

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN**

Tuesday, June 16, 2015 - 7 pm.

**Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman Robert Hellstrom; Selectman William O'Brien; Selectman Robert Bogue.

Also Present: Town Administrator Natasha Nau; Ann Dunnack; Keith Herzig; Kristin Garrison.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular meeting minutes of 6/2/15:** C. Vance MOVED to approve the Regular Meeting Minutes of 6/5/15. MOTION CARRIED 5:0
3. **AUDIENCE OF CITIZENS:** None.

4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**
 - 5.1 **"MAKE- A- WISH" DAY:** K. Herzig, "Make-A-Wish" Connecticut Executive Board Chairman spoke about the "Make-A-Wish" foundation. He explained that the foundation arranges experiences (described as "wishes") to children with life-threatening medical conditions. In order to qualify for a wish, the child must be between the ages of 3 to 17 at the time of referral. Kristin Garrison, "Make-A-Wish" Granter, stated that two children from town have been granted their wishes and that a third child in Columbia is hoping that his/her wish is granted as well. K. Garrison and K. Herzig explained that they would like permission to hold "Make-A-Wish" day at the Gazebo on the town green after the July 4th Parade. Nau stated that the gazebo is already reserved and the Columbia Lions Club have been made aware. K. Herzig stated that at this time, "Make-A-Wish" day will be a one-time occurrence. R. Bogue suggested that this should be announced at the start of parade so everyone is aware of the special event that will follow the parade. Discussion followed. W. O'Brien MOVED that July 4, 2015 be named "Make-A-Wish" day in addition to Independence Day. MOTION CARRIED 5:0. The BOS will create a proclamation for this special event.
 - 5.2 **JOB DESCRIPTION – ZONING ENFORCEMENT OFFICER (ZEO):** One sentence was added for the Blight Officer duties. S. Everett MOVED to accept the ZEO job description as presented. MOTION CARRIED 5:0.
 - 5.3 **CREATION OF ENVIRONMENTAL ADVISORY COMMITTEE:** N. Nau explained that she spoke with Kristina Earle regarding the creation of an Environmental Advisory Committee. K. Earle felt this would be a great idea, but is moving out of town so would not be able to participate. N. Nau stated that K. Earle did provide her with some names of individuals in town that she felt would be interested in taking part in creating such a committee. N. Nau has contacted these individuals and has received positive

feedback. She feels that this committee would be beneficial in seeking grants and promoting recycling like the Solid Waste Recycling Advisory Committee (SWRAC) did. A meeting schedule and mission statement will need to be established. Discussion followed. S. Everett MOVED to dissolve SWRAC and create an Environmental Advisory Committee. MOTION CARRIED 5:0.

6. COLUMBIA LAKE/DAM/BEACH:

6.1 Application from Cooke: W. O'Brien MOVED to approve the application of Stephen and Louise Cooke to rebuild their existing dock and replace a missing "L" section at 112 Route 87, contingent upon the recommendations made by LMAC. MOTION CARRIED 5:0

7. APPOINTMENTS/RESIGNATIONS:

7.1 Registrar of Voters (ROV) appointments/resignations: The BOS recognized the ROV appointments and resignations.

7.2 Resignation of Martha Fraenkel: C. Vance moved to accept the resignation of M. Fraenkel with regret and thanked her for all she has done while serving the town. MOTION CARRIED 5:0.

7.3 Appointment of Jim Rupert as Deputy Fire Marshall: N. Nau stated that J. Rupert will serve as Deputy Fire Marshall for approximately one year or until the position is filled permanently. She explained that CVFD Captain Stephen Postemsky will receive the required training for this position in the meantime. Discussion followed. W. O'Brien MOVED to appoint J. Rupert as interim Deputy Fire Marshall. MOTION CARRIED 5:0.

8. TOWN ADMINISTRATOR REPORT: See attached report. Discussion ensued regarding invasive species at Mono Pond. N. Nau will speak with Dr. Kortmann and look into the issue and report back to the BOS with more information on the cost of spraying, possible repercussions of spraying, the plan for removing invasive aquatic plants, etc.

9. CORRESPONDENCE:

9.1 Letter to Kathy Butler from C. Vance dated 6/9/15: C. Vance told the BOS that K. Butler donated a flag to the town which is now flying on the pole next to the Memorial Garden on the town green. C. Vance thanked K. Butler on behalf of the BOS.

9.2 Letter to Attorney Ken Slater from R. Kenefick dated 6/12/15

9.3 State Police Report dated 6/2/15

10. BUDGET:

10.1 Transfers: C. Vance MOVED to approve the following transfers:

\$3,600	10-4800-900, Contingency	10-4610-300, Public Celebrations, General Supplies
\$732.78	10-4130-110, Postage	10-4130-300, General Supplies
\$376.33	10-4130-520, Printing	10-4130-300, General Supplies

MOTION CARRIED 5:0.

10.2 Refunds: None.

11. PAYMENT OF BILLS: C. Vance MOVED to approve the total payment of bills in the amount of \$234,805.59. MOTION CARRIED 5:0.

12. BOARD MEMBER COMMENTS: S. Everett asked about the maintenance of Szegda Farm. Discussion followed.

13. EXECUTIVE SESSION:

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A). C. Vance MOVED to enter into Executive Session at 8:06 pm with N. Nau and Mary Lavallee present. Executive session ended at 8:29 pm.

W. O'Brien MOVED to add item 7.4 to the agenda entitled, "Appointment of Paula Stahl as Interim ZEO" MOTION CARRIED 5:0.

7. APPOINTMENTS/RESIGNATIONS (CONTINUED):

7.4 Appointment of Paula Stahl as Interim ZEO: C. Vance MOVED to appoint P. Stahl as Interim ZEO. MOTION CARRIED 5:0.

14. ADJOURNMENT: C. Vance MOVED to adjourn at 8:35 pm and the MOTION CARRIED UNANIMOUSLY.

The next meeting is scheduled for Tuesday, July 7, 2015 at 7 pm.

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