

**MEETING AGENDA**  
**COLUMBIA BOARD OF SELECTMEN**  
**Tuesday, August 18, 2020 – 7:00 pm**  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT**

Join Zoom Meeting

<https://us02web.zoom.us/j/82957683502?pwd=TzQvQ1hiWmdENmQyWVozeWlxcVRmZz09>

Meeting ID: 829 5768 3502

Passcode: 114096

One tap mobile

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Dial by your location

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Meeting ID: 829 5768 3502

Passcode: 114096

**CALL TO ORDER:**

- 1. MOMENT OF SILENCE:**
- 2. APPROVAL OF AGENDA:**
- 3. APPROVAL OF MINUTES:**
  - 3.1** BOS Regular Meeting Minutes July 21, 2020.
- 4. AUDIENCE OF CITIZENS:** *For public input before the meeting please email your comments to [PublicInput@columbiact.org](mailto:PublicInput@columbiact.org). For public input during the meeting, your comments can be submitted through the "Chat" feature in Zoom Meeting or wave your hand and request your mic to be un-muted. PLEASE INCLUDE IN BOTH METHODS YOUR NAME AND ADDRESS.*
- 5. OLD BUSINESS:**
  - 5.1** Standard Guidelines for Granting Permission for The Construction and Maintenance of Structures and Shoreline on Columbia Lake.
  - 5.2** CTDOT Proposed Install of Rectangular Rapid Flashing Beacons near Airline State Park Trail on Route 87.
  - 5.3** COVID-19 Town Procedural Update.
- 6. NEW BUSINESS:**
  - 6.1** COVID-19 Donation from Columbia Ford.
  - 6.2** Lead Highway Maintainer Job Description.
- 7. COLUMBIA LAKE / DAM / BEACH:**
  - 7.1** Application to Replace Dock and Seawall for Mr. and Mrs. Baumert, 3 Webster Lane.
  - 7.2** Application to Replace and Repair Dock and Seawall for Penny Walsh, 132D Route 87.
  - 7.3** Discussion on Marine Patrol, Gate Monitors and Beach Gate Hours.
- 8. APPOINTMENTS / RESIGNATIONS:**
  - 8.1** George Murphy, DPW Director Resignation.
  - 8.2** Bud Meyers, Facilities Manager Resignation.

- 8.3 Harold Zanetti, Part-Time Facilities Maintainer Resignation.
- 8.4 Sharon Zanetti, Part-Time Facilities Maintainer Appointment.

**9. TOWN ADMINISTRATOR REPORT:**

- 9.1 Cyber Resilience Review.
- 9.2 Town Project Updates.
- 9.3 Swim for Soup on 8/22/20.

**10. CORRESPONDENCE:**

**11. BUDGET:**

- 11.1 Transfers.
- 11.2 Refunds:

**12. APPROVE PAYMENT OF BILLS:**

**13. AUDIENCE OF CITIZENS:**

**14. BOARD MEMBER COMMENTS:**

**15. EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A).**

- 15.1 Personnel.
- 15.2 Real Estate.

**16. ADJOURNMENT:**

**MEETING MINUTES**  
**COLUMBIA BOARD OF SELECTMEN**  
**Tuesday, July 21, 2020 – 7:00 pm**  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT**

**Members Present via Remote Access:** Steven M. Everett, First Selectman; Robert Hellstrom, Deputy Selectman; Judy Ortiz, Selectman; William O'Brien, Selectman; Lisa Napolitano

**Also Present via Remote Access:** Mark Walter, Town Administrator, Marc Volza, Recreation Director.

**CALL TO ORDER:** S. Everett called the meeting to order at 7:07 pm.

1. **MOMENT OF SILENCE:** S. Everett asked for a moment of silence.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda as written. MOTION CARRIED 4.0. (R. Hellstrom was not present yet).
3. **APPROVAL OF MINUTES:**
- 3.1 **BOS Regular Meeting Minutes June 16, 2020 and BOS Special Meeting Minutes for June 25, 2020.** S. Everett MOVED to Approve the Regular BOS Meeting Minutes June 16, 2020. MOTION CARRIED 4.0. S. Everett MOVED to Approve BOS Special Meeting Minutes June 25, 2020. MOTION CARRIED 4.0.
4. **AUDIENCE OF CITIZENS:** Cathie Rowe, 27 Lake Rd. stated that people are not wearing masks at the Transfer Station. She stated that this issue is not only a concern of hers, but also the Commission on Aging (CONA). She asked if it is possible for the State Trooper to be at the Transfer Station and ask people to wear masks.

S. Everett stated that we are following the direction of the Governor's office and the Executive Order about wearing masks. S. Everett stated that the Governor has asked that people follow the Executive Order; however, he has asked that we not act heavy-handed with forcing compliance. S. Everett said he does not want to ask the State Trooper, but he will go down to the transfer station himself.

5. **OLD BUSINESS:**
- 5.1 **Charter Revision Committee Member Recommendations.** M. Walter shared the list of interested people to serve on the Charter Revision Committee. The list includes the following:
  - Judy Ortiz (D)
  - Kate Haakonsen (D)
  - Henry Beck Jr. (D)
  - Rick Nassiff (D)
  - Paul Ramsey (U)
  - Lisa Napolitano (R)
  - Kelly Peck (R)

S. Everett asked if he could be on the committee as well. M. Walter stated that three BOS members would be a quorum. It should be two members maximum or just the First Selectman. M. Walter stated he will review this with Town Council.

## 5.2 COVID-19 Update

- a) **Workplace & Vacation Travel Policies & Procedures during the Coronavirus Pandemic:** M. Walter explained that we put together the policy to help provide specific guidelines to help staff on the policies and procedures required for both the workplace and vacation travel during the Coronavirus pandemic. S. Everett MOVED the Town of Columbia to adopt the Workplace & Vacation Travel Policies & Procedures during the Coronavirus pandemic as written. MOTION CARRIED 5.0. (R. Hellstrom arrived to the meeting)
- b) **Beach Update:** S. Everett explained that we have received letters/feedback from residents that we should allow more people on the beach, and we have received equal feedback that people are not adhering to wearing masks and social distancing at the beach. S. Everett stated that if we don't continue the guidelines set forth by the Governor, CDC and EHHD we may have more people come down with the Coronavirus. S. Everett stated that his response to residents who want the restrictions lifted at the beach is that the Town has to take the safety of the majority over the desires of a few.

The input of the Board of Selectmen is to maintain what we are currently doing. L. Napolitano stated that she read the beach tally taken for last week and only 2 days cars were turned away. She suggested that we stay to our procedures. J. Ortiz agreed, she said she saw the numbers and stated it did not seem that a lot of people were turned away. R. Hellstrom, agreed with L. Napolitano.

M. Walter discussed the option of locking the gate at 9:00 pm because there were complaints that there has been a lot of activity at the lake after hours. M. Volza explained that on two specific nights there were 15 to 25 people. Discussion ensued about what people are doing at the beach. The consensus from the Board of Selectmen was not to close the gate and to continue to monitor what is going on at the beach and have the State Trooper patrol the beach.

Ann Dunnack, 103 Lake Rd. stated that this happens every summer and that we have the same complaints. She stated that no matter what you do, people will find a way in and suggested that the State Trooper swing by occasionally.

(S. Everett left the meeting at 7:41 pm)

- c) **Rec Park Update:** M. Walter explained that they are currently digging out the areas for the pickleball and basketball court, the playground is open, and the pavilion is open for rentals and working well. The fields are open with limited use for baseball, softball, and soccer.

## 6. NEW BUSINESS:

- 6.1 **FY 2020 Homeland Security Grant Program:** M. Walter explained that the Homeland Security Grant is \$10,000, with \$5,000 coming from Federal funds and \$5,000 is matched by the Town. W. O'Brien MOVED to Adopt the Homeland Security Grant Program as presented. MOTION CARRIED 4.0.
- 6.2 **Medical Car Signage:** M. Walter explained that there are three options for the medical car signage. The options were:

- “Community & Safety Driven, Columbia Ford/KIA” (presented by CONA)
- “Our Mission is Your Health, Columbia Ford/KIA” (presented by Bill O’Brien)
- “In Community with Columbia Ford/KIA” (presented by Bev Ciurylo)

R. Hellstrom MOVED to Approve “Our Mission is Your Health” MOTION CARRIED 4.0.

- 6.3 Restoration to the Notice Signpost in The Library Gardens:** M. Walter explained that originally there was a signpost that provided notices and announcements that was on the Town Green. The signpost has been rebuilt and the Historical Society wants to put the restored signpost by the library. R. Hellstrom MOVED to restore the location of the Town Signpost in the Library Gardens. MOTIONS CARRIED 4.0.
- 6.4 Garden at Public Beach Dedicated to Peter Naumec:** M. Walter stated that there will be a plaque placed at the garden in memory of Peter Naumec. M. Walter and Millie Ramsey will work to put a plaque together. R. Hellstrom MOVED to Approve the dedication of the gardens at the public beach to Peter Naumec. MOTION CARRIED 4.0.
- 6.5 Park Bench Dedication to Peter Naumec at Rec Park:** M. Walter explained that the family of Peter Naumec would like to provide a park bench dedicated to Peter Naumec at Rec Park. M. Walter and M. Volza will work with the family on the placement of the bench. The family will purchase the bench. R. Hellstrom MOVED to Approve the park bench dedicated to Peter Naumec at Rec Park. MOTION CARRIED 4.0.

**7. COLUMBIA LAKE / DAM / BEACH:** None.

**8. APPOINTMENTS / RESIGNATIONS:**

- 8.1 Appointment of Paul Ramsey to the Lake Management Advisory Committee (LMAC):** M. Walter explained that one of the goals of LMAC was to have members on the committee that did not live on the lake. W. O’Brien MOVED to Approve Paul Ramsey to the Lake Management Advisory Committee. MOTION CARRIED 4.0.
- 8.2 Appointments of Steven Harrington and Mary Roickle as Alternates to the Inland Wetlands & Watercourses Commission (IWWC):** M. Walter stated that he spoke to John Valente, IWWC chairman and LMAC and all are in favor: R. Hellstrom MOVED to Appoint Steven Harrington and Mary Roickle as Alternates to the Inland Wetlands & Watercourses Commission (IWWC). MOTION CARRIED 4.0.

**9. TOWN ADMINISTRATOR REPORT:**

- 9.1 2020 STEAP Grant:** M. Walter explained that the STEAP Grant is for infrastructure only with a maximum of \$128,000 with matching funds. M. Walter is proposing that we apply for the STEAP Grant for the Hunt Rd. culvert. W. O’Brien MOVED to Approve the Town Administrator to apply for the 2020 STEAP Grant. MOTION CARRIED 4.0.
- 9.2 Paving on Lake Rd. Completed:** M. Walter explained that the paving has been completed on Lake Rd.
- 9.3 Rec Park Update:** M. Walter explained that there is a change order for \$15,000 for the guardrails at Rec Park. The change order is with the same vendor. He explained that based on where the DPW Director wanted to move the parking lot we needed more guardrail. M. Walter explained that we still had money in the Rec Park budget to cover cost.

- 9.4 **Voting Box:** M. Walter explained that there is a voting box for the absentee ballots outside Town Hall.
- 9.5 **Revised State Map for Mono Pond State Park:** M. Walter shared the revised map of Mono Pond State Park.
- 10. **CORRESPONDENCE:**
- 10.1 **Thank You Letter Regarding Senior Center Staff.**
- 10.2 **Article's in Willimantic Chronicle**
  - a) Storefronts in Columbia have been vandalized
  - b) More space to have fun at Mono Pond
  - c) Columbia to celebrate July 4 after all
  - d) Some playgrounds reopened amid outbreak
  - e) Playgrounds reopened in some towns
  - f) Welcome back to the library
- 11. **BUDGET:**
- 11.1 **Transfers:** R. Hellstrom MOVED to Approve Transfers totaling \$6,945.00. MOTION CARRIED 4.0.

TRANSFER#/AMOUNT	FROM A/C# DESCRIPTION	TO A/C# DESCRIPTION
2020-046/\$43.00	10-4117-120/Telephone	10-4117-230/ Electricity
2020-047/\$201.00	10-4134-130/Legal Notices	10-4134-500/Professional/Tech
2020-048/\$65.00	10-4230-550/Professional/Tech	10-4230-770/Transportation
2020-049/\$1,111.00	10-4250-010/Salaries-Van Services	10-4250-600/Repairs/Maintenance
2020-050/\$102.00	10-4260-600/Repairs/Maintenance	10-4260-230/Electricity 10-4230-770/Transportation
2020-051/\$3,520.00	10-4310-500/Professional/Tech	10-4310-811/Mach/Equip < \$5,000
2020-052/\$6.00	10-4345-500/Professional/Tech	10-4345-770/Transportation
2020-053/\$1,309.00	10-4410-515/Contracted Services	10-4410-600/Repairs/Maintenance
2020-054/\$434.00	10-4420-011/Salaries Waste Disposal OT	10-4410-600/Repairs/Maintenance
2020-055/\$154.00	10-4630-300/General Supplies	10-4360-500/Professional/Tech

- 11.2 **Refunds:** None
- 12. **APPROVE PAYMENT OF BILLS:** R. Hellstrom MOVED to Approve the Payment of Bills totaling \$487,347.27, consisting of 2019-2020 Emergency, Credit Card – 19/20, 2019-2020 Regular, 2020-2021 Emergency, 2020-2021 Regular, SBL Payment 1 of 4, Credit Card- 20/21, and Paychex. MOTION CARRIED 4.0.
- 13. **AUDIENCE OF CITIZENS:** No Comments.
- 14. **BOARD MEMBER COMMENTS:** L. Napolitano commented that there is a good article in the Wall Street Journal regarding poorly ventilated areas and its effect in regard to the Coronavirus.
- 15. **EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).**
- 15.1 **Personnel:** Entered Executive Session at 8:10. R. Hellstrom MOVED to Adjourn the Executive Session at 8:27 pm. No action taken.

**16. ADJOURNMENT:** W. O'Brien MOVED to Adjourn the meeting at 8:08 pm.  
MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Jennifer C. LaVoie

# Columbia Board of Selectmen

323 Jonathan Trumbull Highway, Columbia, CT 06237  
Phone: (860) 228-0110 Fax: (860) 228-1952

## STANDARD GUIDELINES FOR GRANTING PERMISSION FOR THE CONSTRUCTION AND MAINTENANCE OF STRUCTURES AND SHORELINE ON COLUMBIA LAKE

seawalls and

The following are the standard guidelines the Columbia Board of Selectmen shall employ in granting permission for the construction and maintenance of structures to be attached or built on or above the Town owned bottom of Columbia Lake and for the construction of seawalls and general shoreline maintenance of Columbia Lake. In granting permission, the Selectmen shall take-into account issues of safety, access, aesthetics, public health, environmental concerns, views and neighborhood tranquility. The Board of Selectmen may modify these standard guidelines to meet the specific requirements of the topography and the previous list of factors but must always take into account long-term public benefits.

### I. DEFINITIONS:

**BASE WATER LEVEL:** The water level at which the surface waters of the lake begin to flow over the present spillway.

**DOCK:** a structure extending out from the shore into a body of water, to which watercraft may be moored and/or to which a watercraft covering or watercraft lift may be adjacent and which may be utilized for swimming, fishing and other reasonable uses for access to and enjoyment of the lake.

**EMERGENCY REPAIR:** Emergency repair means a repair to an existing structure that restores it to its original condition (including, without limitations, dimensions and location) made necessary by a weather event, age, or wear and tear to correct a condition that poses an unreasonable immediate risk to person or property so as to require expedient remedial action.

**INFLATABLE:** A large swimming accessory made buoyant by air sealed in pliable materials that is not removed from the water on a daily basis. Inflatables are treated as rafts by these standards unless otherwise expressly stated.

**MOORING:** A structure consisting of a rope or chain and anchor with an attached buoy to secure a watercraft.

**RAFT:** A structure consisting of an anchored flat buoyant floating platform not removed from the water on a daily basis and not attached to a dock or seawall.

**SHORELINE:** The perimeter of Columbia Lake at Base Water Level.

**WATERCRAFT:** A water-borne conveyance including motorized and non-motorized boats, personal watercraft, sail boats, kayaks, sail boards, paddle boards and canoes having a propulsive capability whether by sail, oar, paddle or propeller or the like and hence are distinct from a simple device that merely [floats](#), such as a [raft](#).

**STRUCTURE:** A dock, raft, mooring, inflatable, watercraft lift and watercraft cover are considered a structure for these guidelines.

**PROPERTY LINE (EXTENDED):** An imaginary continuing line over the lake of the property sidelines following the trajectory of property sideline on the land.

**WATERCRAFT COVERING:** A watercraft covering is a building structure especially designed for the protection and storage of watercraft. A watercraft covering does not include a dock but must be adjacent or attached to a dock and will be considered a part of the dock structure.

**WATERCRAFT LIFT:** A mechanical or floating device allowing a watercraft to be lifted out of the water when not in use. A watercraft lift does not include a dock but must be adjacent or attached to a dock and will be considered a part of the dock structure.

## II. GENERAL STANDARDS: 's property

- a) An applicant must have a minimum of 50 feet of lake frontage to qualify for any permitted structure.
- b) An applicant may be allowed to have a seawall and up to three additional permitted structures, including any secondary dock, dependent on frontage.
- c) The design and placement of all structures shall be such that there will be a minimal restriction to the free flow of water in the lake, and watercraft upon such lake.
- d) All construction and maintenance shall be of sound material that shall not adversely affect either lake water quality or aquatic life. All permitted structures will be maintained in a structurally safe condition.
- e) Placement of all structures shall be such as not to obstruct access of the lake, the use of the lake and its channels, and shall take potential hazards for swimmers, divers, watercraft and other uses of the lake in account.
- f) Property lines (extended) shall be observed so that all structures are positioned within the property sidelines (extended) of the applicant. Structures shall not interfere with access by neighbors to their property or lake. Should extended property lines cross, placement will be at the discretion of the Board of Selectmen with guidance from the Lake Management Advisory Committee.
- g) Construction of all structures, other than rafts built on shore, shall take place during low water season - fall or winter – to minimize erosion and facilitate inspection of the building process. Construction on or over the lake bed will not be permitted between March 15 to October 15 in even numbered years and March 15 to November 1 in odd numbered years.
- h) No construction equipment will be allowed on the lakebed.
- i) All excavation below the Base Water Level of the lake is to be performed by hand.
- j) No rocks, sand or other soils or other material will be removed or deposited into the lakebed without proper approvals. Permission for removal of rocks or repositioning of rocks or sand or other soils, or addition of rocks may be granted in certain instances, for example if they pose a hazard to swimmers, divers, watercraft, or other permitted uses of the lake, or if they interfere with dock, watercraft cover or watercraft lift construction or in order to maintain seawalls or established shorelines.

- k) No sand from a remote location will be added onto the lakebed or its immediate shoreline. If proper permits are attainable, sand currently located on the lakebed may be repositioned in accordance with clauses h), i) and j) above.
- l) No modification to existing shoreline configuration will be allowed.
- m) The provision of lighting (whether powered by electric utility, battery or renewable resource) on any structure constructed under these standards shall not be permitted. Electric service for other uses may be permitted with proper evidence that proper codes will be satisfied, the necessary Building Department permit has been obtained and that installation will be by a licensed electrician. Electric power installation shall be inspected and approved by the Town's building inspector at the expense of the applicant.
- n) Applicants will be required to provide a completed application, containing detailed site and/or building plans including dimensions, materials and distance to adjacent property lines of proposed structures. Applicants may also be required at the discretion of the Lake Management Advisory Committee (LMAC) or the Board of Selectmen to notify adjacent landowners in accordance with Article VII.
- o) The Board of Selectmen will inspect or request members of the LMAC to inspect the site for application accuracy and assessment of conditions prior to approval of the application and again after construction to verify the accuracy and compliance with conditions of the applicable permit.
- p) The Board of Selectmen may approve, approve with modification, approve with conditions, or deny any application made under these standards and in the process waive strict compliance with these standards when merited.
- q) Special Note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals and ~~if required~~ permits. ← from IWWC and building department
- r) The presence of any unauthorized structure, obstruction or non-permitted use of Columbia Lake is sufficient grounds for the Board of Selectmen to compel its removal.
- s) All fee-owners and owners of rights-of-way must join in any application; however, the Town has no obligation to a right-of way owner(s) or deeded right-of-way property holder to allow watercraft to be tied to a dock or moored into the lake, nor does the owner(s) or deeded right-of-way property holders have an entitlement or right to a dock, mooring, raft, watercraft cover, watercraft lift or other structure.
- t) Any permission granted or inspection conducted under these guidelines is granted and conducted solely for purposes of assuring compliance with these guidelines. No assurance is provided to or to be assumed by the applicant that the approval of any design, installation, or maintenance of any structure means that the Board of Selectmen, LMAC, or any other agent or agency of the Town of Columbia has found

that any such structure is mechanically and structurally safe and sound for the intended use or that any other applicable law or code has been or will in the process be properly complied with. Liability for construction, maintenance and use of structures governed by these guidelines remains at all times with the applicant and landowner.

- u) Use of pressure treated woods, used to construct docks, watercraft coverings, watercraft lifts and rafts, do pose some environmental risk to small aquatic life. Applicants shall not use pressure treated woods denoted as (CCA) Chromate Copper Arsenate, (ACZA) Ammonia cal Copper Zinc Arsenate or (ACA) Ammonia cal Copper Arsenate. Other pressure treated woods or alternative building materials, such as natural pest resistant woods (redwood and cedar), products made of aluminum or the wide range of composites made from recycled polyethylene plastic, wood or other cellulose fibers may be used.
- v) The cutting or sizing of building materials is not to occur over the lake bottom and no sawdust is to be deposited into the lake.

### III. DOCKS:

- a) Docks will be permitted only to the extent necessary to provide safe mooring and reasonable access to the water. Dimensions of docks will normally be granted for up to 20 feet in length and 5 feet in width. Where these dimensions are not appropriate to the site, or to the length or draft of intended watercraft, variations of these dimensions may be granted; however, no dock shall be approved with a width of less than 3 feet and no dock may extend more than twenty-five (25) feet beyond the shoreline at Base Water Level. A total of no more than 100 square feet will be the standard for the dock footprint.
- b) Unless a dock is located on the centerline of a property, no dock shall be ~~the dock will not be~~ placed closer (at any point) than twenty-five feet (25') to the applicant's extended property line and will not pose an obstruction to an abutting neighbor's waterfront access.
- c) A secondary dock will be considered for applicants whose property consists of one hundred feet (100') or more of lake frontage. Secondary docks shall conform to the same standards as primary docks and such additional standards as are set forth in these guidelines for secondary docks.
- d) The sanding and staining of docks is permitted during low water season only. Emergency maintenance can be performed during high water season as long as the proper precautions are taken to collect/catch the debris/residue.

### IV. WATERCRAFT COVERINGS AND WATERCRAFT LIFT STRUCTURES:

- a) There will be a maximum of one watercraft covering and one watercraft lift structure per lake front property; provided, however, that a conforming watercraft lift under a conforming watercraft covering will be counted only once. For each permitted watercraft covering or watercraft lift, the allowed capacity per structure is one watercraft.

- b) Watercraft coverings and/or watercraft lifts must be used in connection with and adjacent to docks.
- c) Watercraft coverings can contain a watercraft lift and a dock may have a watercraft covering on one side and a lift on the other if the resulting combination satisfies all other applicable guidelines. However, watercraft coverings and/or watercraft lifts cannot be linked, coupled, connected or placed either front and back or side by side on one side of a dock.
- d) Watercraft coverings and watercraft lifts shall not include decks on top, storage sheds or other attachments and must have open sides to minimize visual obstruction.
- e) A watercraft lift's dimensions will fit the approved watercraft for that lift; if needed to access a watercraft on a watercraft lift there can be no more than a 24" catwalk on either or both sides of the watercraft lift. Catwalks shall not be considered or used as docks. Catwalks may not exceed the length or width of the watercraft lift by more than 24" at each end and may not extend out more than 25 feet from the Shoreline.
- f) A watercraft covering's dimensions will not be larger than 10 feet by 20 feet and shall not extend out into the lake more than 25 feet from the Shoreline.
- g) A watercraft covering shall be constructed so that no part is more than 8 feet above the lake's Base Water Level when using a peaked roof design, or 6 feet when using a single pitch (shed) roof design.
- h) The intention of the applicant to install a mechanical watercraft lift in a watercraft covering shall not constitute reason for varying from these standards.

## V. RAFTS AND MOORINGS:

Applicants/owners eligible for a raft or mooring shall be considered for one raft and one mooring, or in lieu of a raft, a second mooring. No offshore structure will be permitted beyond 100' from the Shoreline.

- a) Applications for rafts and moorings shall include measurements of distances from the nearest points on the Shoreline and the distances to extended property lines of abutting neighbors. A raft shall not be placed more than seventy-five (75) feet from the Shoreline and shall be on the extended center line of the applicant's property. A mooring shall be placed not more than 100 feet from the Shoreline and shall be on the extended center line of the applicant's property, providing it is not in conflict with general standards and does not present a navigational obstruction.
- b) A raft will be placed as nearly as possible on the center line between the applicant's extended property lines.
- c) Rafts, other than inflatables, shall be constructed to float so that the top of the decking is a minimum of 10 inches and a maximum of 36 inches above the water level.

- d) Raft dimensions, other than inflatables, will be as close to square as possible and shall not exceed 12 feet by 12 feet.
- e) Rafts, including inflatables, shall have no attachments or extensions which are more than 18 inches above the decking except ladder supports.
- f) A circular inflatable will be permitted as a raft providing the inflatable is no greater than 12' in diameter. 12' diameter rafts will be allowed one (1) inflatable floating attachment, used for the purpose of boarding the raft and of no greater dimensions than 4' feet by 4' feet by 18" high.
- g) Smaller inflatables may be circular, square, rectangular or oval and will be permitted to have multiple attachments, providing the raft and attachment does not exceed 12' in overall dimension in length or width and no more than 18 inches high.
- h) All rafts and moorings, inclusive of their anchors and mooring tackle, shall be of materials that are environmentally suitable for use in the lake and do not present a danger to other users of the lake.
- i) Applicants for the construction of rafts and installation of moorings are responsible for any damage done to property should a raft or moored watercraft break free for any reason.
- j) The name and address of the owner of each raft shall be indelibly affixed to the raft near its ladder or other aid for boarding it.

**VI. LAKE FRONTAGE WALL (SEAWALL):**

- a) All seawalls shall be securely attached to the land of the applicant and be so designed and constructed to prevent erosion into the lake.
- b) Only environmentally approved materials shall be used in the constructions of seawalls.
- c) Seawall construction shall follow the contour of the Shoreline.
- d) Applicants shall not extend and or backfill their property behind the seawall except to the level required to complete construction.
- e) Seawalls shall not present any hazard to person(s) using the lake.
- f) New or replacement seawalls shall not be higher than 30 inches above Base Water Level.
- g) Repaired seawalls shall follow the current location as nearly as possible. Several points along the lake wall shall be triangulated to fixed points to verify compliance to this section. LMAC will determine the methods used to accomplish this provision during application review.

- h) Applicants seeking to have steps incorporated into a seawall will design the steps to lead back into the applicant's property and not extend into the lake.
- i) Cuts or openings in sea walls, including cuts or openings for ramps or steps will be no greater than 4 feet wide. No cut or opening that does not provide for it to be filled with an impervious or other erosion preventing surface will be allowed.
- j) Permit applications seeking to add a decorative fascia or veneer to the front of an existing seawall may be considered with the following conditions:
  - 1. The contour of the existing seawall is not altered
  - 2. The thickness of the fascia/veneer shall not exceed 2"
  - 3. Only one 2" thickness of fascia/veneer permitted on any seawall
  - 4. Materials used will be environmentally friendly
  - 5. Materials used for fascia/veneer shall be compatible with the character of the shoreline
  - 6. The fascia/veneer shall be securely attached to an existing, structurally sound seawall and not present a hazard to users of the lake.
- k) Properties whose shorelines have a grandfathered sand interface with the lake may not add additional sand transported from a remote location. Such shorelines must be maintained through compliance with General Standards h) and i) in Article II of these Guidelines.

## **VII. ABUTTING PROPERTY CONSIDERATIONS:**

- a) No dock, watercraft covering, watercraft lift, raft or mooring shall pose a potential hazard for swimmers or other reasonable uses of the lake at abutting lake front properties including the navigation, docking and mooring of watercraft at abutting lake front properties.
- b) Watercraft coverings, watercraft lifts and rafts must be located so that all parts thereof are at least 15' from abutting property boundaries, including the imaginary extensions of those property boundaries over water.
- c) Abutting property owners must be notified and satisfactory proof of such notification must be attached to any application seeking any variance from any of the provisions of these Standard Guidelines. The notification shall include a copy of the application and the date of the LMAC meeting at which it will be considered.

## **VIII. EXISTING STRUCTURES AND IMPROVEMENTS:**

- a) All structures and improvements associated with the reasonable use and enjoyment of the lake by a landowner abutting the lake that predate these standards or the first time that they are covered by an amendment to these standards shall and remain a structure or improvement permitted by these standards so long as they are properly maintained and repaired in accordance with these standards and not abandoned for a period of more than 3 years. All such structures and improvements that may not be

in conformity with these standards, other than sandy shorelines, may be replaced in their original location any time before they are considered abandoned so long as their nonconformity does not increase in any fashion and only after obtaining a permit hereunder. Sandy shorelines may only be maintained as provided in Article II, clauses j) and k), of these standards.

- b) No existing structure or improvement covered by these standards, may be relocated without complying with these standards. Relocation of an otherwise permitted nonconforming structure or improvement may be permitted if the new location better serves the issues that these standards are designed to address.
- c) The rights of a landowner with property abutting the lake to maintain and use associated structures and improvements that have been approved per these standards or that are permitted preexisting structures or improvements shall run with said land and be deemed transferred whenever title to said property is transferred without need for further approval except with respect to future maintenance and repair activities and any relocation.
- d) The removal of any existing structure or improvement covered by these regulations, including preexisting structures and improvements shall be treated as a repair and require an application and approval hereunder before execution. All removals must restore or accommodate the natural restoration of the lakebed and must leave a reasonable protective barrier between land and water to prevent erosion and otherwise serve the goals of these regulations.

#### **IX. APPLICATION PROCESS:**

- a) A landowner seeking to build/install, repair, relocate, or modify a seawall, dock, watercraft covering, watercraft lift, mooring, or raft, shall make application for a permit to do so. Application forms shall be available at the office of the Town Administrator. All applications shall be signed by the applicant and any general or prime contractor that will be retained to carry out the project covered by the application.
- b) The completed application shall be delivered to the Town Administrator who shall promptly forward it to the member of LMAC who shall have been designated to receive the same in order to set a date and time for LMAC review and field survey with the applicant. If all required information is included in the application and a site visit conducted, the application and LMAC's observations and recommendations will be considered promptly by the Board of Selectmen at a regular meeting of the Board, notice of which shall be supplied to the applicant, and if one or more abutting property owners were to require to receive notice of the application, to them as well.
- c) Under special circumstances, applications may be expedited at the discretion of the Board of Selectmen.
- d) A separate application to the Inland Wetlands Commission (IWWC) must also be made when necessary. It may be made prior to the approval of the Board of Selectmen, but the Board of Selectmen must approve the application made under

and building department

these standards before an IWWC permit can be issued and construction commenced.

- e) Notwithstanding the foregoing provisions of this Article, emergency repairs to any dock, watercraft covering, watercraft lift, raft, or mooring, may be made with such IWWC approval as may be needed prior to the submission of an application covering the repairs; provided, that, such an application is made promptly after the completion of the repairs. Subsequent review and approval of such application will be based on an inspection for compliance with these regulations. Emergency repairs not found to be in compliance with these regulations will be required to be corrected or otherwise remediated as the Board of Selectmen shall determine.

Revision adopted April 1, 1997; effective immediately

Proposed Revisions dated August 19, 2003; effective immediately

Proposed further revision dated September 16, 2003; effective immediately

Proposed further revisions adopted July 16, 2013; effective immediately

Proposed further revisions adopted October 20, 2015; effective immediately

Proposed further revisions, adopted \_\_\_\_\_, 2019; effective immediately



# TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237  
(860) 228-0110 FAX: (860) 228-1952

## APPLICATION FOR CONSTRUCTING OR MAINTAINING STRUCTURES AND SHORELINE ON COLUMBIA LAKE

Date Submitted: \_\_\_\_\_

### Complete and return to the Town Administrator

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Property Location: \_\_\_\_\_

Applicant if different from owner: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_

### Structure Information:

Proposal is for:  New  Replacement  Relocation  Repair  Emergency Repair

Structure Type(s):  Dock  Seawall  Raft  Watercraft Cover  Watercraft Lift  Shoreline

Application must include a sketch(s) of the structure(s) clearly indicating dimensions and placement of the structure in reference to the property and any other previously permitted dock, raft, watercraft covering or watercraft lift, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

### Notice:

The guidelines require one or more abutting property owners to be notified. Proof that proper notice has been given is attached.

Note: Applications made by persons other than the property owner must have appropriate status to apply and such application must also be signed by the owner as a co-applicant. All fee-owners and owners of any rights-of-way affected by the application shall join in any application. General or prime contractors must also sign applications in accordance with Article IX, clause a). An owner's signature below indicates approval for the Board of Selectmen or authorized town personnel to visit the applicable property for the purpose of inspection prior to, during and after construction.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Selectmen Approval:**

This application was considered at the Board of Selectmen’s meeting held on \_\_\_\_\_ and approved, subject to such additional requirements as are attached, if any.

Permission by the Board of Selectmen to construct, repair, relocate or remove, on, in or above the lake bottom of Columbia Lake shall not relieve the applicant from obtaining other required approvals. Selectmen approval is conditioned upon the applicant’s obtaining all other required approvals and any Selectmen approval shall not require or influence eventual approval by other officials.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Selectman

**LMAC Review:**

Pre-construction review has been completed and LMAC recommendations provided to the applicant, the Board of Selectmen and any abutting property owner required to receive notice.

\_\_\_\_\_ Date: \_\_\_\_\_  
Authorized LMAC Member

All construction phase inspections have been satisfactorily completed.

\_\_\_\_\_ Date: \_\_\_\_\_  
Authorized LMAC Member

Post construction phase inspection has been completed. The result is in compliance with the approved application.

\_\_\_\_\_ Date: \_\_\_\_\_  
Authorized LMAC Member

Revised: 4/1/97, 12/01, 09/03, 10/03, 07/19, \_\_\_\_/\_\_\_\_/19



# STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546

Phone: (860) 594-2768

July 31, 2020

**VIA E-MAIL**

Dear Chief Elected Official:

Subject: Rectangular Rapid Flashing Beacon Project at Uncontrolled State Road Midblock Crosswalks  
State Project 0172-0495

Thank you for agreeing to participate in the Connecticut Department of Transportation’s (Department) proposed project to install new Rectangular Rapid Flashing Beacons (RRFB) at select high risk, uncontrolled, midblock crosswalk locations on State-owned roadways in District 2. These locations were determined using federal guidance and data from national research to identify midblock crosswalk locations that pose a higher risk of crashes between vehicles and pedestrians. Your partnership on this project is essential in our continuing efforts to improve pedestrian safety and reduce the risk of crashes involving pedestrians, as RRFBs can improve both visibility and motorists’ awareness of pedestrians intending to cross the roadway.

In addition to new locations, existing RRFBs and pedestrian pushbutton activated signs with flashing warning lights on State-owned roads will also be upgraded, which may include new pedestrian pushbuttons, additional lighting, and revised concrete sidewalk ramps that comply with Americans with Disabilities Act (ADA). These installations and upgrades will be in compliance with national best practices and will improve both visibility and motorists’ awareness of pedestrians intending to cross the roadway. The project design has been initiated and is tentatively scheduled to be constructed during the 2022 construction season.

It is the Department’s policy to inform elected officials and the public when such projects are undertaken. It is important that the community share its concerns with the Department to assist in the project’s development. Accordingly, the attached news release providing information on this project is scheduled to be issued prior to the beginning of construction. It is not anticipated that an informational meeting or formal public hearing will be necessary for these projects due to the limited nature of the proposed work.

If you agree with the above determination that an informational meeting or formal public hearing will not be necessary, please sign this letter in the space provided below and return it to the Department at [TrafficSafety.DOT@CT.gov](mailto:TrafficSafety.DOT@CT.gov). Please retain a copy for your records. Should you have any questions or disagree with this determination, please contact Mr. Joseph P. Ouellette, Project Manager, at (860) 594-2721. A response from the City/Town is requested by August 28, 2020. If a response is not received by this date, it will be assumed that the City/Town is in concurrence and that an informational meeting or a formal public hearing is not required.

Please inform local agencies and municipally owned utilities of the proposed improvements and advise the Department of any local work to be coordinated. The attached news release is also for your use and distribution to other local officials and interested persons. The City/Town will be contacted as the design phase progresses.

Very truly yours,

Mark F. Carlino, P.E.  
Division Chief of Traffic Engineering  
Bureau of Engineering and Construction

Attachment  
cc: Local Traffic Authority

On behalf of the City/Town, I concur that neither a public informational meeting nor a public hearing is needed for the installation of the Rectangular Rapid Flashing Beacons.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
City/Town

**MEDIA RELEASE****FOR RELEASE: UPON RECEIPT**

The Connecticut Department of Transportation is announcing, in conjunction with participating cities and towns, a project to install new Rectangular Rapid Flashing Beacons (RRFB) at existing high risk, uncontrolled, midblock crosswalk locations on State-owned roadways in District 2 (locations listed below). These locations were determined using federal guidance and data from national research to identify midblock crosswalk locations that pose a higher risk of crashes between vehicles and pedestrians. Existing RRFBs and signs with flashing warning lights will also be upgraded to the latest best practices, which may include new pedestrian pushbuttons, additional lighting, and revised concrete sidewalk ramps that comply with Americans with Disabilities Act (ADA). These upgrades will be in compliance with national best practices and will improve both visibility and motorists' awareness of pedestrians intending to cross the roadway.

It is the Department's policy to keep persons informed and involved when such projects are undertaken. It is important that the community share its concerns with us to assist in the project's development. If there is adequate interest, an informational meeting will be conducted. At this time, it is not anticipated that a formal public hearing will be necessary.

The project is tentatively expected to be constructed during the 2022 construction season.

Anyone interested in requesting information on this project may do so by contacting the Project Manager, Mr. Joseph P. Ouellette, at (860) 594-2721. Please make reference to Project No. 0172-0495.

<b><u>TOWN</u></b>	<b><u>INT. NO.</u></b>	<b><u>DESCRIPTION</u></b>
Bozrah	013-xx1	Route 163 (Bozrah Street) at Charles L. Long Sports Complex
Brooklyn	019-xx1	U.S. Route 6 (Hartford Road) at Brooklyn Correctional Institution
Brooklyn	019-xx2	Route 169 (Pomfret Road) at The Learning Clinic
Colchester	028-xx1	Route 616 (Norwich Colchester Turnpike) at The Bacon Academy
Colchester	028-xx2	Route 149 (Westchester Road) at Airline State Park Trail
Colchester	028-xx3	Route 85 (South Main Street) near Pierce Lane
Columbia	030-xx1	Route 87 (Jonathan Trumbull Highway) west of Cook Hill Road
East Lyme	044-901	Route 161 (Chesterfield Road) at East Lyme High School (upgrade existing RRFB)
Franklin	052-xx1	Route 207 (Pond Road) at Franklin Elementary School
Groton	058-xx1	Route 12 (Long Hill Road) at I-95 South Entrance Ramp
Groton	058-xx2	U.S. Route 1 (Fort Hill Road) east of Poquonock River
Haddam	060-xx1	Route 81 (Killingworth Road) at The Village Shopping Center
Haddam	060-xx2	Route 154 (Saybrook Road) at Haddam Elementary School
Hebron	066-xx1	Route 85 (Church Street) at Airline State Park Trail Crossing (South of Lake Road)
Hebron	066-xx2	Route 85 (Church Street) at Airline State Park Trail Crossing (near North Pond Road)
Hebron	066-xx3	Route 207 (Lebanon Road) at Airline State Park Trail Crossing (near Millstream Road)
Mansfield	077-242	Route 195 (Storrs Road) at Storrs Cycle Center (upgrade existing RRFB)
Mansfield	077-xx1	Route 195 (Storrs Road) at Chang's Garden (south of Bolton Road)
Mansfield	077-xx2	Route 195 (Storrs Road) north of South Eagleville Road
Mansfield	077-xx3	Route 195 (Storrs Road) north of Mansfield Road
Old Lyme	104-xx1	U.S. Route 1 (Boston Post Road) east of Town Woods Road

Pomfret	111-xx1	U.S. Route 44 (Pomfret Street) at Pomfret Public Library
Preston	113-xx1	Route 164 (Jewett City Road) at Preston City Fire Department
Putnam	115-xx1	U.S. Route 44 (School Street) at AutoZone
Salem	120-xx1	Route 85 (Hartford Road) at Christian Community Center
Thompson	141-xx1	Route 12 (Riverside Drive) at Cumberland Farms
Waterford	152-xx1	Route 156 (Rope Ferry Road) at Friendship School
Waterford	152-xx2	Route 156 (Rope Ferry Road) at Waterford Public Library
Waterford	152-xx3	U.S. Route 1 (Boston Post Road) east of Reynolds Lane
Windham	163-xx1	Route 32 (Pleasant Street) east of Lebanon Avenue

# Rectangular Rapid Flash Beacon

Connecticut Department of Transportation  
Bureau of Engineering and Construction

Traffic and Safety Engineering

The Rectangular Rapid Flash Beacon (RRFB) is a type of traffic control device designed to allow pedestrians to safely cross streets with high volumes of traffic. RRFBs can enhance safety by reducing crashes between vehicles and pedestrians at uncontrolled approaches to unsignalized intersections and mid-block pedestrian crossings by increasing driver awareness of potential pedestrian conflicts. In an effort to increase pedestrian safety, the Connecticut Department of Transportation allows installation of RRFBs at select locations throughout the state.



The RRFB is composed of amber light emitting diodes (LEDs) that supplement warning signs at uncontrolled approaches to unsignalized intersections or mid-block crosswalks. RRFBs use an irregular flash pattern that is similar to emergency flashers on police vehicles. RRFBs can be activated by pedestrians manually by a push button or passively by a pedestrian detection system.

The RRFB provides these benefits:

- Lower cost alternative to traffic signals and hybrid signals
- Increase driver yielding behavior at crosswalks

RRFB Implementation Considerations:

- Owned and maintained by the municipality.
- Only allowed at uncontrolled marked crosswalks (unsignalized or midblock crosswalks).
- Signing and pavement markings according to State standards.
- Sidewalk ramps shall meet Americans with Disability Act standards.
- Receives power through standalone solar panel units, but may be wired to a traditional power source.



(Graphic courtesy of [http://ferndalemoves.com/wp-content/uploads/2013/11/CrossingIsland3LaneCurbs\\_C](http://ferndalemoves.com/wp-content/uploads/2013/11/CrossingIsland3LaneCurbs_C)  
I RRFB View 1.png

**Additional information regarding the RRFB installation process can be found here.**

# **TOWN OF COLUMBIA**

## **LEAD HIGHWAY MAINTAINER**

### **Position Purpose:**

This is semi-skilled highway maintenance work of moderate difficulty for the purpose of maintaining, repairing, constructing, and cleaning Town roads, drainage facilities and other highway facilities. This position helps to oversee the crew and its functions while the DPW Director and/or Foreman is not present.

Work involves responsibility for driving heavy trucks, transporting heavy loads to and from job sites, operating and using a variety of hand tools and power tools. Duties include driving, plowing snow, loading and unloading trucks, cutting roadside trees and brush, making and replacing road signs, repairing potholes and installing road draining pipes and culverts. This position also has the responsibility for making routine highway maintenance decisions involving equipment operations and maintenance and safe driving and safe work practices. The work requires that the employee have good knowledge, skill and ability in heavy equipment operations, basic preventive maintenance procedures and safe driving and work practices.

### **Supervision:**

*Supervision Received:* Works under the general supervision of the Director of Public Works and Public Works Foreman.

*Supervision Given:* Oversee the crew and its functions while the DPW Director and/or Foreman is not present.

### **Essential Functions:**

Makes decisions regarding issues that may arise on the job.

Takes responsibility for successful completion of jobs and communicates with the general public, contractors, and crew.

Ability to plan, lay-out, supervise and participate effectively in the work of one or more crews of unskilled, semi-skilled, or skilled workers.

Ability to train unskilled and semi-skilled workers.

Ability to learn the geography of the Town.

Ability to establish and maintain effective working relationships with other employees, subordinates and the general public.

Skill requiring considerable manipulative ability in the operation of the equipment to which assigned.

Physical strength and agility sufficient to do strenuous laboring tasks under varying weather conditions, including the ability to lift 50-75 pounds.

TITLE: LEAD HIGHWAY MAINTAINER

Page 2

Ability to prepare and file simple written reports.

Drives dump trucks and operates other highway maintenance vehicles and equipment of a comparable nature including roller, sand spreader, snowplow, bulldozer and backhoe.

Performs heavy manual labor using a variety of hand and power tools including shovels, saws, rakes, jackhammer, curb machine, compressor, pumps, post hole diggers, drills and cement mixer.

Inspects equipment prior to use and performs basic preventive maintenance.

Moves furniture, bleachers, voting machines, and other heavy, bulky objects.

May assist with building and park maintenance as assigned.

May work as Land Fill Operator, operating front end loader and compactor to excavate landfill site, transport solid waste materials and spread and compact layers of waste and earth cover.

Performs related work as required.

**Knowledge, Skills and Abilities:**

Good knowledge of standard highway construction, repair and maintenance practices.

Considerable skill in operating dump trucks and a variety of highway maintenance vehicles.

Good ability to understand and follow complex oral instructions.

Good ability to perform heavy skilled and manual labor for extended periods of time, often under adverse and uncomfortable conditions.

Good ability to work without close supervision.

Good ability to establish and maintain effective working relationships with supervisors and fellow employees.

**Minimum Required Qualifications:**

Five years of experience in the operation of maintenance and construction equipment plus some experience in heavy manual labor, or any combination of training and experience which provides a demonstrated potential to perform the duties.

**Special Requirements:**

Must have a valid CDL Driver's License.



Not syncing



James



Home

Swim for Soup.pdf

Page 1 of 1



**AUG 22 7AM**



**James Young**

# **SWIM FOR SOUP**

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