

REGULAR MEETING AGENDA
COLUMBIA BOARD OF SELECTMEN
Tuesday, May 3, 2016 - 7 pm.
Adela G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

CALL TO ORDER

1. **PLEDGE OF ALLEGIANCE**
2. **MINUTES:** Public Hearing Minutes of April 19, 2016 and BOS Regular meeting minutes of April 19, 2016. ✓
3. **AUDIENCE OF CITIZENS**
4. **OLD BUSINESS:**
 - 4.1 Approval of Ordinance 18-5 entitled "Tax Bills and Excess Payments Less than \$5.00"
5. **NEW BUSINESS:**
 - 5.1 BOE Non-Lapsing Account
 - 5.2 Approval of revised Lifeguard Job Description
 - 5.3 Approval of revised Head Lifeguard Job Description
 - 5.4 Approval of revised Aquatics Director Job Description
 - 5.5 Approval of 2016 Suspend List
6. **COLUMBIA LAKE / DAM / BEACH**
7. **APPOINTMENTS / RESIGNATIONS**
8. **CORRESPONDENCE:**
 - 8.1 Letter from the State of Connecticut Coordinated Medical Emergency Direction (CMED) to C. Vance dated 4/22/16
9. **BUDGET**
 - 9.1 Transfers
 - 9.2 Refunds
10. **APPROVE PAYMENT OF BILLS**
11. **BOARD MEMBER COMMENTS**
12. **EXECUTIVE SESSION**
 - 12.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A);
13. **ADJOURNMENT**

8

**SPECIAL MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
PUBLIC HEARING**

Tuesday, April 19, 2016 – 6:45 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia CT

Members Present: First Selectman Carmen Vance; Selectman Robert Hellstrom;
Selectman Robert Bogue.

Also Present: Tax Collector Carol Price, Ann Dunnack.

1. CALL TO ORDER: C. Vance called the Public Hearing to order at 6:45 pm. The Pledge of Allegiance was recited.

2. NEW BUSINESS

2.1 Public Hearing on Ordinance 18-5 entitled "Tax Bills and Excess Payments Less than \$5.00": Tax Collector Carol Price explained that the purpose of the ordinance is to eliminate refunding and billing monies less than \$5.00. She stated that if this ordinance is passed the tax office will no longer be required to create, mail, record bills/refunds in any amount less than \$5.00.

Ann Dunnack of Lake Road asked if individuals will be notified if they have an outstanding bill or have overpaid a bill by less than \$5. C. Vance and C. Price stated no.

R. Hellstrom asked why the amount of \$5.00 was chose. C. Price stated this is a dollar amount that she is comfortable with and that many towns retain and/or waive excess payments and/or bills less than \$5.00.

There were no further comments. The Public Hearing closed at 6:50 pm.

3. ADJOURNMENT: C. Vance MOVED to ADJOURN at 6:50 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, April 19, 2016 - 7 pm.
Adela G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT



Members Present: First Selectman Carmen Vance; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Finance Director Bev Ciurylo; Fire Chief Peter Starkel; Fire Marshal Mike Lester; Building Official/Deputy Fire Marshal Jim Rupert; Town Planner Paula Stahl; Ann Dunnack; *The Chronicle Reporter* Kimberly Wetzel.

CALL TO ORDER C. Vance called the meeting to order at 7 pm.

1. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

2. MINUTES: BOS 4/5/16 Regular Meeting Minutes and 4/12/16 Special Meeting: R. Bogue **MOVED** to approve the BOS Regular Meeting Minutes of 4/5/16 and the Special Meeting Minutes of 4/12/16. **MOTION CARRIED** 3:0.

3. AUDIENCE OF CITIZENS: A. Dunnack explained that she has observed several homeowners on the lake spraying what appeared to be chemicals of some sort on plants, etc. right up to the water's edge. She was concerned and would like this looked into because she was not sure of what exactly was being sprayed. C. Vance stated that she will speak with the Lake Management Advisory Committee (LMAC) and see that this is looked into and addressed properly.

A. Dunnack asked who will be negotiating land acquisition in absence of the Town Administrator. C. Vance stated that is unknown at this time.

C. Vance **MOVED** to add the following item to the agenda under *Old Business*, entitled "*Ordinance 18-5: Tax Bills and Excess Payments Less than \$5.00*" **MOTION CARRIED** 3:0.

4. OLD BUSINESS:

4.1 Ordinance 18-5: Tax Bills and Excess Payments Less than \$5.00: R.

Hellstrom **MOVED** to approve/adopt *Ordinance 18-5: Tax Bills and Excess Payments Less than \$5.00*. **MOTION CARRIED** 3:0. (This item will be re-voted on at the May 3, 2016 BOS meeting or when entire Board is present because we realized too late that by Charter, ordinances require a super majority of entire board.)

4.2

POCD Review: Town Planner Paula Stahl was present to answer any questions related to the Plan of Conservation and Development (POCD) Draft. She explained that the POCD is an important document in terms of looking at where the town is at this point in time and where it will be 10 years from now. The State of Connecticut requires municipalities to update the POCD every ten years. She explained that if the POCD is not updated, the state can hold discretionary grant funding. P. Stahl stated that the POCD helps show how best the town will grow going forward whether it is economic development, recreation, etc. C. Vance asked if there are any areas in the draft POCD that appear to be controversial. P. Stahl said no. Discussion followed. The BOS thanked P. Stahl for doing such a good job on the POCD.

5. NEW BUSINESS:

5.1 BOE Supplemental Appropriation request: C. Vance spoke about the "Gentlemen's Agreement" between the BOE and the town that was formed quite some time ago. She explained that the agreement states that since the BOE is asked to budget as closely as possible in special education, but should additional funding be needed in this area, the town will make a supplemental appropriation from the General Fund. C. Vance explained that until now, there has never been a request from the BOE. She stated that the BOE faced a large number of unanticipated tuition and transportation costs. C. Vance stated that this type of request must be approved at a Town Meeting therefore the BOS must schedule a town meeting. R. Bogue **MOVED** to schedule a Town Meeting on June 14, 2016 at 7 pm in Yeomans Hall to approve the BOE Supplemental Appropriation Request from the BOE in the amount of \$400,000 for FY 2015-16 from the Town's General Fund. **MOTION CARRIED 3:0.**

5.2 2016 Annual Boat Mooring Lottery: The names were chosen as follows:

- 1. Jeffrey Moffitt
- 2. Michael Scalise
- 3. Ann Dunnack
- 4. Jeff Lynds
- 5. Rebekah Harte

Kim Bona will contact the Lottery winners with details on mooring sign-up and registration.

5.3 Authorization of DEMHS Grant Award: R. Hellstrom **MOVED** to authorize the First Selectman to sign the DEMHS Grant Award. **MOTION CARRIED 3:0.**

5.4 2016 Steeple Chase Bike Tour: R. Bogue **MOVED** to authorize the First Selectman to approve the request for the 2016 Steeple Chase Bike Tour to pass through Columbia. **MOTION CARRIED 3:0.**

6. COLUMBIA LAKE / DAM / BEACH: None.

7. APPOINTMENTS / RESIGNATIONS:

7.1 Resignation of Linda McDonald as Land Use Board Clerk: The BOS recognized the resignation of L. McDonald.

7.2 Resignation of Jason Ferrigno as Transfer Station Attendant: The BOS recognized the resignation of J. Ferrigno as Transfer Station Attendant.

7.3 Hire of Rec Floater: R. Bogue **MOVED** to hire Alexa Potter as Rec Floater at a rate of \$13.27 per hour for a maximum of 10 hours per week. **MOTION CARRIED 3:0.**

8. CORRESPONDENCE:

8.1 Monthly Police Activity Report

8.2 Pro-Act Monthly Savings Report

9. BUDGET:

9.1 Transfers: R. Bogue **MOVED** to approve the following transfers:

TRAN # / AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
2016-034 / \$43	10-4640-300, Beach Supplies	10-4670-120, Parks and Rec Telephone
2016-034 / \$100	10-4640-300, Beach Supplies	10-4670-770, Parks and Rec Transportation
2016-035 / \$100	10-4640-300, Beach Supplies	10-4640-120, Beach Phone

MOTION CARRIED 3:0.

9.2 Refunds: R. Bogue MOVED to approve the following refund:

AMOUNT	FROM	TO
\$13.17	Town of Columbia	Timothy Adam Hight

MOTION CARRIED 3:0.

10. APPROVE PAYMENT OF BILLS: R. Bogue MOVED to approve the total payment of bills in the amount of \$31,123.25 including emergency and regular bills, credit cards and paychex. MOTION CARRIED 3:0.

11. BOARD MEMBER COMMENTS: R. Hellstrom stated that he received a complaint from a gentleman that lives on Whiney Road regarding trash on the road. He stated that it seems like trash is blowing out of the back of trucks on the days that the Transfer Station is open (Wednesdays and Saturdays). C. Vance will speak with the Public Works Director to ask if the Public Works crew can focus on keeping Whiney Road free of trash as best they can. She will also ask about the suggestion that there be an ordinance requiring that "trash in transit" be covered.

12. EXECUTIVE SESSION:

12.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A); C. Vance MOVED to enter into executive session at 7:44 pm with Peter Starkel, Mike Lester and Jim Rupert present. Executive session ended at 8:20 pm.

13. ADJOURNMENT: C. Vance MOVED to ADJOURN at 8:21 pm and the MOTION CARRIED 3:0. The next BOS meeting is scheduled for Tuesday, May 3, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona

Board of Selectmen:

At the recent 'Earth Day' event I met Mr. Robert Hellstrom and discussed 2 issues which have concerned me for quite some time. Mr. Hellstrom suggested presenting these issues to the entire Board and I chose to use this opportunity.

I have lived on Whitney Rd. for nearly 30 years. These issues are not new or unique – they probably existed before I moved to Columbia and are likely issues for other Columbia residents. I have identified these issues in the past, not in this forum and not with any degree of success.

The first issue concerns the failure of a number of drivers to follow the speed limit posted on Whitney Rd. – speeders. From what I understand this is a common and vexing problem on many roads in Columbia. The second issue concerns unsecured loads – specifically pick-up trucks taking garbage to the Transfer Station. Combined, the high rate of speed and unsecured loads result in garbage liberating from truck beds eventually dispersing along Columbia's roadways.

Those are the issues - there are no easy solutions. A few options to get violators attention:

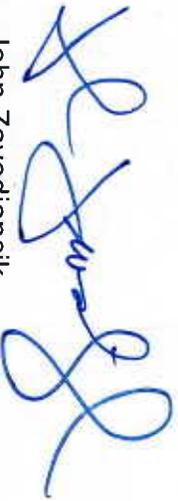
- Issuing ticket for both speeding and unsecured loads - harsh punitive measures. Signage at the Transfer Station highlighting the unsecured load law with a threat (implied or clearly stated) of increased enforcement is less extreme.

- Transfer Station employees turning away trucks with unsecured loads will get attention – both positive and potentially confrontational.

- Speed humps, similar to those in Mansfield, will slow traffic.

There are likely other solutions including doing nothing allowing residents to continue to dodge speeding cars and pick up the trash that blows out of trucks onto town roads. I do not have the skill set necessary to know which technique is optimum and request the Board take up the discussion and implement what they feel to be appropriate actions.

I appreciate the Board listening to these issues and my request for action. Although I am here by myself I am confident a number of other Whitney Road residents, in fact all residents of Columbia, would support efforts to keep the town clean and improve road safety.



John Zavodjancik
17 Whitney Rd
Columbia, Ct. 06237

Ordinance 18-5: Tax Bills and Excess Payments Less than \$5.00

Section 1:

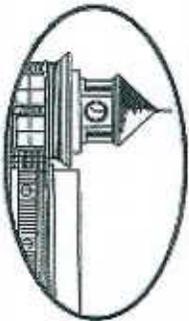
Retention of Excess Property Taxes Less than \$5.00

Pursuant to the Connecticut General Statute Section 12-129, the Tax Collector is hereby authorized to retain any property tax payment in excess of the amount due, whether for principal, legal interest, penalty or fees, provided that the amount of such excess payment is less than Five Dollars (\$5.00).

Section 2:

Waiver of Property Taxes Less than \$5.00

Pursuant to the Connecticut General Statute Section 12-144c, the Tax Collector is hereby authorized to waive the payment of any property tax due in any amount less than Five Dollars (\$5.00).



COLUMBIA SCHOOL SYSTEM

LOL FEARON, SUPERINTENDENT
3 SCHOOLHOUSE ROAD
P.O. Box 166
COLUMBIA, CT 06237
860-228-8590
860-228-8592 (FAX)
LFearon@HWPPorter.org

To: Carmen Vance, First Selectman
Earnest Sharpe, Chair, FIPAC

From: Lol Fearon, Superintendent *L.F.*

Date: March 11, 2016

Re: Non-lapsing Account Proposal - MOA

As we have discussed previously at our Fiscal Policy meetings and at the Tri-Board meeting in December 2015, the Board of Education would like to formally explore the possibility of establishing a non-lapsing account to deposit unexpended Board of Education funds under the provision of C.G.S. 10-248a. The Board of Education has had several discussions about the viability of such an account and feels that it has a benefit to the Board and to the town.

The Board of Education developed a draft Memorandum of Agreement, had it reviewed by our attorney and voted, at the March 7, 2016 meeting, to approve the memorandum. They asked that I forward that MOA to you for your review.

I would suggest, with your agreement, that the MOA be a topic for discussion at our next Fiscal Policy meeting at which time we can determine a process to present to the Board of Selectmen and to FIPAC.

Please advise.

Cc: Christopher Lent, Chairman, Board of Education
Beverly Ciurylo, Finance Director and Treasurer

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the "Agreement"), is made and entered into this ____ day of _____, 2016, by and between the Board of Education of the Town of Columbia, acting herein by Christopher Lent, its duly authorized Chairperson (hereinafter referred to as "BOE"), the Board of Selectmen of the Town of Columbia, acting herein by Carmen Vance, its duly authorized First Selectman (hereafter referred to as "BOS"), and the Financial Planning and Allocation Commission of the Town of Columbia, acting herein by Earnest Sharpe, its duly authorized Chairperson, (hereafter referred to as "FIPAC").

WHEREAS, C.G.S. 10-248a specifically authorizes the authority making appropriations for the BOE to establish a non-lapsing account to deposit unexpended funds from the prior fiscal year from the budgeted appropriation for education for the Town, provided such amount does not exceed one percent of the total budgeted appropriation for education for such prior fiscal year; and

WHEREAS, the BOE is desirous of establishing a non-lapsing account; and
WHEREAS, although the BOS and FIPAC are not compelled by statute to establish such a non-lapsing account, the BOS and FIPAC are desirous of doing so pursuant to the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the BOS and FIPAC establishing a non-lapsing account in accordance with C.G.S. 10-248a, the parties hereby agree as follows:

1. The BOS and FIPAC shall vote to establish a non-lapsing account for the deposit of unexpended education funds for the fiscal year ending June 30, 2016, and each fiscal year thereafter, to be used by the BOE in accordance with C.G.S. 10-248a. The BOS and FIPAC shall vote on any appropriations to the non-lapsing account on an annual basis.
2. The Board of Education may designate these funds for any purpose, including, but not limited to, unanticipated special education costs and other extraordinary or emergency expenditures which may be necessary.
3. This Agreement shall become effective and binding upon the parties hereto upon the approval of their respective boards and the subsequent execution hereof.
4. This Agreement shall be executed in duplicate with an original to remain on file in the office of each of the parties hereto.
5. Notwithstanding any provisions to the contrary contained herein, the BOE retains the right in any fiscal year to request an additional appropriation of funds from the Town that are not associated with a non-lapsing account pursuant to the Charter of the Town of Columbia and the Connecticut General Statutes.

6. This Agreement may not be modified orally but only by written agreement between the parties hereto upon affirmative vote of their respective boards.

7. This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof. All prior agreements, discussions, representations, warranties and covenants are merged herein. In the event that any of the terms or provisions of this Agreement are declared invalid or unenforceable by any court of competent jurisdiction or any federal or State government agency having jurisdiction over the subject matter of this Agreement, the remaining terms and provisions that are not effected thereby shall remain in full force and effect.

In Witness whereof, the parties hereto subscribe their names on the date and year first above written.

BOARD OF EDUCATION

FINANCIAL PLANNING AND
ALLOCATION COMMISSION

Chairperson (print name)

Chairperson (print name)

Date

Date

BOARD OF SELECTMEN

First Selectman (print name)

Date

COLLECTOR'S CERTIFICATION TO THE BOARD OF SELECTMEN
RECOMMENDING TRANSFER OF UNCOLLECTED PROPERTY TAXES TO THE
SUSPENSE TAX BOOK

To the Board of Selectmen:

The following list of uncollectible uncollected taxes for transfer to the suspense tax book is respectfully submitted for your examination and approval.

I hereby certify that to the best of my knowledge and belief each tax listed in this statement has not been paid, is not collectible and should be transferred to the suspense tax book.

Dated at Columbia, Connecticut, the 28th day of April 2016
Respectfully submitted, Carol W. Price

ACTION TAKEN BY BOARD OF SELECTMEN:

To Carol W. Price, Tax Collector of the Town of Columbia

A detailed examination has been made of the statement, dated at Columbia, Connecticut, the _____, recommending the transfer of certain uncollected taxes to the suspense tax book. The taxes listed in such statement are believed to be uncollectible and pursuant to section 12-165 of the General Statutes authority is hereby given you to transfer such taxes, in accordance with law, to the suspense tax book.

Dated at Columbia, Connecticut, the _____ day of _____.

Board of Selectmen of the Town of Columbia

By _____
First Selectman

Process Suspense Report

TOWN OF COLUMBIA Date: 04/18/2016 Time: 14:11:36

Condition (s): Year: 2014, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/SuspDist Due/SuspSewer Due/Susp	Total
2006-04-0080346	FOX KYLE R 361 RT 87 COLUMBIA, CT	MR MAIL RETURNED 03/2005/DODGE/RAM1500/1D7HU18D55S101301	04/18/2016	219.70	
	MOTOR VEHICLE SUPPLEMENT				
	# Of Acct: 1			219.70	
YR : 2006	TOTAL : 1			219.70	
2007-03-0051956	FOX KYLE R 361 RT 87 COLUMBIA, CT	MR MAIL RETURNED 03/2005/DODGE/RAM1500/1D7HU18D55S101301	04/18/2016	304.55	
2007-03-0051957	FOX KYLE R 361 RT 87 COLUMBIA, CT	MR MAIL RETURNED 12/2006/SUZI/SV650/JS1VP53A562102727	04/18/2016	75.43	
	MOTOR VEHICLE REGULAR				
	# Of Acct: 2			379.98	
YR : 2007	TOTAL : 2			379.98	
2008-03-0051992	FOX KYLE R 361 RT 87 COLUMBIA, CT	MR MAIL RETURNED 03/2005/DODGE/RAM1500/1D7HU18D55S101301	04/18/2016	357.81	
2008-03-0051993	FOX KYLE R 361 RT 87 COLUMBIA, CT	MR MAIL RETURNED 12/2006/SUZI/SV650/JS1VP53A562102727	04/18/2016	72.94	
2008-03-0055048	ROWLANDS MORGAN L 28 WEST ST COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016 31/1990/WINNE/P34/1GBKP37W1K3332227		40.27	
2008-03-0056250	WHITE SR ANTHONY L 104 WELLSWOOD RD AMSTON, CT	WR ALIAS TAX WARRANT UN04/18/2016 01/2002/GMC/NK1/2GTEK19T221295208		193.28	
	MOTOR VEHICLE REGULAR				
	# Of Acct: 4			664.30	
2008-04-0080557	MOORE WINDOWS AND 28 WEST ST COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016 03/1994/GMC/C3500/1GDJJC34N5RE545836		29.75	
	MOTOR VEHICLE SUPPLEMENT				
	# Of Acct: 1			29.75	
YR : 2008	TOTAL : 5			694.05	
2009-03-0050777	CAIN ALESHA M 8 CHESBRO BRIDGE RD COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016 01/1998/HOND/CIVIC/2HGEJ864XWH595862		87.84	
2009-03-0053952	MOORE WINDOWS AND 28 WEST ST COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016 03/1994/GMC/C3500/1GDJJC34N5RE545836		65.70	
2009-03-0056200	WHITE SR ANTHONY L 104 WELLSWOOD RD AMSTON, CT	WR ALIAS TAX WARRANT UN04/18/2016 01/2002/GMC/NK1/2GTEK19T221295208		194.05	
2009-03-0056491	DRURY ANN M 11 RUSSMAR TRAIL COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016 01/2007/JEEP/COMPASS/1J8FF47W97D430373		241.62	
	MOTOR VEHICLE REGULAR				
	# Of Acct: 4			589.21	
2009-04-0080933	WALCOTT WILLIAM L 28 WHITNEY RD COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016 01/1995/SUBA/IMPREZA/JF1GM2350SH404173		12.86	
	MOTOR VEHICLE SUPPLEMENT				
	# Of Acct: 1			12.86	
YR : 2009	TOTAL : 5			602.07	
2010-03-0050233	BADGER WAYNE	WR ALIAS TAX WARRANT UN04/18/2016		81.95	

Process Suspense Report

TOWN OF COLUMBIA Date: 04/18/2016 Time: 14:11:36

Condition (s): Year: 2014, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town	Due/SuspDist	Due/SuspSewer	Due/Susp	Total
2010-03-0050578	22 YEOMANS RD COLUMBIA, CT	01/1999/FORD/MUSTANG/1FAFP4043XF220455						
	BOUCHARD BRENDA L	WR ALIAS TAX WARRANT UN04/18/2016					85.02	
2010-03-0050579	15 CHERRY VALLEY RD COLUMBIA, CT	01/1999/SAA/93/YS3DD75N2X7001695						
	BOUCHARD BRENDA LEE	WR ALIAS TAX WARRANT UN04/18/2016					57.70	
2010-03-0050785	15 CHERRY VALLEY RD COLUMBIA, CT	01/1997/SAA/900/YS3DF58N7V2003320						
	CAIN ALESHA M	WR ALIAS TAX WARRANT UN04/18/2016					80.07	
2010-03-0051385	8 CHESBRO BRIDGE RD COLUMBIA, CT	01/1998/HOND/CIVIC/2HGEJ864XWH595862						
	DAVIS BETHANY A	WR ALIAS TAX WARRANT UN04/18/2016					76.77	
2010-03-0051479	55 CARDS MILL RD COLUMBIA, CT	01/1999/NISS/QUEST/4N2XN11T2XD825956						
	DILEO HEATHER C	MO MOVED OUT OF STATE 04/18/2016					104.33	
2010-03-0053995	6701 MALLARDS COVE RD APT 36B JUPITER,	01/2003/STRN/VUE/5GZCZ23D23S844691						
	MOORE WINDOWS AND	WR ALIAS TAX WARRANT UN04/18/2016					59.11	
2010-03-0054052	28 WEST ST COLUMBIA, CT	03/1994/GMC/C3500/1GDJC34N5RE545836						
	MORIN JAMES E	WR ALIAS TAX WARRANT UN04/18/2016					152.13	
2010-03-0054847	76 DISCOVERY RD VERNON ROCKVILLE, CT	01/2004/HONDA/CIVIC/SHHEP33584U501976						
	REED GEE L	MR MAIL RETURNED 04/18/2016					142.71	
2010-03-0054848	PO BOX 34 COLUMBIA, CT	03/2002/FORD/LGT CONV/1FTRF18272NA33035						
	REED GEE L	MR MAIL RETURNED 04/18/2016					4.71	
2010-03-0054849	PO BOX 34 COLUMBIA, CT	11/2007/HMADE/5X11 UTL/CTTRL13286						
	REED GEE L	MR MAIL RETURNED 04/18/2016					12.01	
2010-03-0054850	PO BOX 34 COLUMBIA, CT	11/1989/TERRY/265N/1EA5N2627K4921707						
	REED GEE L DBA J AND	MR MAIL RETURNED 04/18/2016					120.11	
2010-03-0056097	PO BOX 34 COLUMBIA, CT	11/2009/BIGTE/12FT DMP/16VDX122892H28577						
	WALCOTT WILLIAM L	WR ALIAS TAX WARRANT UN04/18/2016					30.85	
2010-03-0056098	28 WHITNEY RD COLUMBIA, CT	01/1995/SUBA/IMPENZA/JF1GM2350SH404173						
	WALCOTT WILLIAM L	WR ALIAS TAX WARRANT UN04/18/2016					47.81	
2010-03-0056201	28 WHITNEY RD COLUMBIA, CT	01/1994/TOYT/CAMRY/4T1SK12E5RU860916						
	WHITE SR ANTHONY L	WR ALIAS TAX WARRANT UN04/18/2016					184.16	
	104 WELLSWOOD RD AMSTON, CT	01/2002/GMC/NK1/2GTEK19T221295208						
MOTOR VEHICLE REGULAR								
	# Of Acct: 15						1,239.44	
2010-04-0080083	BOUCHARD BRENDA LEE	WR ALIAS TAX WARRANT UN04/18/2016					11.14	
2010-04-0080935	15 CHERRY VALLEY RD COLUMBIA, CT	01/1996/CHEVY/BLAZER/16NDT13W1T2298864						
	DRURY ANN M	WR ALIAS TAX WARRANT UN04/18/2016					231.26	
	11 RUSSMAR TRAIL COLUMBIA, CT	01/2007/JEEP/COMPASS/1J8FF47W97D430373						
MOTOR VEHICLE SUPPLEMENT								
	# Of Acct: 2						242.40	
YR : 2010	TOTAL : 17						1,481.84	
2011-03-0050227	BADGER WAYNE	WR ALIAS TAX WARRANT UN04/18/2016					90.34	
2011-03-0050560	22 YEOMANS RD COLUMBIA, CT	01/1999/FORD/MUSTANG/1FAFP4043XF220455						
	BOUCHARD BRENDA L	WR ALIAS TAX WARRANT UN04/18/2016					92.51	
2011-03-0050561	15 CHERRY VALLEY RD COLUMBIA, CT	01/1999/SAA/93/YS3DD75N2X7001695						
	BOUCHARD BRENDA LEE	WR ALIAS TAX WARRANT UN04/18/2016					99.84	
2011-03-0050651	15 CHERRY VALLEY RD COLUMBIA, CT	01/1996/CHEVY/BLAZER/16NDT13W1T2298864						
	BROWN JESSICA S	MR MAIL RETURNED 04/18/2016					5.43	
2011-03-0050652	PO BOX 34 COLUMBIA, CT	10/1996/UTILI/TRAILER/CTTRL13299						
	BROWN JESSICA S	MR MAIL RETURNED 04/18/2016					77.32	
2011-03-0050765	PO BOX 34 COLUMBIA, CT	01/1999/FORD/EXPLORER/1FMZU34E9XZB76095						
	CAIN ALESHA M	WR ALIAS TAX WARRANT UN04/18/2016					86.00	
	8 CHESBRO BRIDGE RD COLUMBIA, CT	01/1998/HOND/CIVIC/2HGEJ864XWH595862						

Process Suspense Report

TOWN OF COLUMBIA Date: 04/18/2016 Time: 14:11:36
 Condition (s): Year: 2014, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2011-03-0051357	DAVIS BETHANY A 55 CARDS MILL RD COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	77.32			
2011-03-0051451	DILEO HEATHER C 6701 MALLARDS COVE RD APT 36B JUPITER, FL	01/1999/NISS/QUEST/4N2XN11T2XD825956 MO MOVED OUT OF STATE 04/18/2016	04/18/2016	103.64			
2011-03-0052114	GHRIST DAVID W 25 VERMONT DR A21 WILLIMANTIC, CT	01/2003/STRN/VUE/5GZCZ23D23S844691 MR MAIL RETURNED 04/18/2016	04/18/2016	44.22			
2011-03-0053703	MCDUGAL LARRY D 431 STAFFORD RD MANSFIELD STORRS, CT	01/1995/MAZDA/626/1YVGE22C5S5345642 WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	478.03			
2011-03-0053994	MORIN JAMES E 76 DISCOVERY RD VERNON ROCKVILLE, CT	03/2007/CHEV/CK10936/3GNFK123X7G312065 WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	170.38			
2011-03-0054808	REED GEE L PO BOX 34 COLUMBIA, CT	01/2004/HONDA/CIVIC/SHHEP33584U501976 MR MAIL RETURNED 04/18/2016	04/18/2016	13.02			
2011-03-0054981	ROY CHRISTINA M 16 S ALTON ST MANCHESTER, CT	11/1989/TERRY/265N/1EA5N2627K4921707 MO MOVED OUT OF STATE 04/18/2016	04/18/2016	232.78			
2011-03-0056023	WALCOTT WILLIAM L 28 WHITNEY RD COLUMBIA, CT	01/2006/CHRY/PACIFICA/2A4GF48406R684150 WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	34.73			
2011-03-0056024	WALCOTT WILLIAM L 28 WHITNEY RD COLUMBIA, CT	01/1995/SUBA/IMPREZA/JF1GM2350SH404173 WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	52.63			
MOTOR VEHICLE REGULAR							
	# Of Acct: 15			1,658.19			
2011-04-0080225	DRURY ANN M 11 RUSSMAR TRL COLUMBIA, CT	WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	247.43			
2011-04-0080530	MAJOR STEVEN J 493 WORMWOOD HILL RD MANSFIELD CTR, CT	01/2007/JEEP/COMPASS/1J8FF47W97D430373 WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	115.41			
2011-04-0080705	REED GEE L PO BOX 34 COLUMBIA, CT	03/2012/NISS/FRONTIER/1N6AD0CW9CC422941 MR MAIL RETURNED 04/18/2016	04/18/2016	56.97			
2011-04-0080707	REED GEE L PO BOX 34 COLUMBIA, CT	13/1975/MOBIL/BEAR/422117 MR MAIL RETURNED 04/18/2016	04/18/2016	100.98			
2011-04-0080708	REED GEE L PO BOX 34 COLUMBIA, CT	03/2002/FORD/LGT CONV/1FTRF18272NA33035 MR MAIL RETURNED 04/18/2016	04/18/2016	5.43			
2011-04-0080709	REED GEE L DBA PO BOX 34 COLUMBIA, CT	11/2007/HMADE/5X11 UTL/CTTRL13286 MR MAIL RETURNED 04/18/2016	04/18/2016	121.90			
2011-04-0080956	WILLIAMS LYNN A 24 RTE 6 COLUMBIA, CT	10/2009/BIGTE/12FT DMP/16VDX122892H28577 WR ALIAS TAX WARRANT UN04/18/2016	04/18/2016	60.58			
MOTOR VEHICLE SUPPLEMENT							
	# Of Acct: 7			708.70			
YR : 2011	TOTAL : 22			2,366.89			
Grand Total: 52				5,744.53			



TOWN OF COLUMBIA

JOB DESCRIPTION FOR

LIFEGUARD

General Description –

The seasonal Lifeguard position is responsible for supervision of patrons, enforcing beach rules and regulations and maintains the health and safety of all patrons. The lifeguard reports to the Head Lifeguard.

Experience/Education Required –

- Holds current American Red Cross (ARC) CPR for the Professional Rescuer Certification, ARC First Aid Certification, ARC Waterfront Lifeguarding
- ARC Water Safety Instructor Certification desired
- Volunteer or work experience with youth, adults and senior citizens

Required Knowledge Skills and Abilities –

- Must be able to perform strenuous water rescues, give CPR and first aid
- Ability to respond quickly to all emergency situations
- Ability to follow and give oral and written instructions
- Ability to work flexible hours
- Ability to observe and convey rules, regulations and laws to patrons in a professional manner
- Ability to identify unsafe patron behavior and respond accordingly
- Communicate with other lifeguards and supervisors the need for additional assistance or equipment
- Ability to understand and follow the chain of command and emergency procedures

Essential Duties and Responsibilities –

- Conduct safety checks on the beach and equipment
- Supervision of patrons in the beach area
- Continuous safety monitoring of beach front area
- Responding and providing the appropriate level of care during emergency situations
- Performing CPR and First Aid
- Oversee enforcement of town policies related to the beach area
- Attend in-service trainings as directed by the Head Guard
- Maintain cleanliness of municipal facilities
- Meet with the Head Lifeguard as needed to discuss issues and problems
- Assumes additional duties as assigned

Physical and Mental Requirements/Work Environment –

(Required for essential duties; reasonable accommodations will be considered under the Americans with Disabilities Act; this is not all-inclusive and may be supplemented as necessary).

Physical and mental demands outlined here are representative of those that must be met by employees to successfully perform the essential functions of the job described above.

- Ability to work in an outdoor environment that is subject to routine exposure to the sun, extreme heat or cold, working on uneven and or slippery surfaces and possibly being exposed to hazardous conditions/situation.
- Ability to swim, sit and/or stand for prolonged periods of time in an outdoor environment.
- Ability to see and read objects in close vision, distance vision, ability to distinguish basic colors and shades, depth perception, peripheral vision and ability to adjust focus.
- Ability to distinguish between public and confidential information and handle appropriately.
- Ability to lift and/or remove victims, equipment, and supplies weighing up to 150 pounds or more.
- Ability to climb, crouch, crawl, kneel and twist and handle or feel objects.
- Ability to utilize written and oral communication skills, interpret people and situations, read and interpret documents, work under constant interruptions, intensive pressure and deal with distressed or quarrelsome individuals.
- Ability to respond to emergencies under pressure and without hesitation.

PRESENTED TO BOS	2/4/14
APPROVED BY BOS	2/4/14
EFFECTIVE	2/4/14



TOWN OF COLUMBIA

JOB DESCRIPTION FOR HEAD LIFEGUARD

General Description –

The seasonal Head Lifeguard position is responsible for supervision of lifeguards and patrons, enforcing beach rules and regulations, facilitating in-service trainings and maintaining the health and safety of all patrons. The Head Lifeguard reports to the Recreation Director.

Experience/Education Required –

- Minimum of two (2) years lifeguarding experience
- Holds current American Red Cross (ARC) CPR for the Professional Rescuer Certification, ARC First Aid Certification, ARC Waterfront Lifeguarding
- ARC Water Safety Instructor Certification is required. Knowledge of in-service trainings and facilitation of trainings
- Volunteer or work experience with youth, adults and senior citizens

Required Knowledge Skills and Abilities –

- Must be able to perform strenuous water rescues, give CPR and first aid
- Ability to respond quickly to all emergency situations
- Ability to follow and give oral and written instructions
- Ability to work flexible hours
- Ability to observe and convey rules, regulations and laws to patrons in a professional manner
- Ability to prepare and facilitate in-service trainings
- Ability to identify unsafe patron behavior and respond accordingly
- Ability to understand and follow the chain of command and emergency procedures
- Ability to supervise and evaluate the work of others

Essential Duties and Responsibilities –

- Assist the Recreation Director in facilitating pre-season staff meetings
- Assist the Recreation Director in facilitating pre-season orientation of lifeguards
- Assist the Recreation Director in planning, implementing and enforcement of staff rotation and schedules, including swim lesson schedules
- Maintaining the discipline and conduct of lifeguards
- Monitor and evaluate beach and weather conditions
- Conduct safety checks on the beach and equipment
- Supervise the lifeguards

Deleted: 1

- Assumes duties of a lifeguard when not fulfilling administrative duties such as assigning guards positions for daily rotations, scheduling, observations and evaluations and in-services.
- Oversee enforcement of Town policies related to the beach area
- Submit incident reports to the Recreation Director
- Conduct in-service trainings as instructed by the Recreation Director
- Maintain cleanliness of municipal facilities
- Meet with the Recreation Director as needed to discuss issues and problems
- Assume additional duties as assigned
- Conduct evaluation of lifeguards every two weeks

Physical and Mental Requirements/Work Environment –

(Required for essential duties; reasonable accommodations will be considered under the Americans with Disabilities Act; this is not all-inclusive and may be supplemented as necessary).

Physical and mental demands outlined here are representative of those that must be met by employees to successfully perform the essential functions of the job described above.

- Ability to work in an outdoor environment that is subject to routine exposure to the sun, extreme heat or cold, working on uneven and or slippery surfaces and possibly being exposed to hazardous conditions/situation.
- Ability to swim, sit and/or stand for prolonged periods of time in an outdoor environment.
- Ability to see and read objects in close vision, distance vision, ability to distinguish basic colors and shades, depth perception, peripheral vision and ability to adjust focus.
- Ability to distinguish between public and confidential information and handle appropriately.
- Ability to lift and/or remove victims, equipment, and supplies weighing up to 150 pounds or more.
- Ability to climb, crouch, crawl, kneel and twist and handle or feel objects.
- Ability to utilize written and oral communication skills, interpret people and situations, read and interpret documents, work under constant interruptions, intensive pressure and deal with distressed or quarrelsome individuals.
- Ability to respond to emergencies under pressure and without hesitation.

PRESENTED TO BOS	2/4/14
APPROVED BY BOS	2/4/14
EFFECTIVE	2/4/14



TOWN OF COLUMBIA

JOB DESCRIPTION FOR AQUATICS DIRECTOR

General Description: Assists the Recreation Director in the management of the Town Beach.

Supervision Received: Supervised by the Recreation Director.

Examples of Duties: Assists the Recreation Director in the hiring, training, scheduling and supervision of Head Guards, Lifeguards, Swim Instructors and other beach personnel. Oversees the sale of beach passes at the beach facility. Coordinates the sale of beach passes by municipal departments. Assures the cleanliness and orderliness of the Town Beach and Murphy House. Assures enforcement of town policies related to the beach area. Coordinates swimming lessons. Submits a weekly beach status report to the Recreation Director. Submits a season-end report to the Recreation Director, with suggestions for the next season. Performs additional duties as assigned. Conducts in-service training with lifeguards during the pre-season and throughout the beach season.

Knowledge, skills and abilities: Considerable knowledge of lifeguarding, first aid and CPR. Familiarity with water safety instruction. Ability to supervise in emergency situations. Ability to establish and maintain effective working relationships with associates and with the public. Demonstrated organizational, interpersonal, written and oral communication skills. Good computer skills, including, but not limited to Microsoft Office Suite and web-based research. Knowledge of general principles and practices of municipal aquatic recreation. Ability to research issues and summarize findings. Considerable ability to prepare written reports. Ability to work independently with little supervision.

Physical and Mental Requirements / Work Environment: (Required for essential duties; reasonable accommodations will be considered under the Americans with Disabilities Act; this list is not all-inclusive and may be supplemented as necessary). Must be mobile with the ability to get from one location in the office or work site(s) to other locations in and outside from the primary office or work site(s). Ability to sit and/or stand for prolonged periods of time. Ability to perform manipulative skills such as writing, using a keyboard and/or calculator with accuracy. Ability to see and read objects closely as in reading/proof reading narrative or financial reports. Ability to read plans, maps or diagrams and read from a computer monitor. Ability to hear normal sounds with background noise as in hearing, using a telephone. Ability to distinguish verbal communication and communicate through speech. Ability to communicate effectively in oral and written form. Ability to concentrate on complicated detail and complex issues for more than three hours at a time with some interruption, pressure and changing priorities. Memory to perform multiple and diverse tasks over long periods of time and ability to remember information that has been read, studied or previously learned. Ability to use knowledge and reasoning to solve complex problems. Ability to learn and apply new information, methodologies, techniques and legislation applicable to departmental activities. Ability to distinguish between public and confidential information and

handle appropriately. Ability to conduct field inspections which may include traversing rough terrain. Works in typical office setting subject to interruptions, heavy traffic flow and heavy work volume expectations. May be exposed to dust and electromagnetic radiation from computer monitors. Field inspection work may include exposure to seasonal conditions in outside weather. Ability to perform water rescue in accordance with established guidelines.

Work Environment: Work is performed in an office environment and at the Town Beach. Work may occasionally be performed in the waters of the Lake.

Qualifications: High School degree or the equivalent is required. Lifeguarding experience is required. ~~Possession of a valid first aid, CPR, and AED certifications are required.~~ Water safety instruction certification and lifeguard instructor certification is strongly desired. Supervisory experience is desired. Must have a valid Connecticut Motor Vehicle Operator's License.

Deleted: lifeguard certification,

Deleted: First Aid certification, CPR certification

Deleted: w

Note: The above description is illustrative only. It is not meant to be all-inclusive.

PRESENTED TO THE BOS	2/17/2015
APPROVED OF BY THE BOS	2/17/2015



TOWN OF COLUMBIA
Tax Collector's Office
323 Jonathan Trumbull Highway
P.O. Box 25
Columbia, Connecticut 06237

Telephone 860-228-0230
Fax 860-228-2335

April 28, 2016

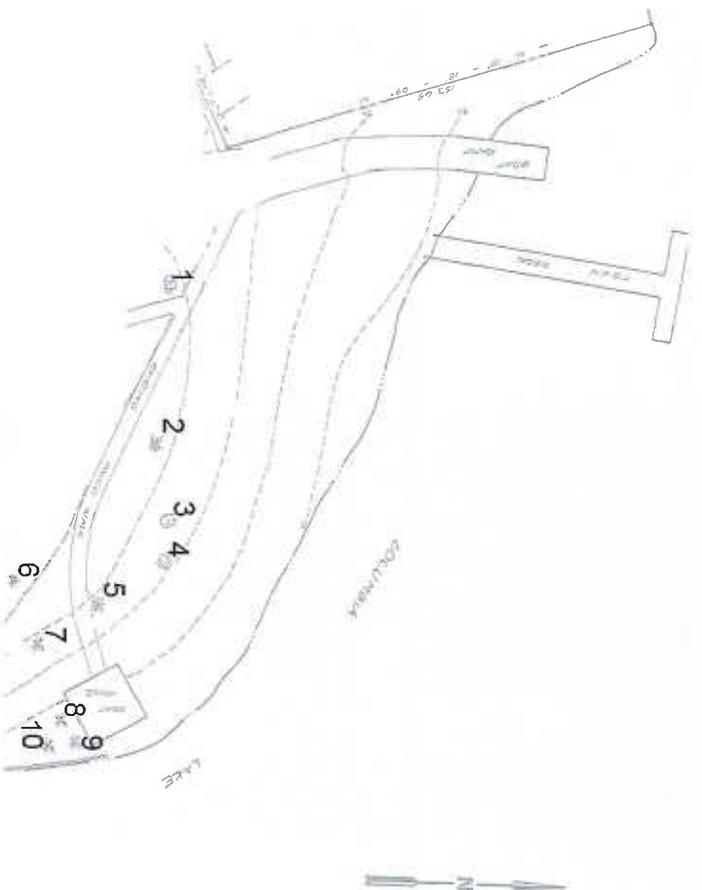
To: Board of Selectmen
From: Tax Collector
Re: Suspense list

Dear Board of Selectmen,

In accordance with Connecticut General Statute 12-165 the suspense list submitted for approval is removed from consideration as assets for the Town of Columbia. This keeps the collectible reporting as accurate as possible. The majority listed are accounts that had Alias Tax Warrants issued for collection by the State Marshal and were returned by the State Marshal unsatisfied. These taxes are not abated and we do collect accounts on the suspense list each year. For those with motor vehicle bills and who stay in Connecticut and eventually need to register a vehicle, they will have to pay the tax, interest and fees before they receive clearance from the Town of Columbia.

Respectfully Submitted,

Carol W. Price, CCMC



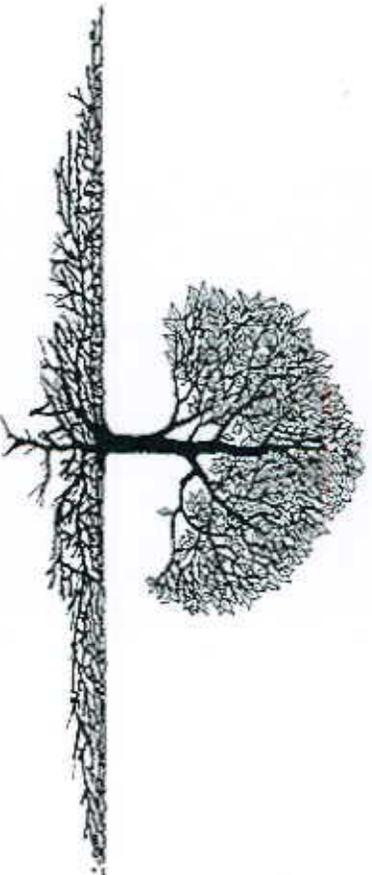
April 22, 2016

Tree analysis by Tom Worthley, Forester, University of Connecticut Associate Extension Professor

1. Sugar Maple. Appears healthy, but roots should be protected from foot traffic.
2. Norway Spruce. Tree is in decline based on amount of needle drop and profusion of cone production, both signs of stress.
3. Black Oak. Appears healthy in present ground situation.
4. Black Oak. Tree is in decline, and not healthy.
5. Norway Spruce. Appears healthy in present ground situation.
6. Norway Spruce. Appears healthy, should gradually add a topsoil-mulch mixture (2" per year) to support/protect large roots.
7. Norway Spruce. Appears healthy.
8. Norway Spruce. Appears healthy, although branching is limited adjacent to other spruces.
9. Norway Spruce. Small tree, has lost top and should be removed.
10. Norway Spruce. Should be removed based on presence of carpenter ants - a sign of a rotten/decayed trunk.

Any ground disturbance around these mature trees would cause significant damage to the root structure that could cause even a healthy tree to decline. Any change of slope would need to be gradual to allow the feeder roots, which are close to the surface, to grow and adjust to the new grade; the change of slope should be no more than 2" per year.

TREE ROOTS



Root systems are vital to the health and longevity of trees. All plants need water, oxygen, and nutrients.

These are most readily available near the soil surface where precipitation infiltrates the soil and oxygen from the atmosphere and is diffused into the porous soil. Most roots, especially the important, tiny, absorbing roots, proliferate near the soil surface. The majority of a large tree's roots are in the upper 18" of soil. When space is available, roots can spread two to three times further than the branches.

PROTECTED ROOT ZONE. The part of the root system where construction damage should be avoided is called the Protected Root Zone (PRZ). One common method used to identify the PRZ is the "dripline"—the area directly below the branches of the tree. However, many roots extend far beyond the longest branches in a distance equal to two or more times the height of the tree. For this reason, areas beyond the dripline should be protected as much as possible. Just how close an activity can come without seriously threatening the survival of a tree depends on the species, the extent of damage, and the plant's health.

When dealing with trees that have been growing naturally, is it more accurate to use the "critical root radius" to determine the PRZ. The critical root radius is calculated by multiplying the tree's diameter at breast height (DBH) by 1.5 feet for sensitive/older trees or by 1 foot for younger trees.

GRADE CHANGES. Roots grow much closer to the soil surface than is often believed. Since roots are near the surface and depend on oxygen, raising the soil level around an established tree can have serious impact. This new soil will drastically reduce the oxygen supply to roots. On the other hand, removing just a few inches of topsoil can also remove much of the tree's root system, severely stressing the plant. When grade changes are necessary, maintain the existing grade as far outside the dripline (or PRZ) of the tree as possible. The fewer roots that are impacted, the better the chances that the tree will survive.

An alternative would be to construct a retaining wall several feet outside the dripline (or PRZ) and not change the grade inside the dripline; care during construction is critical to limit root damage. As a general rule, it is best to remove trees that would be buried by 24 inches or more of fill within the PRZ.

Certain trees are more sensitive to root damage or compaction caused by grade changes; Black Oaks are rated as sensitive and most likely would not survive a grade change.

SEVERING ROOTS. Balance between the tree's crown (top) and root system is important for maintaining healthy trees. When roots are lost for any reason, the imbalance creates stress. A tree usually has 4 to 7 major roots. Cutting just one of them within a few feet of the trunk can remove up to 25 percent of the root system generally resulting in branch die-back on that side of the tree. In such situations, giving the tree extra water during summer dry periods and thinning the crown may help to minimize decline. Extra care (primarily watering) will be required for many years during the restoration of the lost roots.



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Division of Statewide Emergency Telecommunications

April 22, 2016

First Selectman Carmen L. Vance
Town of Columbia
323 Jonathan Trumbull
Columbia, CT 06237

RECEIVED APR 25 2016

RECEIVED APR 25 2016

Dear First Selectman Vance:

Under the provisions of the State of Connecticut Regulations Section 28-24-7(a) and (b) every municipality is eligible for a regional telecommunications service credit for Coordinated Medical Emergency Direction (CMED) services. In accordance with the provisions of this regulation, this credit shall be based upon the factor of thirty cents per capita.

Last year you designated Willimantic Fire Switchboard as the recipient of this credit. Based upon a population of 5,454 (Department of Public Health data), the value of Columbia's credit for fiscal year 2016/2017 is \$1,636.20.

A confirmation of this letter is not necessary. However, if you are changing the designation of your municipality's CMED credit you must notify our office in writing. If you have any questions I can be reached at 860-685-8031 or carey.thompson@ct.gov.

Sincerely,

A handwritten signature in blue ink that reads "Carey Thompson".

Carey Thompson
Grants and Contracts Specialist

Cc: Willimantic Fire Switchboard

E.14.a

1111 Country Club Road
Middletown, CT 06457

Phone: (860) 685-8080 / Fax: (860) 685-8363

An Affirmative Action Equal Opportunity Employer

pett -
Same thing
again

Letter to be sent to Municipal Chief elected official prior to removing any tree Greater than 18" DBH on any state road

Date

4/29/16

Dear Casmen Vance,

Asplundh is under contract with Eversource Energy to improve reliability of service to its *Columbia* customers by pruning and removing trees around its electric distribution facilities.

In accordance with Connecticut General Statute 13a-140, we are notifying you, as *Fist Selectman*, chief elected official of our intent to remove trees greater than 18 inches in diameter along state highway *RT 87 & RT 66*. The location and description of the trees are attached to this letter. Work will be performed only after we have received a permit from the State of Connecticut Department of Transportation and consent of the tree owner. Our schedule is to begin *ASAP* and be completed by *6/1/16*

If you would like to discuss the proposed tree work in *Columbia* in more detail, we would be please to me with you.

Nicholas M. Beaudoin, 860 597 5852



CR #	DIV	TYPE	TM/SSOP	ASSE	POLE NUMBERS	ADDRESS	TOWN	SPECIES	DIA	PERM	DONE	CHK	5870
					#58-59	132 RT 66	Columbia	Oak	22"				
					#58-59	132 RT 66	Columbia	Oak	21"				
					59-60	132 RT 66	Columbia	Oak	41"				
					59-60	136 RT 66	Columbia	Maple	18"				
					119-1120	144 RT 66	Columbia	Ash	21"				
					1119-1120	144 RT 66	Columbia	Maple	20"				
					1120-1121	144 RT 66	Columbia	Ash	28"				
					1120-1121	144 RT 66	Columbia	Maple	26"				
					1121-1122	150 RT 66	Columbia	Ash	20"				
					1121-1122	152 RT 66	Columbia	Ash	19"				
					1122-1123	152 RT 66	Columbia	Oak	37"				
					#1130-1131	Post office RT 66	Columbia	Maple	41"				

TOWN OF COLUMBIA

Finance Department

Town Hall Annex, 323 Route 87, Columbia, CT 06237

(860) 228-8423 FAX: (860) 228-2392

DATE: 05/03/16

TO: Board of Selectmen

FROM: Town of Columbia Finance Department

SUBJECT: Summary of Transfers

Transfer #	From Account #	Account Name	To Account #	Account Name	Total	In Budget	FIPAC	Contingency	Town Mtg
2016-036	10-4330-710	Fire Marshal Prof Improvement	310.00	10-4530-770	Building Services Transportation	310.00	X		
2016-037	10-4330-300	Fire Marshal Supplies	525.00	10-4530-500	Building Services Prof/Tech	525.00	X	X	
2016-038	10-4410-011	Salaries -Public Works OT	5,000.00	10-4410-515	Public Works Contracted Svcs	5,000.00	X	X	
2016-039	10-4410-011	Salaries -Public Works OT	450.00	10-4410-230	Public Works Electricity	450.00	X		
Total			<u>6,285.00</u>			<u>6,285.00</u>			

Town of Columbia
Budget Transfer Request
 FY: 2015-2016

Budget Transfer #
2016-036

DATE:
 05/03/16

Budget Transfer #

TO: Board of Selectmen

FROM: Building Services 530
(Department Name) Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

 X In-Budget (up to \$500) From Contingency (requires FIPAC)
 In-Budget (\$501 - \$10,000 requires FIPAC) Town Meeting

Amount <small>(whole dollars only)</small>	From A/C#	Description	To A/C #	Description
\$ 310.00	10-4330-710	Professional Improvement	10-4530-770	Transportation
\$				
\$				

REASON:

To transfer funds to cover the additional unbudgeted cost of estimated mileage for the Building Official through the end of the fiscal year.

Signature of Finance Director: *Beverly Curly*
 Date: 5/3/16

Date of BOS Meeting: 05/03/2016 . . . Refer to FIPAC YES X NO
 Approved by the Board of Selectmen Not Approved
 First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:
 Approved by FIPAC Not Approved
 FIPAC Chairman Signature: N/A Date: _____

DETAILED STATEMENT OF ACCOUNTS - EXPENDITURE
Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-4530-770
From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4530-770	Transportation	0.00	1253.47	1253.47	0.00	(1253.47)	0.00

008653-000008	Oct 2015 10/22/15 #006 BOS 10/6, FRPAC 10/21				BG E	BI	
							1,200.00
Appropriation Total							1,200.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008611-000055	Sep 2015	09/15/15	ABO INSPECTION MILEAGE	NOWJAS	JASON NOWOSAD	AP V 040574 VE	205.85
008706-000064	Nov 2015	11/17/15	BO INSPECT. MILES	NOWJAS	JASON NOWOSAD	AP V 041081 VE	340.98
008787-000110	Jan 2016	01/05/16	BO INSPECTION MILES 11/15-12/1	NOWJAS	JASON NOWOSAD	AP V 041525 VE	315.68
008881-000067	Mar 2016	03/15/16	BO MILEAGE JAN/FEB	NOWJAS	JASON NOWOSAD	AP V 042025 VE	172.26
008953-000082	May 2016	05/03/16	BO INSP MILES <i>MAR/APR</i>	NOWJAS	JASON NOWOSAD	AP V 042379 VE	218.70
Expenditure Total							1,253.47

short 53.47
Est May & June 250.00
303.47
Transfer \$310.00

Town of Columbia

Actual & Budgeted Expenses & Encumbrance

Report Sequence: Account Number

Account: First thru Last

Report Period: July 2015 thru June 2016

Level Of Detail: Account Number

Account Filter=10-4530-###

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
10-4530-010	Salaries-Building Department	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4530-120	Telephone/Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4530-300	General Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4530-500	Prof/Tech	30,000.00	3,849.00	33,849.00	25,878.00	0.00	7,971.00	23.55
10-4530-520	Printing	300.00	0.00	300.00	171.07	0.00	128.93	42.98
10-4530-720	Professional Dues	0.00	135.00	135.00	135.00	0.00	0.00	0.00
10-4530-750	Conferences	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4530-770	Transportation	0.00	1,200.00	1,200.00	1,253.47	0.00	(53.47)	(4.46)
		35,484.00	4,384.00	35,484.00	27,437.54	0.00	8,046.46	22.68
		35,484.00	4,384.00	35,484.00	27,437.54	0.00	8,046.46	22.68

Revenue
Will need to transfer
From 4530-520
To 4530-770
8,125.-

Aug 300 mm
month June 400 X .54
816

Town of Columbia
Budget Transfer Request
 FY: 2015-2016

DATE:
05/03/16

Budget Transfer #

2016-037

TO: Board of Selectmen

FROM: Building Services 530
 (Department Name) (Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

In-Budget (up to \$500) From Contingency (requires FIPAC)
 In-Budget (\$501 - \$10,000 requires FIPAC) Town Meeting

Amount (whole dollars only)	From A/C#	Description	To A/C #	Description
\$ 525.00	10-4330-300	Supplies	10-4530-500	Prof/Tech
\$				
\$				

REASON:

To transfer funds to cover the additional cost of above budget for the Building Official contract with Bolton through the end of the fiscal year.

Signature of Finance Director: *Shirley Cingolo*
 Date: 5/3/16

Date of BOS Meeting: 05/03/2016 Refer to FIPAC YES NO
 Approved by the Board of Selectmen Not Approved
 First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting: 05/24/2016
 Approved by FIPAC Not Approved
 FIPAC Chairman Signature: _____ Date: _____

DETAILED STATEMENT OF ACCOUNTS - EXPENDITURE
Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-###-500

From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Current Year Expenditures	Current Year Encumbrances	Balance Remaining	Percent Left
10-4530-500	Prof/Tech	30000.00	25878.00	0.00	4122.00	13.74

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000180	Jul 2015	07/01/15	15/16 Budget				
008653-000007	Oct 2015	10/22/15	#006 BOS 10/6, FIPAC 10/21				
008867-000003	Feb 2016	02/23/16	#015 BOS 2/16				
Appropriation Total							33,849.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008646-000004	Oct 2015	10/06/15	BUILDING OFFICIAL 07/15-09/15	BOLTTO TOWN OF BOLTON		AP V 040691 VE	8,496.00
008763-000123	Dec 2015	12/15/15	STRUCT. ENGIN. HOME INSPECTION KAHNBA KAHN & BAYER			AP V 041387 VE	390.00
008803-000015	Jan 2016	01/19/16	BUILDING OFFICIAL 10/15-12/15	BOLTTO TOWN OF BOLTON		AP V 041550 VE	8,496.00
008910-000009	Apr 2016	04/05/16	BUILDING OFFICIAL 01/16-03/16	BOLTTO TOWN OF BOLTON		AP V 042151 VE	8,496.00

Expenditure Total 25,878.00
8496.00

34,374.00

*Need a transfer # 525
will be short*

Town of Columbia
Budget Transfer Request
 FY: 2015-2016

DATE:
05/03/16

Budget Transfer #

2016-038

TO: Board of Selectmen

FROM: Public Works 410
 (Department Name) (Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

In-Budget (up to \$500) From Contingency (requires FIPAC)
 In-Budget (\$501 - \$10,000 requires FIPAC) Town Meeting

Amount (Whole dollars only)	From A/C#	Description	To A/C #	Description
\$ 5,000.00	10-4410-011	Salaries-Public Works OT	10-4410-515	Contracted Services
\$				
\$				

REASON:
 To transfer funds to cover the unbudgeted cost of tree removal required by the State Tree Warden.

Signature of Finance Director: *Brenda Lyne*
 Date: 5/3/16

Date of BOS Meeting: 05/03/2016 Refer to FIPAC YES NO
 Approved by the Board of Selectmen Not Approved
 First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting: 05/24/2016
 Approved by FIPAC Not Approved
 FIPAC Chairman Signature: _____ Date: _____

Town of Columbia
Budget Transfer Request
 FY: 2015-2016

2016-039

Budget Transfer #

DATE:
05/03/16

TO: Board of Selectmen

FROM: Public Works 410
 (Department Name) Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

In-Budget (up to \$500) From Contingency (requires FIPAC)
 In-Budget (\$501 - \$10,000 requires FIPAC) Town Meeting

Amount (whole dollars only)	From A/C#	Description	To A/C #	Description
\$ 450.00	10-4410-011	Salaries-Public Works OT	10-4410-230	Electricity
\$				
\$				

REASON:

To transfer funds to cover the cost above budget for electricity for the DPW garage through the end of the fiscal year.

Signature of Finance Director: *Beverly Curcio*
 Date: 5/3/16

Date of BOS Meeting: 05/03/2016 Refer to FIPAC YES NO
 Approved by the Board of Selectmen Not Approved
 First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:
 Approved by FIPAC Not Approved
 FIPAC Chairman Signature: N/A _____ Date: _____

Actual & Budgeted Expenses & Encumbrance

Report Sequence: Account Number
 Account: First thru Last
 Report Period: July 2015 thru June 2016
 Level Of Detail: Account Number

Account Filter=10-4410-###

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
General Fund (10)								
10-4410-010	Salaries-Public Works	419,432.00	0.00	419,432.00	328,106.28	0.00	91,325.72	21.77
10-4410-011	Salaries-Public Works O/T	34,594.00	(475.00)	34,119.00	19,892.63	0.00	14,226.37	41.70
10-4410-120	Telephone/Communication	3,756.00	0.00	3,756.00	2,179.64	0.00	1,576.36	41.97
10-4410-230	Electricity	2,220.00	0.00	2,220.00	2,238.85	0.00	(18.85)	(0.85)
10-4410-240	Fuel	37,739.00	0.00	37,739.00	21,540.03	0.00	16,198.97	42.92
10-4410-300	General Supplies	6,750.00	0.00	6,750.00	5,832.85	0.00	917.15	13.59
10-4410-500	Prof/Tech	25,194.00	0.00	25,194.00	11,463.79	9,827.40	3,902.81	15.49
10-4410-515	Contracted Services	32,160.00	0.00	32,160.00	14,338.67	12,164.00	5,657.33	17.59
10-4410-600	Rep/Maint	91,150.00	0.00	91,150.00	75,128.44	1,374.00	14,647.56	16.07
10-4410-610	Bldgs/Grounds Rep/Maint	24,950.00	0.00	24,950.00	22,221.62	1,614.62	1,113.76	4.46
10-4410-630	Rental	3,400.00	0.00	3,400.00	2,403.89	0.00	996.11	29.30
10-4410-710	Professional Development	400.00	429.00	829.00	450.00	0.00	379.00	45.72
10-4410-770	Transportation	0.00	46.00	46.00	45.36	0.00	0.64	1.39
General Fund (10) Totals		681,745.00	0.00	681,745.00	505,842.05	24,980.02	150,922.93	22.14
Totals Consolidated Funds		681,745.00	0.00	681,745.00	505,842.05	24,980.02	150,922.93	22.14

*Transfer
 → #450 OT line*

TOWN OF COLUMBIA

Finance Department

Town Hall Annex, 323 Route 87, Columbia, CT 06237
 (860) 228-8423 FAX: (860) 228-2392

DATE: 05/03/16

TO: Board of Selectmen

FROM: Town of Columbia Finance Department

SUBJECT: Payment of Bills Approval: 15/16 Expenditures

	Fund #10 General	Fund #20 Capital	Fund #29 Recreation	Fund #30 Dog Fund	Fund #36 Senior Center	Fund #38 Rec Field Fence	Total
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Posting Reg #

EMERGENCY:

REGULAR:

2036	52,871.18	145,858.02	534.10	3,834.00	150.00	203,247.30
Void & Reissue 2037	(78.30)					(78.30)

	52,792.88	145,858.02	534.10	3,834.00	150.00	203,169.00
Credit Card	430.63				32.85	463.48
Paychex	553.20				32.85	553.20
	983.83					1,016.68
Total payments	53,776.71	145,858.02	534.10	3,834.00	182.85	204,185.68
						204,185.68

Approval

Date of BOS Meeting: 05/03/16

The above mentioned payment of bills is approved by a majority of the Board of Selectmen as signed below.

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R
 Document Ctl# 002036-01
 Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042297	MAP MACHINE SUPPLIES		ACTBLU ACTION BLUEPRINT	15-9957	R			05/03/16	65.00
042298	FUEL		AMERIG AMERIGAS PROPANE LP	802808186	R			04/09/16	173.73
042299	MAY ANTHEM PREMIUMS		ANTHEM ANTHEM BLUE CROSS BLUE SHIELD	7611100048	R			05/01/16	18,625.49
042300	MAY ANTHEM CO-PAYS		ANTHEM ANTHEM BLUE CROSS BLUE SHIELD	7611100048	R			05/01/16	2,590.90
042301	REVAL. MAPPING		APGEO APGEO	17779	R			05/01/16	235.00
042302	FOOD ELECTION		BARTMI BARTON, MICHELE	S&S	R			04/25/16	7.98
042303	FOOD ELECTION		BARTMI BARTON, MICHELE	BIG Y	R			04/25/16	16.68
042304	CERTIFIED MAIL		BELAAS ASTRID BELANGER		R			05/03/16	6.47
042305	ELECTION FOOD		BELAAS ASTRID BELANGER	TEDS	R			04/27/16	39.99
042306	FOOD ELECTION		BELAAS ASTRID BELANGER	PRICERITE	R			04/24/16	6.38
042307	FOOD ELECTION		BELAAS ASTRID BELANGER	WALMART	R			04/24/16	73.07
042308	FOOD ELECTION		BELAAS ASTRID BELANGER	TEDS	R			04/18/16	13.73
042309	CVFD MEDICAL EXPENSES		BERGSC BERGER M.D., SCOTT		R			04/18/16	210.00
042310	BALANCE DUE CONS. TOWN HALL/LI		BSCGR0 BSC GROUP - CONNECTICUT, INC.	9126233	R			04/21/16	480.00
042311	FOOD ELECTION		BUTZKA KAREN BUTZGY	WALMART	R			04/23/16	66.93
042312	ELECTION FOOD		BUTZKA KAREN BUTZGY	BJS	R			04/24/16	20.14
042313	MILEAGE		BUTZKA KAREN BUTZGY	MILEAGE	R			04/26/16	91.58
042314	AUDIT PP 2013-2015		FELDCH CHARLES B. FELDMAN & ASSOC.	0302016011	R			04/26/16	1,500.00
042315	FIPAC BUDGET HEARING		CHRON CHRONICLE	61	R			04/30/16	113.05
042316	LEGAL NOTICE ORDINANCE #18-5		CHRON CHRONICLE	61	R			04/30/16	118.75
042317	LEGAL NOTICE SENIOR VAN GRANT		CHRON CHRONICLE	61	R			04/30/16	192.38
042318	PZC LEGALS		CHRON CHRONICLE	319	R			04/30/16	111.15
042319	ZBA LEGALS		CHRON CHRONICLE	310	R			04/30/16	135.38
042320	JULY 4TH PARADE CELEBRATION		COLLIO COLUMBIA LIONS CLUB		R			04/30/16	3,500.00
042321	PUMP/OUT TRANSFER ST. APRIL		CTPORT CT PORTABLES	090019743	R			04/30/16	64.00
042322	PUMP/OUT PORTER, REC, BOAT APRIL		CTPORT CT PORTABLES	090019743	R			04/30/16	178.00
042323	STATE LIB. INCORP. PAPERS		CONNLI CONNECTICUT STATE LIBRARY	70977	R			04/30/16	3.00
042324	EVERLIFY		COTTSY COTT SYSTEMS, INC.	109466	R			04/28/16	28.20
042325	MICROFILM		COTTSY COTT SYSTEMS, INC.	109535	R			04/28/16	12.18
042326	PUCKER ST. BRIDGE		COVETO TOWN OF COVENTRY	#9	R			04/28/16	71.50
042327	PUCKER ST. BRIDGE		COVETO TOWN OF COVENTRY	#10	R			04/01/16	227.27
042328	MILEAGE MOW		DERRBE BERNADETTE DERRING	MILEAGE	R			04/21/16	86.40
042329	MILEAGE DIRECTOR		DERRBE BERNADETTE DERRING	MILEAGE	R			04/21/16	85.32
042330	ZUMBA 4/18 4/20 4/25 4/27		DESIAM AMIE DESIMONE	4/18-4/27	R			04/28/16	234.50
042331	WTR. TIGHT CAP		D&SPUM D & S PUMP AND SUPPLY CO., INC	053706	R			04/28/16	43.62
042332	DIESEL DW 1320.3 GAL		EASTRI EAST RIVER ENERGY, INC	747533	R			04/25/16	3,212.16
042333	OIL SENIOR CENTER 302.3 GAL		EASTRI EAST RIVER ENERGY, INC	45882	R			04/18/16	717.92
042334	OIL TOWN HALL 225.7 GAL		EASTRI EAST RIVER ENERGY, INC	45956	R			04/18/16	536.02
042335	OIL MURPHY HOUSE 106 GAL		EASTRI EAST RIVER ENERGY, INC	46241	R			04/18/16	251.74

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ctl# 002036-01

Sequenced By Voucher Number

Type Column: *S=Sing Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042336	OIL DPW 176.2 GAL	EASTRI	EAST RIVER ENERGY, INC	45871	R			04/18/16	418.45
042337	REFUND FEE	ELUMAU	AUGUSTA ELUMUGO	REFUND	R			04/20/16	50.00
042338	DEPOSIT	ELUMAU	AUGUSTA ELUMUGO	REFUND	R			04/20/16	100.00
042339	CORRECT 457 CONTRIB. LAVALLEE	EQUIT	EQUITABLE- JP MORGAN CHASE	#739104001	R			04/20/16	171.12
042340	ELECTR. LIBRARY 3/22-4/22	EVERS	EVERSOURCE	5116912405	R			04/22/16	133.76
042341	ELECTR. TOWN HALL 3/22-4/22	EVERS	EVERSOURCE	5142480405	R			04/22/16	984.89
042342	ELECTR. GAZEBO 3/22-4/22	EVERS	EVERSOURCE	5178362404	R			04/22/16	51.02
042343	ELECTR. BEACH 3/22-4/22	EVERS	EVERSOURCE	5147722400	R			04/22/16	64.77
042344	ELECTR. REC AREA 3/22-4/22	EVERS	EVERSOURCE	5176371401	R			04/22/16	62.30
042345	ELECTR. TRANSFER ST. 3/22-4/22	EVERS	EVERSOURCE	5167180401	R			04/22/16	133.19
042346	ELECTR. TOWN GARAGE 3/22-4/22	EVERS	EVERSOURCE	5108490403	R			04/22/16	172.59
042347	ELECTR. SENIOR CNTR. 3/22-4/22	EVERS	EVERSOURCE	5155172409	R			04/22/16	646.53
042348	ELECTR. CHAPEL 3/22-4/22	EVERS	EVERSOURCE	5143312409	R			04/22/16	160.07
042349	TELEPHONE LIBRARY 4/23-5/22	FRONTI	FRONTIER COMMUNICATIONS	8602283207	R			04/23/16	80.38
042350	TELEPHONE TOWN HALL 4/23-5/22	FRONTI	FRONTIER COMMUNICATIONS	8602283284	R			04/23/16	618.17
042351	TELEPHONE FINANCE 4/23-5/22	FRONTI	FRONTIER COMMUNICATIONS	8602283284	R			04/23/16	117.03
042352	TELEPHONE OLD CVFD	FRONTI	FRONTIER COMMUNICATIONS	8602281673	R			04/23/16	44.01
042353	JUD/LEGAL FEB. 2016	HALLSA	HALLORAN & SAGE LLP	11202197	R			04/23/16	139.50
042354	JUD/LEGAL MARCH 2016	HALLSA	HALLORAN & SAGE LLP	11205116	R			04/11/16	62.00
042355	JUD/LEGAL	HALLSA	HALLORAN & SAGE LLP	11205059	R			04/18/16	903.00
042356	JUD/LEGAL	HALLSA	HALLORAN & SAGE LLP	11205060	R			04/18/16	3,503.00
042357	JUD/LEGAL	HALLSA	HALLORAN & SAGE LLP	11205080	R			04/18/16	775.00
042358	JUD/LEGAL	HALLSA	HALLORAN & SAGE LLP	11205117	R			04/18/16	577.00
042359	JUD/LEGAL	HALLSA	HALLORAN & SAGE LLP	11205081	R			04/18/16	496.00
042360	SUMMER 2016 CATALOG POSTAGE	HARTPO	HARTFORD POSTMASTER		R			04/25/16	401.14
042361	REFUND MV TAX	HIGHTI	HIGHT TIMOTHY ADAM	REFUND	R			04/25/16	13.17
042362	SZEGDA FARM PROJECT	HOMED	HOMED HOME DEPOT CREDIT SERVICES	9026247	R			04/20/16	26.72
042363	SZEGDA FARM PROJECT	HOMED	HOMED HOME DEPOT CREDIT SERVICES	7026540	R			04/21/16	27.21
042364	SZEGDA FARM SOLAR PROJECT	HOMED	HOMED HOME DEPOT CREDIT SERVICES	3027133	R			04/25/16	55.13
042365	SZEGDA FARM SOLAR PROJECT	HOMED	HOMED HOME DEPOT CREDIT SERVICES	6026683	R			04/25/16	13.61
042366	PRICING GUIDE	IRON	IRON SOLUTIONS, LLC	56072	R			04/22/16	230.00
042367	YOGA 4/28	JACQLA	LAURA JACQUES	4/28	R			05/02/16	50.00
042368	MILEAGE	JAMEJE	JAMES, JERRY	MILEAGE	R			04/28/16	47.52
042370	FIELD MAINTENANCE SUPPLIES	SITEON	JOHN DEERE FINANCIAL	75426203	R	008602		04/27/16	1,217.46
042371	MILEAGE	HEMMAR	MARY LAVALLEE	MILEAGE	R			05/02/16	121.50
042372	CERT. MAIL	HEMMAR	MARY LAVALLEE	POSTAGE	R			05/02/16	6.47
042373	CONTRACTED SVC MARCH & APRIL	MAYO	F.W. MAYO & SONS LLC	4/4/16	R			04/27/16	120.00
042374	PILGRIM BELLE TRIP 5/17	LANDMA	LANDMARK TOURS & CRUISES		R			05/03/16	3,780.00
042375	LIBRARY PROJECT PMT. APP #3	MILLBU	MILLENNIUM BUILDERS, INC.	APP. #3	R			05/03/16	134,663.94

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R
 Document Ccl# 002036-01
 Sequenced By Voucher Number

Type Column: *S=Sing Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	Po#	Due Date	Vcr Total
042376	TRASH BARRELS REC PARK		MOHAWK Mohawk Industrial & Nuclear	129980	R			04/21/16	84.00
042377	ELECTION FOOD		MORRKA KATHERINE MORRISON	BIG Y	R			04/25/16	36.36
042378	CELL REIMB. APRIL		NAUNAT NATASHA MAU	CELL REIMB	R			04/25/16	33.00
042379	BO INSP MILES		NOWJAS JASON NOMOSAD	MILEAGE	R			04/30/16	218.70
042380	CASH BUS TRIP		PETTYB PETTY CASH FUND-BECKISH SR CTR		R			05/03/16	54.00
042381	POSTAGE		PETTD PETTY CASH FUND-BLDG DEPT	POSTAGE	R			05/03/16	14.05
042382	MISC SUPPLIES		PETTD PETTY CASH FUND-BLDG DEPT	SUPPLIES	R			04/30/16	15.98
042383	REFEREE 3/6/16 2 GAMES		PHILST PHILLIPS, STEVEN	3/6/16	R			04/30/16	80.00
042384	USED OIL SAMPLES TRANSF. ST.		PHOENX PHOENIX ENVIRONMENTAL LAB INC	590139	R			04/19/16	75.00
042385	MILEAGE		PRICCA CAROL PRICE	MILEAGE	R			04/21/16	25.38
042386	REPAIR PARTS '05 SCAG MOWER		PREUSS W.H. PREUSS SONS, INC.	2049	R			04/21/16	77.49
042387	2 CHAIRS TOWN CLERK NEW DESK		QUILL QUILL CORP	5304105	R			04/22/16	204.17
042388	OFFICE SUPPLIES		QUILL QUILL CORP	5252936	R			04/22/16	196.57
042389	OFFICE SUPPLIES		QUILL QUILL CORP	5310464	R			04/26/16	34.99
042390	OFFICE SUPPLIES		QUILL QUILL CORP	5217618	R			04/26/16	4.99
042391	OFFICE SUPPLIES		QUILL QUILL CORP	5235430	R			04/21/16	30.18
042392	CARD STOCK BEACH/TRANS. MAILER		QUILL QUILL CORP	4846686	R			04/21/16	125.97
042393	CARD STOCK BUDGET MAILER		QUILL QUILL CORP	5011817	R			04/14/16	124.95
042394	SUPPLIES		QUILL QUILL CORP	4645798	R			04/14/16	59.98
042395	SUPPLIES		QUILL QUILL CORP	4646212	R			04/01/16	8.49
042396	FIT FUSION 4/20 4/25 4/27		RITCCA CAROLYN A RITCHIE	4/20-4/27	R			04/28/16	59.00
042397	2016 TRANS. STATION STICKERS		SIGNPL SIGNS PLUS OF WILLIMANTIC, LLC	17958	R			04/28/16	923.10
042398	BOAT STICKERS		SIGNPL SIGNS PLUS OF WILLIMANTIC, LLC	17958	R			04/27/16	300.00
042399	YEOMANS DEPOSIT 4/3/16		SMITCD CRAIG AND DOREEN SMITH	DEPOSIT	R			04/27/16	100.00
042400	DPW UNIFORM RENTAL 4/25/16		SWISS SWISS UNIFORM SERVICES	43593	R			04/26/16	51.20
042401	DPW UNIFORM RENTAL 5/2/16		SWISS SWISS UNIFORM SERVICES	44633	R			05/02/16	51.20
042402	SZEGBA FARM SOLAR PROJECT		TARGEN TARGET ENTERPRISES, INC.	1658755	R			05/02/16	151.56
042403	ADMIN COPIER APRIL		TOSHEL TOSHIBA AMERICAN BUSINESS	241969	R			04/25/16	40.00
042404	FINANCE COPIER APRIL		TOSHEL TOSHIBA AMERICAN BUSINESS	241968	R			04/25/16	15.98
042405	BUILDING DEPT. COPIER APRIL		TOSHEL TOSHIBA AMERICAN BUSINESS	241968	R			04/25/16	75.05
042406	TOWN CLERK COPIER APRIL		TOSHEL TOSHIBA AMERICAN BUSINESS	241968	R			04/25/16	9.89
042407	PVC ADAPTOR & REDUCER		TRUEVA TRUE VALUE HOME CENTERS	91874	R			04/25/16	3.58
042408	PARTS WATER TANK TRUCK		TRUEVA TRUE VALUE HOME CENTERS	91974	R			04/26/16	15.78
042409	SZEGBA FARM SOLAR		TRUEVA TRUE VALUE HOME CENTERS	92049	R			05/02/16	42.26
042410	MISC INSP MILEAGE		VALEJO JOHN VALENTE	MILEAGE	R			05/02/16	199.80
042411	POSTAGE VAN GRANT		VANCCA CARMEN VANCE	POSTAGE	R			04/30/16	5.45
042412	POSTAGE		VANCCA CARMEN VANCE	POSTAGE	R			04/20/16	5.68
042413	2016 REVAL		VISAPP VISION GOVERNMENT SOLUTIONS	023454	R			04/30/16	3,942.00
042414	MILEAGE 12/21-5/2		VOLZMA MARC VOLZA	MILEAGE	R			05/02/16	112.27

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ct1# 002036-01

Sequenced by Voucher Number

Type Column: *s=Sng Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042415	CABLE TIES	WALMAR	WALMART COMMUNITY	6123003839	R			05/02/16	5.97
042416	BEVERAGES EGG HUNT	WALMAR	WALMART COMMUNITY	6077006141	R			05/02/16	10.60
042417	DPW GASOLINE 312.479 GAL	FLEESE	WEX BANK	44913278	R			04/30/16	686.10
042418	LIBR. ARCHITEC. SVC 4/1-5/1	WIEPO	WIEBER POWELL + GRUNIGEN INC	50116	R			05/01/16	3,300.00
042419	LIBR. ARCHITECT. SVCS. 3/1-4/1	WIEPO	WIEBER POWELL + GRUNIGEN INC	40116	R			05/01/16	3,000.00
042420	BBAL TOURNAMENT PAYMENT	WILLPA	WILLINGTON PARKS & REC DEPT.	TOURNAM.	R			04/01/16	100.00
042421	HAULING/RECYCLING/BULKY	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	1834017	R			04/23/16	2,426.01
042422	SINGLESTREAM RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	CM1834017	M			04/23/16	-31.90
042423	LIGHT IRON RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	CM1834017	M			04/23/16	-158.93
042424	COMPACTOR RENTAL	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	1837540	R			05/01/16	630.00
042425	CERT.LIST	CHRON	CHRONICLE	562441	R			05/01/16	135.38
042426	PRIMARY REG. SESSIONS	CHRON	CHRONICLE	61	R			04/30/16	152.76

Register Totals:

Number of Vouchers = 129

Total of Vouchers =

203,247.30

ACCOUNTS PAYABLE POSTING REGISTER

Document Ct1# 002037-01

Sequenced By Voucher Number

Type Column: *S=Sing Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042427 ***	Void A/P Check Voucher ***		FLEESE WEX BANK		V	052177		05/03/16	0.00
042428 ***	Cancelation Voucher ***		FLEESE WEX BANK		C	042417		04/30/16	-686.10
042429	DPW GASOLINE		FLEESE WEX BANK	44913278	R			04/30/16	587.80
042430	BOAT STICKERS		SIGNPL SIGNS PLUS OF WILLIMANTIC, LLC 17958		R			04/30/16	20.00

Register Totals:

Number of Vouchers = 4

Total of Vouchers = -78.30

TOWN OF COLUMBIA
REQUEST FOR PAYMENT - OPERATING EXPENDITURE
(Green)

PAYMENT TO: Human Solution

Vendor # _____ Dated _____
CK# _____ of total ck of \$ _____

PURCHASED WITH PO #: _____

Attached Invoice(s): (please also date and initial invoice to indicate approval)

Invoice# _____	Dated _____	\$ _____
Invoice# _____	Dated _____	\$ _____
Invoice# _____	Dated _____	\$ _____
Invoice# _____	Dated _____	\$ _____
Invoice# _____	Dated _____	\$ _____
Invoice# _____	Dated _____	\$ _____

Total of Invoices: \$ _____

- Mileage as follows:

_____ miles on _____	for _____	\$ _____
_____ miles on _____	for _____	\$ _____
_____ miles on _____	for _____	\$ _____
_____ miles on _____	for _____	\$ _____

Total miles at .54 per mile \$ _____

- Postage (attach receipt) \$ _____
- Other (describe and attach receipt) \$ _____

FUND	DEPT/AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
10-	4	570-300	\$ 349.-	up 17+ dest
10-	4	_____	\$ _____	_____
10-	4	_____	\$ _____	_____
10-	4	_____	\$ _____	_____
10-	4	_____	\$ _____	_____

I have indicated the budget account(s) that should be charged.

DATE: 4-21-16


AUTHORIZED SIGNATURE

Cindee Hodge

From: thehumansolution.com [sales@thehumansolution.com]
Sent: Thursday, April 21, 2016 2:35 PM
To: Cindee Hodge
Subject: order thehumansolution-113702 from thehumansolution.com

This email is to confirm the receipt of your recent order from The Human Solution. We value your business and appreciate your continued patronage. Thank you. www.thehumansolution.com

You can always see your order by going to <https://order.store.yahoo.net/05/stat?thehumansolution+113702+56fff1d99c52e1de831ffb>

Date Thu Apr 21 13:34:57 CDT 2016
Ship to Cindee Hodge

Town of Columbia
323 RT 87
Columbia CT 06237
US United States
8602280440

Bill to Same
E-Mail chodge@columbiact.org (emailed)
Add-to-email-list no
Via Orders Over \$85 US48 FREE Standard Shipping
Payment Visa

Name	Code	Qty	Each	Options
UPLIFT Plus Height Adjustable Standing Desk Converter	UPL148	1	349.00	UPLIFT Desk Mat = No standing desk mat

Subtotal 349.00
Shipping 0.00
Tax 0.00
Total 349.00

Ground - Weekend delivery unavailable.

5. Payment Details

ITEMS	QTY	PRICE
KIEFER ECOGUARD PLASTIC WHISTLE <i>In Stock</i>	13	\$11.31
KIEFER DELUXE GUARD LANYARD - 6 PACK <i>In Stock</i>	2	\$21.90

Subtotal: \$33.21
 Sales Tax: \$0.00
 Shipping: \$6.49
TOTAL: \$39.70

Card Type

VISA

Card Number

XXXX-XXXXXXX2670

Expiration

XXXXX

Credit Card Zip Code

06237

TOTAL: \$39.70

NEED HELP?

Credit Card Payment

TOWN OF COLUMBIA
REQUEST FOR PAYMENT - OPERATING EXPENDITURE
(Green)

PAYMENT TO: CREDIT CARD- Tracphone

VENDOR NUMBER	_____
CK #	_____ Dated _____
\$ _____ of Total Ck of \$ _____	

PURCHASED WITH PO #: _____

Attached Invoice(s): (please also date and initial invoice to indicate approval)

Invoice #	_____	Dated	4/21/2016	\$	41.93
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-
Invoice #	_____	Dated	_____	\$	-

Total of Invoices: \$ _____

Mileage as follows:

_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____

0 Total miles at .555 per mile = \$ _____

Postage (attach receipt) \$ _____

Other (describe and attach receipt) \$ _____

FUND	DEPT/AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
10	4640	300	\$ 41.93	Beach phone
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____
_____	_____	_____	\$ _____	_____

I have indicated the budget account(s) that should be charged.

Date: 4/21/16


Authorized Signature

DO EVERYTHING FOR LESS



ESPAÑOL

BUY PHONES SPECIAL OFFERS

ORDER COMPLETE

The charge has been approved

Your order was completed successfully!
 Order Number: 9219763

Please print this page for your records. In addition, an order confirmation will be sent to you via e-mail. TracFone Refer A Friend: Start referring your friends and earn money. For more information please [click here](#)

To go back to the TracFone Store, please [Click Here](#)
 To go back to our Home Page, please [Click Here](#)
 Add more data to your new smartphone now. [Click Here](#)

Shipping Address	
Name: Volza, Marc	Phone: 8602288513
Company:	Email: recreation@columbiact.org
Address: 323 Route 87	Shipping Method: PO Box/Rural Route (USPS)-\$6.95
Columbia CT 06237	(Promotions do not apply)
Gift Message:	

Billing Address - the address that appears on your credit card or bank statement	
Name: Cluynio, Beverly	Phone: 8602288513
Email: recreation@columbiact.org	Company:
Address: 323 Route 87	
Columbia CT 06237	
United States	

Credit Card Information	
Card Type: Visa	Card Number: *****2670
Expiration Date: 0218	

Product	Quantity	Unit Price	Line-Discount Price	Line Total
LG 441G + 60 Min Card	1	\$34.98		\$34.98
Freight Total:				+\$6.95
Tax*:				+\$2.66
Grand Total:				\$44.59

*Tax calculation is an estimate based on the ship-to zip code. Tax total may differ slightly on your billing statement.

TOWN OF COLUMBIA
REQUEST FOR PAYMENT - OPERATING EXPENDITURE
 (Green)

PAYMENT TO: **CREDIT CARD / Build A Sign**

PURCHASED WITH PO # _____

VENDOR NUMBER _____	Date _____
CK # _____	Date _____
\$ _____ of Total Ck. of \$ _____	

Attached Invoice(s) (please also date and initial invoice to indicate approval)

Invoice # _____	Dated _____	4/20/2016	\$ _____	32.85
Invoice # _____	Dated _____		\$ _____	-
Invoice # _____	Dated _____		\$ _____	-
Invoice # _____	Dated _____		\$ _____	-
Invoice # _____	Dated _____		\$ _____	-

Total of Invoices \$ 32.85

Mileage as follows:

_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____

Total miles at .565 per mile = \$ _____

Postage (attach receipt) \$ _____

Other (describe and attach receipt) _____ \$ _____

FUND	DEPT/AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
38	4660	300	\$ 332.85	Sponsor Banner
			\$ _____	
			\$ _____	
			\$ _____	
			\$ _____	

I have indicated the budget accounts that should be changed:

Date 4/20/16

Authorized Signature _____

Rec Director

From: BuildASign.com [service@buildasign.com]
Sent: Wednesday, April 20, 2016 10:35 AM
To: Recreation
Subject: Thank you for ordering from BuildASign! Your Order Number is 73104025



[My Account](#) | [Check Order Status](#)
Need help? Call us at 1-800-330-9622

[HOME](#) [SIGNS](#) [MAGNETICS](#) [BANNERS](#) [FRAMES & ACCESSORIES](#)

Thank you for ordering from BuildASign.com!

We appreciate your business and will be starting work on your order shortly! We will notify you as soon as your order has shipped - but in the mean time, be sure to connect with us on Facebook, and browse the products that our other customers have loved. Your order details are below.



Order Summary

Your Order Number: 73104025

Billing Information
MARC VOLZA
323 ROUTE 87
COLUMBIA, CT, 06237
United States

Shipping To:
MARC VOLZA
323 ROUTE 87
COLUMBIA, CT, 06237-1156
United States

Order Contact
recreation@columbiact.org
860-228-8513

Shipping Method
Ground

Your order should arrive by 5/6/2016

Need your sign sooner?

Call us to upgrade your shipping: 1-800-330-9622
(we'll just charge the difference in the price for that shipping option)

Order Item Information

Description	Unit Price	Qty	Total
 Custom Sign (ID: 832106642)	\$38.65	1	\$38.65

Mesh Outdoor Banner 90z 2ft x 4ft			
--------------------------------------	--	--	--

Payment Information

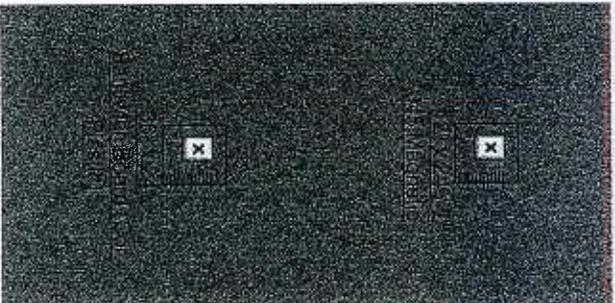
Payment Status	Summary of Charges
Complete	Subtotal: \$38.65 Promotions: (\$5.80) Shipping: \$0.00 Tax: \$0.00 <hr/> Total \$32.85

This is your receipt, so please print out a copy for your records.

We'll email you a shipping notification as soon as your order is carefully packaged and on its way. If necessary, we'll send you additional shipping updates about your order.

Questions or concerns?

Contact us at: service@bulldesign.com or 1-800-330-9622 This email was sent by: Bulldesign.com, 11525A Stonehollow Dr., Suite 100 Austin, TX, 78758 USA



INVOICE

PAYCHEX OF NEW YORK LLC
 714 BROOK STREET
 SUITE 120
 ROCKY HILL, CT 06067

COLUMBIA BOARD OF EDUCATION - 7713
 3 SCHOOL HOUSE ROAD
 COLUMBIA, CT 06237

INVOICE DATE 04/26/2016
 INVOICE NUMBER 690892
 INVOICE AMOUNT \$ 323.59

CHECK DATE 04/28/2016
 A/R NUMBER 1

**TERMS : PLEASE DO NOT PAY THIS BILL. THE TOTAL AMOUNT DUE WILL BE DEDUCTED FROM
 YOUR ACCOUNT NUMBER: XXXXXXXXXXXX5485 ON YOUR CHECK DATE.**

PRODUCT SERVICE	(QUANTITY	X PER ITEM)	+ FLAT FEE	= SUB TOTAL	- PRODUCT DISCOUNT	= TOTAL	TAX-ABLE
*BNDBI PAYROLL PROCESSING BUNDLE BI	50	3.38	150.00				
	25	2.86	0.00				
	30	2.56	0.00				
*NNEMH NEW HIRE REPORTING			467.30	(154.21)		313.09	N
*GPS GARNISHMENT PAYMENT SERVICE						0.00	N
*DELGR DELIVERY - COURIER			10.50			10.50	N
TOTALS			477.80	(154.21)		323.59	

TOTAL INVOICE 323.59

INVOICE

PAYCHEX OF NEW YORK LLC
 714 BROOK STREET
 SUITE 120
 ROCKY HILL, CT 06067

TOWN OF COLUMBIA-OFFICE OF BOARD OF - T712
 SELECTMAN
 323 RT 87
 COLUMBIA, CT 06237

INVOICE DATE 05/02/2016
 INVOICE NUMBER 691866
 INVOICE AMOUNT \$ 229.61

CHECK DATE 05/06/2016
 A/R NUMBER 1

**TERMS : PLEASE DO NOT PAY THIS BILL. THE TOTAL AMOUNT DUE WILL BE DEDUCTED FROM
 YOUR ACCOUNT NUMBER: XXXXXXXXX5485 ON YOUR CHECK DATE.**

PRODUCT SERVICE	QUANTITY	X PER ITEM)	FLAT FEE	= SUB TOTAL	PRODUCT DISCOUNT	TOTAL	TAX-ABLE
*BNDBI PAYROLL PROCESSING BUNDLE BI	50		3.54	157.00			
	2		2.99	0.00			
*MNEWH NEW HIRE REPORTING	5		3.50	0.00	(132.59)	207.39	N
*GPS GARNISHMENT PAYMENT SERVICE					(5.78)	11.72	N
*DELCR DELIVERY - COURIER				10.50		0.00	N
						10.50	N
TOTALS				367.98	(138.37)	229.61	

TOTAL INVOICE 229.61