

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
Tuesday, September 19, 2017 – 7 pm  
Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Members Present:** First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

**Also Present:** Town Administrator Mark Walter and Ann Dunnack.

**CALL TO ORDER:** C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular Meeting Minutes of September 5, 2017:** C. Vance MOVED to approve the regular meeting minutes of September 5, 2017 as presented. MOTION CARRIED 5:0.
3. **AUDIENCE OF CITIZENS**
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**
- 5.1 **Establishment of Town Meeting:** C. Vance MOVED to establish a Town Meeting on Tuesday, October 3, 2017 at 6:45 pm in the Adella G. Urban Administrative Offices Conference Room for the following purpose:

**Clause 1** - To determine whether the Town of Columbia shall finance the energy efficient conversion to LED lighting at the Town Hall building and the Beckish Senior Center building, through M-Core Credit Corporation of Montebello, New York, which has offered two non-interest-bearing four-year loans starting in the current fiscal year in the aggregate amount of \$19,155.61.

**Clause 2** - To approve, if Clause 1 is adopted, the funding of the loan payments for the current fiscal year to M-Core Credit Corporation or its assignee from the Administration Electricity, #10-4112-230 and the Beckish Senior Center Electricity, #10-2260-230 line items of the 2017-2018 Town Budget, which line item is used to pay Eversource Energy Service Company for electricity services as Eversource Energy Service Company is facilitating these LED lighting projects and has agreed to include the proper loan amounts on its billings and forward the loan payments to M-Core Credit Corporation or its assignee.

MOTION CARRIED 5:0.

**C. Vance MOVED to add item 5.2 to the agenda entitled, "East Lyme Bike and BBQ"**  
**MOTION CARRIED 5:0.**

- 5.2 **East Lyme Bike and BBQ:** S. Everett MOVED to authorize the East Lyme Bike and BBQ to travel through Columbia on October 1, 2017. MOTION CARRIED 5:0.
6. **COLUMBIA LAKE / DAM / BEACH:** None.
7. **APPOINTMENTS / RESIGNATIONS:**
- 7.1 **Re-appointment of Andy Andrews as Tree Warden:** S. Everett MOVED to re-appoint A. Andrews as Tree Warden. MOTION CARRIED 5:0.
- 7.2 **Re-appointment of Brian Paul as Deputy Tree Warden:** S. Everett MOVED to re-appoint B. Paul as Deputy Tree Warden. MOTION CARRIED 5:0.
8. **TOWN ADMINISTRATOR REPORT:**
  - update on 10 year long range plan/capital projects:
    - School parking lot – goal is to separate vehicle parent parking and bus drop off. BOE working on a strategic plan for long range alignment of grades and regional responsibility. S. Everett would like to see numbers for school replacement of concrete sidewalks and asphalt paving without changing the design.
    - DPW garage and salt shed.

- Old Firehouse renovation – M. Walter and Bud Meyers will get a quote from contractors that are siding the school. S. Everett asked if the second floor will be used for file storage, M. Walter said yes and the 1<sup>st</sup> floor will be for vehicle storage and a combination BOE / Town maintenance facility.
- Rec Park Master Plan- committee will be meeting to review adjusted plans for proposed phase 1 and phase 2.
- 7-11 Project to began 9/18 and is expected to continue until November 8<sup>th</sup>. DPW is making arrangements to get fuel at 7-11 in Coventry. George Murphy will speak with Hebron and Andover about the possibility of a joint gas storage tank. M. Walter will check on what Columbia currently pays for gas from 7-11.
- BOE surplus of \$51,750.72 will be returned to town General Fund.
- *Columbia VIEWS* will be a separate newsletter from Hebron’s magazine. Deadline for town to submit for first quarter is September 29<sup>th</sup>. First issue will launch the week of October 23<sup>rd</sup>.
- On September 8<sup>th</sup> there was a clog in school septic system. This issue was taken care of, however the town will scope the cast iron pipes to see what must be done to eliminate this happening again in the future.
- M. Walter shared an Annual Report from the Rec Director.
- On November 8<sup>th</sup> the State Police will present: “Internet Safety and Social Media Awareness” as part of the Youth Services meeting. It will begin at 5:30 pm and will be held in the Conference Room. The BOS expressed concern with the Conference Room being too small for this presentation. Kim will look into securing Yeomans Hall instead, and will check with the Registrar to see that this won’t be an issue being held the day after the Election.
- No state budget yet.
- Tropical Storm Jose update.
- Autumn Classic Road Race map distributed to BOS.
- Beach Project update: waiting on final contract. Estimated cost \$95,000 – budgeted for \$111,000.

R. Hellstrom would like an update on Legal expenses.

**9. CORRESPONDENCE:** None.

**10. BUDGET:**

**10.1 Transfers:** None.

**10.2 Refunds:** S. Everett MOVED to approve the following refunds as presented:

AMOUNT	FROM	TO
\$65.77	Town of Columbia	Corelogic on behalf of Warren, Deborah M.
\$76.73	Town of Columbia	Clairmont, Rodney and Ann
\$56.38	Town of Columbia	Clairmont, Rodney and Ann
\$327.33	Town of Columbia	Enterprise FM Trust
\$155.11	Town of Columbia	Wells, Robert and Carol
\$2,866.34	Town of Columbia	Clairmont, Rodney and Ann

MOTION CARRIED 5:0.

**11. APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to approve the payment of bills in the amount of \$64,077.17 including regular bills, emergency bills, credit cards and paychex. MOTION CARRIED 5:0.

**12. BOARD MEMBER COMMENTS:** None.

**13. EXECUTIVE SESSION:**

**13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);**

C. Vance MOVED to enter into executive session at 7:42 pm. with M. Walter present. MOTION CARRIED 5:0. Executive session ended at 7:47 pm.

**14. ADJOURNMENT:** C. Vance MOVED to ADJOURN at 7:48 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, October 3, 2017 at 7 pm.

Respectfully submitted by Kimberly A. Bona

