

**REGULAR MEETING MINUTES**  
**COLUMBIA BOARD OF SELECTMEN**  
**Tuesday, March 7, 2017 – 7 pm**  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT**

**Members Present:** First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

**Also Present:** Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Town Historian Ingrid Wood; Ann Dunnack; Walter Tabor; *The Chronicle* Reporter Ekaterine Tchelidze.

**CALL TO ORDER:** C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular Meeting Minutes of February 21, 2017 and BOS Special Meeting Minutes of March 1, 2017:** R. Bogue MOVED to approve the BOS Regular Meeting Minutes of February 21, 2017. MOTION CARRIED 5:0. R. Bogue MOVED to approve the BOS Special Meeting Minutes of March 1, 2017. MOTION CARRIED 5:0.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS:**
  - 4.1 **Funding for Gate Monitoring:** C. Vance explained that because the gate monitoring will begin in April 2017, this will still be part of the 2016-17 budget. Therefore, a transfer must be done to cover salaries for the Marine Patrol monitoring the gate.
5. **NEW BUSINESS:**
  - 5.1 **Winery on Route 87:** W. Tabor of 468 Route 87 spoke to the BOS about the winery that is scheduled to open in a few months. He explained that the final step is to create labels for the bottles. W. Tabor stated that one of the ideas for the labels is "vintage Columbia." He explained that the pictures he would like to use for the labels are extremely old, therefore does not feel that anyone in town would be personally offended or upset if he were to use them. They would not include family names or reveal any personal information. C. Vance asked if there will multiple wines with different labels. He stated yes. Each would have its own date/year, label, etc. W. Tabor stated that they have used seven (7) different varieties of grapes to make the wine, so there will be a very large selection of wines. The label will include the name of the winery (Heartstone Farm and Winery), date/year and type of wine. W. Tabor stated he would like feedback from the BOS and asked if they have any concerns. I. Wood recommended steering clear of copyright laws in terms of the pictures he will use. W. Tabor stated that he has reviewed this with his attorney who has advised the same and thanked I. Wood for her suggestion. The BOS agreed that there are no concerns and wish W. Tabor luck with his new winery.
  - 5.2 **Establishment of Town Meeting re: Project Sponsor for Hop River State Park Trail and transfer of funds to capital for two new projects:** M. Walter stated if this is approved at the Annual Budget Meeting, Columbia will be the Project Sponsor for the Hop River State Park Trail. He explained that the state is to fund this project 100% and that it is a state project in its entirety, however, it runs through Columbia. M. Walter stated that per the state Department of Transportation (DOT), Columbia will not be responsible for the maintenance, insurance or liability of the completed project. Discussion followed. C. Vance MOVED to approve the Town as the Project Sponsor for State Project 30-97. Hop River State Park Trail, and to include in the 17/18 Capital Fund Budget \$2,200,000 for the project, and \$2,200,000 in offsetting revenue; and authorize the Town Administrator sign the Program Application accompanied by a letter stating that the commitment is contingent upon the passage of the Town Budget, and that as stated in correspondence from Scott A. Roberts and Hugh H. Hayward of the Connecticut Department of Transportation, the Town will not be responsible for the maintenance, insurance or liability of the completed project. MOTION CARRIED 5:0.

M. Walter explained that a transfer of \$15,000 is needed to fund a new dishwasher at the Senior Center (\$6,000) and to fund a paving project at the new Fire House (\$9,000.) Because the transfer will be going into Capital accounts, Town Meeting approval is needed. B. Ciurylo explained that these capital projects were removed from the FY 2017-18 Budget so they can be completed this year. Discussion followed. W. O'Brien MOVED to schedule a Town Meeting for 6:45 pm on March 21, 2017 for the following **CLAUSE:** To approve a transfer of \$15,000 from Salaries for the Senior Van (10-4250-010) to Capital to fund a new dishwasher at the Senior Center totaling \$6,000 (#20-6206-017) and to fund a paving project at the Columbia Volunteer Firehouse totaling \$9,000 (#20-6187-001). MOTION CARRIED 5:0.

M. Walter stated that this funds transfer will not affect the purchase of the Senior Van.

- 5.3 **Girl Scout Day Proclamation:** C. Vance MOVED to approve the Girl Scout Day Proclamation "Celebrating 105 years of Girl Scouting" as presented. MOTION CARRIED 5:0.
- 5.4 **Repurposing of funds for Town Facilities Reconfiguration:** C. Vance MOVED to repurpose and rename the current account entitled HWP Waste Area capital account #20-6206-021 to a "preliminary design and cost estimate account" for the Old Firehouse, Porter Parking lot and the Public Works Facility. MOTION CARRIED 5:0.
- 6. **COLUMBIA LAKE / DAM / BEACH:**
- 6.1 **Application of Carl Foster at 19 Sleepy Hollow Road for construction of a new dock:** W. O'Brien MOVED to approve the application of C. Foster for construction of a new dock at 19 Sleepy Hollow Road contingent upon the recommendations set forth by LMAC. MOTION CARRIED 5:0.

7. **APPOINTMENTS / RESIGNATIONS:** None.

8. **TOWN ADMINISTRATOR REPORT:**  
M. Walter distributed copies of the Executive Assistant job description. He provided the BOS an update on the Senior Van, stating that a pre-procurement meeting is tentatively scheduled for April 12, 2017. At this time, representatives from each town will attend and learn about van options, etc. out a new job description for Executive Assistant. He stated that the unsafe structure/barn on Johnson Road has been taken down. M. Walter also updated the BOS with an update on the Crumbling Foundations issue. At this time, there is one home in Columbia affected by this.

9. **CORRESPONDENCE:**  
9.1 **Monthly Police Report February 2017**

10. **BUDGET:**  
10.1 **Transfers:** R. Bogue MOVED to approve the following transfers totaling \$9,862:

AMOUNT / TRANSFER #	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$800 / 2017-033	10-4130-016, Election Worker Salaries	10-4130-750, Registrar Conference/Seminars
\$9,062 / 2017-034	10-4112-040, Admin Group Insurance	10-4350-010, LMAC Salaries

MOTION CARRIED 5:0.

10.2 **Refunds:** None.

11. **APPROVE PAYMENT OF BILLS:** C. Vance MOVED to approve the payment of bills in the amount of \$201,110.52 including regular bills, emergency bills, paychex and credit cards. MOTION CARRIED 5:0.

12. **BOARD MEMBER COMMENTS**

13. **EXECUTIVE SESSION:**  
13.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);**

14. **ADJOURNMENT: 7:55 pm**

