyers concerning Town Hall projects. He feels that the heating/cooling system can be pushed out but the vinyl siding on Town Hall must be done in FY 2017-18.

C. Vance stated that she spoke to Superintendent Lol Fearon regarding the proposed FY 17-18 BOE capital projects. He said that it would be possible to hold off on several proposed items.

C. Vance mentioned it may be possible to eliminate the proposed beach project for this FY 2017-18.

C. Vance, M. Walter and B. Ciurylo will take all the nights discussion, re-look the budget, and prepare a proposal for the meeting n March 1, 2017. Items needing feedback will be emailed to the BOS during the process.

5. **NEW BUSINESS:** None.
6. **COLUMBIA LAKE / DAM / BEACH:** None.
7. **APPOINTMENTS / RESIGNATIONS:** None.
8. **TOWN ADMINISTRATOR REPORT:** None.
9. **CORRESPONDENCE:** None.

10. BUDGET:

10.1 Transfers: R. Bogue MOVED to approve the following transfers:

AMOUNT / TRANSFER #	FROM A/C #, DESCRIPTION	TO A/C#, DESCRIPTION
\$40 / 2017-029	10-4570-300, Land Use General Supplies	10-4570-770, Land Use Transportation
\$186 / 2017-030	10-4670-300, Rec General Supplies	10-4670-120, Rec Telephone
\$6 / 2017-031	10-4345-770, Emergency Management Transportation	10-4345-300, Emergency Management General Supplies
\$3,970 / 2017-032	10-4112-040, Admin Group Insurance	10-4112-022, Administration Unemployment

MOTION CARRIED 5:0.

10.2 Refunds: S. Everett MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$1,721.86	Town of Columbia	Corelogic on behalf of Jason Chilly
\$100	Town of Columbia	Nancy and Jean Purvis, Life Use
\$4,327.29	Town of Columbia	Corelogin on behalf of Key Bank on behalf of Jon and Darra Stephens
\$1,572.47	Town of Columbia	Corelogic on behalf of Nationstar Mortgage LLC on behalf of Carmen Sullivan
\$16.27	Town of Columbia	Lauren LeBlanc
\$42.34	Town of Columbia	Richard Paro

MOTION CARRIED 5:0.

11. **APPROVE PAYMENT OF BILLS:** C. Vance MOVED to approve the payment of bills in the amount of \$26,269.42 including emergency bills, regular bills, credit cards and paychex. MOTION CARRIED 5:0.
12. **BOARD MEMBER COMMENTS:** S. Everett asked what the outcome was with the individuals who vandalized the beach area and Marine Patrol boat. M. Walter will speak to Trooper DeCarli about this.

13. EXECUTIVE SESSION:

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A); C. Vance MOVED to enter into executive session at 8:10 pm with M. Walter and B. Ciurylo present. B. Ciurylo exited executive session at 8:30 pm. Executive session ended at 8:40 pm.

14. ADJOURNMENT: C. Vance MOVED to ADJOURN at 8:55 pm. and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona.

Kim Bona

From: Hayward, Hugh H [Hugh.Hayward@ct.gov]
Sent: Tuesday, March 07, 2017 1:50 PM
To: Town Administrator
Cc: Paula Stahl; Roberts, Scott A.; Blume, Matthew
Subject: FW: 30-97 Hop River State Park Trail - contingency application follow-up
Attachments: 30-97 2016 STBG TA application package.pdf

Good Afternoon Mr. Walter and Ms. Stahl,

I understand that you had several questions regarding the liability language contained within the "Project Sponsor and Commitment Statement" portion of the Transportation Alternatives Set Aside application for the Hop River State Park Trail project.

To provide additional clarification, this proposed project is contained within the State "linear park", and is a planned CTDEEP park improvement. In this specific case, the Town of Columbia will not be responsible to operate, maintain, and insure the completed improvements. Additionally, the DEEP will assume liability and maintenance of the facility and components installed as part of this project.

Should you have any further questions or concerns, please contact Mr. Matthew Blume, Project Engineer, at 860-594-2248, or Jim Kulpa at 860-807-4399, or you can reach me at the number below.

Hugh H. Hayward P.E.
Principal Engineer-Division of Highway Design-Local Roads
Connecticut Department of Transportation
2800 Berlin Turnpike
Newington, Connecticut 06131

Ph. 860-594-3219
Fax. 860-594-3218
Email Hugh.Hayward@ct.gov

From: Roberts, Scott A.
Sent: Tuesday, February 21, 2017 4:09 PM
To:
Cc: Blume, Matthew; Kulpa, James (JKulpa@VHB.com); Radacsi, Sara
Subject: 30-97 Hop River State Park Trail - contingency application follow-up

Good Afternoon Ms. Stahl,

Pursuant to your meeting with Mr. James Kulpa of my consultant liaison staff (VHB) last week regarding the Hop River State Park Trail in the Town of Columbia, I'm writing to follow up on a couple of questions pertaining to funding and maintenance that arose.

With regard to maintenance of this section of the trail, Jim had a discussion with Ms. Laurie Gannotti who manages the Statewide Trail Program at DEEP, and Laurie confirmed that because the project is contained within the State "linear park", the DEEP will assume (continue to perform) any necessary trail maintenance upon completion of this project.

In the project application (copy attached), the cost section is intentionally left blank and a note is added specifying that the project is currently fully funded. This is typical for contingency project applications, and can be adjusted when and if the need arises.

Relative to the cost participation, this will confirm that the State is committed to providing the twenty-percent (20%) match to any federal *Transportation Alternatives Program* (TA) funds for this project as it is a trail of statewide-significance along the East Coast Greenway alignment. Therefore, if this project, or any portion thereof is funded under the TA program, the project costs will be comprised of an 80% federal match, 20% State match, 0% local match.

For Town budgeting purposes, the current conceptual construction estimate is \$2.2 million. Should the Town administer the contract, all project related costs during construction can be reimbursed to the Town at 100 percent, including inspection and municipal administrative expenses.

Should you have any further questions or concerns, please contact Mr. Matthew Blume, Project Engineer, at 860-594-2248, or Jim Kulpa at 860-807-4399, or you can reach me at the number below.

Kind regards, Scott.

Scott A. Roberts, P.E.
Project Manager
Connecticut Department of Transportation
Division of Highway Design - Local Roads
2800 Berlin Turnpike
Newington, Connecticut 06131-7546
Tel. 860-594-3232, Fax 860-594-3373
email: scott.roberts@ct.gov

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Kim Bona

From: Beverly Ciurylo
Sent: Wednesday, February 22, 2017 5:38 PM
To: Town Administrator; Carmen Vance
Subject: Beach Gate Monitoring

Follow Up Flag: Flag for follow up
Flag Status: Completed

Hi Mark and Carmen,

Just letting you know that if you are proceeding with the gate monitoring this spring, the funds for the Beach Gate Monitoring are not budgeted. You may need to do a motion at the next BOS meeting to decide that this is definitely happening plus a transfer will need to be made (probably contingency) to cover the cost of the gate monitoring up to June 30th.

The schedule and the rate of pay for the gate monitor should be finalized/ confirmed too so that the costs can be estimated.

Thanks,
Bev

COLUMBIA MARINE PATROL PAYROLL - BUDGET 4/15/17 THRU 11/1/17

1/30/2017

PAYROLL

TOTAL PATROL HOURS = 652 HOURS

RAIN-OUTS - ASSUME 8% RAIN DAYS, 652 X 92% = 600 HOURS

ADMINISTRATION - ASSUME 4 HOURS/WEEK X 16 WEEKS = 64 HOURS

TOTAL ESTIMATED PAYROLL BUDGET = 664 HOURS X \$13.75/HR

\$9,130.00

SUB-TOTAL

\$9,130.00**ASSUMPTIONS**

LAKE COVERAGE = MONDAY THROUGH FRIDAY = 4 HS/DAY, WEEKENDS = 10 HRS/DAY, HOLIDAYS = 10 HRS/DAY

START DATE = MAY 26, 2017 (MEMORIAL DAY = MAY 29, 2017)

FINISH DATE = SEPTEMBER 10, 2017 (LABOR DAY = SEPTEMBER 4, 2016)

NOT INCLUDEDBOAT/MOTOR REPLACEMENT - CURRENTLY 3 YEARS OLD, LIFE EXPECTANCY = 12 YEARS,
REPLACEMENT IN 2025, ESTIMATED REPLACEMENT COST = \$22,000 (IN 2013 DOLLARS)**OTHER EXPENSES**

TELEPHONE

\$200.00

GENERAL SUPPLIES

\$500.00

PRINTING

\$400.00

MISCELLANEOUS SERVICE CHARGES

\$200.00

REPAIR/MAINTENANCE

\$1,500.00

SUB-TOTAL

\$2,800.00**TOTAL MARINE PATROL BUDGET****\$11,930.00****COLUMBIA LAKE GATE MONITORING/BOAT INSPECTIONS - BUDGET 4/15/17 THROUGH 11/1/17****PAYROLL**

TOTAL GATE MONITORING HOURS = 1482 HOURS

RAIN-OUTS - ASSUME 8% RAIN DAYS, 1482 X 92% = 1364 HOURS

ADMINISTRATION - ASSUME 4 HOURS/WEEK X 29 WEEKS = 116 HOURS + 1364 HOURS = 1480 HOURS

TOTAL ESTIMATED PAYROLL BUDGET = 1480 HOURS X \$13.75/HR = \$20,350.00

\$20,350.00

SUB-TOTAL

\$20,350.00

ASSUMPTIONS

LAKE COVERAGE

SPRING = 6 HOURS/DAY, 3 DAYS/WEEK

SUMMER = 14 HOURS PER WEEKDAY, 14 HOURS PER WEEKEND DAY

FALL = 6 HOURS PER DAY, 3 DAYS PER WEEK

START DATE = APRIL 15, 2017

FINISH DATE = NOVEMBER 1, 2017 (DAM GATE CLOSE DATE)

OTHER EXPENSES

EDUCATION/TRAINING

\$1,000.00

GENERAL SUPPLIES

\$300.00

PRINTING (SIGNAGE, BROCHURES)

\$400.00

MISCELLANEOUS

\$200.00

SUB-TOTAL

\$1,900.00**TOTAL GATE MONITORING BUDGET****\$22,250.00****MARINE PATROL AND GATE MONITORING/BOAT INSPECTION TOTAL BUDGET****\$34,180.00**



Girl Scout Day Proclamation

A Proclamation Celebrating 105 years of Girl Scouting

WHEREAS, March 12, 2017 marks the 105th anniversary of the Girl Scouts of the United States of America, which began in 1912 when Savannah, GA native Juliette Gordon Low gathered 18 girls to provide them the opportunity to develop physically, mentally, and spiritually;

WHEREAS, 1912 was also the year in which Girl Scouting started in the state of Connecticut;

WHEREAS, for more than 100 years, Girl Scouting has helped build millions of girls and women of courage, confidence, and character who act to make the world a better place; and,

WHEREAS, the Girl Scout Leadership Experience helps girls discover themselves and their values, connect with others, and take action to make the world a better place; and,

WHEREAS, through the dedication, time, and talent of volunteers of different backgrounds, abilities, and areas of expertise, Girl Scouts of Connecticut offers the Girl Scout Leadership Experience to more than 32,000 girls in grades K-12 across the state of Connecticut; and,

WHEREAS, core programs around environmental stewardship, anti-bullying techniques, Science, Technology, Engineering, and Math (STEM), and healthy living, help girls develop a solid foundation in leadership; and,

WHEREAS, today, more than 59 million American women are Girl Scout alumnae and 2.7 million girls and adult volunteers are active members;

NOW, THEREFORE, I, Carmen Vance, by virtue of the authority vested in me as First Selectman of Columbia, CT do hereby applaud the Girl Scouts of the United States of America for more than 100 years of leadership and expertise as the voice for and of girls, proudly proclaim March 12, 2017, as Girl Scout Day.

Carmen L. Vance
Columbia First Selectman

Date

Kim Bona

From: Beverly Ciurylo
Sent: Wednesday, February 22, 2017 5:34 PM
To: Town Administrator
Subject: Facilities Capital account

Hi Mark,

This is a follow up to our discussion. Please put on the next BOS agenda for a motion to repurpose the current HWP Waste Area capital account containing \$25,000 to Town Facilities Reconfiguration. This is so we can use the funds for the evaluating the costs for renovating the old CVFD, Porter Parking paving/reconfiguration and the upgrading the DPW facilities.

Thanks,
Bev



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0440 FAX: (860) 228-2847

Building & Land Use Department

TO: Board of Selectman
Mark Walter, Town Administrator

FROM: Paula Stahl, Town Planner

DATE: February 28, 2017

RE: Hop River Trail Project

The State has been working on all 200 miles of the East Coast Greenway that runs through Connecticut along old railway beds; 43% of the trail has been completed, and another 28% is in development. Columbia has two ConnDOT projects on the Hop River Trail. One is to deck the former railroad bridge over the Willimantic River next to Mackey's (Windham is the Project Sponsor), and the other is to complete the trail from that bridge eastward through Columbia to the completed portion of the trail in Coventry.

The trail project through Columbia is funded with a combination of Federal and State funds; Columbia as the Project Sponsor would act as the pass-through for the grant – paying invoices and receiving reimbursement funds.

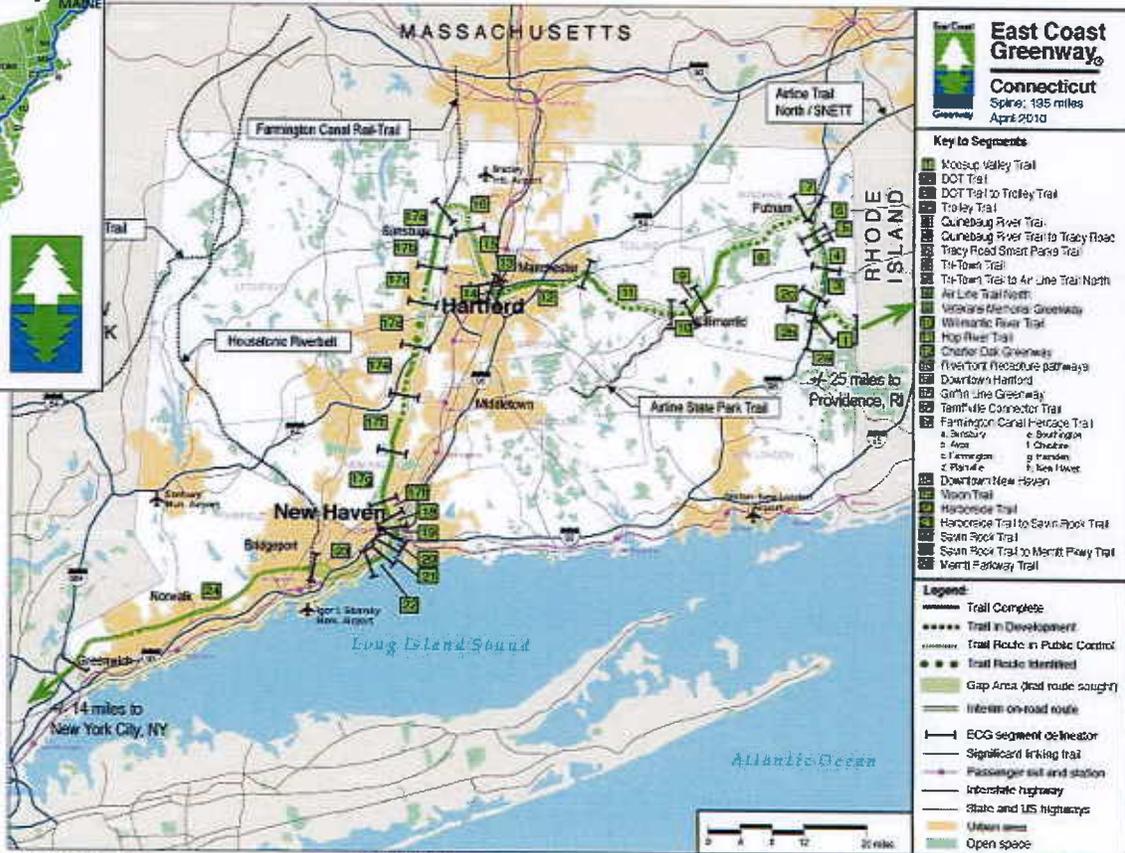
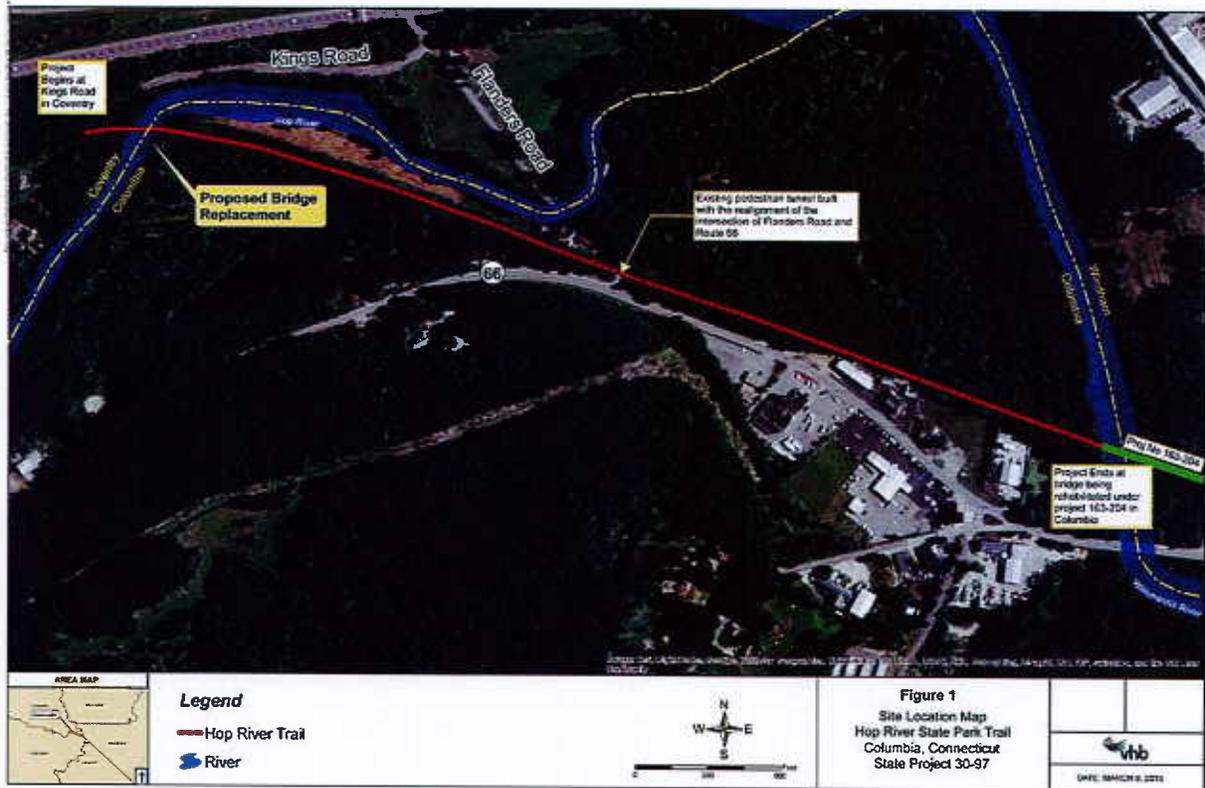
Attached is an email from Scott A. Roberts, P.E., the CONNDOT Project Manager, stating that DEEP will assume (continue to perform) any necessary trail maintenance upon completion of this project, and that the Town will be reimbursed at 100 percent, including inspection and municipal administrative expenses.

BOS Action Needed

N/A

MOVE to schedule a Town Meeting in the Adella G. Urban Administrative Offices Conference Room, 323 Route 87, Columbia, CT on Tuesday, March 21, 2017 at 6:45p.m. for the following purpose:

To act as the Project Sponsor for State Project 30-97, Hop River State Park Trail, and to budget \$2,200,000 for the project, and \$2,200,000 in offsetting revenue.



Paula Stahl

From: Roberts, Scott A. [Scott.Roberts@ct.gov]
Sent: Tuesday, February 21, 2017 4:09 PM
To: Paula Stahl
Cc: Blume, Matthew; Kulpa, James (JKulpa@VHB.com); Radacsi, Sara
Subject: 30-97 Hop River State Park Trail - contingency application follow-up
Attachments: 30-97 2016 STBG TA application package.pdf

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In the project application (copy attached), the cost section is intentionally left blank and a note is added specifying that the project is currently fully funded. This is typical for contingency project applications, and can be adjusted when and if the need arises.

Relative to the cost participation, this will confirm that the State is committed to providing the twenty-percent (20%) match to any federal *Transportation Alternatives Program* (TA) funds for this project as it is a trail of statewide-significance along the East Coast Greenway alignment. Therefore, if this project, or any portion thereof is funded under the TA program, the project costs will be comprised of an 80% federal match, 20% State match, 0% local match.

For Town budgeting purposes, the current conceptual construction estimate is \$2.2 million. Should the Town administer the contract, all project related costs during construction can be reimbursed to the Town at 100 percent, including inspection and municipal administrative expenses.

Should you have any further questions or concerns, please contact Mr. Matthew Blume, Project Engineer, at 860-594-2248, or Jim Kulpa at 860-807-4399, or you can reach me at the number below.

Kind regards, Scott.

Scott A. Roberts, P.E.
Project Manager
Connecticut Department of Transportation
Division of Highway Design - Local Roads
2800 Berlin Turnpike
Newington, Connecticut 06131-7546
Tel. 860-594-3232, Fax 860-594-3373
email: scott.roberts@ct.gov

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**CT Surface Transportation Block Grant Program (PROGRAM) 2016 – 2021
Transportation Alternatives (TA) Set-Aside**

PROGRAM APPLICATION

1.0 Project Title

Provide the title of the Project: **Hop River State Park Trail**

2.0 Council of Government (COG)

The application should be submitted to the COG office having boundaries encompassing the majority of the project's limits. Maps depicting the COG and Metropolitan Planning Organization (MPO) boundaries as well as the Transportation Management Areas(TMA) are provided under separate cover as an appendix to the application. For projects that span multiple COG boundaries, please list in order beginning with the COG with the greatest geographic coverage or the COG with which project coordination has been initiated.

Council of Government(s): **Capital Region Council of Governments**

3.0 Project Sponsor and Commitment Statement

The Project Sponsor is the applicant and will be the entity that enters into agreement with the State of Connecticut Department of Transportation for program administration and funding. **The Project Sponsor MUST be a municipal governmental agency established through State Statutes.** Please indicate the formal legal names of the organization and duly authorized representative.

IF PROGRAM FUNDS ARE AUTHORIZED: The Project Sponsor will be responsible for commitment of funds to match federal program dollars and finance any ineligible project costs. The Project Sponsor will also be responsible for commitment to operate, maintain and insure the completed improvements. Upon project completion, the responsibility of liability and maintenance to ensure a safe, secure facility and components remains with the Project Sponsor, regardless of location within State or federal rights-of-way. Formal letters of commitment or resolutions from the appropriate fiscal entity, (i.e. Town Council, Board of Finance), will be required. Additionally, the Project Sponsor will be responsible for meeting public involvement requirements.

Legal Name of Organization: **Town of Columbia**

Legal Name of Duly Authorized Representative:

Signature of Duly Authorized Representative

Date (MM/DD/YYYY)

By signing my name on the signature line above, I am certifying that I am the duly authorized representative of the sponsoring agency and that I am aware of the application and proposed project on behalf of the organization as well as my responsibility as the Project Sponsor if PROGRAM funds are authorized. My signature further indicates that, to the best of my knowledge, the statements made on this application form and any attachments are true and complete and are made in good faith. I understand that if I knowingly make any misstatement of fact, this application is subject to disqualification and dismissal. All statements made on this application are subject to verification as a condition of funding authorization.

4.0 Project Contact (Representative from Project Sponsor) and Commitment Statement

The Project Contact must be a representative of the Project Sponsor's agency. The Project Contact will act as the project manager. The Project Contact will be the primary person to which correspondence, inquiries and project coordination will be directed regarding the application and subsequent project if funds are awarded.

First Name: **Paula** CT Municipality: **Columbia**
Last Name: **Stahl** Division/Office: **Planning**
Title: **Town Planner** Street: **323 Route 87**
Telephone No: **(860) 228-0440** Zip Code: **06237**
Facsimile No: **(860) 228-2847**
Email Address: **pstahl@columbiact.org**

5.0 Eligible Projects

- 5.1 Construction, planning and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation.
- 5.2 Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- 5.3 Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users.
- 5.4 Construction of turnouts, overlooks and viewing areas.
- 5.5 Community improvements activities including:
 - Inventory, control, or removal of outdoor advertising;
 - Historic preservation and rehabilitation of historic transportation facilities;
- 5.6 Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

Using the numbers above identify which one best fits the project: **5.3**

6.0 Project Location

Briefly describe the project location:

Indicate the start (and end, if linear) of the project limits:

The project is located on the Hop River State Park Trail where it crosses the Hop River and Flanders River Road, in the Towns of Columbia and Coventry. The project is located within the Hop River Trail State Park and will be maintained by CT DEEP. The project begins on the west side of the bridge being rehabilitated under State Project 163-204 and continues west for a distance of 4,400 feet connecting to the existing Hop River State Park Trail at Kings Road in Coventry.

Identify the municipality (ies) having boundaries encompassing the project location.

Primary CT Municipality: **Columbia**

Other Municipality (ies): **Coventry**

LOCATION MAP: Depict the location of the project on a base map such as a town road map, GIS map, aerial photo, or another base map suitable to clearly depict the project's overall location upon. Provide a hard copy.

CONCEPT PLAN As appropriate and necessary for the scale and context of the project proposed, provide a map with a conceptual layout to graphically depict the location of the project and its relation to existing features, regulated areas, and adjacent facilities the project would connect to. Provide a hard copy.

7.0 Project Description

Briefly describe the project:

The project will replace an abandoned railroad bridge over the Hop River with a pedestrian bridge and construct a 4,400 foot long section of 10 foot wide multi-use trail from the west end of the bridge being rehabilitated under State Project 163-204. Work on the bridge will include the removal of debris and vegetation on the piers and abutments, removal of bridge elements that will not be reused, and construction of a pedestrian bridge. A small bridge within the project limits will also receive a deck and railings for pedestrian use.

8.0 Purpose and Need

Briefly explain the purpose and need for the project, including anticipated significance and impacts of this project. Provide any additional information that may assist with determining the eligibility and selection of this project. This is an opportunity to discuss why the project should be selected for PROGRAM funding.

This project will close a gap in the Hop River Trail which is a part of the East Coast Greenway. Currently there is no way to cross the Hop River at this location on the Hop River Trail other than using the Flanders River Road bridge. Trail users are required to exit the trail at Kings Road and use Kings Road, Flanders Road and Route 66 to cross the river and rejoin the multi-use trail.

9.0 Community Character and Regional Significance

Briefly describe how this candidate project directly relates to the region and community, including anticipated benefits and fit with the character of the area served.

The Hop River Trail is part of the East Coast Greenway. This project will close one of the last remaining gaps in the Hop River Trail (the other remaining gap is currently under design as State Project 163-204). When these two projects are complete, the Hop River Trail will be complete from Manchester to Windham.

10.0 Public Support

Demonstrate the level of public support or opposition that has been voiced to date, if any, either via a public forum, written correspondence or other form of communication, including media coverage. Provide a description of the events, published articles, media coverage, or other related materials that are relevant to demonstrate public support for the project.

Numerous newspaper articles have been written about the recently opened section of the Airline and Hop River Trails in Windham. A formal opening of this trail system constructed within project 163-194 was held on May 14, 2016 and was well attended by the public.

11.0 Permitting

Provide a list of anticipated permits that are required for the project. It is not required that permitting be completed for the application.

Flood Management Certification, State DEEP Water Resource Permits

12.0 Project Cost Estimate

Provide the estimated cost of the project, include a detailed cost estimate and the basis for the cost estimate. Of this total cost, a maximum of eighty percent (80%) can be funded by the Federal Highway Administration through the PROGRAM and a minimum of twenty percent (20%) must be secured by the Project Sponsor. Project's submitted for consideration under this program shall have a minimum estimated project cost of five hundred thousand dollars (\$500,000).

Project is presently fully funded.

13.0 Local Match Financing

The minimum twenty percent (20%) match typically must come from non-federal sources as there are restrictions on the application of federal monies to the match share of PROGRAM funds. Indicate whether the non-federal match can reasonably be secured by the project sponsor for the project if PROGRAM funds are authorized.

Are you providing the match with non-federal sources? Yes No

Can the local match be reasonably secured? Yes No

14.0 Attachments and Additional Information/Materials – Please limit comments and attached pages to those critical for Review of the Application and proper understanding of the Project Proposal.

This section is optional and may be used to provide any additional information pertinent to the presentation of the candidate project for consideration of funding under the PROGRAM.

See attached project location map.

Please indicate any additional materials being submitted with the application package or provided to the COG for consideration. If additional pages were used to answer questions on this application, please indicate the section and number of pages. Applicants are encouraged, however, to limit responses to the space provided in the PROGRAM Application.

The information below will be utilized during the review by staff at the COG and at the Department to ensure that each reviewer has a full application package. A listing with a brief description of each item should be provided noting the number of pages for each attachment and the pertinent application section, as applicable.

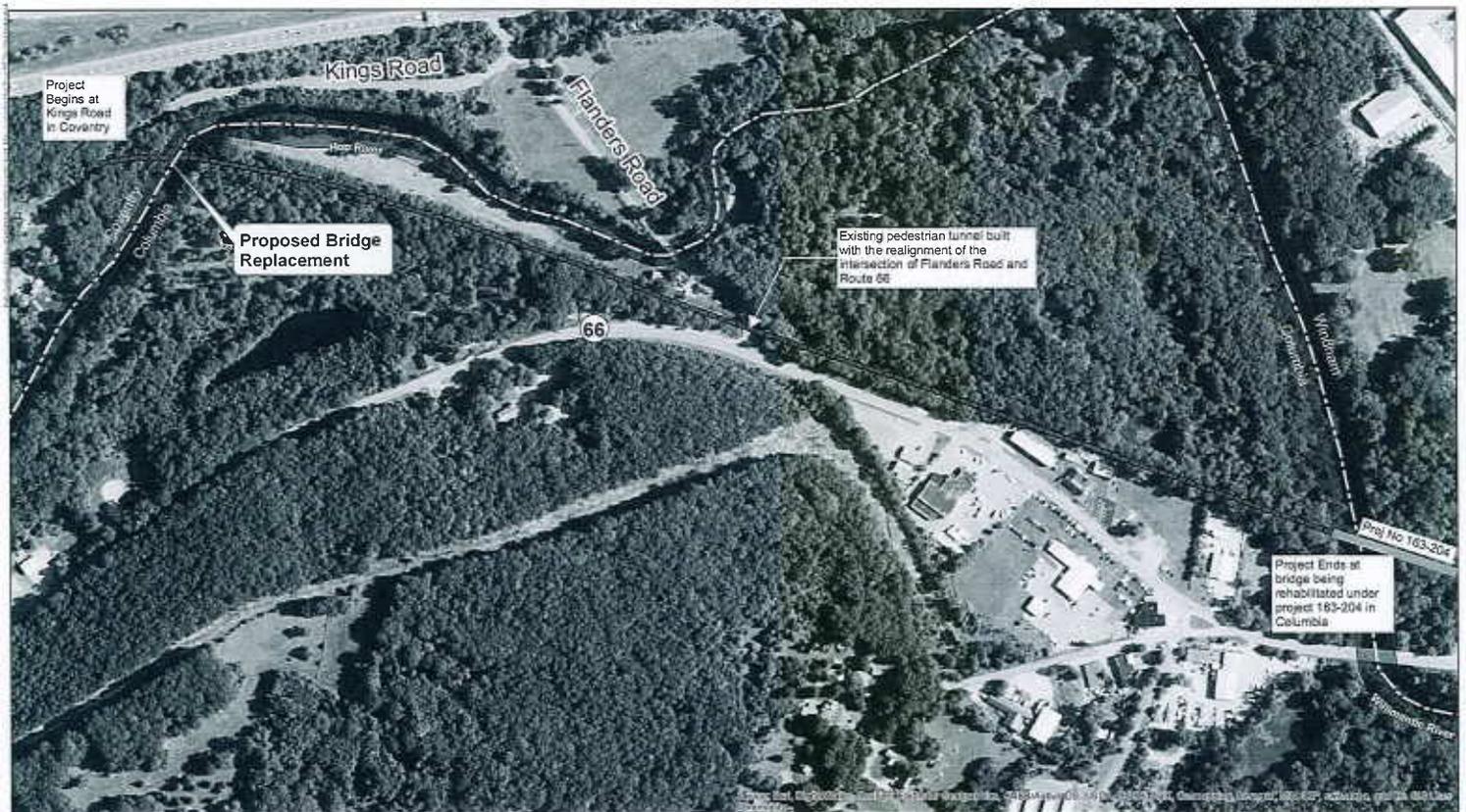
Number of Pages:

Application Section:

Brief Description:

SPECIAL NOTE:

- 1) Two hard copies of a manually signed application must be submitted for purposes of file record.
- 2) A digital pdf file of the completed form application must also be submitted electronically.



Legend

-  Hop River Trail
-  River



Figure 1
 Site Location Map
 Hop River State Park Trail
 Columbia, Connecticut
 State Project 30-97

	
DATE: MARCH 8, 2016	

LAKE MANAGEMENT ADVISORY COMMITTEE

March 2, 2017

Ms. Carmen Vance
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Constructing Structures on or Over Columbia Lake
Mr. Carl Foster, 19 Sleepy Hollow Road, Columbia, CT

On February 21, 2017, Mr. Carl Foster of 19 Sleepy Hollow Road, Columbia, submitted an application for permit, to construct a new dock at that location.

On Wednesday, March 1, 2017 the Lake Management Advisory Committee (LMAC) reviewed the application. The property owners wish to construct a new 4 feet wide by 28 feet long dock. The subject property has a lakeside property line in access of 100 feet. The subject property has a lake front property line dimension that exceeds the minimum lake front property line requirement (100 feet) for two docks. This application meets the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines).

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved and the following conditions should be considered:

1. No power equipment will be allowed on the lake bed.
2. The applicant will insure construction of the new dock will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
3. The new dock shall be 4 feet wide by 28 feet long. The new dock will be placed no closer (at any point) than twenty-five (25) feet to the applicant's extended property line.
4. The applicant will be permitted a maximum of one off-shore structure (raft or mooring) and must meet the Lake Guidelines for such structure.

Your consideration in this manner is appreciated.

Respectfully Submitted;



Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

RECEIVED FEB 21 2017

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 2/21/2017

Complete and return to the Board of Selectmen.

Property owner: Carl Foster

Address: 19 Sleepy Hollow Road, Columbia

Property Location: 19 Sleepy Hollow Road

Daytime phone #: 860-965-8140

Applicant if different from owner: _____

Address: _____

Daytime phone #: _____

Structure Information:

Proposal is for: New Replacement Repair

Structure Type: Dock Seawall Raft Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: Carl Foster Date: 2/21/2017

Applicant Signature: Carl Foster Date: 2/21/2017

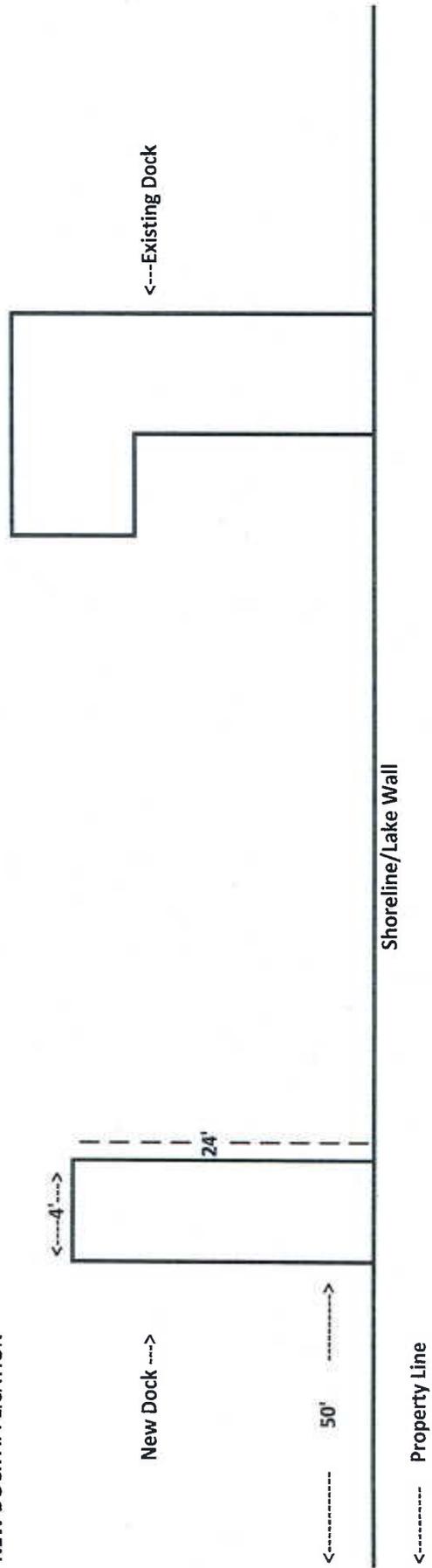
Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____
First Selectman

Date: _____

Carl Foster
19 Sleepy Hollow Road
Columbia, CT 06237

NEW DOCK APPLICATION



New dock is a floating dock.
Consists of 3 - 4' x 8' connected, floating sections with 4 anchor poles at the outer corners.
It will be used as a rowing scull dock and will sit 8" to 10" above the water surface.

Dock specs can be viewed at www.bmp-inc.com

Bestmade Products Incorporated

3558 Old Mill Rd.

Stanley, NY 14561 US

(585)662-9536

joemchale@bmp-inc.com

www.BMP-inc.com



ESTIMATE

ADDRESS

Carl Foster

19 Sleepy Hollow Rd

Columbia, CT 06237

ESTIMATE # 1715

DATE 02/15/2017

ACTIVITY	QTY
CW	3
Custom Work - Floating Aluminum Cottage Style Dock -4ft wide by 8ft long w/ (2) Clubhouse PVC decking panels in color gray -Includes (4) 2'x4'x8" foam filled black poly floats, 290 lbs buoyancy each, 1160 lbs total -Includes (4) aluminum float support members -Includes (8) 5/16" x 3" long hex bolts -Includes (8) 5/16" locking hex nuts -Includes (8) 5/16" x 1-1/2" diameter flat fender washers -Includes (8) 5/16" flat washers	
CW	4
Custom Work - Custom track mount connection plates and hardware	
AP-6-FALT	2
Anchor Post for Floating Docks - 6ft Long -Includes (1) black poly auger -Includes (1) 6ft long drilled galvanized steel dock leg -Includes (1) 3/8 x 2-1/2" hex bolt -Includes (1) 3/8" hex nut -Includes (1) 1/2" x 1-1/4" long hex bolt -Includes (1) 1/2" hex nut -Includes (1) black cap	
AP-8-FALT	2
Anchor Post for Floating Docks - 8ft Long -Includes (1) black poly auger -Includes (1) 8ft long drilled galvanized steel dock leg -Includes (1) 3/8 x 2-1/2" hex bolt -Includes (1) 3/8" hex nut -Includes (1) 1/2" x 1-1/4" long hex bolt -Includes (1) 1/2" hex nut -Includes (1) black cap	



Commanding Officer
Lieutenant Rafael Medina III

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Master Sergeant William Kittle

Date: March 1, 2017

Ms. Carmen Vance
Columbia First Selectman
323 Jonathan Trumbull Highway
Columbia, CT 06237

Dear Ms. Carmen Vance

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Columbia.

During the month of February 2017 the Columbia Resident Trooper as well as Troop K Troopers responded to 285 Calls for Service in the Town of Columbia. Of these Calls for Service the most notable are:

Accidents:	8
Burglaries:	0
Larcenies:	1
Other Criminal:	3
Other Non-Criminal:	2
Non Reportable Matters:	156
Other Noteworthy Events (List):	

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI:	1
Traffic Citations:	110
Written Warnings:	26

Sincerely,

Lieutenant Rafael Medina III
COMMANDING OFFICER
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550

3.21.17

Town of Columbia CT

Savings Report by Month

1/31/2017 12:00:00 AM -

Year	Month	Total Claims	Total Cards Used	Member Rx Cost	Avg. Member Rx Cost	Price Savings	Avg. Price Savings	% Savings
2013	Mar-13	3	2	\$29.78	\$9.93	\$17.94	\$5.98	38%
2013	Apr-13	8	5	\$322.40	\$40.30	\$131.88	\$16.49	29%
2013	May-13	12	8	\$500.08	\$41.67	\$141.25	\$11.77	22%
2013	Jun-13	12	7	\$357.18	\$29.77	\$181.46	\$15.12	34%
2013	Jul-13	16	9	\$570.56	\$35.66	\$1,447.48	\$90.47	72%
2013	Aug-13	12	9	\$384.81	\$32.07	\$1,933.57	\$161.13	83%
2013	Sep-13	20	7	\$729.59	\$36.48	\$1,118.59	\$55.93	61%
2013	Oct-13	19	10	\$712.18	\$37.48	\$2,575.35	\$135.54	78%
2013	Nov-13	7	5	\$173.51	\$24.79	\$1,272.68	\$181.81	88%
2013	Dec-13	12	5	\$474.25	\$39.52	\$713.72	\$59.48	60%
2013	Year Total:	121	67	\$4,254.34	\$35.16	\$9,533.92	\$78.79	69%
2014	Jan-14	11	7	\$527.21	\$47.93	\$1,672.48	\$152.04	76%
2014	Feb-14	16	10	\$515.77	\$32.24	\$1,270.31	\$79.39	71%
2014	Mar-14	4	3	\$126.09	\$31.52	\$105.98	\$26.50	46%
2014	Apr-14	18	9	\$519.85	\$28.88	\$729.38	\$40.52	58%
2014	May-14	13	7	\$1,073.45	\$82.57	\$1,264.05	\$97.23	54%
2014	Jun-14	7	6	\$124.40	\$17.77	\$213.46	\$30.49	63%
2014	Jul-14	5	4	\$67.80	\$13.56	\$111.94	\$22.39	62%
2014	Aug-14	12	9	\$526.22	\$43.85	\$995.70	\$82.98	65%
2014	Sep-14	6	4	\$191.18	\$31.86	\$338.31	\$56.39	64%
2014	Oct-14	10	6	\$226.94	\$22.69	\$420.98	\$42.10	65%
2014	Nov-14	10	6	\$377.81	\$37.78	\$229.43	\$22.94	38%
2014	Dec-14	8	4	\$346.66	\$43.33	\$205.58	\$25.70	37%
2014	Year Total:	120	75	\$4,623.38	\$38.53	\$7,557.60	\$62.98	62%
2015	Jan-15	13	6	\$182.65	\$14.05	\$138.36	\$10.64	43%
2015	Feb-15	11	7	\$152.14	\$13.83	\$490.96	\$44.63	76%
2015	Mar-15	8	5	\$364.50	\$45.56	\$75.83	\$9.48	17%
2015	Apr-15	8	4	\$112.32	\$14.04	\$463.51	\$57.94	80%
2015	May-15	8	5	\$96.86	\$12.11	\$535.49	\$66.94	85%
2015	Jun-15	9	6	\$179.16	\$19.91	\$172.36	\$19.15	49%
2015	Jul-15	11	5	\$449.47	\$40.86	\$389.73	\$35.43	46%
2015	Aug-15	10	6	\$218.89	\$21.89	\$426.94	\$42.69	66%
2015	Sep-15	9	7	\$411.09	\$45.68	\$323.65	\$35.96	44%
2015	Oct-15	14	6	\$299.09	\$21.36	\$599.59	\$42.83	67%
2015	Nov-15	14	7	\$210.48	\$15.03	\$443.38	\$31.67	68%
2015	Dec-15	9	7	\$524.35	\$58.26	\$888.07	\$98.67	63%
2015	Year Total:	124	71	\$3,201.00	\$25.81	\$4,947.87	\$39.90	61%
2016	Jan-16	7	5	\$189.98	\$27.14	\$382.61	\$54.66	67%
2016	Feb-16	6	5	\$152.28	\$25.38	\$477.96	\$79.66	76%
2016	Mar-16	2	3	\$92.41	\$46.21	\$5.17	\$2.59	5%
2016	Apr-16	8	3	\$192.90	\$24.11	\$492.02	\$61.50	72%
2016	May-16	4	3	\$45.44	\$11.36	\$5.04	\$1.26	10%
2016	Jun-16	6	5	\$582.34	\$97.06	\$103.81	\$17.30	15%

2016	Jul-16	3	3	\$108.34	\$36.11	\$24.44	\$8.15	18%
2016	Aug-16	6	5	\$146.43	\$24.41	\$29.75	\$4.96	17%
2016	Sep-16	3	3	\$317.81	\$105.94	\$59.76	\$19.92	16%
2016	Oct-16	5	3	\$237.47	\$47.49	\$87.87	\$17.57	27%
2016	Nov-16	10	4	\$567.67	\$56.77	\$423.91	\$42.39	43%
2016	Dec-16	2	2	\$30.17	\$15.09	\$59.41	\$29.71	66%
2016	Year Total:	62	44	\$2,663.24	\$42.96	\$2,151.75	\$34.71	45%
2017	Jan-17	1	2	\$9.28	\$9.28	\$2.71	\$2.71	23%
2017	Year Total:	1	2	\$9.28	\$9.28	\$2.71	\$2.71	23%
Total		428	259	\$14,751.24	\$34.47	\$24,193.85	\$56.53	62%