

**REGULAR MEETING AGENDA
COLUMBIA BOARD OF SELECTMEN
Tuesday, November 17, 2015 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

CALL TO ORDER

- 1. PLEDGE OF ALLEGIANCE**
- 2. MINUTES: BOS Regular meeting minutes of November 4, 2015**
- 3. AUDIENCE OF CITIZENS**
- 4. OLD BUSINESS**
- 5. NEW BUSINESS:**
 - 5.1 DEEP Resolution for Recycling Initiative Grant receipt**
 - 5.2 Saxton B. Little Free Library – Certified Payroll Services Proposal**
- 6. COLUMBIA LAKE / DAM / BEACH**
 - 6.1 Assistant Dam Gatekeeper – David Vanderbilt**
- 7. APPOINTMENTS / RESIGNATIONS:**
 - 7.1 Appointment of Christopher Bellatone and Patrick Parnell (alternate) as part-time Transfer Station Attendants**
 - 7.2 Appointment of John Allen to IWWC**
 - 7.3 Appointment of Tom Archambault to IWWC**
 - 7.4 Appointment of Ron Wikholm to IWWC**
 - 7.5 Appointment of Larry Preston to PZC (alternate)**
- 8. TOWN ADMINISTRATOR REPORT: See report.**
- 9. CORRESPONDENCE**
 - 9.1 Donation/thank you letter Reverend Michael Smith**
 - 9.2 State Police activity report Columbia - October 2015**
- 10. BUDGET**
 - 10.1 FY 16-17 Proposed Budget Schedule**
 - 10.2 Transfers**
 - 10.3 Refunds**
- 11. APPROVE PAYMENT OF BILLS**
- 12. BOARD MEMBER COMMENTS**
- 13. EXECUTIVE SESSION**
 - 13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);**
- 14. ADJOURNMENT**

SPECIAL MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Wednesday, November 4, 2015 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

OK ✓

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Town Administrator Natasha Nau; Patricia Taylor, EHHI representative; Ann Dunnack; Vera Englert; Jeffrey Viens; Pamela Viens; Walt Tabor; Gail Michaud; Elaine Whitehouse; Al Leonardi; Craig Dziekan and several other citizens.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular meeting minutes of 10/20/15:** R. Bogue MOVED to approve the regular meeting minutes of 10/20/15. MOTION CARRIED 5:0. MOTION CARRIED 4:0:1 with R. Hellstrom abstaining.
3. **AUDIENCE OF CITIZENS:** Jeffrey Viens of 132 Route 66 asked why the audience of citizens may only address items that are not on the agenda. C. Vance said because if someone in the audience wanted to discuss something that was on the agenda for the evening, they will have the opportunity when the Board addresses that item later in the meeting.

Walt Tabor of 540 Route 87 informed the BOS that the land sale on Robert Drive/Randazzo Road is complete and thanked them for their help.

J. Viens spoke about the mural on the Michaud Flooring building. He recited a quote by Thomas Jefferson: "*when injustice becomes law, resistance becomes duty.*" He feels that persecuting the citizens is wrong and that the mural should be deemed as art and taken out of the PZC purview. J. Viens stated that he believes if someone is on a Commission or board and he/she violate the rules of that board, he/she should not be able to vote.

Dave Kohn of 10 Columbia Landing stated that he loves the mural and feels it is a wonderful addition to the town and would like to see it remain.

Pam Viens of 132 Route 66 expressed her disgust with the recent article in the Chronicle regarding the town's legal action towards the mural. She feels that the town is trying to put a small company out of business. She stated that a permit to paint is not required.

The individual who painted the mural, Craig Dziekan, explained that the mural was done as volunteer work which he received a full scholarship for. He feels that Columbia is an art community, and expressed that art cannot be escaped.

Lisa Napolitano of 7 Hunt Road stated that she owns a sign company and although she does not feel the mural serves as a good sign, she feels that the mural is very unique. L. Napolitano expressed that it is so difficult to own a business in this state these days due to all of the rules and regulations. She stated that the micro managing in addition to all the rules create a lack of incentive for businesses to survive.

Elaine Whitehouse of 12 Cards Mill Road stated that she can see the mural from her house through her window and enjoys it very much. She said she has been seeing this building for the past 23 years and the mural brightens her day. E. Whitehouse finds the mural welcoming and would like it to stay.

Al Leonardi of 22 Yeomans Road feels that without the artwork, the building is very bland. He enjoys seeing his friend that is painted in the mural and hardly notices the name; it brings attraction to the area. He imagines a lot of buildings have their business names on them.

Vera Englert of 230 Route 87 stated she has two small businesses in town and always tries to abide by the rules. She explained that a blight issue has been recently brought to her attention and she is working on remediating this because when there is an issue with something in her control she tries to correct it. V. Englert stated that she currently has a sign permit that she has not exercised due to the property restraints, she obeyed the regulations. V. Englert spoke of an instance when she leased a building to a tenant and the tenant made an error by allowing a painting on the back of the building. She explained that when it was brought to her attention that they were in violation of the regulations, they painted over it and corrected the issue.

Gail Michaud of 31 Edgarton Road stated she didn't have too much involvement with mural but loves it. She stated how it really "pops" when coming around that corner on Route 66, letting people know they are still in Columbia and haven't entered Willimantic yet. She finds it very disconcerting that some people feel it is a painting when it is personal. She explained that it is a picture of her nephew installing something and is a dedication to her parents. She stated that she does not regret that any of this that has happened.

P. Viens feels that sometimes people think they are in compliance and following the rules when they are not.

C. Vance stated for the record that what is currently happening with the mural has not been caused by the Town Administrator. She explained that issue began years before N. Nau began her employment with the town.

4. OLD BUSINESS:

- 4.1 Cirrus Engineering** – N. Nau reviewed the proposal from Cirrus Engineering for structural evaluation of the tower at the CVFD. N. Nau stated that Cirrus specializes in this type of structural engineering. She explained that she spoke with Chief Starkel and at this time the CVFD does not feel that it is necessary to replace the tower, but will approach the BOS in the future if this changes. Discussion followed. N. Nau explained that if the Board chooses to proceed with the evaluation, funding to cover the services will have to come from Contingency or another line because the study was not anticipated. R. Hellstrom doesn't feel that the cost for the analysis is unreasonable and pointed out that if it is done and there is a structural problem, then the town would be prepared to budget for repair cost in the 2016-17 Budget. W. O'Brien asked if the CVFD has agreed to this study. N. Nau stated yes. S. Everett suggested asking the CVFD if it would be possible for one of the members to perform a basic, visual analysis seeing as they have access to all the proper safety equipment. I.e. harnesses, ladders, etc. N. Nau will speak to Chief Starkel and report back to the Board. This ITEM has been TABLED.

5. NEW BUSINESS:

- 5.1 Ordinance 7-5 entitled "Animals on Town Owned Property" (pet-excrement):** N. Nau explained that recently a lot of horse droppings have been found on the trails and in the parking lot at Rec Park. She stated that the existing ordinance speaks to animals on the beach but doesn't address all town property. D. Kohn asked whether or not a fine exists. N. Nau explained that the existing ordinance addresses a fine pertaining to animals on the town beach, but the proposed revisions, the fine will apply to all town owned property and all types of animals. D. Kohn stated that he walks at Rec Park daily and came across "giant piles" on the trails and in the parking lot. He explained that he cleaned the piles up this time, but would like to see this doesn't continue to be an issue. He explained that the Resident State Trooper located the individuals that owned the horses and informed them that they are responsible for cleaning up after their horses. Discussion followed. C. Vance MOVED to amend ordinance 7-5 as presented and recommended by the Town Administrator to encompass all animals on all town owned property. MOTION CARRIED 5:0.

- 5.2 Outdoor Wood Burning Furnaces (OWF's):** Patricia Taylor from Environment and Human Health, Inc. (EHHI) approached N. Nau to make Columbia aware of the health effects of OWF's and to initiate a local ordinance in town to ban them. P. Taylor explained that she has been hired by EHHI to visit towns to inform and encourage local bans on OWF's. She stated that so far, 17 towns have banned OWF's. R. Bogue asked if this proposed ban would include existing OWF's. She stated no, existing OWF's are grandfathered in. She explained that EHHI is a ten member non-profit organization based in North Haven and is dedicated to protecting human health from environment. P. Taylor

discussed pollution caused by OWF's along with the short term and long term health effects (asthma, COPD, cardiovascular issues, etc) on the human body. W. Tabor spoke of his knowledge of OWF's and stated that he has been involved intensely for approximately 9 years with OWF's and would not do anything to pose health risks to his family or neighbors. He stated that some of the information P. Taylor provided to the Board is good, but some is completely outdated and a farce. Discussion followed. W. Tabor explained that the classic OWF units have been banned but not the new ones. The new units do not pose a health risk. Discussion followed.

6. COLUMBIA LAKE / DAM / BEACH

6.1 Email from Mark Coleman re: Lake Status – Fall Drawdown

7. APPOINTMENTS / RESIGNATIONS: None.

8. TOWN ADMINISTRATOR REPORT: See report. Cathy Osten suggested looking into "everyday direct mail" for bulk mailers.

9. CORRESPONDENCE: None.

10. BUDGET

10.1 Transfers: R. Bogue MOVED to approve the following transfer:

AMOUNT/TRAN #	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$80/ #2015-008	10-4130-500, ROV Election/Ballot materials	10-4130-720, ROV Professional Dues

MOTION CARRIED 5:0.

10.2 Refunds: C. Vance MOVED to approve the following refunds totaling \$460.47:

AMOUNT	FROM	TO
\$13.55	Town of Columbia	Anthony Pacileo
\$311.99	Town of Columbia	ARI FLEET LT
\$15.72	Town of Columbia	James Blair Landscaping
\$40.48	Town of Columbia	Joyce Fox
\$78.73	Town of Columbia	Tatyana Pallay

MOTION CARRIED 5:0.

11. APPROVE PAYMENT OF BILLS: C. Vance MOVED to approve the payment of regular bills, emergency bills, paychex and credit cards in the amount of \$156,560.88. MOTION CARRIED 5:0.

12. BOARD MEMBER COMMENTS: C. Vance congratulated R. Bogue and W. O'Brien on their re-elections to the BOS.

13. EXECUTIVE SESSION:

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A); C. Vance MOVED to enter into executive session at 8:49 pm with N. Nau present. Executive session ended at 10:25 pm.

14. ADJOURNMENT: C. Vance MOVED to adjourn at 10:26 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, November 17, 2015 at 7 pm.

Respectfully submitted by Kimberly A. Bona



Connecticut Department of
**ENERGY &
ENVIRONMENTAL
PROTECTION**

November 4, 2015

RECEIVED NOV 09 2015

Natasha R. Nau
Town Administrator
Town of Columbia
323 Jonathan Trumbull Highway
Route 87
Columbia, CT 06237

Re: Town of Columbia, 2015 Municipal Waste Reduction Initiative

Dear Ms. Nau:

Enclosed for signature are 2 copies of a grant contract between the Town of Columbia and the Department of Energy and Environmental Protection providing funding for the project entitled "**2015 Municipal Waste Reduction Initiative**". Each contract consists of a packet containing a signature page, standard administrative terms and conditions and Appendices containing at a minimum a Scope of Work and Schedule of Payments. This grant contract is in the amount of \$4,750.00 and will be in effect until December 31, 2016. Please have your designated signatory sign both grant forms. Please follow instructions on page 2 of my letter.

For timely contract approval, we request that the attached instructions be carefully executed as soon as possible.

We appreciate your cooperation and assistance. If you have any questions or problems concerning the contract approval process, please feel free to contact me at (860) 424-3250.

Sincerely,

A handwritten signature in cursive script that reads "Marianne Wisker".

Marianne Wisker
Fiscal Administrative Officer
Bureau of Materials Management
and Compliance Assurance

enclosures

Contract
Processing Instructions
Model Resolution/Incumbency Certification

Processing Instructions

1. Obtain a sealed and certified **signature resolution**, making sure that the contractor name identified in the contract is identical to that name listed in the signature resolution. If your facility does not have a corporate seal, please indicate this at the bottom of the resolution. Please note that the resolution must be signed by an individual other than the individual authorized to sign the contract, and all signatures must match the printed names exactly (including use of initials, etc.). The resolution must be approved on or before the date of contract signature. A model has been attached for your use.
2. If the Signature Resolution identifies only the title of the person authorized to sign the contract, but does not specify the individual's name, **or** is more than 30 days old, obtain a signed and sealed "**incumbency certification**" indicating that the person who signed the contract was the incumbent official on the date of the signing. A model has been attached for your use.
3. Have both contract signature pages (Personal Service Agreement form) signed by the official authorized in the resolution to execute contracts with the DEEP (sign only on spaces marked). Signatures must match typed names exactly. Be consistent with use of middle initials and any title such as Jr., III, etc.;

APPENDIX A

SCOPE OF WORK

Purpose: Contractor was awarded grant for its strong waste prevention, reuse, recycling and/or composting program. Grants are to be used towards advancing Contractor's waste diversion efforts through implementing new or enhancing existing solid waste and recycling programs. For a full list of reimbursable items and activities, see below.

Description: The Contractor agrees to conduct a project entitled: **2015 Municipal Waste Reduction Initiative**

1. Items and Activities Eligible for Reimbursement: Contractor shall seek reimbursement through this contract for the following items and activities, unless otherwise approved by the Commissioner, for up to the contract amount listed in Appendix B:

- Public space, outdoor, and/or workspace containers
- Outreach and education to residents or businesses
- Purchase and testing of environmentally preferred products
- Partnerships with businesses for sustainable recycling collection programs
- Technical assistance expenses for developing municipal source separated organics program
- Organics diversion projects
- Recycling equipment such as containers for source separated food waste; roll-offs for C&D wood, carpet, clean gypsum, bulky rigid plastics; compactor for cardboard, single stream.
- IT related expenses for development of website or other tools for sustainable materials management

2. Publication of Materials: The Contractor must obtain written approval from DEEP's Bureau of Materials Management and Compliance Assurance prior to distribution or publication of any printed material prepared under the terms of this Contract.

Unless specifically authorized in writing by the State, on a case by case basis, Contractor shall have no right to use, and shall not use, the name of the State of Connecticut, its officials, agencies, or employees or the seal of the State of Connecticut or its agencies: (1) in any advertising, publicity, promotion; or (2) to express or to imply any endorsement of Contractor's products or services; or (3) to use the name of the State of Connecticut, its officials agencies, or employees or the seal of the State of Connecticut or its agencies in any other manner (whether or not similar to uses prohibited by (1) and (2) above), except only to manufacture and deliver in accordance with this Agreement such items as are hereby contracted for by the State. In no event may the Contractor use the State Seal in any way without the express written consent of the Secretary of State.

3. ADA Publication Statement:

For all public notices printed in newspapers, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or <mailto:deep.accommodations@ct.gov>

If there is not a meeting or event associated with the material(s) being published, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or deep.accommodations@ct.gov if you: have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint.

If the material(s) being published have a meeting or event associated with them, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or deep.accommodations@ct.gov if you: have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint. Any person needing a hearing accommodation may call the State of Connecticut relay number - 711. Requests for accommodations must be made at least two weeks prior to any agency hearing, program or event.

For videos that will be published on the DEEP website, the following ADA and Title VI statement and the following line should be included on the DVD cover and the title page of the video:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov.

This video with closed captioning is available at www.ct.gov/deep.

- 4. Submission of Materials:** For the purposes of this Contract, all correspondence, summaries, reports, products and extension requests shall be submitted to:

Department of Energy and Environmental Protection
Bureau of Materials Management and Compliance Assurance
Waste Engineering and Enforcement Division
Jennifer Weymouth, Environmental Analyst
79 Elm Street
Hartford, CT 06106-5127

All **invoices** must include the PO #, PSA #, Project Title, DEEP Bureau/Division name, amount dates and description of services covered by the invoice, and shall be submitted to:

DEEP – Financial Management Division
Accounts Payable
79 Elm Street
Hartford, CT 06106-5127

- 5. Permits:** No work shall commence until all required local, state and federal permits and approvals have been obtained by the Contractor.
- 6. Project Summaries:** Following Execution of this Contract, the Contractor shall provide summaries of project status to Jennifer Weymouth, Environmental Analyst, Waste Engineering and Enforcement Division, Bureau of Materials Management and Compliance Assurance once every six months during the time in which this Contract is in effect. Such summaries shall include a brief description indicating the work completed to date and the anticipated project completion date if different from the current Contract expiration date.
- 7. Extensions/Amendments:** Formal written amendment of the Contract is required for extensions to the final date of the Contract period and changes to terms and conditions specifically stated in the original Contract and any prior amendments, including but not limited to:
- a. revisions to the maximum Contract payment,
 - b. the total unit cost of service,
 - c. the contract's objectives, services, or plan,
 - d. due dates for reports,
 - e. completion of objectives or services, and
 - f. any other Contract revisions determined material by DEEP.

If it is anticipated that the project cannot be completed as scheduled, a no-cost extension must be requested in writing no later than 60 days prior to the expiration date of the contract. Said extension request shall include a description of what work has been completed to date, shall document the reason for the extension request, and shall include a revised work schedule and project completion date. If deemed acceptable, approval will be received in the form of a contract amendment.

APPENDIX B
SCHEDULE OF PAYMENTS

The maximum amount payable under this Contract is Four Thousand Seven Hundred and Fifty dollars (\$4,750.00).

The payments by the Commissioner shall allow for use of funds to meet allowable financial obligations incurred in conjunction with this Project, prior to expiration of this Contract, and shall be scheduled as follows provided that the total sum of all payments shall not exceed the maximum Contract amount noted above.

Contractor shall invoice CT DEEP for expenses listed in Appendix A Scope of Work not more frequently than monthly. Payments shall be processed contingent upon receipt of detailed invoices and copies of vendor invoices, subject to review and approval by DEEP. Final reimbursement following completion of Project to the Commissioner's satisfaction, review and approval of documentation demonstrating that all the elements of Appendix A have been met. Total sum of payments shall not exceed total Project costs.

CHECK ONE:
 GRANT
 PERSONAL SERVICE AGREEMENT

1. THE STATE BUSINESS UNIT AND THE CONTRACTOR AS LISTED BELOW HEREBY ENTER INTO AN AGREEMENT SUBJECT TO THE TERMS AND CONDITIONS STATED HEREIN AND/OR ATTACHED HERETO AND SUBJECT TO THE PROVISIONS OF SECTION 4-98 OF THE CONNECTICUT GENERAL STATUTES AS APPLICABLE.
2. ACCEPTANCE OF THIS CONTRACT IMPLIES CONFORMANCE WITH TERMS AND CONDITIONS SET FORTH BY THE OFFICE OF POLICY AND MANAGEMENT PERSONAL SERVICE AGREEMENT STANDARDS AND PROCEDURES.

<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT	(2) IDENTIFICATION #s. P.S.
	P.O.

CONTRACTOR	(3) CONTRACTOR NAME Town of Columbia	(4) ARE YOU PRESENTLY A STATE EMPLOYEE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
	CONTRACTOR ADDRESS 323 Jonathan Trumbull Highway, Route 87, Columbia, CT 06237	CONTRACTOR FEIN/SSN 060849153F-001

STATE AGENCY	(5) AGENCY NAME AND ADDRESS DEEP - Bureau of Materials Management and Compliance Assurance, 79 Elm Street, Hartford, CT 06106-5127	(6) Dept No. DEP43930
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CONTRACT PERIOD	(7) DATE (FROM) Date of Execution	THROUGH (TO) December 31, 2016	(8) INDICATE <input type="checkbox"/> MASTER AGREEMENT <input type="checkbox"/> CONTRACT AWARD NO. <input checked="" type="checkbox"/> NEITHER
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(9) CONTRACTOR AGREES TO: (Include special provisions - Attach additional blank sheets if necessary.)

1. Performance: Do, conduct, perform or cause to be performed in a satisfactory and proper manner as determined by the Commissioner of Energy and Environmental Protection, all work described in Appendix A, which is attached hereto and made a part hereof.
 Appendix A consists of 3 pages numbered A-1 through A-3 inclusive.

Page 1 of 6

Standard Terms and Conditions are contained in Pages 2 through 6 and are attached hereto and made a part hereof.

(10) PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICES.

Cost and Schedule of Payments is attached hereto as Appendix B, and made a part hereof. Appendix B consists of 1 page numbered B-1.

Total Payments Not to Exceed the Maximum Amount of \$4,750.00.

(11) OBLIGATED AMOUNT
 \$4,750.00

(12) Amount	(13) Dept	(14) Fund	(15) SID	(16) Program	(17) Project	(18) Activity	(19) Bud Ref	(20) Agency CF 1	(21) Agency CF 2	(22) Account
\$4,750.00	DEP43930	12060	35169	63003	DEPA00003087060	155006	2016			55050
					Municipal & Regional Recycling Assistance					

An individual entering into a Personal Service Agreement with the State of Connecticut is contracting under a "work-for-hire" arrangement. As such, the individual is an independent contractor, and does not satisfy the characteristics of an employee under the common law rules for determining the employer/employee relationship of Internal Revenue Code Section 3121 (d) (2). Individuals performing services as independent contractors are not employees of the State of Connecticut and are responsible themselves for payment of all State and local income taxes, federal income taxes and Federal Insurance Contribution Act (FICA) taxes.

ACCEPTANCES AND APPROVALS (23) STATUTORY AUTHORITY
 CGS Sec. 4-8 as amended; CGS Sec. 22a-6(a)(2) as amended
 CGS Sec. 7-148(c) as amended (mun. auth.)

(24) CONTRACTOR (OWNER OR AUTHORIZED SIGNATURE)	TITLE	DATE
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(25) AGENCY (AUTHORIZED OFFICIAL)	TITLE Deputy Commissioner	DATE
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1. Executive Orders. This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. The Contract may also be subject to Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services. If Executive Order 14 is applicable, it is deemed to be incorporated into and is made a part of the Contract as if it had been fully set forth in it. At the Contractor's request, the Client Agency or DAS shall provide a copy of these orders to the Contractor.
2. Indemnification.
 - (a) The Contractor shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively, the "Acts") of the Contractor or Contractor Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Contract. The Contractor shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Contractor's bid, proposal or any Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the Performance of the Contract.
 - (b) The Contractor shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the negligence of the State or any other person or entity acting under the direct control or supervision of the State.
 - (c) The Contractor shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Contractor or any Contractor Parties. The State shall give the Contractor reasonable notice of any such Claims.
 - (d) The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.
 - (e) The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract. The Contractor shall name the State as an additional insured on the policy and shall provide a copy of the policy to the Agency prior to the effective date of the Contract. The Contractor shall not begin Performance until the delivery of the policy to the Agency. The Agency shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that the Agency or the State is contributorily negligent.
 - (f) The rights provided in this section for the benefit of the State shall encompass the recovery of attorneys' and other professionals' fees expended in pursuing a Claim against a third party
 - (g) This section shall survive the Termination of the Contract and shall not be limited by reason of any insurance coverage.
3. State Liability. The State of Connecticut shall assume no liability for payment for services under the terms of this agreement until the contractor is notified that this agreement has been accepted by the contracting agency and, if applicable, approved by the Office of Policy and Management (OPM) or the Department of Administrative Services (DAS) and by the Attorney General of the State of Connecticut.
4. Definitions:
 - (a) State. The State of Connecticut, including the Department of Energy and Environmental Protection and any office, department, board, council, commission, institution or other agency of the State.
 - (b) Commissioner. The Commissioner of Energy and Environmental Protection or the Commissioner's designated agent.
 - (c) Parties. The Department of Energy and Environmental Protection (DEEP or Agency) and the Contractor.
 - (d) Contractor Parties. Contractor Parties shall be defined as a Contractor's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Contractor is in privity of oral or written contract and the Contractor intends for such other person or entity to Perform under the Contract in any capacity. To the extent that any Contractor Party is to participate or Perform in any way, directly or indirectly in connection with the Contract, any reference in the Contract to the "Contractor" shall also be deemed to include "Contractor Parties", as if such reference had originally specifically included "Contractor Parties" since it is the Parties' intent for the terms "Contractor Parties" to be vested with the same respective rights and obligations as the terms "Contractor."
 - (e) Contract. This agreement, as of its Effective Date, between the Contractor and the State for any or all goods or services as more particularly described in Appendix A.
 - (f) Execution. This contract shall be fully executed when it has been signed by authorized representatives of the parties, and if it is for an amount below Twenty-five thousand dollars (\$25,000.00), by the authorized representative of the DEEP.
 - (g) Exhibits. All attachments, appendices or exhibits referred to in and attached to this Contract are incorporated in this Contract by such reference and shall be deemed to be a part of it as if they had been fully set forth in it.

(h) Records. For the purposes of this Contract, records are defined as all working papers and such other information and materials as may have been accumulated by the Contractor in performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries and correspondence, kept or stored in any form.

(i) Confidential Information. shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that the Department classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.

(j) Confidential Information Breach. shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Contractor, the Department or State.

5. Distribution of Materials. The Contractor shall obtain written approval from the Commissioner prior to the distribution or publication of any materials prepared under the terms of this Contract. Such approval shall not be unreasonably withheld.
6. Change in Principal Project Staff. Any changes in the principal project staff must be requested in writing and approved in writing by the Commissioner at the Commissioner's sole discretion. In the event of any unapproved change in principal project staff, the Commissioner may, in the Commissioner's sole discretion, terminate this Contract.
7. Further Assurances. The Parties shall provide such information, execute and deliver any instruments and documents and take such other actions as may be necessary or reasonably requested by the other Party which are not inconsistent with the provisions of this Contract and which do not involve the vesting of rights or assumption of obligations other than those provided for in the Contract, in order to give full effect to the Contract and to carry out the intent of the Contract.
8. Recording and Documentation of Receipts and Expenditures. Accounting procedures must provide for accurate and timely recording of receipt of funds by source, expenditures made from such funds, and of unexpended balances. Controls must be established which are adequate to ensure that expenditures under this Contract are for allowable purposes and that documentation is readily available to verify that such charges are accurate.
9. Assignability. The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the Commissioner thereto: provided, however, that claims for money due or to become due the Contractor from the Commissioner under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Commissioner.
10. Third Party Participation. The Contractor may make sub-awards, using either its own competitive selection process or the values established in the state's competitive selection process as outlined in DAS General Letter 71, whichever is more restrictive, to conduct any of the tasks in the Scope of Work contained in Appendix A. The Contractor shall advise the Commissioner of the proposed sub-awardee and the amount allocated, at least two (2) weeks prior to the making of such awards. The Commissioner reserves the right to disapprove such awards if they appear to be inconsistent with the program activities to be conducted under this grant. As required by Sec. 46a-68j-23 of the Connecticut Regulations of State Agencies the Contractor must make a good faith effort, based upon the availability of minority business enterprises in the labor market area, to award a reasonable proportion of all subcontracts to such enterprises. When minority business enterprises are selected, the Contractor shall provide DEEP with a copy of the Affidavit for Certification of Subcontractors as Minority Business Enterprises (MBE) along with a copy of the purchase order or contract engaging the Subcontractor. The Contractor shall be the sole point of contact concerning the management of the Contract, including performance and payment issues. The Contractor is solely and completely responsible for adherence by any subcontractor to all the applicable provisions of the Contract.
11. Set Aside. State funded projects are subject to the requirements of CGS Sec. 4a-60g "Set-Aside program for small contractors, minority business enterprises, individuals with disabilities and nonprofit corporations" unless exempted from these requirements by the Department of Administrative Services Supplier Diversity Program. For contracts using non-exempted funding sources and subcontracting any portion of work, contractors are required to subcontract 25% of the total contract value to small businesses certified by the Department of Administrative Services and are further required to subcontract 25% of that 25% to minority and women small contractors certified as minority business enterprises by the Department of Administrative Services.
12. Procurement of Materials and Supplies. The Contractor may use its own procurement procedures which reflect applicable State and local law, rules and regulations provided that procurement of tangible personal property having a useful life of more than one year and an acquisition cost of one thousand dollars (\$1,000.00) or more per unit be approved by the Commissioner before acquisition.
13. State Audit (for grants only). The Contractor receiving federal funds must comply with the federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156. The Contractor receiving state funds must comply with the Connecticut General Statutes §§ 7-396a and the State Single Audit Act, §§ 4-230 through 4-236 inclusive, and regulations promulgated thereunder. The

Contractor agrees that all fiscal records pertaining to the project shall be maintained for a period of not less than three (3) years. For purposes of this paragraph, the word "Contractor" shall be read to mean "nonstate entity," as that term is defined in Conn. Gen. Stat. § 4-230. The Contractor shall provide for an annual financial audit acceptable to the Department for any expenditure of state-awarded funds made by the Contractor. Such audit shall include management letters and audit recommendations. Such records will be made available to the state and/or federal auditors upon request

14. Americans With Disabilities Act. The Contractor shall be and remain in compliance with the Americans with Disabilities Act of 1990 ("Act"), to the extent applicable, during the term of the Contract. The DEEP may cancel the Contract if the Contractor fails to comply with the Act.
15. Affirmative Action and Sexual Harassment Policy. The Contractor agrees to comply with the Departments Affirmative Action and Sexual Harassment Policies available on DEEP's web site. Hard copies of the policy statements are available upon request at DEEP.
16. Sovereign Immunity. The Parties acknowledge and agree that nothing in the Solicitation or the Contract shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this section conflicts with any other section of this Contract, this section shall govern.
17. Termination.
 - (a) Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may Terminate the Contract whenever the Agency makes a written determination that such Termination is in the best interests of the State. The Agency shall notify the Contractor in writing of Termination pursuant to this section, which notice shall specify the effective date of Termination and the extent to which the Contractor must complete its Performance under the Contract prior to such date.
 - (b) Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may, after making a written determination that the Contractor has breached the Contract, Terminate the Contract in accordance with the provisions in the Breach section of this Contract.
 - (c) The Agency shall send the notice of Termination via certified mail, return receipt requested, to the Contractor at the most current address which the Contractor has furnished to the Agency for purposes of correspondence, or by hand delivery. Upon receiving the notice from the Agency, the Contractor shall immediately discontinue all services affected in accordance with the notice, undertake all commercially reasonable efforts to mitigate any losses or damages, and deliver to the Agency all Records. The Records are deemed to be the property of the Agency and the Contractor shall deliver them to the Agency no later than thirty (30) days after the Termination of the Contract or fifteen (15) days after the Contractor receives a written request from the Agency for the Records. The Contractor shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, ASCII or .TXT.
 - (d) Upon receipt of a written notice of Termination from the Agency, the Contractor shall cease operations as the Agency directs in the notice, and take all actions that are necessary or appropriate, or that the Agency may reasonably direct, for the protection, and preservation of the Goods and any other property. Except for any work which the Agency directs the Contractor to Perform in the notice prior to the effective date of Termination, and except as otherwise provided in the notice, the Contractor shall terminate or conclude all existing subcontracts and purchase orders and shall not enter into any further subcontracts, purchase orders or commitments.
 - (e) The Agency shall, within forty-five (45) days of the effective date of Termination, reimburse the Contractor for its Performance rendered and accepted by the Agency in accordance with Exhibit A, in addition to all actual and reasonable costs incurred after Termination in completing those portions of the Performance which the notice required the Contractor to complete. However, the Contractor is not entitled to receive and the Agency is not obligated to tender to the Contractor any payments for anticipated or lost profits. Upon request by the Agency, the Contractor shall assign to the Agency, or any replacement contractor which the Agency designates, all subcontracts, purchase orders and other commitments, deliver to the Agency all Records and other information pertaining to its Performance, and remove from State premises, whether leased or owned, all of Contractor's property, equipment, waste material and rubbish related to its Performance, all as the Agency may request.
 - (f) For breach or violation of any of the provisions in the section concerning Representations and Warranties, the Agency may Terminate the Contract in accordance with its terms and revoke any consents to assignments given as if the assignments had never been requested or consented to, without liability to the Contractor or Contractor Parties or any third party.
 - (g) Upon Termination of the Contract, all rights and obligations shall be null and void, so that no Party shall have any further rights or obligations to any other Party, except with respect to the sections which survive Termination. All representations, warranties, agreements and rights of the parties under the Contract shall survive such Termination to the extent not otherwise limited in the Contract and without each one of them having to be specifically mentioned in the Contract.
 - (h) Termination of the Contract pursuant to this section shall not be deemed to be a breach of contract by the Agency.
18. Breach. If either Party breaches the Contract in any respect, the non-breaching Party shall provide written notice of the breach to the breaching Party and afford the breaching Party an opportunity to cure within ten (10) days from the date that the breaching Party receives the notice. In the case of a Contractor breach, any other time period which the Agency sets forth in the notice shall trump the ten (10) days. The right to cure period shall be extended if the non-breaching Party is satisfied that the breaching Party is making a good faith effort to cure but the nature of the breach is such that it cannot be cured within the right to cure period. The notice may include an effective Contract Termination date if the breach is not cured by the stated date and, unless otherwise modified by the non-breaching Party in writing prior to the Termination date; no further action shall be required of any Party to effect the Termination as of the stated date. If the notice does not set forth an effective Contract Termination date; then the non-breaching Party may Terminate the Contract by giving the breaching Party no less than twenty four (24) hours' prior written notice. If the Agency believes that the Contractor has

- not performed according to the Contract, the Agency may withhold payment in whole or in part pending resolution of the Performance issue, provided that the Agency notifies the Contractor in writing prior to the date that the payment would have been due.
19. Severability. If any term or provision of the Contract or its application to any person, entity or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder of the Contract or the application of such term or provision shall not be affected as to persons, entities or circumstances other than those as to whom or to which it is held to be invalid or unenforceable. Each remaining term and provision of the Contract shall be valid and enforced to the fullest extent possible by law.
20. Contractor Guarantee. The Contractor shall: perform the Contract in accordance with the specifications and terms and conditions of the Scope of Work, furnish adequate protection from damage for all work and to repair any damage of any kind, for which he or his workmen are responsible, to the premises or equipment, to his own work or to the work of other contractors; pay for all permits, licenses, and fees, and to give all notices and comply with all laws, ordinances, rules and regulations of the city and the State.
21. Forum and Choice of Law. The Parties deem the Contract to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.
22. Force Majeure. The Parties shall not be excused from their obligation to perform in accordance with the Contract except in the case of Force Majeure events and as otherwise provided for in the Contract. A Force Majeure event materially affects the cost of the Goods or Services or the time schedule for performance and is outside the control nor caused by the Parties. In the case of any such exception, the nonperforming Party shall give immediate written notice to the other, explaining the cause and probable duration of any such nonperformance.
23. Confidential Information of the Contractor. The Agency will afford due regard to a written request from the Contractor for the protection of the Contractor's proprietary and/or confidential information and the Agency will endeavor to keep said information confidential to the extent permitted by law. However, all materials associated with a bid and/or this Contract are subject to the terms of the Connecticut Freedom of Information Act ("FOIA") and all corresponding rules, regulations and interpretations. In making such a written request, the Contractor shall delineate with specificity which materials provided by the Contractor to the Agency, and in Agency's possession, are deemed proprietary or confidential in nature and not, therefore, subject to release to third parties. Particular sentences, paragraphs, pages or sections of any document or Record that the Contractor believes are exempt from disclosure under the FOIA must be specifically identified as such. Additionally, the Contractor shall provide the Agency with a detailed explanation of its rationale sufficient to justify each claimed exemption consistent with the FOIA. The rationale and explanation shall be stated in terms of the prospective harm to the competitive position of the Contractor that would result if the identified material were to be released and the reasons why the materials are legally exempt from release pursuant to the FOIA. Additionally, the Contractor shall specifically and clearly mark all claimed documentation as "CONFIDENTIAL." However, nothing in this provision shall impose upon the Agency or the State any obligation to initiate, prosecute or defend any legal proceeding or to seek a protective order or other similar relief, to prevent disclosure of any information deemed confidential and/or proprietary by the Contractor that is sought pursuant to a FOIA request. The Contractor shall have the burden of establishing the availability of any FOIA exemption in any proceeding where it is an issue. Nothing in this provision shall be deemed to impose upon the Agency or the State any liability for the disclosure of any documents or information in its possession which the Agency believes are required to be disclosed pursuant to the FOIA or other requirements of law.
24. Protection of State Confidential Information.
- a. Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
 - b. Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data - security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:
 - 1) A security policy for employees related to the storage, access and transportation of data containing Confidential Information;
 - 2) Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
 - 3) A process for reviewing policies and security measures at least annually;
 - 4) Creating secure access controls to Confidential Information, including but not limited to passwords; and
 - 5) Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
 - c. The Contractor and Contractor Parties shall notify the Department and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Contractor or Contractor Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Contractor shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Department and the Connecticut Office of

the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Contractor at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to Connecticut General Statutes § 36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Contractors' costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Department, any State of Connecticut entity or any affected individuals.

- d. The Contractor shall incorporate the requirements of this Section in all subcontracts requiring each Contractor Party to safeguard Confidential Information in the same manner as provided for in this Section.
 - e. Nothing in this Section shall supersede in any manner Contractor's or Contractor Party's obligations pursuant to HIPAA or the provisions of this Contract concerning the obligations of the Contractor as a Business Associate of the Department.
25. Entirety of Contract. The Contract is the entire agreement between the Parties with respect to its subject matter, and supersedes all prior agreements, proposals, offers, counteroffers and understandings of the Parties, whether written or oral. The Contract has been entered into after full investigation, neither Party relying upon any statement or representation by the other unless such statement or representation is specifically embodied in the Contract.
26. Interpretation. The Contract contains numerous references to statutes and regulations. For purposes of interpretation, conflict resolution and otherwise, the content of those statutes and regulations shall govern over the content of the reference in the Contract to those statutes and regulations.
27. Tangible Personal Property.
- (a) The Contractor on its behalf and on behalf of its Affiliates, as defined below, shall comply with the provisions of Conn. Gen. Stat. §12-411b, as follows:
 - (1) For the term of the Contract, the Contractor and its Affiliates shall collect and remit to the State of Connecticut, Department of Revenue Services, any Connecticut use tax due under the provisions of Chapter 219 of the Connecticut General Statutes for items of tangible personal property sold by the Contractor or by any of its Affiliates in the same manner as if the Contractor and such Affiliates were engaged in the business of selling tangible personal property for use in Connecticut and had sufficient nexus under the provisions of Chapter 219 to be required to collect Connecticut use tax;
 - (2) A customer's payment of a use tax to the Contractor or its Affiliates relieves the customer of liability for the use tax;
 - (3) The Contractor and its Affiliates shall remit all use taxes they collect from customers on or before the due date specified in the Contract, which may not be later than the last day of the month next succeeding the end of a calendar quarter or other tax collection period during which the tax was collected;
 - (4) The Contractor and its Affiliates are not liable for use tax billed by them but not paid to them by a customer; and
 - (5) Any Contractor or Affiliate who fails to remit use taxes collected on behalf of its customers by the due date specified in the Contract shall be subject to the interest and penalties provided for persons required to collect sales tax under chapter 219 of the general statutes.
 - (b) For purposes of this section of the Contract, the word "Affiliate" means any person, as defined in section 12-1 of the general statutes, that controls, is controlled by, or is under common control with another person. A person controls another person if the person owns, directly or indirectly, more than ten per cent of the voting securities of the other person. The word "voting security" means a security that confers upon the holder the right to vote for the election of members of the board of directors or similar governing body of the business, or that is convertible into, or entitles the holder to receive, upon its exercise, a security that confers such a right to vote. "Voting security" includes a general partnership interest.
 - (c) The Contractor represents and warrants that each of its Affiliates has vested in the Contractor plenary authority to so bind the Affiliates in any agreement with the State of Connecticut. The Contractor on its own behalf and on behalf of its Affiliates shall also provide, no later than 30 days after receiving a request by the State's contracting authority, such information as the State may require to ensure, in the State's sole determination; compliance with the provisions of Chapter 219 of the Connecticut General Statutes, including, but not limited to, §12-411b.



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

Resolution # 2015-08

"Certified Resolution"

Be it resolved that it is in the best interest of the Town of Columbia to enter into contracts with the Department of Energy and Environmental Protection.

In furtherance of this resolution, Carmen Vance the First Selectman is duly authorized to enter into and sign said contracts on behalf of the Town of Columbia. Carmen Vance currently holds the First Selectman office and has held that office since November 23, 2009. The First Selectman is further authorized to provide such additional information and execute such other documents as may be required by the local, state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

I, Robin Kenefick, the Town Clerk of the Town of Columbia, CT do hereby certify this to be a true copy of the resolution duly adopted at the Board of Selectmen on November 17, 2015 and that it has not been rescinded, amended or altered in any way, **and that it remains in full force and in effect.**

Robin M. Kenefick, Town Clerk

Date



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

INCUMBENCY CERTIFICATION

I, Robin Kenefick, of the Town of Columbia, DO HEREBY certify that as of November 18, 2015, Carmen Vance holds the office of the First Selectman and has held that office since November 23, 2009.

I, further certify the attached to be a true copy of the resolution duly adopted at the Columbia Board of Selectmen on November 17, 2015, and that it has not been rescinded, amended or altered in any way, **and that it remains in full force and in effect.**

IN WITNESS WHEREOF, the undersigned has affixed her signature this 18th day of November, 2015.

Signature

Robin M. Kenefick, Town Clerk

Town of Columbia
Budget Transfer Request
 FY: 2015-2016

DATE:
11/17/2015

Budget Transfer #

2016-009

TO: Board of Selectmen

FROM: Recreation 670
(Department Name) Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

In-Budget (up to \$500) From Contingency (requires FIPAC)
 In-Budget (\$501 - \$10,000 requires FIPAC) Town Meeting

<i>Amount</i> <small>(whole dollars only)</small>	<i>From</i> <i>A/C#</i>	<i>Description</i>	<i>To</i> <i>A/C #</i>	<i>Description</i>
\$ 50.00	10-4670-750	Conferences/ Seminars	10-4670-720	Professional Dues
\$ 35.00	10-4670-300	Supplies	10-4670-720	Professional Dues
\$				

REASON:

To transfer funds for the balance of a CRPA membership for the Assistant to the Recreation Director

Signature of Dept. Head: _____

Date: _____

Date of BOS Meeting: 11/17/2015 Refer to FIPAC YES X NO

Approved by the Board of Selectmen Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:

Approved by FIPAC Not Approved

FIPAC Chairman Signature: _____ Date: _____

Actual & Budgeted Expenses & Encumbrance

Report Sequence: Account Number
 Account: First thru Last
 Report Period: July 2015 thru June 2016
 Level Of Detail: Account Number

Account Filter=10-4670-###

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
General Fund (10)									
10-4670-010	Salaries-Recreation Department	34,923.00	0.00	34,923.00	10,414.72	10,414.72	0.00	24,508.28	70.18
10-4670-110	Postage	200.00	0.00	200.00	0.00	0.00	0.00	200.00	100.00
10-4670-120	Telephone	240.00	0.00	240.00	60.00	60.00	0.00	180.00	75.00
10-4670-140	Advertising	600.00	0.00	600.00	0.00	0.00	0.00	600.00	100.00
10-4670-300	General Supplies	800.00	0.00	800.00	249.88	249.88	0.00	550.12	68.77
10-4670-500	Professional/Technical	1,950.00	0.00	1,950.00	1,950.00	1,950.00	0.00	0.00	0.00
10-4670-520	Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4670-710	Professional Improvement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4670-720	Professional Dues	144.00	0.00	144.00	229.00	229.00	0.00	(85.00)	(59.03)
10-4670-750	Conferences/Seminars	600.00	0.00	600.00	550.00	550.00	0.00	50.00	8.33
10-4670-770	Transportation	340.00	0.00	340.00	34.20	34.20	0.00	305.80	89.94
10-4670-831	Furn.&Fxt. <\$5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund (10) Totals		39,797.00	0.00	39,797.00	13,487.80	13,487.80	0.00	26,309.20	66.11
Totals Consolidated Funds		39,797.00	0.00	39,797.00	13,487.80	13,487.80	0.00	26,309.20	66.11

Memorandum

To: Board of Selectmen

From: Natasha R. Nau, Town Administrator

Date: November 12, 2015

Re: TA Report for November 17, 2015 BOS Meeting

CVFD Day-Time Staff

Our third meeting was supposed to occur Friday November 13th to further discuss the idea of creating a joint volunteer membership and examine call data and response times. This will be pushed to Friday November 20th at 8am.

CVFD Tower

I spoke with Chief Starkel regarding the proposal from Cirrus Engineering and whether or not the CVFD members can climb the tower and visually inspect it. He will speak to his Board and membership and get back to me soon.

Bridges/Roads

Pucker Street Bridge replacement is almost complete and should be completed one week ahead of time (November 19th) pending the timing of the line painting company.

Library

We have officially awarded the contract to Millennium Builders for a total of \$987,000. The contract is complete and has been signed by both parties. The State Library has been notified and all necessary materials have been sent to them.

Eversource Clean Energy Community Program

George, the school and I attended the final workshop on 11/10 and also had our free energy audit performed on the Senior Center. We will receive a report from the auditor within one month.

Beach Erosion Meetings

George and I are gathering 3 proposals of work and associated quotes if applicable: one from the Town Planner (completed during regular work hours; no additional charge), one from CPH Design Engineers and one from Distinctive Landscaping (Columbia based). The plan is to review these over the winter, have one public meeting once we have a plan we are happy with executing and secure someone to put the design together over the summer and the work be done in early fall. Bill would like

R66 & Hunt Road/West Street

The tree removal permit is complete. The cost to pay Asplundh as well as hiring additional traffic control is estimated at \$2,600 - \$3,000. Per my email on November 6, 2015, I need a consensus from the Board on whether or not you want the trees removed. As far as I understand, there are now differing opinions on whether or not the trees hinder the sight line.

to see proposals ASA
They are available.

Fracking Waste

In speaking with the manager at Coventry about their newly adopted ordinance, I learned that the issue was brought up by a volunteer committee via a Town Meeting. They circumvented the Board of Selectmen and presented a very restrictive ordinance that was immediately adopted without discussion. Coventry recommends creating an ordinance but not with as many restrictions or in the

manner they did it. Washington is the only other Town in the State currently that has passed an ordinance. I can provide a copy of this for you to review and compare to Coventry's ordinance, which was provided to you previously.

Holiday Tree

The tree was delivered this past Sunday and will be decorated by Bud prior to the December 5th lighting (coordinated by the Columbia Lion's Club).

DEEP Invasive Aquatic Plants Grant

I unfortunately found out that the evaluation Dr. Kortmann has performed on Columbia Lake and Mono Pond is ineligible for reimbursement through this grant because the work was already performed. This grant is apparently only for work scheduled but yet to be performed.

Upcoming Deadlines

- 11/20/15: Nutmeg Electronic Document Management and/or Human Resource Portal Grants

Outdoor Wood Furnaces (OWFs)

Following the presentation by Patricia Taylor from EHHI at the last meeting on November 4th, I wanted instruction from the Board on whether or not you wish me to pursue this topic any further.

Bill would like State to look into since the FM has received complaints.

Michaud Sign

As you are aware, much of my time lately was devoted to working with staff, boards, press, attorney and Michaud Family Realty on the foreclosure related to the sign.

Historic Landmark Map

I have mentioned to the Historical Society and Town Historian that I wish to create an interactive Historic Landmark map for the Town that would be embedded on the website. I created one for the Town of Milford, DE when I worked for the University of Delaware. It is done through Google Earth and gives you a virtual tour of all National Register landmarks as well as any other landmarks that are felt to be significant to the Town. It is a good way to take an inventory of what you have in Town and make residents aware or anyone else who visits the website. I hope to solicit students at UCONN to help with this project as a potential unpaid summer internship.

Dr. Tucker @ Eastern



TOWN OF COLUMBIA

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OFFICE OF THE FIRST SELECTMAN

November 4, 2015

Saint Columba Church
Columbia Connection Committee/Reverend Michael Smith
PO Box 146
Columbia, CT 06237

Dear Reverend Smith,

On behalf of the town of Columbia residents and the Board of Selectmen, I wish to thank you and the Columbia Connection Committee for your generous gifts to the Fuel Assistance Fund and to the Beckish Senior Center travel line. I'm sure the users of both will greatly appreciate your donations.

The generosity of you and your parishioners help make Columbia the great place that it is.

Sincerely,

Carmen Vance
First Selectman

Cc: Town Administrator
Board of Selectmen

Carmen Vance, *First Selectman*



RECTORY
228-3735
HALL & CENTER
228-3727

SAINT COLUMBA CHURCH
P.O. Box 146
COLUMBIA, CONNECTICUT 06237

October 21, 2015

To Whom It may Concern;

It is with great pleasure that the Community Connection Committee, on behalf of St. Columba Church, present the enclosed donation of \$500.00 to the Town of Columbia Fuel Assistance Fund.

We are very blessed and delighted to give back to our community with funds raised from our weekly Parishioner offerings. We hope our donation will help those in need within the Town of Columbia.

God Bless!

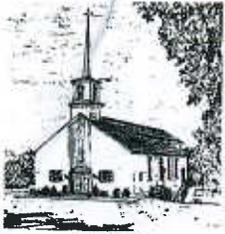
The St. Columba Community Connection
Committee
and

Reverend Michael Smith, Pastor

RTG 86

RTG 87





RECTORY
228-3735
HALL & CENTER
228-3727

SAINT COLUMBA CHURCH

P.O. Box 146
COLUMBIA, CONNECTICUT 06237

October 21, 2015

To Whom It May Concern;

It is with great pleasure that the Community Connection Committee, on behalf of St. Columba Church, present the enclosed donation of \$500.00 to the Town of Columbia Fuel Assistance Fund.

We are very blessed and delighted to give back to our Community with funds raised from our weekly Parishioner offerings. We hope our donation will help those in need within the Town of Columbia.

God Bless!

The St. Columba Community Connection
Committee

and

Reverend Michael Smith, Pastor

RTE 66

RTE 87

ST. COLUMBA CHURCH

860-228-3727
P.O. BOX 146, 328 JCT. RTS. 66 & 87
COLUMBIA, CT 06237

FIRST NIAGARA BANK
WWW.FNFG.COM

16063

50-7044-2223

10/9/2015

\$500.00

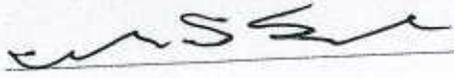
HE
F Town of Columbia

DOLLARS 

Hundred and 00/100

Town of Columbia
323 Jonathan Trumbull Hwy
Columbia, CT 06237

Fuel Assistance



⑈016063⑈ ⑆ 222370440⑆000670000026⑈

Security Features Included 



RECTORY
228-3735
HALL & CENTER
228-3727

SAINT COLUMBA CHURCH
P.O. Box 146
COLUMBIA, CONNECTICUT 06237

October 21, 2015

TO Whom It May Concern;

It is with great pleasure that the Community Connection Committee, on behalf of St. Columba church, present the enclosed donation of \$250.00 to the Beckish Senior Center to assist any Senior Citizen Members with the cost of their monthly trips in the event they lack the funding to attend.

We are very blessed and delighted to give back to our local community, and we hope our donation will help assist those in need at the Beckish Senior Center.

God Bless!

The St. Columba Church
Community Connection Committee
and

Reverend Michael Smith, Pastor

ONE 06

ONE 87

ST. COLUMBA CHURCH

860-228-3727
P.O. BOX 146, 328 JCT. RTS. 66 & 87
COLUMBIA, CT 06237

FIRST NIAGARA BANK
WWW.FNFG.COM

16067

50-7044-2223

10/9/2015

THE
OF Town of Columbia Beckish Senior Center

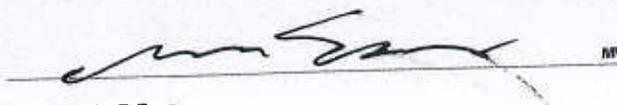
\$*250.00

DOLLARS

Hundred Fifty and 00/100*****

Town of Columbia Beckish Senior Center
Route 66
Columbia, CT 06237

Community Connections donation



⑈0 16067⑈ ⑆ 222370440⑆000670000026⑈

Details on back
Security Features Included



Commanding Officer
Lieutenant Eric Murray

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Master Sergeant Robert Grega

Date: November 3, 2015

Ms. Carmen Vance
Columbia First Selectman
323 Jonathan Trumbull Highway
Columbia, CT 06237

Dear Ms. Carmen Vance

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Columbia.

During the month of October 2015 the Columbia Resident Trooper as well as Troop K Troopers responded to 287 Calls for Service in the Town of Columbia. Of these Calls for Service the most notable are:

Accidents:	5
Burglaries:	2
Larcenies:	1
Other Criminal:	1
Other Non-Criminal:	7
Non Reportable Matters:	202
Other Noteworthy Events (List):	

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI:	1
Traffic Citations:	50
Written Warnings:	27

Sincerely,

Lieutenant Eric Murray
COMMANDING OFFICER
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
 (860) 228-0110 FAX: (860) 228-1952

OFFICE OF THE TOWN ADMINISTRATOR

Calendar of Columbia FY 16 -17 Budget Process

Date	Time	Process
11/18/15	7pm	FIPAC Regular Meeting – Town Pipeline Projects Preview
12/01/15	N/A	Budget Forms available to Department Heads and Board Chairs
12/16/15	7pm	Tri-Board Meeting between FiPAC, BOE & BOS (tentative)
12/22/15	4pm	Deadline for Budget submittals on line by Department Heads and Board Chairs
01/01/16 – 2/01/16	N/A	Town Administrator meets with Dept Heads and develops Budget
02/11/16	4pm	Town Administrator delivers budget to BOS
02/16/16	7pm	BOS Regular Meeting - with Budget Workshop
02/23/16	7pm	BOS Special Meeting - with Budget Workshop
03/04/16	4pm	Superintendent and TA deliver Budgets to FiPAC
03/15/16	4pm	<i>Per Charter, last day for BOS & BOE to deliver budgets to FiPAC</i>
03/16/16	7pm	FiPAC Special Meeting – Budget presentations by Super & TA
03/23/16	7pm	FiPAC Special Meeting – with Budget Workshop
03/30/16	7pm	FiPAC Special Meeting – with Budget Workshop
04/08/16	4pm	Legal Notice for 4/27/16 Public Hearing is posted & published. Budget document made available on Website, Town Clerk and Library
04/27/16	7pm	Public Hearing on budget with FiPAC Special Meeting to follow
05/12/16	4pm	Deadline to advertise legal notice and public notice for Budget Meeting
5/24/16	7pm	Annual Town Budget Meeting (called by BOS). <i>Per charter must be held between 2nd Tues of May and 1st. Tues of June</i>

View posted board/commission meeting agendas to discover changes to this schedule

Town of Columbia
Budget Transfer Request
 FY: 2015-2016

Budget Transfer # **2016-009**

DATE:
11/17/2015

TO: Board of Selectmen

FROM: Recreation 670
(Department Name) Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

In-Budget (up to \$500) From Contingency (requires FIPAC)
 In-Budget (\$501 - \$10,000 requires FIPAC) Town Meeting

<i>Amount</i> <small>(whole dollars only)</small>	<i>From</i> A/C#	<i>Description</i>	<i>To</i> A/C #	<i>Description</i>
\$ 50.00	10-4670-750	Conferences/ Seminars	10-4670-720	Professional Dues
\$ 35.00	10-4670-300	Supplies	10-4670-720	Professional Dues
\$				

REASON:

To transfer funds for the balance of a CRPA membership for the Assistant to the Recreation Director

Signature of Dept. Head: _____

Date: _____

Date of BOS Meeting: 11/17/2015	Refer to FIPAC <input type="checkbox"/> YES <input checked="" type="checkbox"/> X <input type="checkbox"/> NO
<input type="checkbox"/> Approved by the Board of Selectmen	<input type="checkbox"/> Not Approved
First Selectman Signature: _____	Date: _____

Date of FIPAC Meeting:	
<input type="checkbox"/> Approved by FIPAC	<input type="checkbox"/> Not Approved
FIPAC Chairman Signature: _____	Date: _____

Actual & Budgeted Expenses & Encumbrance

Report Sequence: Account Number
 Account: First thru Last
 Report Period: July 2015 thru June 2016
 Level Of Detail: Account Number

Account Filter=10-4670-###

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
General Fund (10)									
10-4670-010	Salaries-Recreation Department	34,923.00	0.00	34,923.00	10,414.72	10,414.72	0.00	24,508.28	70.18
10-4670-110	Postage	200.00	0.00	200.00	0.00	0.00	0.00	200.00	100.00
10-4670-120	Telephone	240.00	0.00	240.00	60.00	60.00	0.00	180.00	75.00
10-4670-140	Advertising	600.00	0.00	600.00	0.00	0.00	0.00	600.00	100.00
10-4670-300	General Supplies	800.00	0.00	800.00	249.88	249.88	0.00	550.12	68.77
10-4670-500	Professional/Technical	1,950.00	0.00	1,950.00	1,950.00	1,950.00	0.00	0.00	0.00
10-4670-520	Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4670-710	Professional improvement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4670-720	Professional Dues	144.00	0.00	144.00	229.00	229.00	0.00	(85.00)	(59.03)
10-4670-750	Conferences/Seminars	600.00	0.00	600.00	550.00	550.00	0.00	50.00	8.33
10-4670-770	Transportation	340.00	0.00	340.00	34.20	34.20	0.00	305.80	89.94
10-4670-831	Furn.&Fixt. -\$5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund (10) Totals		39,797.00	0.00	39,797.00	13,487.80	13,487.80	0.00	26,309.20	66.11
Totals Consolidated Funds		39,797.00	0.00	39,797.00	13,487.80	13,487.80	0.00	26,309.20	66.11

Bill Condition(s) : Dist/Susp/Bank Name Address	Prop Loc/Vehicie Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2014-03-0052109 GARDNER DAVID K 57 MADLEY RD LEBANON CT 06249-1820	2004/1FDWE3SP64HB39507 52109 Sec. 12-129 Refund of Excess Payments.	8/3/2015	108.47 118.29	0.00 0.00	0.00 0.00	108.47 118.29	-9.82
2014-03-0052110 GARDNER DAVID K OR 57 MADLEY RD LEBANON CT 06249-1820	2011/5TFUM5F16BX019164 52110 Sec. 12-129 Refund of Excess Payments.	8/3/2015	435.87 475.32	0.00 0.00	0.00 0.00	435.87 475.32	-39.45
2014-03-0056248 WILE MOTORS INC 21 ROUTE 66 EAST COLUMBIA CT 06237-1235	2006/5NFEU46F46H052952 56248 Sec. 12-129 Refund of Excess Payments.	7/24/2015	62.40 124.80	0.00 0.00	0.00 0.00	62.40 124.80	-62.40
TOTAL	3		606.74 718.41	0.00 0.00	0.00 0.00	606.74 718.41	-111.67

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that WILE MOTORS INC

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2014

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

WILE MOTORS INC
21 ROUTE 66 EAST
COLUMBIA CT 06237-1235

2014-03-0056248
56248
/5NPEU46F46H052952



To CAROL W. PRICE CCMC Collector of TOWN OF COLUMBIA State of Connecticut.

I hereby apply for ~~abatement or~~ refund* of such part of my tax as shall represent:

~~The service exemption or~~ Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

2006 Hyund Sonata 4D SED
Sold March 2015

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2015	62.40	0.00	0.00	0.00	62.40	
Total Paid	07/24/2015	124.80	0.00	0.00	0.00	124.80	-62.40 ***

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

x Andrew S Wile
Print Name

x [Signature]
Signature of Taxpayer
(or agent)

x 11/9/15
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or _____
It is recommended that refund* of property taxes and interest in the amount of 62.40
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT TOWN OF COLUMBIA, CONNECTICUT THIS 04 DAY OF November 2015

[Signature]
CAROL W. PRICE CCMC
(860) 228-0230

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or _____
approved on the _____ day of _____ 20____. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

**Cross out abatement or refund as required.

Mail To : CAROL W. PRICE CCMC
TOWN OF COLUMBIA
PO BOX 25
COLUMBIA, CT 06237-0025

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that GARDNER DAVID K

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2014

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

GARDNER DAVID K
57 MADLEY RD
LEBANON CT 06249-1820

2014-03-0052109
52109
/1FDWE35P64HB39507



To CAROL W. PRICE CCMC Collector of TOWN OF COLUMBIA State of Connecticut.

I hereby apply for ~~abatement or~~ refund* of such part of my tax as shall represent:

~~The service exemption or~~ Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

*2004 Ford Econoline CRGOVN
traded 2 vehicles for one August 2015*

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2015	108.47	0.00	0.00	0.00	108.47	
Total Paid	08/03/2015	118.29	0.00	0.00	0.00	118.29	-9.82 ***
Adjusted Refund		-9.82	0.00	0.00	0.00	9.82	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

David Gardner
Print Name

[Signature]
Signature of Taxpayer

11/9/15
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or _____
It is recommended that refund* of property taxes and interest in the amount of 9.82
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT TOWN OF COLUMBIA, CONNECTICUT THIS 02 DAY OF November 2015

Carol W. Price CCMC
CAROL W. PRICE CCMC
(860) 228-0230

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or _____
approved on the _____ day of _____ 20____. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

**Cross out abatement or refund as required.

Mail To : CAROL W. PRICE CCMC
TOWN OF COLUMBIA
PO BOX 25
COLUMBIA, CT 06237-0025

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
 This is to certify that GARDNER DAVID K OR

- has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2014
- Sec. 12-81 (20) Servicemen Having Disability Rating.
 - Sec. 12-124 Abatement to poor.
 - Sec. 12-125 Abatement of Taxes of Corporations.
 - Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
 - Sec. 12-127 Abatement or Refund to Blind Persons.
 - Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
 - Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
 - Sec. 12-129 Refund of Excess Payments.

GARDNER DAVID K OR
 GAUDETTE JACQUELYN S
 57 MADLEY RD
 LEBANON CT 06249-1820

2014-03-0052110
 52110
 /5TFUM5F16BX019164



To CAROL W. PRICE CCMC Collector of TOWN OF COLUMBIA State of Connecticut.

I hereby apply for ~~abatement or~~ refund* of such part of my tax as shall represent:

~~The service exemption or~~ Sec. 12-129 Refund of Excess Payments.
 (State reason -- Cross out service exemption if it does not apply)

*2011 Toyota Tundra Pickup
 traded 2 veh for one August 2015*

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2015	435.87	0.00	0.00	0.00	435.87	
Total Paid	08/03/2015	475.32	0.00	0.00	0.00	475.32	-39.45 ***
Adjusted Refund		-39.45	0.00	0.00	0.00	39.45	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

David Gardner
 Print Name

[Signature]
 Signature of Taxpayer

11/9/15
 Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or _____
 It is recommended that refund* of property taxes and interest in the amount of 39.45
 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT TOWN OF COLUMBIA, CONNECTICUT THIS 02 DAY OF November 2015

[Signature]
 CAROL W. PRICE CCMC
 (860) 228-0230

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or _____
 approved on the _____ day of _____ 20____. It was voted to refund
 Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

**Cross out abatement or refund as required.

Mail To : CAROL W. PRICE CCMC
 TOWN OF COLUMBIA
 PO BOX 25
 COLUMBIA, CT 06237-0025

TOWN OF COLUMBIA

Finance Department

Town Hall Annex, 323 Route 87, Columbia, CT 06237

(860) 228-8423 FAX: (860) 228-2392

DATE: 11/17/15

TO: Board of Selectmen

FROM: Town of Columbia Finance Department

SUBJECT: Payment of Bills Approval: 15/16 Expenditures

<u>Posting Reg #</u>	Fund #10 General	Fund #20 Capital	Fund #29 Recreation	Fund #31 Hist Documents	Fund #36 Senior Center	Fund #58 Lnd Prt- Twn Clk	Total
EMERGENCY:							
REGULAR:							
1997	45,283.02	1,923.39	608.46	456.35	2,139.00	257.00	50,667.22
	45,283.02	1,923.39	608.46	456.35	2,139.00	257.00	50,667.22
Credit Card			78.62				78.62
Paychex	1,090.04						1,090.04
	1,090.04	-	78.62	-	-	-	1,168.66
Total payments	46,373.06	1,923.39	687.08	456.35	2,139.00	257.00	51,835.88
							51,835.88

Approval

Date of BOS Meeting: 11/17/15

The above mentioned payment of bills is approved by a majority of the Board of Selectmen as signed below.

ACCOUNTS PAYABLE POSTING REGISTER

Document Ctl# 001997-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: November 2015

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
041019	SOC. SVCS OCT 2015		ACCESS THE ACCESS AGENCY, INC.	2-NOV-15	R			11/17/15	695.83
041020	ELECTION AND OFFICE SUPPLIES	ADKINS	ADKINS	239155	R			11/05/15	125.00
041021	ELECTION AND OFFICE SUPPLIES	ADKINS	ADKINS	239129	R			11/05/15	293.56
041022	MICROFILM & LAMINATE MAPS	ADKINS	ADKINS	239090	R			11/04/15	456.35
041023	MAP BINDER BOOK	ADKINS	ADKINS	211782	R			11/03/15	257.00
041024	ELECTION BALLOTS & MATERIALS	ADKINS	ADKINS	239156	R			11/05/15	1,222.20
041025	UNEMPLOYMENT CLAIMS SEPT 2015	ADMUNS	ADMIN, UNEMPL COMPENSATION	00-000-30	R			11/05/15	44.00
041026	VETERAN'S DAY LUNCH	ALLEMA	MAUREEN ALLEN		R			11/12/15	239.52
041027	BASKETBALLS	ANTHSP	ANTHEM SPORTS, LLC	140844	R			11/12/15	49.77
041028	REFUND MV TAX	ARIFLR	ARI FLEET LT		R			11/17/15	311.99
041029	REFUND MV TAX	BLAIJL	JAMES BLAIR LANDSCAPE & DESIGN		R			11/09/15	15.49
041030	REFUND INTEREST	BLAIJL	JAMES BLAIR LANDSCAPE & DESIGN		R			11/09/15	0.23
041031	PAINTS	BLICK	BLICK ART MATERIALS	5193062	R			11/09/15	37.69
041032	VETERAN'S DAY WREATH	BONAKI	KIM BONA		R			11/12/15	40.00
041033	MONTHLY MAINT. BW	CONNBU	CONNECTICUT BUSINESS SYSTEMS	083544	R			11/13/15	5.22
041034	DPW INTERNET/PHONE 11/15-12/14	CHARDP	CHARTER COMMUNICATIONS	8350160280	R			11/13/15	117.59
041035	STATE TR. INTERNET 11/17-12/16	CHARST	CHARTER COMMUNICATIONS	8350160280	R			11/09/15	79.99
041036	NOV 3RD ELECTION LEGAL	CHRON	CHRONICLE	550662	R			11/09/15	250.09
041037	REFUND OF PRESCHOOL TUITION	CLAIMA	MARK CLAIRMONT	PREK REFUN	R			11/02/15	192.00
041038	DMV DIRECT, 1 YR PARTICIP.	CTDMV	CT DMV		R			11/10/15	250.00
041039	EVERIFY MONTHLY & MICROFILM	COTTSY	COTT SYSTEMS, INC.	106114	R			11/10/15	525.00
041040	EVERIFY MICROFILM	COTTSY	COTT SYSTEMS, INC.	106424	R			11/01/15	24.66
041041	EVERIFY MICROFILM & MONTHLY	COTTSY	COTT SYSTEMS, INC.	106352	R			10/31/15	46.53
041042	CRPA MEMBERSHIP FOR NELL	CRPA	CRPA	16748	R			11/12/15	85.00
041043	ZUMBA 11/2	DESIAM	AMIE DESIMONE	11/2/15	R			11/12/15	66.50
041044	ZUMBA 11/4	DESIAM	AMIE DESIMONE	11/4/15	R			11/04/15	66.50
041045	ZUMBA 11/9	DESIAM	AMIE DESIMONE	11/9/15	R			11/09/15	84.00
041046	ZUMBA 11/11	DESIAM	AMIE DESIMONE	11/11/15	R			11/11/15	77.00
041047	PAINT/SIP CLASS 6 PARTICIP.	DRURYA	ANN MARIE DRURY	11/16/15	R			11/16/15	60.00
041048	DIESEL 3,000 GALS	EASTRI	EAST RIVER ENERGY, INC	725887	R			11/16/15	7,298.70
041049	OIL OLD FIREHOUSE 432 GALS	EASTRI	EAST RIVER ENERGY, INC	352767	R			11/02/15	1,025.95
041050	OIL DPW 38.7 GALS	EASTRI	EAST RIVER ENERGY, INC	36055	R			11/02/15	91.91
041051	OIL SENIOR CENTER 591.5 GAL	EASTRI	EAST RIVER ENERGY, INC	36023	R			11/02/15	1,404.75
041052	OIL MURPHY HOUSE 52.4 GAL	EASTRI	EAST RIVER ENERGY, INC	36024	R			11/02/15	124.44
041053	OIL SAXTON LIB. 201.5 GAL	EASTRI	EAST RIVER ENERGY, INC	36019	R			11/02/15	478.54
041054	OIL TOWN HALL 325.3 GAL	EASTRI	EAST RIVER ENERGY, INC	36088	R			11/02/15	772.56
041055	COLUMBIA LAKE MONITORING	ECOSYS	ECOSYSTEM CONSULTING SVC, INC.	2719	R		004156	11/10/15	1,508.06
041056	MONO POND MONITORING	ECOSYS	ECOSYSTEM CONSULTING SVC, INC.	2724	R		004156	11/10/15	1,750.75
041057	ELECT STR. LIGHTS 10/1-11/2	EVERS	EVERSOURCE	5166182404	R			11/10/15	226.16

ACCOUNTS PAYABLE POSTING REGISTER

Document Ctl# 001997-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: November 2015

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
041058	REFUND MV TAX		FOXJOY FOX, JOYCE P		R			11/09/15	40.48
041059	REIMBURSE FOR DOT PHYSICAL		GRESKE KEVIN GRESCH	DOT PHYSIC	R			11/09/15	155.00
041060	PART FOR SCAG MOWER		GANOS GANO'S POWER EQUIP	45067	R			11/06/15	84.67
041061	TIRES, DISMOUNT, REMOUNT		GOODTI GOODYEAR COMMERCIAL TIRE	0641039562	R			11/06/15	2,424.76
041062	TIRES, DISMOUNT, REMOUNT		GOODTI GOODYEAR COMMERCIAL TIRE	0641039576	R			10/16/15	763.49
041063	OCT 2015 LEGAL EXPENSES		HALLSA HALLORAN & SAGE LLP	11193873	R			11/05/15	1,085.00
041064	OCT 2015 LEGAL EXPENSES		HALLSA HALLORAN & SAGE LLP	11194566	R			11/05/15	838.30
041065	OCT 2015 LEGAL EXPENSES		HALLSA HALLORAN & SAGE LLP	11193874	R			11/05/15	1,781.50
041066	SIGNAGE FOR LIBRARY		HOMEDI HOME DEPOT CREDIT SERVICES	46025	R			11/09/15	91.75
041067	LASER RANGE FINDER FOR ZEO		HOMEDI HOME DEPOT CREDIT SERVICES	W427024609	R			11/09/15	175.70
041068	ACTUARIAL SVCS INCL GASB45		HOOKEE HOOKER & HOLCOMBE, INC.	HOH0001931	R			11/12/15	1,225.00
041069	FOOD ANNUAL DEHMS EPPI GOV. EX		JAMEJE JAMES, JERRY	6161	R			11/12/15	50.61
041070	YOGA 11/5		JACQLA LAURA JACQUES	11/5/15	R			11/05/15	59.00
041071	YOGA 11/12		JACQLA LAURA JACQUES	11/12/15	R			11/12/15	56.00
041072	ELEVATOR MAINT. CTRCT 11/15		KONE KONE INC.	949135471	R			11/12/15	235.24
041073	TRIP 11/10/15		LANDMA LANDMARK TOURS & CRUISES		R			11/09/15	1,794.00
041074	MILEAGE10/20-11/5		LEWIKE KERILYNN LEWIS		R			11/12/15	81.65
041075	REFUND ON 10/22/15 TRIP		LIGHJO JOAN LIGHT	REFUND	R			11/12/15	20.00
041076	OFFICE SUPPLIES, PAPER		WBMASO WB MASON CO., INC.	129741091	R			11/09/15	46.98
041077	NOV DEPOSITORY STORAGE		WILLIA WILLIAM B MEYER, INC.	0106619	R			11/03/15	585.00
041078	HYDRAULIC HOSE REPAIR BACKHOE		LIFTEC LIFTECH EQUIPMENT COS., INC.	I21372	R			11/06/15	222.40
041079	INSP. REPORTS		MINPRE MINUTEMAN PRESS	95576	R			11/13/15	82.57
041080	BUSINESS CARDS		MINPRE MINUTEMAN PRESS	95482	R			11/13/15	37.96
041081	BO INSPECT, MILES		NOWJAS JASON NOWOSAD		R			11/09/15	340.98
041082	REFUND PRIOR YR MV TAX		PACIAN PACILEO, ANTHONY T.		R			11/09/15	12.70
041083	REFUND INTEREST		PACIAN PACILEO, ANTHONY T.		R			11/09/15	0.85
041084	REFUND MV TAX		PALLTA PALLAY, TATYANA		R			11/09/15	78.73
041085	BUS TIP \$ 11/10/15		PETTYB PETTY CASH FUND-BECKISH SR CTR		R			11/09/15	26.00
041086	MISC POSTAGE		PETTBD PETTY CASH FUND-BLDG DEPT		R			11/16/15	45.32
041087	PETTY CASH 2 ROLLS STAMPS		PETTYA PETTY CASH - ASSESSOR'S OFFICE		R			11/16/15	98.00
041088	STAMPS		POST POSTMASTER	STMT	R			11/17/15	372.00
041089	REIMB. SAFETY SHOES		PAULBR BRIAN PAUL	3676	R			11/10/15	100.00
041090	COLUMBIA LANDFILL SAMPLING		PHOENX PHOENIX ENVIRONMENTAL LAB INC	566618	R			11/06/15	75.00
041091	SCAG MOWER PARTS		PREUSS W.H. PREUSS SONS, INC.	433186	R			11/06/15	202.45
041092	SCAG MOWER REPAIR PARTS		PREUSS W.H. PREUSS SONS, INC.	433846	R			11/13/15	88.95
041093	KEY FOR COLUMBIA DAM		PROLOC PROFESSIONAL LOCK & SAFE INC.	5374	R			11/13/15	2.00
041094	LOCK FOR CABINET IN OFFICE		PROLOC PROFESSIONAL LOCK & SAFE INC.	5356	R			11/09/15	59.90
041095	GENERAL SUPPLIES		QUALDA QUALITY DATA SERVICE, INC.	0328654838	R			11/09/15	70.75
041096	GENERAL SUPPLIES		QUILL QUILL CORP	9483607	R			11/10/15	96.02

ACCOUNTS PAYABLE POSTING REGISTER

Document Ct# 001997-01
Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: November 2015

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
041097	POSTAGE FOR MODERATOR RETURN	RAMSMI	MILLIE RAMSEY		R			11/10/15	4.43
041098	FIT FUSION 11/4	RITCCA	CAROLYN A RITCHIE	11/4/15	R			11/04/15	13.00
041099	FIT FUSION 11/9	RITCCA	CAROLYN A RITCHIE	11/9/15	R			11/09/15	24.50
041100	FIT FUSION 11/11	RITCCA	CAROLYN A RITCHIE	11/11/15	R			11/11/15	14.50
041101	DATA CABLES CONFERENCE ROOM	STPLES	STAPLES CREDIT PLAN	50087	R			11/11/15	38.47
041102	UNIFORM RENTAL 11/9/15	SWISS	SWISS UNIFORM SERVICES	20903	R			11/09/15	51.56
041103	SAMPLE JARS FOR USED OIL	TRACSU	TRACTOR SUPPLY CREDIT PLAN	335967	R			11/09/15	9.99
041104	OUTLET & COVER FOR GAZEBO	TRUEVA	TRUE VALUE HOME CENTERS	89386	R			11/05/15	24.98
041105	CABLE FOR XMAS TREE	TRUEVA	TRUE VALUE HOME CENTERS	89433	R			11/09/15	28.96
041106	REFUND PRESCHOOL TUITION: MOVE	VENEKR	KRISTEN VENETIANER	REFUND	R			11/17/15	120.00
041107	SECURITY SYSTEM	WALMAR	WALMART COMMUNITY	5313000407	R			11/16/15	299.00
041108	WATER DPW	WALMAR	WALMART COMMUNITY	5320008435	R			11/16/15	21.00
041109	AERATOR	WILLAR	THE O.L. WILLARD CO.	771739	R			11/17/15	4.99
041110	HAULING/BULKY WASTE	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	1729846	R			11/17/15	1,598.39
041111	SINGLESTREAM RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	CM1729846	M			10/31/15	-27.90
041112	HAULING/RECYCLING/BULKY	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	1731326	R			11/07/15	3,011.37
041113	SINGLESTREAM RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	CM1731326	M			11/07/15	-52.90
041114	HAUL/SINGLESTREAM	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	1731756	R			11/14/15	164.80
041115	SINGLESTREAM RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	CM1731756	M			11/14/15	-31.25
041116	PLAYGROUND SAFETY RESURFACING	AMERFO	AMERICAN FOREST PRODUCTS LLC	3563	R			11/14/15	748.50
041117	HENNEQUIN RD DRAINAGE	HAINMA	HAIN MATERIALS CORP.	98470	R			11/03/15	79.50
041118	HENNEQUIN RD DRAINAGE	HAINMA	HAIN MATERIALS CORP.	98455	R			10/22/15	260.35
041119	HENNEQUIN RD DRAINAGE	HAINMA	HAIN MATERIALS CORP.	97853	R			10/22/15	257.81
041120	HENNEQUIN RD DRAINAGE	HAINMA	HAIN MATERIALS CORP.	97870	R			10/06/15	256.54
041121	RANDAZZO RD.	HAINMA	HAIN MATERIALS CORP.	97905	R		008565	10/07/15	193.68
041122	RANDAZZO RD.	HAINMA	HAIN MATERIALS CORP.	97915	R		008565	10/07/15	198.76
041123	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98773	R		008576	10/29/15	291.75
041124	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98756	R		008576	10/29/15	294.75
041125	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98570	R		008576	10/28/15	294.38
041126	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98571	R		008576	10/26/15	272.50
041127	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98576	R		008576	10/26/15	281.00
041128	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98579	R		008576	10/26/15	285.25
041129	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98585	R		008576	10/26/15	285.00
041130	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98586	R		008576	10/26/15	273.63
041131	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98594	R		008576	10/26/15	292.00
041132	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98596	R		008576	10/26/15	280.88
041133	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98601	R		008576	10/26/15	293.25
041134	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98602	R		008576	10/26/15	279.00
041135	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98626	R		008576	10/26/15	275.75

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ct1# 001997-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: November 2015

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
041136	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98650	R		008576	10/27/15	280.38
041137	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98655	R		008576	10/27/15	277.75
041138	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98661	R		008576	10/27/15	277.38
041139	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98667	R		008576	10/27/15	281.13
041140	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98673	R		008576	10/27/15	279.13
041141	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98682	R		008576	10/27/15	283.50
041142	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98691	R		008576	10/27/15	285.00
041143	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98698	R		008576	10/27/15	273.75
041144	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98705	R		008576	10/27/15	283.13
041145	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98713	R		008576	10/28/15	279.88
041146	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98739	R		008576	10/28/15	287.50
041147	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98745	R		008576	10/28/15	278.13
041148	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98753	R		008576	10/28/15	286.25
041149	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98762	R		008576	10/28/15	287.63
041150	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98763	R		008576	10/28/15	285.75
041151	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98775	R		008576	10/29/15	285.63
041152	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98779	R		008576	10/29/15	280.38
041153	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98780	R		008576	10/29/15	285.75
041154	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98786	R		008576	10/29/15	282.13
041155	WINTER SAND	HAINMA	HAIN MATERIALS CORP.	98788	R		008576	10/29/15	287.63

Register Totals:

Number of Vouchers = 137

Total of Vouchers = 50,667.22

CREDIT CARD PAYMENT

TOWN OF COLUMBIA

REQUEST FOR PAYMENT - OPERATING EXPENDITURE

(Green)

PAYMENT TO: Credit Card - Averity

VENDOR NUMBER _____

CK # _____ Dated _____

\$ _____ of Total Ck of \$ _____

PURCHASED WITH PO # _____

Attached Invoice(s): (please also date and initial invoice to indicate approval)

Invoice # _____	Dated <u>11/12/2015</u>	\$ <u>32.00</u>
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____

Total of Invoices \$ 32.00

Mileage as follows:

_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____

0 Total miles at .555 per mile = \$ _____

Postage (attach receipt) \$ _____

Other (describe and attach receipt) \$ _____

<u>FUND</u>	<u>DEPT/AGENCY</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<u>29</u>	<u>4270</u>	<u>130</u>	\$ <u>\$32.00</u>	<u>Background Check, Basketball Coaches</u>
			\$ _____	<u>4 at \$8 each</u>
			\$ _____	
			\$ _____	
			\$ _____	
			\$ _____	

I have indicated the budget account(s) that should be charged

Date: 11/12/15


Authorized Signature



Background Checks: Complete

Last Name: --Enter a last name to filter by-- Reference: --Enter a reference to filter by-- Department: All

<input type="checkbox"/>	Report	Training	Status	First	Last	Alert	Recommendation	Requested	Reference	Position	Department
<input type="checkbox"/>	C		COMPLETE	Richard	Orzolek			11/12/2015		Standard	None
<input type="checkbox"/>	C		COMPLETE	Keith	Homiski			11/12/2015	Basketball Coaches	None	None
<input type="checkbox"/>	C		COMPLETE	Scott	Haddad			11/12/2015	Basketball Coaches	Standard	None
<input type="checkbox"/>	C		COMPLETE	Bernard	Drabak			11/12/2015	Basketball Coaches	Standard	None

CREDIT CARD PAYMENT

TOWN OF COLUMBIA

REQUEST FOR PAYMENT - OPERATING EXPENDITURE

(Green)

PAYMENT TO: Credit Card - Averity

VENDOR NUMBER _____

CK # _____ Dated _____

\$ _____ of Total Ck of \$ _____

PURCHASED WITH PO # _____

Attached Invoice(s): (please also date and initial invoice to indicate approval)

Invoice # _____	Dated <u>11/12/2015</u>	\$ <u>8.00</u>
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____
Invoice # _____	Dated _____	\$ _____

Total of Invoices \$ 8.00

Mileage as follows:

_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____

0 Total miles at .555 per mile = \$ _____

Postage (attach receipt) \$ _____

Other (describe and attach receipt) _____ \$ _____

<u>FUND</u>	<u>DEPT / AGENCY</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<u>29</u>	<u>4270</u>	<u>130</u>	\$ <u>8.00</u>	<u>Background Check, Basketball Coaches</u>
			\$ _____	<u>1 at \$8 each</u>
			\$ _____	
			\$ _____	
			\$ _____	
			\$ _____	

I have indicated the budget account(s) that should be charged.

Date: 11/12/15

Authorized Signature





0 Messages ?

Background Checks: Complete

Last Name:

Reference:

Alert Recommendation

Requested

Department:

<input type="checkbox"/>	Report	Training	Status	First	Last	Alert	Recommendation	Requested	Reference	Position	Department
<input type="checkbox"/>	COMPLETE			Jared	Narotsky			11/12/2015		Standard	None

CREDIT CARD PAYMENT

TOWN OF COLUMBIA
REQUEST FOR PAYMENT - OPERATING EXPENDITURE
(Green)

PAYMENT TO: Credit Card- Walmart

VENDOR NUMBER	_____
CK #	_____ Dated _____
\$	_____ of Total Ck of \$ _____

PURCHASED WITH PO #: _____

Attached Invoice(s): (please also date and initial invoice to indicate approval)

Invoice #	_____	Dated	<u>11/16/2015</u>	\$	<u>38.62</u>
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-

Total of Invoices \$ 38.62

Mileage as follows:

_____ miles on _____ for _____

0 Total miles at .555 per mile =

\$ -

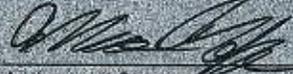
Postage (attach receipt) \$ -

Other (describe and attach receipt) _____
\$ -

<u>FUND</u>	<u>DEPT / AGENCY</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<u>29</u>	<u>4270</u>	<u>130</u>	\$ <u>38.62</u>	<u>Scorebooks/First Aid Kits for Bball</u>
			\$ _____	_____
			\$ _____	_____
			\$ _____	_____
			\$ _____	_____
			\$ _____	_____
			\$ _____	_____

I have indicated the budget account(s) that should be charged.

Date: 11/16/15


Authorized Signature

Gift Cards Search Registry Lists Weekly Ads Store Finder Track Order Hello, **Marc** My Account

All Departments Daily Savings Center Dare to Compare Find My Local Store Tips & Ideas

Enter city, state or zip code **FREE** pickup as soon as today

Thank you for your order #5911501488016

[Continue Shopping](#)

We'll send you an email with tracking information when your items ship.

Order placed
Value shipping
Arrives by Fri, Nov 20
Sold by Walmart.com
Order #5911501488016

Shipping address
Marc Volza
323 Route 87
Columbia, CT 06237
bciurylo@columbiact.org

✓
Order Processing Shipped Delivered
placed



Mark V Basketball Scorebook Quantity: 2 **\$11.98**
Value shipping: Arrives by Fri, Nov 20 **\$5.99 each**

We'll send you an email with tracking information when your items ship.

Order placed
Value shipping
Arrives by Fri, Nov 20
Sold by Walmart.com
Order #5911501488016

Shipping address
Marc Volza
323 Route 87
Columbia, CT 06237
bciurylo@columbiact.org

✓
Order Processing Shipped Delivered
placed



Be Smart Get Prepared First Aid Kit, Quantity: 4 **\$19.36**
85 pc **\$4.84 each**
Value shipping: Arrives by Fri, Nov 20

Check your order status on Walmart.com.

Order summary	Payment type	Billing address
Subtotal (6 items) \$31.34	Ending in 2670	Beverly Ciurylo 323 Route 87 Columbia, CT 06237
Value shipping \$4.97		
Est. tax \$2.31		bciurylo@columbiact.org
Total \$38.62		

Advertisement

Get \$20 Cash Back
on today's purchase!

[Click Here](#)

Courtesy of  *Advertiser partner offer

11/16/15
 Charged sales tax
 Wal-Mart rep said to
 fax (877-971-5965) or
 email (wmcserve@wal-mart.com)
 The sales tax exemp cert. (w/order
 #) should be processed w/in 3-5
 business days. If not, call back.

INVOICE

**PAYCHEX OF NEW YORK LLC
714 BROOK STREET
SUITE 120
ROCKY HILL, CT 06067**

**TOWN OF COLUMBIA-OFFICE OF BOARD OF - T712
SELECTMAN
323 RT 87
COLUMBIA, CT 06237**

**INVOICE DATE 11/16/2015
INVOICE NUMBER 666024
INVOICE AMOUNT \$ 344.85**

**CHECK DATE 11/20/2015
A/R NUMBER 1**

**TERMS : PLEASE DO NOT PAY THIS BILL. THE TOTAL AMOUNT DUE WILL BE DEDUCTED FROM
YOUR ACCOUNT NUMBER: XXXXXXXXX5485 ON YOUR CHECK DATE.**

PRODUCT SERVICE	(QUANTITY	x	PER ITEM) +	FLAT FEE =	SUB TOTAL -	PRODUCT	=	TOTAL	TAX-
			CHARGE			DISCOUNT			ABLE
*BNDBI PAYROLL PROCESSING BUNDLE BI	50		3.38	150.00					
	25		2.86	0.00					
	4		2.56	0.00					
					400.74	(72.13)		328.61	N
*MNEWH NEW HIRE REPORTING	2		3.50	-0.00	7.00	(1.26)		5.74	N
*GPS GARNISHMENT PAYMENT SERVICE								0.00	N
*DELCR DELIVERY - COURIER				10.50	10.50			10.50	N
TOTALS					418.24	(73.39)		344.85	

TOTAL INVOICE 344.85



HUMAN RESOURCE SERVICES
1175 JOHN ST
WEST HENRIETTA, NY 14586-9199

CLIENT NUMBER: 0414-T712
STATEMENT DATE: 11/03/2015
STATEMENT NUMBER: 13815671
CUSTOMER SERVICE: 1-800-472-0072
8 AM TO 8 PM ET
MON - FRI

TOWN OF COLUMBIA
323 RT 87
COLUMBIA, CT 06237



ACCOUNT SUMMARY		
TOTAL FROM xxxxxxxx5485	\$ 334.50	PLEASE DO NOT PAY. TOTAL WILL BE DEDUCTED FROM YOUR DESIGNATED ACCOUNT(S) ON OR AFTER 11/13/15
TOTAL:	\$ 334.50	

DESCRIPTION OF SERVICES	CHARGES & ADJUSTMENTS	AMOUNT
COMPLETE ANALYSIS AND MONITORING SERVICE		
COMPLETE ANALYSIS & MONITORING SERV ADMINISTRATION NOV-15		
DISCOUNT	\$-25.00	
PAYCHEX ESR SERVICES BASE FEE	\$100.00	
DISCOUNT	\$-86.50	
PAYCHEX ESR SERVICES PER EMPLOYEE FEE 346 @ \$1.00 EACH	\$346.00	
TOTAL COMPLETE ANALYSIS AND MONITORING SERVICE ACH FROM ACCOUNT xxxxxxxx5485		\$334.50

SERVICE TOTALS		
COMPLETE ANALYSIS AND MONITORING SERVICE	\$ 334.50	PLEASE DO NOT PAY - ELECTRONIC PAYMENT
GRAND TOTAL:	\$ 334.50	

