

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, September 6, 2016, 7:00 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; William O'Brien; Robert Hellstrom; Robert Bogue.

Also Present: Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Library Director Su Epstein; Saxton B. Little Free Library Board Officers Hank Stockmal; Shirley A. King; Denise Egan; Noreen Steele; Debby Smith; and other citizens.

CALL TO ORDER: Carmen Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES:** C. Vance MOVED to approve the BOS meeting minutes of July 19, 2016. MOTION CARRIED 5:0. C. Vance MOVED to approve the BOS Special meeting minutes of August 18, 2016. MOTION CARRIED 3:0 with S. Everett and W. O'Brien abstaining.
3. **AUDIENCE OF CITIZENS:** NONE
4. **OLD BUSINESS:**
 - 4.1 **Discussion between BOS and Library Board regarding renovations to Library :** Discussion took place between the BOS and Library Board regarding the renovations to the Library. BOS visit to the new library anticipated seeing a facility that was more modern, tech-oriented, and open for reading. BOS consensus was disappointment – library looks very similar to what it was before with too high and too much shelving and not enough open space for the youth. After much discussion, the Library Board agreed the BOS has given them clear direction and they will work to see how they can free up more open space. Members of the Library Board agreed to invite the architect, Robert Powell, to their meeting.
5. **NEW BUSINESS:**
 - 5.1 **Neglected Cemetery Grant:** Mark Walter talked to Joan Hill, who thought it would be a good idea to submit this grant. The monies (total award of \$2,000) could be used for such things as replacing and repairing gravestones, tree removal, etc. S. Everett MOVED to authorize the Town Administrator to submit the Neglected Cemetery Grant as presented. MOTION CARRIED 5:0.
 - 5.2 **All Traffic Solutions – “YOUR SPEED sign”:** Trooper DeCarli stated many other towns utilize this “speed shield”, which attaches to a speed limit sign, to let motorists know how fast they are travelling. M. Walter has received numerous complaints regarding speeding on Lake Road. He

stated that Trooper DeCarli feels it would be very beneficial in providing safety in town. S. Everett MOVED to authorize the Town Administrator to purchase a "YOUR SPEED" speed shield and to transfer \$3,600 from Police Protection, Prof/Tech #10-4310-500 to Police Protection, Mach/Equip #10-4310-811 as requested. MOTION CARRIED 5:0.

5.3 **Horrible Hundred Cycling Event:** Notice that the Horrible Hundred Cycling event will be travelling through Columbia on October 1st.

5.4 **Authorization of 2016-17 Access Agency Memorandum of Understanding:** C. Vance MOVED to renew the Memorandum of Understanding between Columbia and the Access Agency for \$8,350 for FY 2016-17 for social services. MOTION CARRIED 5:0.

6. **COLUMBIA LAKE/DAM/BEACH:**

6.1 C. Vance MOVED to approve the application of Steve Harrington for replacement of existing dock and construction of new seawall at 47 Sleepy Hollow Road contingent upon the recommendations set forth by Lake Management Advisory Committee. MOTION CARRIED 5:0.

7. **APPOINTMENTS/RESIGNATIONS:**

7.1 The Board of Selectmen recognized the resignation of Santo Franzo from the Board of Assessment Appeals (BAA).

7.2 C. Vance MOVED to appoint Linda McDonald (D) to the Board of Assessment Appeals to replace Santo Franzo. MOTION CARRIED 5:0.

7.3 C. Vance MOVED to appoint Mary Latour (D) to serve on the Board of Assessment Appeals during revaluation season. MOTION CARRIED 5:0.

7.4 W. O'Brien MOVED to appoint Mark Walter as Department of Emergency Management and Homeland Security (DEMHS)/Regional Emergency Planning Team (REPT) representative. MOTION CARRIED 5:0.

7.5 C. Vance MOVED to hire Sharon Smith as Senior Center Site Server Floater. MOTION CARRIED 5:0.

7.6 R. Bogue MOVED to hire Harold Zanetti as Part Time Transfer Station Attendant. MOTION CARRIED 5:0.

7.7 C. Vance MOVED to appoint George Murphy as Municipal Recycling Agent (MRA) per CGS 22A. MOTION CARRIED 5:0.

8. **TOWN ADMINISTRATOR REPORT:** M. Walter spoke to the Board on the following items:
Eversource- completed 4 year tree trimming cycle (2,500 customers in Columbia) and upcoming transmission line tree trimming to begin in September 2016, may continue into early months of 2017.

- **Intern – last day was 8/4
- **Board / Commission Volunteer Form – suggested use to BOS going forward
- **Reval Hearings will begin in November
- Senior Transportation Grant update – filed paperwork to accept grant
- Insurance RFP, info meetings with staff held 8/25
- Non-Supervisory Union Contract Negotiations – almost complete
- Library update – grand opening scheduled November 1st

- Playground update – Creative Playground, building playground – grand opening was today 9/6/16
- Master Plan at Rec Park – meeting with Weston and Sampson on 8/17 was held.
- **Perception Program – Overdose medication/training
- Beach information sessions (two sessions on Thurs. 9/15) – 2 pm and 7 pm. in Yeomans Hall
- Master Plan at Rec Park - Community Input Session on Thurs. 9/22 6:30 pm in Yeomans Hall

9. CORRESPONDENCE:

- 9.1 CRCOG – Columbia FY 15-16 savings report
- 9.2 Thank you letter dated 7/11/16 from SACCEC (Sexual Assault Crisis Center of Eastern CT) for FY 16-17 contribution
- 9.3 Historic Preservation Document Grant
- 9.4 Article from *Hartford Courant* dated 7/28/16
- 9.5 Article from *the Chronicle* dated 8/5/16
- 9.6 Thank you letter dated July 2013 from Covenant Soup Kitchen for donation
- 9.7 CT State Police Monthly Services for July 2016
- 9.8 Email from DEEP dated 7/26/16 re: Comprehensive Materials Management Strategy
- 9.9 Prescription Drug Card 6/30/16 and 7/31/16 Savings Reports
- 9.10 American Red Cross: Home Fire Preparedness Campaign
- 9.11 Thank You letter to M. Walter re: DPW from L. Fearon dated 8/29/16

10. BUDGET:

- 10.1 C. Vance MOVED to approve the following transfers FY 2015-16:

AMOUNT	FROM A/C #/DESCRIPTION	TO A/C #/DESCRIPTION
\$52	10-4520-130, Legal Notices	10-4520-010, Salaries
\$1	10-4570-110, Postage	10-4570-300, Supplies
\$40	10-4640-240, Fuel	10-4640-300, Supplies
\$355	10-4260-240, Fuel	10-4260-010, Salaries
\$149	10-4350-600, Rep/Maint	10-4350-010, Salaries
\$684	10-4112-515, Contracted Services	10-4112-460, Commercial Insurance

MOTION CARRIED 5:0.

- 10.1 R. Bogue MOVED to approve the following transfers FY 2016-17:

AMOUNT	FROM A/C #/DESCRIPTION	TO A/C #/DESCRIPTION
\$980	10-4112-040, Group Insurance	10-4112-720, Professional Dues
\$15	10-4130-600, Repairs/Maint	10-4130-720, Professional Dues
\$3,600	10-4310-500, Prof/Tech	10-4310-811, Mach Equip <\$5,000

MOTION CARRIED 5:0.

LAKE MANAGEMENT ADVISORY COMMITTEE

September 12, 2016

Ms. Carmen Vance
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Replacement of a Structure on or Over Columbia Lake
Mr. and Mrs. William O'Neill, 104 Jonathan Trumbull Highway (Route 87), Columbia, CT

On September 1, 2016, Mr. and Mrs. William O'Neill of 104 Jonathan Trumbull Highway (Route 87), Columbia submitted an application for permit seeking to construct a new seawall and replace two (2) existing docks at that location.

On Saturday, September 10, 2016; Karl Then and I, of the Lake Management Advisory Committee (LMAC), met on site with Mr. and Mrs. O'Neill, Dan O'Neill and Michael Dion (contractor) to review the application. The proposed work will involve the removal of approximately 100 feet of existing rocks along the shore line and the construction of a new sea wall in the same location. The new sea wall will be constructed at the toe of the existing sloped rocks and will be approximately 30 inches high above the mean high water height, and will be primarily of dry stack construction. The area behind the new sea wall will be graded level to the top of the wall. The sea wall will match the height of the adjoining property to the south. The two (2) new docks will replace two (2) existing docks. The existing north dock is approximately 14'-6" deep by 18'-6" wide and the south dock is approximately 28'-0" deep by 6'-0" wide. The new docks will be constructed to approximately the same dimensions and in approximately the same locations. The new docks are "in kind" replacements.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), the portion of the existing sloped rocks may be replaced with a sea wall in the same location, of similar materials, and of the same length; and the existing docks may be replaced in the same location, in the same configuration and of the same size.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown beginning on October 15, 2016 and shall be completed prior to the lake re-filling on March 15, 2017.
2. No machinery or power equipment will be allowed on the lake bed.
3. No substantial materials will be placed on, added to or removed from the lakebed.
4. The applicant will insure construction of the new seawall will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
5. The applicant will insure the construction of the new docks will be of sound materials and will comply with the "Lake Guidelines" with regard to the use of any pressure treated woods; and shall not adversely affect the quality of the Lake water or aquatic life.
6. Disturbance to the lakebed will be confined to reasonable construction to establish new footings for portion of the new seawall and dock replacement. No grading or significant excavation shall be allowed.

Your consideration in this manner is appreciated.

Respectfully Submitted;



Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: SEPT 1, 2016

Complete and return to the Board of Selectmen.

Property owner: CAROL O'NEILL

Address: 525 GARDNER STREET, MANCHESTER 06040

Property Location: 104 JONATHAN TRUMBULL HIGHWAY

Daytime phone # _____

Applicant if different from owner: MICHAEL DION, P.E.

Address: 27 TANIA DRIVE, MANCHESTER 06040

Daytime phone # (860) 432-3937 OFFICE (860) 690-1541 CELL

Structure Information:

Proposal is for: New Replacement Repair

Structure Type: Dock Seawall Raft Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: Carol O'Neill Date: 8/31/16

Applicant Signature: [Signature] Date: 8/31/16
MICHAEL E. DION

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ Date: _____
First Selectman

Kim Bona

From: William O'Brien [wpobrien@pbolaw.com]
Sent: Wednesday, September 14, 2016 10:14 AM
To: Kim Bona
Subject: Katelin and Laurie Rogers - Resignation from Youth Services Committee

Hi Kim,

Katelin and Laurie Rogers have both resigned from the Youth Services Committee (see below). Can we put this on the agenda for the 9/20/16 BOS meeting?

Thanks,

Bill

From: Laurie Rogers [mailto:laurob927@sbcglobal.net]
Sent: Tuesday, September 13, 2016 5:28 PM
To: William O'Brien
Subject: Re: Caitlyn Rogers - Resignation from Youth Services Committee

Hi Bill,

I'm sorry about that. Katelin will be resigning from the Youth Services Committee effective immediately.

Regretfully, due to other commitments, I will also be resigning from the Youth Services Committee. I have enjoyed being a part of such a rewarding committee, have enjoyed brainstorming with all of you and have been honored to serve the youth of Columbia. Please contact me if I may be of service to any committee projects in the future. Thank you.

Laurie Rogers

Sent from my iPhone

On Sep 12, 2016, at 8:47 AM, William O'Brien <wpobrien@pbolaw.com> wrote:

Hi Laurie,

I hope you had a good summer!

As we discussed last spring, I need an e-mail from either you or Caitlyn indicating that she wishes to resign from the Youth Services Committee.

Thanks,

Bill

William P. O'Brien
Penny, Botticello & O'Brien, P.C.
202 West Center Street
Manchester, CT 06040
Tel: 860-646-3500



Commanding Officer
Lieutenant Eric Murray

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Master Sergeant William Kittle

Date: September 4, 2016

Ms. Carmen Vance
Columbia First Selectman
323 Jonathan Trumbull Highway
Columbia, CT 06237

Dear Ms. Carmen Vance

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Columbia.

During the month of August 2016 the Columbia Resident Trooper as well as Troop K Troopers responded to 326 Calls for Service in the Town of Columbia. Of these Calls for Service the most notable are:

Accidents:	<u>4</u>
Burglaries:	<u>1</u>
Larcenies:	<u>2</u>
Other Criminal:	<u>2</u>
Other Non-Criminal:	<u>4</u>
Non Reportable Matters:	<u>200</u>
Other Noteworthy Events (List):	

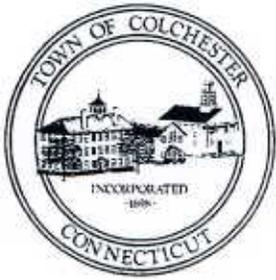
In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI:	<u>1</u>
Traffic Citations:	<u>83</u>
Written Warnings:	<u>50</u>

Sincerely,

Lieutenant Eric Murray
COMMANDING OFFICER
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Art Shilosky, First Selectman

RECEIVED SEP 15 2016

September 12, 2016

Town of Columbia
Attn: First Selectman Carmen Vance
323 Route 87
Columbia, CT 06237

Dear First Selectman Vance and Members of the Rapid Intervention Team,

The Town of Colchester Fire and Emergency Medical Services have faced many challenges over the past two weeks while confronting three major structure fires. I would like to acknowledge the support that our community has received from our mutual aid partners and the great job they have done for us. I want to acknowledge the professionalism and dedication that these men and women have shown in the face of some very difficult and stressful circumstances. It is this dedication, commitment to service and inter-agency cooperation that make the delivery of emergency services possible in our community.

Thank you for all your support Columbia!

Regards,

Art Shilosky
First Selectman