

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
Tuesday, May 3, 2016 - 7 pm.  
Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Members Present:** First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

**Also Present:** Public Works Director George Murphy; Finance Director Bev Ciurylo; Superintendent Lol Fearon; BOE Chair Chris Lent; Building Official/Deputy Fire Marshal Jim Rupert; Fire Marshal Mike Lester; Ann Dunnack; Kathy Tolsdorf; Chris Tolsdorf; John Zavodjancik.

**CALL TO ORDER:** C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: Public Hearing Minutes of April 19, 2016 and BOS Regular meeting minutes of April 19, 2016:** C. Vance MOVED to approve the Public Hearing minutes of 4/19/16. MOTION CARRIED 3:0:2 with S. Everett and W. O'Brien abstaining. C. Vance MOVED to approve the BOS minutes of 4/19/16 minutes. MOTION CARRIED 3:0:2 with S. Everett and W. O'Brien abstaining.
3. **AUDIENCE OF CITIZENS:** John Davodjancik of Whitney Road read a letter to the BOS which discussed high speed traffic on Whitney Road and unsecure truck loads of trash. He stated that the two issues combined result in garbage flying out of truck beds and ending up on town roads. J. Davodjancik offered suggestions to help get violators attention. (See attached letter). C. Vance thanked J. Davodjancik and stated that these issues will be discussed in more detail at a future BOS meeting.

*C. Vance MOVED to add the following items to the agenda: Old Business item 4.2, entitled "Boundary Line Agreement Affidavit", New Business item 5.6, entitled "Trees at Columbia Beach", and Appointments/Resignations item 7.1, entitled "Hire of John Ciurylo as part time Transfer Station Attendant." MOTION CARRIED 5:0.*

4. **OLD BUSINESS:**
  - 4.1 **Approval of Ordinance 18-5 entitled "Tax Bills and Excess Payments Less than \$5.00":** C. Vance explained that a super majority vote is required to approve new ordinances. C. Vance MOVED to approve Ordinance 18-5 entitled "Tax Bills and Excess Payments Less than \$5.00". MOTION CARRIED 5:0.
  - 4.2 **Boundary Line Agreement Affidavit:** S. Everett MOVED to authorize the First Selectman to sign the Boundary Line Affidavit as presented. MOTION CARRIED 5:0.
5. **NEW BUSINESS:**
  - 5.1 **BOE Non-Lapsing Account:** Superintendent Fearon explained that the BOE would like to establish a non-lapsing account to deposit unexpended BOE funds into, under the provision of C.G.S. 10-248a. He explained that a non-lapsing account will allow the BOS and FiPAC to set aside up to 1% of the total BOE budget in an account which will be spent as needed, typically for unanticipated expenses. The BOE developed a draft Memorandum of Agreement (MOA) for BOS and FiPAC review and approval. He stated that if the non-lapsing account is accessed, it will NOT count against the MBR because it is considered as part of the prior year budget. L. Fearon said that many towns creating non-lapsing accounts due to the reoccurring need for unanticipated special education funding. S. Everett asked if special ed is supposed to be reimbursed by the state why does it count against the MBR? L. Fearon stated it is considered to be a town allocation to support special education and is considered to be part of the foundation that the town makes to support the schools. L. Fearon stated this is a statewide issue. Discussion followed. W. O'Brien MOVED to authorize First Selectman to sign MOA as presented. MOTION CARRIED 5:0.

- 5.2 **Approval of revised Lifeguard Job Description:** C. Vance MOVED to approve the revised Lifeguard Job Description, the revised Head Lifeguard Job Description and the revised Aquatics Director Job Description as presented. MOTION CARRIED 5:0.
- 5.3 **Approval of revised Head Lifeguard Job Description:** (See item 5.2)
- 5.4 **Approval of revised Aquatics Director Job Description:** (See item 5.2)
- 5.5 **Approval of 2016 Suspense List:** W. O'Brien MOVED to approve 2016 Suspense List as presented. MOTION CARRIED 5:0.
- 5.6 **Columbia Beach Renovations / Tree Removal:** C. Vance provided the BOS with a report regarding the trees at the town beach. She asked the BOS to review it and be prepared to discuss at a future BOS meeting.

6. **COLUMBIA LAKE / DAM / BEACH:** None.

7. **APPOINTMENTS / RESIGNATIONS:**

7.1 **Hire of John Ciurylo as part time Transfer Station Attendant:** C. Vance MOVED to hire John Ciurylo as a part time Transfer Station attendant. MOTION CARRIED 5:0.

8. **CORRESPONDENCE:**

8.1 **Letter from the State of Connecticut Coordinated Medical Emergency Direction (CMED) to C. Vance dated 4/22/16**

8.2 **Letter from Asplundh Tree Co. to C. Vance dated 4/29/16 re: tree work on Route 66 and Route 87**

9. **BUDGET:**

9.1 **Transfers:** R. Bogue MOVED to approve the following transfers:

<b>TRANSFER # / AMOUNT</b>	<b>FROM A/C #, DESCRIPTION</b>	<b>TO A/C #, DESCRIPTION</b>
2016-036 / \$310	10-4330-710, Building Svcs Professional Improvement	10-4530-770, Building Official Transportation
2016-037 / \$525	10-4330-300, Building Svcs Supplies	10-4530-500, Building Official Prof/Tech
2016-038 / \$5,000	10-4410-011, DPW Salaries OT	10-4410-515, DPW Contracted Svcs
2016-039 / \$450	10-4410-011, DPW Salaries OT	10-4410-230, DPW Electricity

MOTION CARRIED 5:0.

9.2 **Refunds:** None.

10. **APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to pay the total bills in the amount of \$204,185.68 including emergency bills, regular bills, credit cards and paychex. MOTION CARRIED 5:0.

11. **BOARD MEMBER COMMENTS:** None.

12. **EXECUTIVE SESSION:**

12.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);** C. Vance MOVED to enter into executive session at 7:32 pm with M. Lester, J. Rupert, G. Murphy and B. Ciurylo present. Executive session ended at 8:45 pm.

13. **ADJOURNMENT:** C. Vance MOVED to ADJOURN at 8:47 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS is scheduled for Tuesday, May 17, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona