

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, April 5, 2016 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Town Administrator Natasha Nau; Ann Dunnack; *The Chronicle* Reporter Kimberly Wetzel.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS 3/15/16 Regular Meeting Minutes:** R. Bogue MOVED to approve. MOTION CARRIED 5:0.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS:**
 - 4.1 **Proposed Ordinance #23-2: Tax Bills and Excess Payments Less than \$5.00:** N. Nau stated that a Public Hearing will be required to approve the new ordinance if approved by the BOS and that it must then be published in the paper in full. She stated that the total of bills and excess payments less than \$5 in town is \$112.27. R. Bogue MOVED to bring the Proposed Ordinance presented (to be effective on May 31, 2016) to a Public Hearing on April 19th at 6:45 pm. MOTION CARRIED 5:0.
 - 4.2 **FY 2016-2017 Budget:** C. Vance explained that at the March 30, 2016 FiPAC Special Meeting, the following was cut: \$200,000 from the BOE Operating Budget, \$635,000 from the Capital Budget it was agreed to use \$400,000 from the Undesignated Fund Balance. N. Nau explained that FiPAC removed the allocation for Land Acquisition along with other Capital expenses from the proposed Capital Budget. Discussion followed. The BOS would like a copy of the originally proposed budget, the budget approved by the BOS to send to FiPAC and a copy of the latest budget which includes the recent FiPAC cuts. N. Nau will get this to the BOS. FiPAC will hold a special meeting on April 7, 2016. The BOE and BOS will be present to discuss budget cuts with FiPAC.
5. **NEW BUSINESS:**
 - 5.1 **POCD:** C. Vance asked the BOS to review the POCD draft created by Town Planner Paula Stahl. P. Stahl will be present at the April 19, 2016 BOS meeting to answer questions regarding the POCD draft.
 - 5.2 **Letter of Support for AHM Grant Application for OPM Police and Youth Program:** N. Nau stated that AHM Director Michelle Hamilton contacted her hoping for a letter of support for a highly competitive OPM Police and Program Grant. The grant is due April 18, 2016. W. O'Brien MOVED to approve a letter of support to AHM. MOTION CARRIED 5:0.
6. **COLUMBIA LAKE / DAM / BEACH:**
 - 6.1 **Application of Dan O'Neill for an extension of previously approved permit to replace a dock, install a second dock and a raft at 46 Route 87:** C. Vance MOVED to approve the extension contingent upon recommendations set forth by LMAC. MOTION CARRIED 5:0.

7. APPOINTMENTS / RESIGNATIONS:

7.1 Appointment of Lifeguards and Sub Lifeguards: C. Vance MOVED to appoint the following Lifeguards and Sub Lifeguards:

- Jeff Minicucci**
- Rebecca Ray**
- Allison Cox**
- Gianna Mohammed**
- Rachel Horvath**
- Jayne Lemire**
- Matthew Gorman (sub)**
- Chloe Weston (sub)**
- Maizey Mabry Smith (sub)**
- Luke Stover (sub)**

MOTION CARRIED 5:0.

7.2 Appointment of Terri Ingersoll as Board Clerk: C. Vance MOVED to appoint T. Ingersoll as Board Clerk. MOTION CARRIED 5:0.

7.3 Appointment of Mildred Ramsey as Aquatics Director: C. Vance MOVED to appoint M. Ramsey as Aquatics Director and Town Meeting Moderator. MOTION CARRIED 5:0.

7.4 Appointment of Mildred Ramsey as Moderator: (See item 7.3)

7.5 Appointment of the following individuals to EDC:

Jeanne Crum; Christopher Crum; Tom Currier: C. Vance MOVED to appoint the following individuals to the EDC:

- Tom Currier**
 - Jeanne Crum**
 - Christopher Crum**
- MOTION CARRIED 5:0.

8. TOWN ADMINISTRATOR REPORT: *See report.*

9. CORRESPONDENCE: None.

10. BUDGET:

10.1 Transfers: R. Bogue MOVED to approve the following transfers:

TRANSFER # / AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
2016-027 / \$25	10-4132-710, Assessor Professional Improvement	10-4132-720, Assessor Professional Dues
2016-028 / \$500	10-4133-505, Tax Collector State DMV Fees	10-4133-500, Tax Collector Professional Tech
2016-029 / \$360	10-4420-011, Waste Disposal Salaries – OT	10-4420-630, Waste Disposal Rental
2016-030 / \$400	10-4420-011, Waste Disposal Salaries – OT	10-4420-230, Waste Disposal Electricity
2016-031 / \$500	10-4420-011, Waste Disposal Salaries – OT	10-4116-230, Chapel on the Green Electricity
2016-032 / \$700	10-4134-710, Public Records Professional Improvements	10-4134-130, Public Records Legal Notices
2016-032 / \$150	10-4134-600, Public Records Rep/Maint.	10-4134-130, Public Records Legal Notices

MOTION CARRIED 5:0.

10.2 Refunds: C. Vance MOVED to approve the following refund:

AMOUNT	FROM	TO
\$7.22	Town of Columbia	Kenneth Shirshac

MOTION CARRIED 5:0.

11. APPROVE PAYMENT OF BILLS: C. Vance MOVED to approve the payment of bills including regular bills, emergency bills, credit cards and paychex totaling \$235,836.02. MOTION CARRIED 5:0.

12. BOARD MEMBER COMMENTS: S. Everett asked why the Rec Department is not open on Fridays now that the Director of Parks and Recreation is full time. N. Nau stated that M. Volza modified his schedule so he is in the office from 8 am to 7 pm on Thursdays to accommodate those residents who can only visit the office after regular working hours. She explained that an ad for a Recreation Floater has been published and

that once a Rec Floater is hired, M. Volza will utilize the Floater as needed to accommodate residents.

S. Everett complimented N. Nau regarding the second issue of the "Columbia Chatter" newsletter. He stated that it was put together nicely and that he found it very informative.

13. EXECUTIVE SESSION

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A); C.

Vance MOVED to enter into executive session at 7:52 pm with N. Nau and A. Dunnack present. A. Dunnack exited executive session at 8:18 pm. Executive session ended at 8:30 pm.

14. ADJOURNMENT: C. Vance MOVED to ADJOURN at 8:31 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, April 19, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona