

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, June 7, 2016 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

CALL TO ORDER: Finance Director Bev Ciurylo; Public Works Director George Murphy; Facilities Manager Bud Meyers; Superintendent Lol Fearon; Ann Dunnack; Bryan Tarbell; Fire Marshal Mike Lester.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Meeting Minutes of May 17, 2016 and BOS Special Meeting Minutes of May 19, 2016:** R. Bogue MOVED to approve the BOS May 17, 2016 minutes and the BOS May 19, 2016 minutes. MOTION CARRIED 4:0.

S. Everett arrived at 7:03 pm.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS:**
 - 4.1 **Covering of Trash Loads in Transport to Transfer Station:** G. Murphy stated that a sign has been made and put up at the Transfer Station to inform residents that going forward all trash loads must be covered when entering the Transfer Station. This will become effective July 1, 2016. Residents entering the transfer station on or after July 1, 2016 will be turned away if they do not have their trash loads covered.
5. **NEW BUSINESS:**
 - 5.1 **BOE Request for Waiver of Bid Process for Capital Project:** L. Fearon spoke about the BOS capital project to replace the bleachers in the cafetorium. He explained that they are proposing to construct a stairwell and storage area. This will eliminate the safety concern of climbing the bleachers to get to the existing balcony. Mike Sylvester has drafted pictures for the proposed project but an architectural firm will be needed for on-site architectural services due to the impact the project will have on the ventilation system, etc. L. Fearon stated that the firm that handled the school roof project, Silver Petrucelli and Associates, has all of the existing drawings from the roof project and has stated that they would perform the work for no more than \$7,800. Therefore, the BOE is requesting that the BOS waive the bidding process for this project. Discussion followed. W. O'Brien MOVED to approve the BOE request to waive the bidding process for the Capital Project entitled Cafeteria bleachers/stairs/storage. MOTION CARRIED 5:0.
 - 5.2 **Rumble Strips:** G. Murphy stated the Department of Transportation (DOT) has selected candidate locations to install centerline rumble strips along sections of state owned and maintained roads to reduce the risks of head-on and sideswipe opposite direction crashes. This selection includes areas of Route 6 (Bunker Hill Road to West Bound Route 66). G. Murphy explained that if the town agrees to this at this time, it will be done at no cost. However, if the town declines the offer and then chooses to install the rumble strips in the future then the town will have to pay for it. G. Murphy stated that there is minimal curbing in this area and does not feel that it would cause a noise issue. He also feels that it is a good safety implementation. Discussion followed. The BOS concurred that it is a good idea to allow DOT to move forward with the installation of centerline rumble strips on Route 6 as discussed.
 - 5.3 **Phone System:** B. Meyers requested the BOS waive the bid process for a new phone system. He explained that the town's current phone system has been great in terms of maintenance requirements over the years, however this system is approximately 20 years old and is beginning to have problems. B. Meyers recommends the town purchase the new phone system from the same company that they got the current phone system from, AVIA. He stated that the cost for the new phone system will be \$16,800. W. O'Brien

MOVED to approve the request of B. Meyers to waive the bidding process for a new phone system. MOTION CARRIED 5:0.

5.4 Proclamation for Monarch Butterfly and Bee Preservation: The BOS supported the Proclamation as presented to be signed by the First Selectman.

6. COLUMBIA LAKE / DAM / BEACH:

6.1 Application of Mary Roickle for dock and boat cover repair at 34 Erdoni Road: C. Vance MOVED to approve the application of M. Roickle for dock and boat cover repair at 34 Erdoni Road contingent upon the conditions set forth by LMAC. MOTION CARRIED 5:0.

7. APPOINTMENTS / RESIGNATIONS:

7.1 Appointment of Gene Sellers to Charter Cable Advisory Committee: R. Bogue MOVED to appoint G. Sellers to the Charter Cable Advisory Committee. MOTION CARRIED 5:0.

7.2 Appointment of Town Administrator: C. Vance MOVED to hire Mark Walter as Columbia Town Administrator effective July 1, 2016. MOTION CARRIED 5:0.

8. CORRESPONDENCE: None.

9. BUDGET

9.1 Transfers: W. O'Brien MOVED to approve the following transfers as presented:

TRANSFER # / AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
2016-044 / \$2,600	10-4130-016, ROV Election Workers	10-4130-010, ROV Salaries
2016-044 / \$1,000	10-4130-500, ROV Prof/Tech	10-4130-300, ROV General Supplies
2016-044 / \$200	10-4130-500, ROV Prof/Tech	10-4130-770, ROV Transportation
2016-045 / \$300	10-4112-140, Administration Advertising	10-4112-130, Administration Legal Notices
2016-046 / \$41	10-4112-120, Administration Telephone/Communications	10-4115-120, Old FH, Telephone/Communications
2016-047 / \$95	10-4410-011, DPW Salaries OT	10-4420-011, Waste Disposal Salaries OT
2016-048 / \$175	10-4570-300, Land Use General Supplies	10-4570-600, Land Use Repairs/Maintenance
2016-049 / \$416	10-4112-770, Administration Transportation	10-4610-300, Public Celebrations Supplies
2016-050 / \$2,004	10-4136-010, Finance Salaries	10-4520-010, IWWC Salaries
2016-051 / \$10,000	10-4136-010, Finance Salaries	10-4510-010, PZC Salaries
2016-052 / \$8,520	10-4800-900, Contingency	10-4510-010, PZC Salaries

MOTION CARRIED 5:0.

9.2 Refunds: None.

10. APPROVE PAYMENT OF BILLS: C. Vance MOVED to approve total payment of bills in the amount of \$490,241.12 including regular bills, emergency bills, bonds, credit cards and paychex. MOTION CARRIED 5:0.

11. BOARD MEMBER COMMENTS: None.

12. EXECUTIVE SESSION

12.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A); C. Vance MOVED to enter into executive session at 7:30 pm with B. Ciurylo, G. Murphy and M. Lester present. MOTION CARRIED 5:0. Executive session ended at 8:05 pm.

The BOS tentatively scheduled a Town Meeting for Tuesday, July 12, 2016 at 7 pm for the purchase of land.

13. **ADJOURNMENT:** C. Vance MOVED to ADJOURN at 8:08 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS is scheduled for Tuesday, June 21, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona