

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, December 3, 2019 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: Steven M. Everett, First Selectman; Robert Hellstrom, Deputy Selectman; William O'Brien (arrived at 7:05), Selectman; Lisa Napolitano, Selectman; Judy Ortiz, Selectman.

Also Present: Mike Gnazzo, Chairman of LMAC, Henry M. Beck, Jr., LMAC Member.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda as written for December 3, 2019. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **BOS Regular Meeting Minutes for November 19, 2019.** S. Everett MOVED to Approve the BOS Regular Meeting Minutes for November 19, 2019. 2.0.1 with R. Hellstrom abstaining. MOTION DID NOT CARRY.
4. **AUDIENCE OF CITIZENS:** None.
5. **OLD BUSINESS:** None.
6. **NEW BUSINESS:**
 - 6.1 **Discussion Regarding Veterans Exemption Options.** S. Everett stated that recently the issue of Veterans exemption options was brought to his attention. He explained that there are 3 options that the Town should consider 12-81 h, 12-81 f and 12-81ii.

He explained Section 1281-h is an exemption to remove the total assessment on a disabled veterans motor vehicle that is specially equipped for someone with disabilities. S. Everett said that we currently have an exemption on personal property taxation on any motor vehicle specially equipped for a person with a disability, so the new ordinance would just have a change in wording to include disabled veterans.

S. Everett explained that Section 12-81f allows towns to offer a local exemption of up to \$25,000. There are maximum income limits of \$43,000 if married and \$35,300 if unmarried. We currently allow an exemption of \$6,000.

S. Everett explained that Section 12-12-81ii is an option to provide exemption for a parent or surviving spouse of person killed in action while performing active military duty.

J. Ortiz asked about Section 12-81j that provides exemption for veterans not eligible for certain other exemptions and what else would that offer? S. Everett stated that the Veterans office determines this.

S. Everett stated that he would do some more research on 12-81g(b) that offers 3x the current veteran's exemption for 100% disabled. J. Ortiz agreed we should look into this.

L. Napolitano asked to look at the exemptions some more.

S. Everett stated we will put this on the agenda at the next meeting to discuss and agree on amounts to offer, any changes, and the course of action.

6.2 Discussion Regarding Transfer Station hours. S. Everett stated that this discussion is informational. S. Everett said that he has spent some time at the transfer station and did some fact finding. He said that the Town may want to adjust the hours on Wednesday either an hour earlier or an hour later. He added that if we extend an hour later this may cause safety issues since it will be dark during the winter. S. Everett said in the next budget we would like to add a third person on Saturday. R. Hellstrom suggested the Town could do summer hours and winter hours.

6.3 Letter of Support for the formation of the CRCOG Economic Development District. S. Everett MOVED to Approve a letter of support from the Town of Columbia for the formation of the CRCOG Economic Development District. MOTION CARRIED 5.0.

6.4 2020 Municipal Holiday Schedule. S. Everett MOVED to Approve the Municipal Holiday Schedule as written for 2020. MOTION CARRIED 5.0.

7. COLUMBIA LAKE / DAM / BEACH:

7.1 Standard Guidelines for Construction and Maintenance of Structures and Shoreline on Columbia Lake. S. Everett asked if the watercraft covering is part of the dock structure. Henry Beck, 41 Sleepy Hollow Rd. stated that is correct; the watercraft covering, or lift must be part of a dock.

S. Everett asked if the guidelines could include the definition of "grandfathered". H. Beck said yes, they could make that change.

S. Everett asked if the language in Section II-q could be changed from "shall join" to "must join"? H. Beck said we can change it to "must join."

S. Everett asked for clarification on the Town's obligation to a right-of-way owner regarding docks. H. Beck stated that the owner of the land can put in an application for a dock and agree to let everyone use it, but the right-of-way owners can not apply on their own. He added that the right of way person has the right to go back and forth to the lake to launch a boat, or swim but not to moor a boat.

Mike Gnazzo, Chairman of LMAC stated that any agreement between the right-of-way owner and the owner of the dock would be informal, none of this would bear on any formal agreement.

S. Everett asked about adding under the Special Conditions section of the guidelines that blowing leaves into the lake is prohibited. H. Beck stated that it would have to be a Town ordinance and added this does not have to do with construction on the lake.

S. Everett asked under the section on docks in the second to last line in the paragraph shouldn't it spell out "twenty-five" instead of "twenty"? H. Beck said he will clarify that.

S. Everett read Section 4 - Watercraft Coverings and Watercraft Lift Structures and asked for clarification. "There will be a maximum of one watercraft covering and one watercraft lift structure per lake front property; provided, however, that a conforming watercraft lift under a conforming watercraft covering will be counted only once. For each permitted watercraft covering or watercraft lift, the allowed capacity per structure is one watercraft". H. Beck stated that you could have one cover and lift. This does not allow you to have two.

S. Everett stated then you could have two lifts with one cover covering them on the same dock.

S. Everett asked about the 100 ft mean water line from the shore and do you have to stay outside that or at no wake speed. H. Beck stated this is a Town ordinance and has been enforced differently recently. He said that motorboats inside the 100 ft go in perpendicular for purpose of docking. He said that fisherman do that now and it has been condoned. He explained that motorboat operation is within 100ft to make it safe for swimmers. That is also why Lake Patrol has the swimmers within that safety zone.

Karl Then of Woodland Terrace stated that jet skiers also come in perpendicular and that the State regulates the water allowing steering speed within 100ft. S. Everett stated he will take a look at this.

S. Everett asked if we have towers on rafts? H. Beck stated that some are grandfathered. S. Everett asked who enforces this. H. Beck stated that this is usually brought up by Lake Patrol then to BOS. H. Beck stated that there may be 5 rafts that have towers on them. S. Everett stated we should get an accurate count. H. Beck stated we will get an accurate account.

S. Everett asked about rafts having some sort of identification marking them and is this new. H. Beck said that in the past rafts had registration numbers assigned to them and currently he thinks there are 5 on the lake that have numbers assigned to them. He said the purpose of identifying the raft is so if it gets loose from its mooring the owner can be identified.

S. Everett asked about Section 7 (b) in the guidelines that state "Watercraft coverings, watercraft lifts and rafts must be located so that all parts thereof are at least 15' from abutting property boundaries, including the imaginary extensions of those property boundaries over water." M. Gnazzo stated these are guidelines are at most practical and balance the needs of property owners and geography of property lines.

S. Everett asked if we allow buoys 100ft off the property owners line. H. Beck said this is an informal practice to mark 100ft. He said that there is a Town ordinance that the town can do this. There are 6 or 8 places around the lake that can have a Town buoy. It is not regulated by these regulations now and no one can have a grandfathered buoy.

S. Everett stated we have some changes to make to the guidelines before bringing this to a Public Hearing. He said he felt it is important that everyone in Town should be notified about what is happening to the lake.

H. Beck asked if we can limit it to the topics on the principal changes. Particularly respect to watercraft lifts, regards allowing electricity and so forth. There are few things here that are substantive in nature.

M. Gnazzo stated if we open this up, this will not go well. W. O'Brien stated he appreciates all the time LMAC has put into this, but he expressed he wants to put it out to the Town.

W. O'Brien MOVED to schedule a Public Hearing on Standard Guidelines for Construction and Maintenance of Structures and Shoreline on Columbia Lake on Tuesday April 15, 2020. MOTION CARRIED 5.0.

8. APPOINTMENTS / RESIGNATIONS:

8.1 Resignation of Brian Pedersen from Columbia Recreation

Commission. S. Everett MOVED to Accept the Resignation of Brian Pedersen from Columbia Recreation Commission. MOTION CARRIED 5.0.

8.2 Appointment of Brian Pedersen to FiPAC. T. Currier chair of town Dem. Committee. Lived in Columbia 16 years, technology field, 3 kids in school. (look at letter) Great addition to FiPAC. S. Everett MOVED to Appoint Brian Pedersen to FiPAC. MOTION CARRIED 5.0.

9. TOWN ADMINISTRATOR REPORT: None.

10. CORRESPONDENCE:

10.1 Connecticut Water Donation to Town of Columbia Social Services Account.

11. BUDGET:

11.1 Transfers: None.

11.2 Refunds: None.

12. APPROVE PAYMENT OF BILLS: S. Everett MOVED to Approve payment of bills totaling \$39,623.93 as listed here. MOTION CARRIED 5.0.

13. AUDIENCE OF CITIZENS: None.

14. BOARD MEMBER COMMENTS: L. Napolitano stated that her daughter came home last night after midnight. and there was no plow on the Town roads. Is that standard? R. Hellstrom asked what is DPW's policy.

S. Everett stated that Mark Walter had a meeting with the department heads from Finance, DPW and Parks and Recreation on what to expect for the coming budget year.

15. EXECUTIVE SESSION:

15.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A);

16. ADJOURNMENT: W. O'Brien MOVED to ADJOURN at 8:32 pm. MOTION CARRIED UNANIMOUSLY.

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, November 19, 2019 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: Steven M. Everett, First Selectman; William O'Brien (arrived at 7:03 pm), Selectman; Lisa Napolitano, Selectman; Jeff Viens.

Members Absent: Deputy Selectman, Robert Hellstrom.

Also Present: Town Administrator, Mark Walter.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda for November 19, 2019. MOTION CARRIED 3.0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **BOS Regular Meeting Minutes for November 12, 2019.** S. Everett MOVED to Approve the BOS Regular Meeting Minutes for November 12, 2019. MOTION CARRIED 3.0. L. Napolitano stated that she would like to add that her point of her comments regarding U.S. Debt and CT's Fiscal Health was that we should be careful when taking grant money from the US Government due to the degree of debt.
4. **AUDIENCE OF CITIZENS:** None.
5. **OLD BUSINESS:**
 - 5.1 **Dedication Annual Report.** S. Everett MOVED to honor Lou Scotti and dedicate the Annual Report to him. MOTION CARRIED 4.0
 - 5.2 **Continued Discussion on Medical Car.** S. Everett discussed scheduling options for the van that would include medical transportation and wellness trips. He stated that we could try using a new schedule to accommodate the various uses of the van before financing a new car and an additional driver. W. O'Brien stated that the original intention for the van was not for medical transport and he has concerns that there is wear-and-tear on the van with the use of medical rides. W. O'Brien stated that he was not opposed to a temporary fix by adding more hours. He also asked if the town could look into getting funds for the medical car through a grant or a donation/sponsorship by a local car dealership. J. Ortiz stated that if a resident is on Medicaid, they will pay for a cab. She stated that the BOS should be aware of all the options. J. Viens stated he would be in favor of expanding the hours but would be leery about buying another car. S. Everett stated that we have asked B. Derring to look into a Social Worker to help not just the seniors but other residents. L. Napolitano asked if the town has looked into a mobile trailer park for seniors. S. Everett stated that this discussion will continue to the next BOS meeting on December 3, 2019.

6. NEW BUSINESS:

6.1 Approval of Budget Schedule for FY 2020-21. S. Everett MOVED to Approve the Budget Schedule for FY 2020-21. MOTION CARRIED 4.0.

6.2 Set and Discuss Tri-Board Meeting on 12/18/19 at 7:00 pm.

6.3 Ordinance to Repeal Ordinance 23-1, Art. III, Justice of the Peace.

6.4 Ordinance to Repeal Ordinance 4-1, Art. II, Canvassers.

6.5 Ordinance to Repeal Ordinance 15-1, Art. I, Abandoned Refrigerators.

6.6 Ordinance to Repeal Ordinance 9-1, Art. I, Library Planning Commission.

S. Everett MOVED to Repeal Ordinance 23-1, 4-1, 15-1 and 9-1. MOTION CARRIED 4.0.

6.7 Signage at Rec Park, Transfer Station and Roadway Signage. S. Everett stated that the DPW Director and Rec Director have asked for permission to place signage at Rec. Park stating that there are to be no pets allowed on athletic fields.

S. Everett stated that fines will be levied against the town if we don't comply with recycling mandates. To help residents with what's recyclable and where it should go at the Transfer Station, we will be putting up more signage at the Transfer Station to help residents. S. Everett stated on Macht Rd. there is a problem with speeding and people using the road as a thru-way to the Transfer Station. He said that we are looking into different options for signage to help with this problem. S. Everett stated we are also looking at installing larger stop signs at 66 and 87 and at other major intersections. S. Everett MOVED to add signage at Rec Park, "No Animals Allowed on Athletic Fields." MOTION CARRIED 4.0.

7. COLUMBIA LAKE / DAM / BEACH:

7.1 Application for Construction of a Structure on or Over Columbia Lake: Henry Beck, 41 Sleepy Hollow Road. W. O'Brien MOVED to Approve the application as set forth by the LMAC Committee with the listed conditions. MOTION CARRIED 4.0.

7.2 Distribute Overview of Changes Recommended for Standard Guidelines for Construction and Maintenance of Structures and Shoreline on Columbia Lake. S. Everett stated that there is a 2-page summary of the changes to the standard guidelines as well as the completed guidelines with the changes. S. Everett asked that the BOS take this information and read through it. L. Napolitano asked how the people who will be most affected be made aware of the changes. J. Viens stated that these are guidelines and that these guidelines can be changed. W. O'Brien stated that most importantly it should be fair, and he felt that it would be a good idea to have a Public Hearing. S. Everett stated that a continued discussion will be at the next BOS meeting on December 3rd

and the BOS will decide next steps. Mary Roickle of 34 Erdoni Rd. stated that the Columbia Lake Association (CLA) Board has reviewed the changes and have blessed the guidelines. She stated that there will be occasional issues and the Board would take into consideration those issues. She stated that we don't want to see the lake shrink by adding more buoys. She also stated that CLA is recommending no additional buoys and that in the guidelines there are no enforcement clauses.

8. APPOINTMENTS / RESIGNATIONS:

8.1 Resignation of Gary King from the Szegda Farm Management Committee. J. Viens MOVED to Accept the Resignation of Gary King from the Szegda Farm Management Committee. MOTION CARRIED 4.0.

8.2 Appointment for Antonio Tigeleiro to the Recreation Commission. S. Everett MOVED to Appoint Antonio Tigeleiro to the Town Recreation Commission. MOTION CARRIED 4.0.

9. TOWN ADMINISTRATOR REPORT:

9.1 CIRMA Update. M. Walter stated that CIRMA has had an incredible financial year. Net earned Premium is at \$79.1M, down 6%; Investment Income is at \$11.2M, up 10%; Total Revenue is at \$89.8M, a decrease of 4.5%; Loss and Expense is at \$44.6M, a decrease of 22%; Net Income is at \$35.8M, up 30%; Total Assets is at \$402M, and has grown by \$8.2M from prior year; Members' Equity is at \$177M up \$88.4M over the last 5 years; and Members' Equity Distribution is at \$5M, nearly \$30M over the last 9 years. M. Walter stated that we have received a member equity distribution for the 9th year. M. Walter said that he attended a recent safety meeting and that CIRMA is analyzing safety in all aspects of the town. He stated that cybercrimes are up and that the employees will be going to training. He said that we are having Novus Insight; our IT Consultant go over our IT security. CIRMA is at 98% retention.

M. Walter stated that at a recent CCM meeting the biggest problem that the State currently has is unfunded pensions.

M. Walter stated that the Trust for Public Land (TPL) has been approved for the Community Match Fund program through Sustainable CT. The Community Match Fund is a new program that provides matching funds to support sustainability projects in Sustainable CT-registered towns. TPL is leading the efforts to expand Mono Pond State Park. TPL is looking for funding to cover the costs of surveys, appraisals, environmental, and title & closing costs for the 99-acre property purchase.

10. CORRESPONDENCE:

10.1 CT State Police Monthly Report for October 2019.

11. BUDGET:

11.1 Transfers: None

11.2 Refunds: None

12. APPROVE PAYMENT OF BILLS: S. Everett MOVED to Approve payment of bills totaling \$64,637.01, consisting of 2019/2020 Emergency, 2019/2020 Regular, Bond '01 Interest Payment, Credit Card, Paychex. MOTION CARRIED 4.0.

13. **AUDIENCE OF CITIZENS:** None.
14. **BOARD MEMBER COMMENTS:** S. Everett welcomed Judy Ortiz to the Board of Selectman. S. Everett expressed his appreciation for J. Vien's guidance on all the boards and that Jeff has always done what's right for the Town of Columbia and will be missed. W. O'Brien expressed his appreciation for J. Viens ability to drill down on issues and he has been very helpful. J. Viens thanked the BOS for having him on the board.
15. **EXECUTIVE SESSION:**
 - 15.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** None.
16. **ADJOURNMENT:** S. Everett MOVED to ADJOURN at 8:05 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by Jennifer C. LaVoie



TOWN OF COLUMBIA

ASSESSOR'S OFFICE
323 Jonathan Trumbull Highway
Columbia, Connecticut 06237

To: Steven Everett
Selectman
From: Mary Lavallee,
Assessor
Date: October 24, 2019

Subject: Veteran exemption options

The Town of Columbia is currently not offering 12-81g(b), 12-81h, 12-81ii, 12-81ji, or 12-81(21)(c).

I emailed all the surrounding Towns of Andover, Coventry, Hebron, Lebanon and Windham to ask if they offer anything more than we do.

Andover offers 12-81h which is an exemption to remove totally the assessment on a disabled veterans motor vehicle that is specially equipped for someone with disabilities. There are 45 Towns currently offering this.

Coventry offers 12-81(21)(c) This exemption deals with special housing under Title 38. This allows for a total exemption for residences with respect to special housing under title 38 United States Code. There are currently 25 Towns offering this.

Hebron offers 12-81f for the amount of 20,000. There are 93 Towns offering this.

Lebanon currently offers the same veterans' exemptions that we do.

Windham currently offers the same veterans' exemptions that we do.

The other exemptions are as follows:

12-81g(b)- offers 3x the current veteran's exemption for 100% disabled. That equates to \$27,000. There are 21 Towns currently offering this.

12-81ii- provides an exemption for a parent or surviving spouse of a person killed in action. Similar in requirements for 12-81f in that the Town can offer up to \$25,000 and it has the same income requirements. There are currently 20 Towns offering this.

12-81ji- offers exemption to provide exemption for veterans not eligible for certain other exemptions. Currently there are no Towns are offering this.



TOWN OF COLUMBIA

ASSESSOR'S OFFICE
323 Jonathan Trumbull Highway
Columbia, Connecticut 06237

To: Steven Everett
Selectman
From: Mary Lavalley,
Assessor
Date: November 19, 2019

Subject: Veteran income based additional exemption

12-81f. This exemption allows towns to offer a local exemption of up to 25,000. There are maximum income limits of \$43,000 if married and \$35,300 if unmarried. We currently give these folks 6,000 off their assessment. There are 93 towns out of 169 offering this exemption. For example, nearby Hebron and East Hampton offer 20,000 in additional exemption off the assessment.

- **We had 23 veterans apply for additional veterans for the 2017 GL**
- **We had 27 veterans apply on the 2018 GL.**
- **Applicants apply for this exemption every other year.**

Using the 50 people who are currently are in the system multiplied by 20,000 which equals 1,000,000 in total exemption. This equates to \$29,330 in total tax revenue loss for all the applicants in the program. However, that \$29,330 would be lost within a two-year period because some file in an odd year and others in an even year depending on the year they first applied.

For example, if we had this program in 2017, then the 23 veterans that applied that year multiplied by 20,000 would be a revenue loss of \$13,491.80. In 2018 it would have been 27 multiplied by 20,000 which equates to \$15,838.20.

Additional Exemption for Veterans

(in accordance with Public Act 16-191)

(Pursuant to Section 12-81f of CGS under local ordinance Title X Sec. E.)

- 1. Any Veteran entitled to an exemption from property tax in accordance with subdivision (19) of section 12-81 of the Connecticut General Statutes shall be entitled to an additional exemption applicable to the assessed value of property up to the amount of twenty thousand dollars, provided such Veterans' qualifying income does not exceed the applicable maximum amount as provided under 12-81l.**
- 2. Any Veterans' surviving spouse entitled to an exemption from property tax in accordance with subdivision (22) of section 12-81 shall be entitled to an additional exemption applicable to the assessed value of property up to the amount of twenty thousand dollars, provided such surviving spouses' qualifying income does not exceed the applicable maximum amount as provided under 12-81l.**
- 3. Any such Veteran or spouse submitting a claim for such additional exemption shall be required to file an application on a form prepared for such purpose by the Assessor, not later than the assessment date with respect to which such additional exemption is claimed.**

Each such application shall include a copy of such Veterans' or spouses' federal income tax return, or in the event such a return is not filed such evidence related to income as may be required by the Assessor, for the tax year of such veteran or spouse ending immediately prior to the assessment date with respect to which such additional exemption is claimed.

Presented: Town Meeting: Month/Day/Year

Adopted: Month/Day/Year

Published: Month/Day/Year

Effective Date: Month/Day/Year

ORDINANCE FOR TAX EXEMPTION ON MOTOR VEHICLES EQUIPPED FOR DISABLED VETERANS

(in accordance with CGS 12-81h)

Section 1: Upon the Assessor's determination of adequate proof, there shall be exempt from personal property taxation any motor vehicle specially equipped for disabled veterans.

SECTION 2: Any person seeking an exemption as provided under this ordinance shall be required to file an application, on a form prepared for such purpose by the Assessor and approved of by the Board of Selectmen, not later than the date of the assessment list with respect to which such exemption is claimed.

Presented: Town Meeting: Date

Adopted: Date

Published: Date

Effective Dates: Date

Office of The Assessor
323 RT 87, Columbia, CT 06237
Phone: 860-228-9555 Fax: 860-228-235
mlavallee@columbiact.org

APPLICATION FOR TAX EXEMPTION FOR SPECIALLY EQUIPED MOTOR VEHICLES FOR DISABLED VETERANS
CGS 12-81h **2019 GRAND LIST**

LAST NAME _____ **FIRST NAME** _____

ADDRESS _____

1. Description of vehicle for which exemption is requested.

MAKE **MODEL** **YEAR** **REG.NO.** **V.I.N.**

2. Is this vehicle used exclusively for or by the disabled veteran applying for exemption?

Yes **No**

4. Describe any modifications or special equipment (i.e. lifts, hand controls, etc.) which were required to accommodate the incapacitated persons.

5. Estimate the cost of these modifications. \$ _____

6. APPLICANT'S AFFIDAVIT

The applicant herein claims a tax exemption under provisions of the State General Statutes and the Town ordinance and certifies that the above statements are true and complete.

SIGNATURE OF APPLICANT: _____

DATE SIGNED: _____ **TELEPHONE NUMBER:** _____

ASSESSOR'S AFFIDAVIT

Approved _____ **Exemption Amount Approved** _____

Not Approved _____

SIGNATURE OF ASSESSOR
OR MEMBER OF ASSESSOR'S STAFF _____ **DATE** _____

Sec. 12-81ii. Municipal option to provide exemption for parent or surviving spouse of person killed in action while performing active military duty. (a)(1) Except as provided in subdivision (2) of this subsection, any municipality, upon approval by its legislative body, may provide that any parent whose child was killed in action, or the surviving spouse of a person who was killed in action, while performing active military duty with the armed forces, as defined in subsection (a) of section 27-103, which parent or surviving spouse is a resident of such municipality, shall be entitled to an exemption from property tax, provided such parent's or surviving spouse's qualifying income does not exceed (A) the maximum amount applicable to an unmarried person as provided under section 12-81i, or (B) an amount established by the municipality, not exceeding the maximum amount under section 12-81i by more than twenty-five thousand dollars. The exemption provided for under this section shall be applied to the assessed value of an eligible parent's or surviving spouse's property and, at the municipality's option, may be in an amount up to twenty thousand dollars or in an amount up to ten per cent of such assessed value.

(2) (A) If both parents of any such child killed in action while performing active military duty with the armed forces are domiciled together, only one such parent shall be entitled to an exemption from property tax provided for under this section.

(B) The exemption provided for under this section shall be in addition to any exemption to which an eligible parent or surviving spouse may be entitled under section 12-81. No such eligible parent or surviving spouse entitled to exemption under section 12-81f or 12-81g and this section shall receive more than one such exemption.

(b) (1) Any parent whose child was killed in action, or the surviving spouse of a person who was killed in action, while performing active military duty with the armed forces and who claims an exemption from taxation under this section shall give notice to the town clerk of such municipality that he or she is entitled to such exemption.

(2) Any such parent or surviving spouse submitting a claim for such exemption shall be required to file an application, on a form prepared for such purpose by the assessor, not later than the assessment date with respect to which such exemption is claimed, which application shall include at least two affidavits of disinterested persons showing that the deceased child or person was performing such active military duty, that such deceased child or person was killed in action while performing such active military duty and the relationship of such deceased child to such parent, or such deceased person to such surviving spouse, provided the assessor may further require such parent or surviving spouse to be examined by such assessor under oath concerning such facts. Each such application shall include a copy of such parent's or surviving spouse's federal income tax return, or in the event such a return is not filed

such evidence related to income as may be required by the assessor, for the tax year of such parent or surviving spouse ending immediately prior to the assessment date with respect to which such exemption is claimed. Such town clerk shall record each such affidavit in full and shall list the name of such parent or surviving spouse claimant, and such service shall be performed by such town clerk without remuneration. No assessor, board of assessment appeals or other official shall allow any such claim for exemption unless evidence as herein specified has been filed in the office of such town clerk. When any such parent or surviving spouse has filed for such exemption and received approval for the first time, such parent or surviving spouse shall be required to file for such exemption biennially thereafter, subject to the provisions of subsection (c) of this section.

(3) The assessor of such municipality shall annually make a certified list of all such parents or surviving spouses who are found to be entitled to exemption under the provisions of this section, which list shall be filed in the town clerk's office, and shall be prima facie evidence that such parents or surviving spouses whose names appear thereon are entitled to such exemption as long as they continue to reside in such municipality and as long as the legislative body of such municipality continues to provide for such exemption, subject to the provisions of subsection (c) of this section. Such assessor may, at any time, require any such parent or surviving spouse to appear before such assessor for the purpose of furnishing additional evidence, provided, any such parent or surviving spouse who by reason of disability is unable to so appear may furnish such assessor a statement from such parent's or surviving spouse's attending physician or an advanced practice registered nurse certifying that such parent or surviving spouse is totally disabled and is unable to make a personal appearance and such other evidence of total disability as such assessor may deem appropriate.

(4) No such parent or surviving spouse may receive such exemption until such parent or surviving spouse has proven his or her right to such exemption in accordance with the provisions of this section, together with such further proof as may be necessary under said provisions. Exemptions so proven shall take effect on the next succeeding assessment day.

(c) Any such parent or surviving spouse who has submitted an application and been approved in any year for the exemption provided in this section shall, in the year immediately following approval, be presumed to be qualified for such exemption. During the year immediately following such approval, the assessor shall notify, in writing, each parent or surviving spouse presumed to be qualified pursuant to this subsection. If any such parent or surviving spouse has qualifying income in excess of the maximum allowed under subsection (a) of this section, such parent or surviving spouse shall notify the assessor on or before the next filing date for such exemption

and shall be denied such exemption for the assessment year immediately following and for any subsequent year until such parent or surviving spouse has reapplied and again qualified for such exemption. Any such parent or surviving spouse who fails to notify the assessor of such disqualification shall make payment to the municipality in the amount of property tax loss related to such exemption improperly taken.



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

OFFICE OF THE TOWN ADMINISTRATOR

December 3, 2019

John Fleming, M.D.
U.S. Assistant Secretary of Commerce for Economic Development
U.S. Department of Commerce
1401 Constitution Avenue, N.W.
Suite 71014
Washington, DC 20230

Dear Assistant Secretary Fleming,

This letter is to endorse the formation of the Capitol Region Council of Governments (CRCOG) Economic Development District, comprising the City of Hartford, Connecticut and 37 surrounding municipalities. Economic Development District (EDD) designation will help the region continue to implement its recently completed Comprehensive Economic Development Strategy (CEDS). Designation will provide CRCOG and its partners with valuable recognition, resources, and tools to implement this strategy.

CRCOG has proven itself to be an effective organization for coordinating planning in the region. They already host the region's Metropolitan Planning Organization for transportation planning purposes, coordinate land-use planning, and run a successful municipal services program that includes a cooperative purchasing council. We applaud the diverse stakeholders who worked on this plan, analyzing and reviewing the current and future potential of the Hartford Metropolitan Region. The result of their work is a strategy that will be a significant benefit to the region in planning, prioritizing and funding the important economic development projects that it contains. EDD designation will strengthen their ability to see these projects to fruition.

We give our full support and endorsement to this designation.

Sincerely,

Mark B. Walter
Town Administrator



TOWN OF COLUMBIA

2020 HOLIDAY SCHEDULE

HOLIDAY	OBSERVANCE
New Year's Day	Wednesday, January 1, 2020
Martin Luther King's Day	Monday, January 20, 2020
President's Day	Monday, February 17, 2020
Good Friday	Friday, April 10, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Saturday, July 4, 2020 (Observed Friday, July 3, 2020)
Labor Day	Monday, September 7, 2020
Columbus Day	Monday, October 12, 2020
Veteran's Day	Wednesday, November 11, 2020
Thanksgiving	Thursday, November 26, 2020
Thanksgiving	Friday, November 27, 2020
Christmas Eve	Thursday, December 24, 2020
Christmas Day	Friday, December 25, 2020
New Year's Eve	Thursday, December 31, 2020

MEMORANDUM

TO: Columbia Board of Selectmen

FROM: Columbia Lake Management Advisory Committee

DATE: October 9, 2019

RE: Overview of Changes Recommended for Standard Guidelines for Construction and Maintenance of Structures and Shoreline on Columbia Lake

Introduction.

The Lake Management Advisory Committee ("LMAC") has spent more than a year reviewing and updating the above Guidelines (the "Guidelines"). The initial reasons for this project were:

1. To add watercraft lift guidelines.
2. To conform the Guidelines to current practices of Town Administrator, LMAC, and Board of Selectmen for processing of applications.
3. To add clarity through better definitions, some reorganization and appropriate rephrasing of existing Guidelines.

In general, LMAC believes that the attached amended and restated Guidelines contain about 10 principal additions or changes. They are identified below.

Principal Additions and Changes.

1. Clarified definitions now grouped in Section I.
2. General reorganization and rephrasing of prior text where merited or helpful.
3. Addition of watercraft life guidelines. See principally Section IV.
4. Documentation of current application process. See principally Section IX.
5. Provision of guidance on the status of grandfathered structures and conditions. See Section VIII.

6. Codification of current practices regarding consideration to be given to abutting property owners and inclusion of abutting property owner's right to notice if a variance is sought. See principally Section VII.
7. Codification and clarification of current practices regarding emergency repairs. See principally Section IX(e).
8. Improvement of guidance regarding lakebed rocks and sand and shoreline sand. See Sections II(h) and (i) and Section VI(k).
9. Allowance for the installation of electricity on docks, with appropriate code compliance, for use to power lifts, charge electric motors, etc.
10. Substitution of identification of raft owner name and address for prior raft numbering system. See Section V(j).
11. Limitation of Town liability exposure by disclaiming any responsibility for the safety or legally compliant status of any design or installation of a structure or of any maintenance undertaking covered by the Guidelines. See Section II(r).

Conclusion and Recommendation.

LMAC believes that the attached amended and restated Guidelines provide improved standards addressing the construction and maintenance of structures and shoreline on the lake. They continue to guard against over development. Past ambiguities have been removed by clarification. Their reorganization to group lake guidelines together in better fashion will promote ease of use.

LMAC wishes to remind the Board of Selectmen that the Guidelines remain just guidelines and may continue to be able to be modified or waived when merited by the Board of Selectmen. See Section II(n).

LMAC recommends that the Board of Selectmen adopt the amended and restated Guidelines in the form attached.

Respectfully submitted,

Columbia Lake Management Advisory Committee

Columbia Board of Selectmen

323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

STANDARD GUIDELINES FOR GRANTING PERMISSION FOR THE CONSTRUCTION AND MAINTENANCE OF STRUCTURES AND SHORELINE ON COLUMBIA LAKE

The following are the standard guidelines the Columbia Board of Selectmen shall employ in granting permission for the construction and maintenance of structures to be attached or built on or above the Town owned bottom of Columbia Lake and for the construction of seawalls and general shoreline maintenance of Columbia Lake. In granting permission, the Selectmen shall take into account issues of safety, access, aesthetics, public health, environmental concerns, views and neighborhood tranquility. The Board of Selectmen may modify these standard guidelines to meet the specific requirements of the topography and the previous list of factors but must always take into account long-term public benefits.

I. DEFINITIONS:

BASE WATER LEVEL: The water level at which the surface waters of the lake begin to flow over the present spillway.

DOCK: a structure extending out from the shore into a body of water, to which watercraft may be moored and/or to which a watercraft covering or watercraft lift may be adjacent and which may be utilized for swimming, fishing and other reasonable uses for access to and enjoyment of the lake.

EMERGENCY REPAIR: Emergency repair means a repair to an existing structure that restores it to its original condition (including, without limitations, dimensions and location) made necessary by a weather event, age, or wear and tear to correct a condition that poses an unreasonable immediate risk to person or property so as to require expedient remedial action.

INFLATABLE: A large swimming accessory made buoyant by air sealed in pliable materials that is not removed from the water on a daily basis. Inflatables are treated as rafts by these standards unless otherwise expressly stated.

MOORING: A structure consisting of a rope or chain and anchor with an attached buoy to secure a watercraft.

RAFT: A structure consisting of an anchored flat buoyant floating platform not removed from the water on a daily basis and not attached to a dock or seawall.

SHORELINE: The perimeter of Columbia Lake at Base Water Level.

WATERCRAFT: A water-borne conveyance including motorized and non-motorized boats, personal watercraft, sail boats, kayaks, sail boards, paddle boards and canoes having a propulsive capability whether by sail, oar, paddle or propeller or the like and hence are distinct from a simple device that merely floats, such as a raft.

WATERCRAFT COVERING: A watercraft covering is a building structure especially designed for the protection and storage of watercraft. A watercraft covering does not include a dock but must be adjacent or attached to a dock and will be considered a part of the dock structure.

WATERCRAFT LIFT: A mechanical or floating device allowing a watercraft to be lifted out of the water when not in use. A watercraft lift does not include a dock but must be adjacent or attached to a dock and will be considered a part of the dock structure.

II. GENERAL STANDARDS:

- a) An applicant must have a minimum of 50 feet of lake frontage to qualify for any permitted structure. No applicant will be allowed to have more than three permitted structures, including any secondary dock, plus a permitted seawall. The design and placement of all structures shall be such that there will be a minimal restriction to the free flow of water in the lake, and craft upon such lake.
- b) All construction and maintenance shall be of sound material that shall not adversely affect either lake water quality or aquatic life. All permitted structures will be maintained in a structurally safe condition.
- c) Placement of all structures shall be such as not to obstruct access of the lake, the use of the lake and its channels, and shall take potential hazards for swimmers, divers, watercraft and other uses of the lake in account.
- d) Property lines (extended) shall be observed so that all structures are positioned within the property sidelines (extended) of the applicant. Structures shall not interfere with access by neighbors to their property or lake.
- e) Construction of all structures, other than rafts built on shore, shall take place during low water season - fall or winter – to minimize erosion and facilitate inspection of the building process. Construction on or over the lake bed will not be permitted between March 15 to October 15 in even numbered years and March 15 to November 1 in odd numbered years.
- f) No construction equipment will be allowed on the lakebed.
- g) All excavation below the Base Water Level of the lake is to be performed by hand.
- h) No rocks, soils or other material will be removed or deposited into the lakebed without proper approvals. Permission for removal of rocks or repositioning, removal or addition of rocks or soil may be granted in certain instances, for example if they pose a hazard to swimmers, divers, watercraft, or other permitted uses of the lake, or if they interfere with dock, watercraft cover or watercraft lift construction or in order to maintain seawalls or established shorelines.

- i) No sand from a remote location will be added onto the lakebed or its immediate shoreline. If proper permits are attainable, sand currently located on the lakebed may be repositioned in accordance with clause h) above.
- j) No modification to existing shoreline configuration will be allowed.
- k) The provision of lighting (whether powered by electric utility, battery or renewable resource) on any structure constructed under these standards shall not be permitted. Electric service for other uses may be permitted with proper evidence that proper codes will be satisfied and that installation will be by a licensed electrician. Electric power installation shall be inspected and approved by the Town's building inspector at the expense of the applicant.
- l) Applicants will be required to provide a completed application, containing detailed site and/or building plans including dimensions, materials and distance to adjacent property lines of proposed structures. Applicants may also be required at the discretion of the Lake Management Advisory Committee (LMAC) or the Board of Selectmen to notify adjacent landowners in accordance with Article VII.
- m) The Board of Selectmen will inspect or request members of the LMAC to inspect the site for application accuracy and assessment of conditions prior to approval of the application and again after construction to verify the accuracy and compliance with conditions of the applicable permit.
- n) The Board of Selectmen may approve, approve with modification, approve with conditions, or deny any application made under these standards and in the process waive strict compliance with these standards when merited.
- o) Special Note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals.
- p) The presence of any unauthorized structure, obstruction or non-permitted use of Columbia Lake is sufficient grounds for the Board of Selectmen to compel its removal.
- q) All fee-owners and owners of rights-of-way shall join in any application; however, the Town has no obligation to a right-of way owner(s) or deeded right-of-way property holder to allow watercraft to be tied to a dock or moored into the lake, nor does the owner(s) or deeded right-of-way property holders have an entitlement or right to a dock, mooring, raft, watercraft cover, watercraft lift or other structure.
- r) Any permission granted or inspection conducted under these guidelines is granted and conducted solely for purposes of assuring compliance with these guidelines. No assurance is provided to or to be assumed by the applicant that the approval of any design, installation, or maintenance of any structure means that the Board of

Selectmen, LMAC, or any other agent or agency of the Town of Columbia has found that any such structure is mechanically and structurally safe and sound for the intended use or that any other applicable law or code has been or will in the process be properly complied with. Liability for construction, maintenance and use of structures governed by these guidelines remains at all times with the applicant and landowner.

SPECIAL CONDITION: Use of pressure treated woods, used to construct docks, watercraft coverings, watercraft lifts and rafts, do pose some environmental risk to small aquatic life. While recognized that these woods are the most commonly used building material, certain restrictions and conditions for their use are as follows:

- a) Applicants shall not use of pressure treated woods denoted as (CCA) Chromate Copper Arsenate, (ACZA) Ammonia cal Copper Zinc Arsenate or (ACA) Ammonia cal Copper Arsenate. The cutting or sizing of pressure treated lumber is not to occur over the lake bottom and no sawdust is to be deposited into the lake.
- b) Pressure treated woods like (ACQ) Ammonia cal Copper Quaternary and (CBA) Copper Boron Azoles, which do not contain arsenic and minimize the risk to aquatic life in the lake, may be used.
- c) While not required, applicants should consider use of alternative building materials, such as natural pest resistant woods (redwood and cedar), products made of aluminum or the wide range of composites made from recycled polyethylene plastic, wood or other cellulose fibers.

III. DOCKS:

- a) Docks will be permitted only to the extent necessary to provide safe mooring and reasonable access to the water. Dimensions of docks will normally be granted for up to 20 feet in length and 5 feet in width. Where these dimensions are not appropriate to the site, variations of these dimensions may be granted; however, no dock shall be approved with a width of less than 3 feet and no dock may extend more than twenty (25) feet beyond the shoreline at Base Water Level. A total of no more than 100 square feet will be the standard for the dock footprint.
- b) Unless a dock is located on the centerline of a property, the dock will not be placed closer (at any point) than twenty-five feet (25') to the applicant's extended property line and will not pose an obstruction to an abutting neighbor's waterfront access.
- c) A secondary dock will be considered for applicants whose property consists of one hundred feet (100') or more of lake frontage. Secondary docks shall conform to the same standards as primary docks and such additional standards as are set forth in these guidelines for secondary docks.

- d) The sanding and staining of docks is permitted during low water season only. Emergency maintenance can be performed during high water season as long as the proper precautions are taken to collect/catch the debris/residue.

IV. WATERCRAFT COVERINGS AND WATERCRAFT LIFT STRUCTURES:

- a) There will be a maximum of one watercraft covering and one watercraft lift structure per lake front property; provided, however, that a conforming watercraft lift under a conforming watercraft covering will be counted only once. For each permitted watercraft covering or watercraft lift, the allowed capacity per structure is one watercraft.
- b) Watercraft coverings and/or watercraft lifts must be used in connection with and adjacent to docks.
- c) Watercraft coverings and/or watercraft lifts cannot be linked, coupled, connected or combined side by side on one side of a dock.
- d) Watercraft covers and watercraft lifts shall not include decks on top, storage sheds or other attachments and must have open sides to minimize visual obstruction.
- e) A watercraft lift's dimensions will fit the approved watercraft for that lift; if needed to access a watercraft on a watercraft lift there can be no more than a 24" catwalk on either or both sides of the watercraft lift. Catwalks shall not be considered or used as docks. Catwalks may not extend out more than 25 feet from the Shoreline.
- f) A watercraft covering's dimensions will not be larger than 10 feet by 20 feet and shall not extend out into the lake more than 25 feet from the Shoreline.
- g) A watercraft covering shall be constructed so that no part is more than 8 feet above the lake's Base Water Level when using a peaked roof design, or 6 feet when using a single pitch (shed) roof design.
- h) The intention of the applicant to install a mechanical watercraft lift in a watercraft covering shall not constitute reason for varying from these standards.

V. RAFTS AND MOORINGS:

Applicants/owners eligible for a raft or mooring shall be considered for one raft and one mooring, or in lieu of a raft, a second mooring. No offshore structure will be permitted beyond 100' from the Shoreline.

- a) Applications for rafts and moorings shall include measurements of distances from the nearest points on the Shoreline and the distances to extended property lines of abutting neighbors. A raft shall not be placed more than 75 feet from the Shoreline and shall be on the extended center line of the applicant's property. A mooring shall

be placed not more than 100 feet from the Shoreline and shall be on the extended center line of the applicant's property, providing it is not in conflict with general standards and does not present a navigational obstruction.

- b) A raft will be placed as nearly as possible on the center line between the applicant's extended property lines.
- c) Rafts, other than inflatables, shall be constructed to float so that the top of the decking is a minimum of 10 inches and a maximum of 36 inches above the water level.
- d) Raft dimensions, other than inflatables, will be as close to square as possible and shall not exceed 12 feet by 12 feet.
- e) Rafts, including inflatables, shall have no attachments or extensions which are more than 18 inches above the decking except ladder supports
- f) A circular inflatable will be permitted as a raft providing the inflatable is no greater than 12' in diameter. 12' diameter rafts will be allowed one (1) inflatable floating attachment, used for the purpose of boarding the raft and of no greater dimensions than 4' feet by 4' feet by 18" high.
- g) Smaller inflatables may be circular, square, rectangular or oval and will be permitted to have multiple attachments, providing the raft and attachment does not exceed 12' in overall dimension in length or width and no more than 18 inches high.
- h) All rafts and moorings, inclusive of their anchors and mooring tackle, shall be of materials that are environmentally suitable for use in the lake and do not present a danger to other users of the lake.
- i) Applicants for the construction of rafts and installation of moorings are responsible for any damage done to property should a raft or moored watercraft break free for any reason.
- j) The name and address of the owner of each raft shall be indelibly affixed to the raft near its ladder or other aid for boarding it.

VI. LAKE FRONTAGE WALL (SEAWALL):

- a) All seawalls shall be securely attached to the land of the applicant and be so designed and constructed to prevent erosion into the lake.
- b) Only environmentally approved materials shall be used in the constructions of seawalls.

- c) Seawall construction shall follow the contour of the Shoreline.
- d) Applicants shall not extend and or backfill their property behind the seawall except to the level required to complete construction.
- e) Seawalls shall not present any hazard to person(s) using the lake.
- f) New or replacement seawalls shall not be higher than 30 inches above Base Water Level.
- g) Repaired seawalls shall follow the current location as nearly as possible. Several points along the lake wall shall be triangulated to fixed points to verify compliance to this section. LMAC will determine the methods used to accomplish this provision during application review.
- h) Applicants seeking to have steps incorporated into a seawall will design the steps to lead back into the applicant's property and not extend into the lake.
- i) Cuts or openings in sea walls, including cuts or openings for ramps or steps will be no greater than 4 feet wide. No cut or opening that does not provide for it to be filled with an impervious or other erosion preventing surface will be allowed.
- j) Permit applications seeking to add a decorative fascia or veneer to the front of an existing seawall may be considered with the following conditions:
 - 1. The contour of the existing seawall is not altered
 - 2. The thickness of the fascia/veneer shall not exceed 2"
 - 3. Only one 2" thickness of fascia/veneer permitted on any seawall
 - 4. Materials used will be environmentally friendly
 - 5. Materials used for fascia/veneer shall be compatible with the character of the shoreline
 - 6. The fascia/veneer shall be securely attached to an existing, structurally sound seawall and not present a hazard to users of the lake.
- k) Properties whose shorelines have a grandfathered sand interface with the lake may not add additional sand transported from a remote location. Such shorelines must be maintained through compliance with General Standards h) and i) in Article II of these Guidelines.

VII. ABUTTING PROPERTY CONSIDERATIONS:

- a) No dock, watercraft covering, watercraft lift, raft or mooring shall pose a potential hazard for swimmers or other reasonable uses of the lake at abutting lake front

properties including the navigation, docking and mooring of watercraft at abutting lake front properties.

- b) Watercraft coverings, watercraft lifts and rafts must be located so that all parts thereof are at least 15' from abutting property boundaries, including the imaginary extensions of those property boundaries over water.
- c) Abutting property owners must be notified and satisfactory proof of such notification must be attached to any application seeking any variance from any of the provisions of these Standard Guidelines. The notification shall include a copy of the application and the date of the LMAC meeting at which it will be considered.

VIII. EXISTING STRUCTURES AND IMPROVEMENTS:

- a) All structures and improvements associated with the reasonable use and enjoyment of the lake by a landowner abutting the lake that predate these standards or the first time that they are covered by an amendment to these standards shall and remain a structure or improvement permitted by these standards so long as they are properly maintained and repaired in accordance with these standards and not abandoned for a period of more than 3 years. All such structures and improvements that may not be in conformity with these standards, other than sandy shorelines, may be replaced in their original location any time before they are considered abandoned so long as their nonconformity does not increase in any fashion and only after obtaining a permit hereunder. Sandy shorelines may only be maintained as provided in Article 11, clauses h) and i), of these standards.
- b) No existing structure or improvement covered by these standards, may be relocated without complying with these standards. Relocation of an otherwise permitted nonconforming structure or improvement may be permitted if the new location better serves the issues that these standards are designed to address.
- c) The rights of a landowner with property abutting the lake to maintain and use associated structures and improvements that have been approved per these standards or that are permitted preexisting structures or improvements shall run with said land and be deemed transferred whenever title to said property is transferred without need for further approval expect with respect to future maintenance and repair activities and any relocation.
- d) The removal of any existing structure or improvement covered by these regulations, including preexisting structures and improvements shall be treated as a repair and require an application and approval hereunder before execution. All removals must restore or accommodate the natural restoration of the lakebed and must leave a reasonable protective barrier between land and water to prevent erosion and otherwise serve the goals of these regulations.

IX. APPLICATION PROCESS:

- a) A landowner seeking to build/install, repair, relocate, or modify a seawall, dock, watercraft covering, watercraft lift, mooring, or raft, shall make application for a permit to do so. Application forms shall be available at the office of the Town Administrator. All applications shall be signed by the applicant and any general or prime contractor that will be retained to carry out the project covered by the application.
- b) The completed application shall be delivered to the Town Administrator who shall promptly forward it to the member of LMAC who shall have been designated to receive the same in order to set a date and time for LMAC review and field survey with the applicant. If all required information is included in the application and a site visit conducted, the application and LMAC's observations and recommendations will be considered promptly by the Board of Selectmen at a regular meeting of the Board, notice of which shall be supplied to the applicant, and if one or more abutting property owners were to require to receive notice of the application, to them as well.
- c) Under special circumstances, applications may be expedited at the discretion of the Board of Selectmen.
- d) A separate application to the Inland Wetlands Commission (IWWC) must also be made when necessary. It may be made prior to the approval of the Board of Selectmen, but the Board of Selectmen must approve the application made under these standards before an IWWC permit can be issued and construction commenced.
- e) Notwithstanding the foregoing provisions of this Article, emergency repairs to any dock, watercraft covering, watercraft lift, raft, or mooring, may be made with such IWWC approval as may be needed prior to the submission of an application covering the repairs; provided, that, such an application is made promptly after the completion of the repairs. Subsequent review and approval of such application will be based on an inspection for compliance with these regulations. Emergency repairs not found to be in compliance with these regulations will be required to be corrected or otherwise remediated as the Board of Selectmen shall determine.

Revision adopted April 1, 1997; effective immediately

Proposed Revisions dated August 19, 2003; effective immediately

Proposed further revision dated September 16, 2003; effective immediately

Proposed further revisions adopted July 16, 2013; effective immediately

Proposed further revisions adopted October 20, 2015; effective immediately

Proposed further revisions, adopted _____, 2019; effective immediately



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

APPLICATION FOR CONSTRUCTING OR MAINTAINING STRUCTURES AND SHORELINE ON COLUMBIA LAKE

Date Submitted: _____

Complete and return to the Town Administrator

Property Owner: _____

Address: _____

Property Location: _____

Applicant if different from owner: _____

Address: _____

Daytime Phone #: _____

Structure Information:

Proposal is for: New Replacement Relocation Repair Emergency Repair

Structure Type(s): Dock Seawall Raft Watercraft Cover Watercraft Lift Shoreline

Application must include a sketch(s) of the structure(s) clearly indicating dimensions and placement of the structure in reference to the property and any other previously permitted dock, raft, watercraft covering or watercraft lift, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Notice:

The guidelines require one or more abutting property owners to be notified. Proof that proper notice has been given is attached.

Note: Applications made by persons other than the property owner must have appropriate status to apply and such application must also be signed by the owner as a co-applicant. All fee-owners and owners of any rights-of-way affected by the application shall join in any application. General or prime contractors must also sign applications in accordance with Article IX, clause a). An owner's signature below indicates approval for the Board of Selectmen or authorized town personnel to visit the applicable property for the purpose of inspection prior to, during and after construction.

Owner Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

Selectmen Approval:

This application was considered at the Board of Selectmen's meeting held on _____ and approved, subject to such additional requirements as are attached, if any.

Permission by the Board of Selectmen to construct, repair, relocate or remove, on, in or above the lake bottom of Columbia Lake shall not relieve the applicant from obtaining other required approvals. Selectmen approval is conditioned upon the applicant's obtaining all other required approvals and any Selectmen approval shall not require or influence eventual approval by other officials.

Approved: _____ Date: _____
Authorized Selectman

LMAC Review:

Pre-construction review has been completed and LMAC recommendations provided to the applicant, the Board of Selectmen and any abutting property owner required to receive notice.

_____ Date: _____
Authorized LMAC Member

All construction phase inspections have been satisfactorily completed.

_____ Date: _____
Authorized LMAC Member

Post construction phase inspection has been completed. The result is in compliance with the approved application.

_____ Date: _____
Authorized LMAC Member

Revised: 4/1/97, 12/01, 09/03, 10/03, 07/19, ____/____/19

Connecticut Water Company
93 West Main Street
Clinton, CT 06413-1600
www.ctwater.com



November 22, 2019

Town of Columbia - Social Services
323 Route 87
Columbia CT 06237

Season's Greetings,

Connecticut Water and its employees share your passion for supporting those that may be experiencing hardships in the communities where we live and work. Therefore, we are pleased to make the enclosed donation of \$50 along with our thanks for the role you play in serving our community.

The enclosed donation is part of an overall, one-time, \$50,000 donation this year by Connecticut Water to food banks and soup kitchens in our service communities to support our low income customers or those who are food insecure. This 2019 donation, above and beyond our typical charitable giving, is one of the ways we are demonstrating the immediate benefit to customers and communities of our recent combination with SJW Group.

In 2020 and beyond, Connecticut Water will continue to support local communities through an increased charitable contribution budget that will be managed by our Charitable Giving Team, a group of employee volunteers from across the company who review donation requests. For more on our charitable giving program, visit:

www.ctwater.com/community/serving-communities/charitable-giving.

Additionally, Connecticut Water has an H₂O Assistance Program. Our "Help to Others" customer assistance program provides resources for customers who are experiencing either an on-going or one-time financial hardship. If you know someone who is having difficulty paying their Connecticut Water bill, please ask them to contact us at 1-800-286-5700 so that we can discuss the options available to them and work together to maintain their water service.

Again, we thank you for your great work in our community.

Sincerely,

A handwritten signature in cursive script, appearing to read "Maureen P. Westbrook".

Maureen P. Westbrook
Vice President, Customer & Regulatory Affairs