

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
TUESDAY, MAY 5, 2015, 7 P.M.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance, Deputy Selectman Steven Everett, Selectman William O'Brien, Selectman Rob Hellstrom, and Selectman Robert Bogue

Also Present: Town Administrator Natasha Nau, Finance Director Beverly Ciurylo, Ann Dunnack, Town Planner Paula Stahl, and Recording Secretary Linda McDonald

CALL TO ORDER: C. Vance called the meeting to order at 8:04 p.m.

1. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
2. MINUTES: 4/21/15 Regular Meeting, 4/30/15 Special Meeting

R. Bogue MOVED to approve the regular meeting minutes of 4/21/15 as presented. MOTION CARRIED 5:0:0.

The minutes of 4/30/15 were amended as follows: Add "Others Present: Town Administrator Natasha Nau."

S. Everett MOVED to approve the special meeting minutes of 4/30/15 as amended. MOTION CARRIED 4:0:1 with R. Bogue abstaining.

3. AUDIENCE OF CITIZENS: There was no audience of citizens.
4. OLD BUSINESS: There was no old business for discussion.
5. NEW BUSINESS:
 - 5.1 Town Hall Campus Consolidation: P. Stahl explained that the regulation of concern for the library project is the maximum lot coverage. The Columbia Zoning Regulations state that a parcel can have no more than 10% covered by structures. The library on its separate lot would not meet that standard with the expansion. The Zoning Board of Appeals has the power to permit up to 15% lot coverage but the project exceeds that amount. It was found that there are apparently 27 horse stall lots from the 1800's embedded within the Town Hall parcels with deeds that are handwritten and almost impossible to read. The recommendation is to consolidate the parcels of Town Hall, Yeomans Hall, and the Library. The Chapel on the Green will remain its own parcel. P. Stahl said there will be a cost to the town and a vague property line between the Congregational Church and the Town has to be remedied. The application of the library to increase lot coverage to 13.1% will go before the ZBA on May 28, 2015, with approval to increase lot coverage to 13.1% subject to the consolidation of the lots.

5.2 Resolution for the Historic Documents Preservation Grant:

R. Bogue MOVED to authorize the First Selectman to apply for the Historic Documents Preservation Targeted Grant Application for Fiscal Year 2015-2016 in the amount of \$3,000.00. MOTION CARRIED 5:0:0.

5.3 Authorization Resolution – Baker Hill Bridge: N. Nau reported that she and Director of Public Works George Murphy met last week with Nathan L. Jacobson & Associates (civil engineers for Baker Hill Bridge construction project), Mattern Construction (contractor for the project), and the Town of Lebanon to discuss the details of construction. Pending the receipt of necessary insurance documents, N. Nau explained this formal authorization resolution is needed for the notice to proceed and to allow the First Selectman to sign documents.

S. Everett MOVED to authorize Carmen Vance, First Selectman, to make execute, and approve on behalf of the Town of Columbia any and all routine administrative contacts and amendments and to execute and approve on behalf of this municipality other instruments as a part of or incident to such contracts and amendments, effective until otherwise ordered by the Board of Selectmen. MOTION CARRIED 5:0:0.

6. COLUMBIA LAKE/DAM/BEACH: Mark Coleman provided a written update on the status of the Columbia Lake water level. One more good rainfall and the water level will be where we need it to be for opening day.

7. APPOINTMENTS/RESIGNATIONS

7.1 Hire of New Lifeguards:

C. Vance MOVED to hire Gianna Mohammed, Luke Stover, and Adam Arnold as new lifeguards for the 2015 summer beach season. MOTION CARRIED 5:0:0.

8. TOWN ADMINISTRATOR REPORT: N. Nau briefed the Board on her written report. She noted that the notary fee charged by the staff is below many surrounding towns according to CCM. The Town Clerk attended a conference and found that the state statute allows towns to charge up to \$5. The plan is to raise the notary fee from \$3 to \$5 dollars. Other topics covered were capital projects updates, meetings with town departments and outside agencies, the lake water level, and a public works update from Director of Public Works George Murphy.

9. CORRESPONDENCE

R. Bogue MOVED to add to agenda “Discussion of Employee Health Benefits Programs”. MOTION CARRIED 5:0:0.

Discussion of Employee Health Benefits Programs: B. Ciurylo and N. Nau said the Board of Education (BOE) at a meeting last night voted to switch school staff health insurance coverage to ConnectiCare from Anthem. Discussion followed on pros and cons of switching town staff as well. No decisions were made.

10. BUDGET

10.1 Transfers: S. Everett MOVED to APPROVE the following transfers:

AMOUNT	FROM	TO
\$31.00	10-4130-130, Legal Notices	10-4130-770, Transportation
\$500.00	10-4800-900, Contingency	10-4410-230, Electricity
\$1,000.00	10-4410-300, General Supplies	10-4410-610, Bldg/Grounds R/M

MOTION CARRIED 5:0:0.

S. Everett MOVED to APPROVE the following correction of refunds:

TO	FROM	AMOUNT
Nancy Shaw	Town of Columbia	\$37.45

MOTION CARRIED 5:0:0.

10.2 Refunds: R. Bogue MOVED to APPROVE the following refunds:

TO	FROM	AMOUNT
Leretta: Attn Central Funds on behalf of Lisa Chase	Town of Columbia	\$1,794.65
Elizabeth Crudden	Town of Columbia	\$67.49
Carlene Martin	Town of Columbia	\$41.27

MOTION CARRIED 5:0:0.

11. APPROVE PAYMENT OF BILLS: S. Everett MOVED to APPROVE payment of regular bills totaling \$54,114.77 MOTION CARRIED 5:0:0.

12. BOARD MEMBER COMMENTS: S. Everett asked about the status of spraying on Mono Pond, resolving the permit issue of Angela Sposito regarding the awning over her boat area at 23 Woodland Terrace (C. Vance said she would contact Mark Coleman), and the plans for the land behind Rec Park (Frisbee golf, trails, ball fields, road, etc.). These issues will be followed up by town staff.

13. EXECUTIVE SESSION: No Executive Session needed.

13.1 Real Estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1- 200(6)(B); Personnel per State Statutes Section 1-200(6)(A)

14. ADJOURNMENT: R. Bogue MOVED to adjourn the regular meeting at 9:05 p.m. MOTION CARRIED 5:0:0.

The next regular meeting of the BOS is scheduled for Tuesday, May 19, 2015.

Respectfully submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.