

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, February 7, 2017 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance; Selectman William O'Brien; Selectman Robert Hellstrom. Deputy Selectman Steven Everett arrived at 7:17 pm.

Also Present: Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Director of Parks and Rec Marc Volza; Robert Powell on behalf LMAC and Marine Patrol; *The Chronicle* reporter Kate Tchelidze; Ann Dunnack.

CALL TO ORDER: C. Vance called the meeting to order at 7:08 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

MINUTES: BOS Regular Meeting Minutes of January 17, 2017: C. Vance MOVED to approve the BOS regular meeting minutes of January 17, 2017 as presented. MOTION CARRIED 2:0:1 with W. O'Brien abstaining.

2. **AUDIENCE OF CITIZENS:** A. Dunnack stated asked about a meeting held in Windham regarding the "Rails-To-Trails" project and wondered why there was no one present at the meeting representing Columbia. M. Walter stated that Columbia was never notified of this meeting otherwise a representative would have attended. He explained that he will reach out to gather feedback as to what transpired at the meeting.

4. **OLD BUSINESS:**

- 4.1 **Jacunski and Humes Contract for school parking lot:** M. Walter stated that due to the debate over the size constraints of parking lot he asked the architect, Jacunski Humes, whether or not reconfiguration of the school parking area is possible. He explained that the architect firm is confident that a reconfiguration is possible to improve the safety (bus/car/pedestrian) safety at this site. R. Hellstrom stated that he is concerned with what the cost to fix this would be. L. Fearon explained that the concern is the comingling around the traffic. M. Walter stated the architectural analysis will be paid from a BOE capital. W. O'Brien expressed concern as well, with the vagueness of what the architect provided. C. Vance pointed out that if the BOS choose to hire the firm, they will provide detailed plans. R. Hellstrom concerned with the proposal stating it does not include costs for civil engineers. L. Fearon stated that all of the schematics are available for the architect at their request. Discussion followed. R. Hellstrom MOVED to approve the expenditure of \$6,600 for architectural services by Jacunski Humes Architects for site reconfiguration of the bus and car drop off area at H.W. Porter School. MOTION CARRIED 3:0.

5. **NEW BUSINESS:**

- 5.1 **Establishment of Town Meeting for funds transfer:** C. Vance MOVED to establish a special town meeting on February 21, 2017 at 6:45 pm in the Adella G. Urban Administrative Offices Conference Room to approve the following:
CLAUSE: Transfer from Contingency #10-4800-900 in the amount of \$5,917 to the Capital Library Expansion Project #20-6703-004. MOTION CARRIED 3:0.
- 5.2 **Fuel Contract – East River Energy:** M. Walter stated that East River offered a "blended rate" because we still have some fuel leftover due to the mild winter we had last year. W. O'Brien MOVED to approve the fuel contract with East River energy for services in FY 17-18 as presented. MOTION CARRIED 3:0:1 with S. Everett abstaining.
- 5.3 **Village Hill Bridge Agreement:** M. Walter explained this is an agreement put together by the Public Works Director regarding the shared costs for the Village Hill Bridge between Columbia and Lebanon. He stated that it has been reviewed by the Town Attorney and the suggested revisions are included for BOS review. C. Vance MOVED to approve the Village Hill Bridge agreement for construction, inspection, maintenance and repairs between Columbia and Lebanon as presented. MOTION CARRIED 4:0.

6. COLUMBIA LAKE / DAM / BEACH:

6.1 Application of Emma Nyarady for dock repair at 18 Erdoni Road: C. Vance MOVED to approve the application of Emma Nyarady for dock repair at 18 Erdoni Road, contingent upon recommendations set forth by LMAC. MOTION CARRIED 4:0.

6.2 Proposed Gate Schedule: C. Vance stated that there has been much discussion regarding the risk of invasive species in the lake. Once they get in they are near impossible to get them out, and it is extremely costly to keep them under control. R. Powell stated that LMAC has met several times and decided that it would make most sense to have the Marine Patrol monitor the gate. This individual will also check beach passes during the summer. This would allow some funding from the lifeguard budget to be shared with the gate monitor/beach pass checker. Approximate funding for staffing at the gate is estimated to be \$30,000. Discussion followed. C. Vance stated the town attorney feels a general ordinance must be created that will be helpful when having to involve state trooper, etc. She explained that this ordinance is being worked on and will be presented for review at the next BOS meeting. This item will be discussed during the FY 2017-18 the budget process.

7. APPOINTMENTS / RESIGNATIONS:

7.1 Appointment of Andy Andrews as Tree Warden: C. Vance MOVED to reappoint Andy Andrews as Tree Warden. MOTION CARRIED 4:0.

7.2 Appointment of Brian Paul as Deputy Tree Warden: C. Vance MOVED to reappoint Brian Paul as Deputy Tree Warden. MOTION CARRIED.

8. TOWN ADMINISTRATOR REPORT:

M. Walter reviewed FY 2016-17 revenues and spoke about the FY 2017-18 budget. He reviewed proposed Capital items with the BOS. Discussion ensued.

9. CORRESPONDENCE:

9.1 State Police Monthly Services – January 2017

9.2 Monthly Prescription Drug Savings – December 2016

9.3 Letter from Windham Region “No Freeze Project, Inc” dated 12/27/16

10. BUDGET:

10.1 Transfers: S. Everett MOVED to approve the following transfers:

AMOUNT/TRANSFER #	FROM	TO
\$4,396 / 2017-027	10-4800-900, Contingency	10-4410-600, DPW Rep/Maint
\$3,442 , 2017-027 Total: \$7,838		
\$1,125 / 2017-028	10-4132-520, Assessor Printing	10-4132-110, Assessor Postage

MOTION CARRIED 4:0.

10.2 Refunds: W. O'Brien MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$36.12	Town of Columbia	Felix Grzych
\$225.83	Town of Columbia	Hyundai Lease Titling Trust

MOTION CARRIED 4:0.

11. APPROVE PAYMENT OF BILLS: C. Vance MOVED to approve the payment of bills including emergency bills, regular bills, credit cards and paychex in the amount of \$125,933.70. MOTION CARRIED 4:0.

12. BOARD MEMBER COMMENTS: None.

13. EXECUTIVE SESSION:

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A); C. Vance MOVED to enter into executive session at 8:55 pm with M. Walter and B. Ciurylo present. MOTION CARRIED 4:0. Executive session ended at 9:13 pm.

14. ADJOURNMENT: C. Vance MOVED to ADJOURN at 9:14 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona

