

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, January 16, 2018 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Attendees: Steven M. Everett, First Selectman; Bob Bogue, Selectman; Lisa Napolitano, Selectman; William O'Brien, Selectman.

Absent: Robert Hellstrom, Deputy Selectman.

Also Present: Town Administrator, Mark Walter.

CALL TO ORDER: S. Everett called the meeting to order at 7:03 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve Agenda.
MOTION CARRIED 4:0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **Tri-Board Meeting Minutes of December 20, 2017.** S. Everett withdrew his Motion: Approval of minutes will be tabled to next meeting because of needed clarification.
 - 3.2 **BOS Regular Meeting Minutes of January 9, 2018.** W. O'Brien MOVED to approve the regular meeting minutes of January 9, 2018.
MOTION CARRIED 4:0.
4. **AUDIENCE OF CITIZENS:** None
5. **OLD BUSINESS:** None
6. **NEW BUSINESS:** None
7. **COLUMBIA LAKE / DAM / BEACH:** None
8. **APPOINTMENTS / RESIGNATIONS:**

Defining ending term date for the 5 appointed Recreation Commission: S. Everett MOVED to approve 5 newly appointed members to Recreation Commission with the respective terms listed below. MOTION CARRIED 4:0.

 - Cindy Postemsky 1-9-18 – 11/22/21
 - Nikki Keldsen 1/9/18 – 11/25/19
 - Jeff Buskey 1-9-18 – 11/22/21
 - Shane Vertefuille 1-9-18 – 11/22/21
 - Kelly DeForest 1-9-18 – 11/22/21

- 8.1 **Appointment for Citation Hearing Officer, Paul Ramsey:** A question was asked as to what is the role of a Citation Hearing Officer. M. Walter explained that in our charter if there is a citation, the Citation Hearing Officer provides a hearing to address the citation and this could perhaps be resolved before going to court. L. Napolitano MOVED to appoint Paul Ramsey for Citation Hearing Officer. MOTION CARRIED 4:0.
- 8.2 **Appointment for Charter Communications Advisory Council, Edgar Eugene Sellers:** B. Bogue asked how many people are on the board and if we can we invite E. Sellers to one of the BOS meetings. M. Walter will find out and get back to the BOS at the next meeting. W. O'Brien MOVED to appoint Edgar Eugene Sellers to the Charter Communications Advisory. MOTION CARRIED 4:0.
- 8.3 **Appointment for Animal Control Officer, Nancy Yale:** S. Everett MOVED to appoint Nancy Yale for Animal Control Officer. MOTION CARRIED 4:0.
9. **TOWN ADMINISTRATOR REPORT:**
- 9.1 **Reviewing the purchase sale agreement between the Town of Columbia and Ronald Szegda regarding the payment plan for Columbia's share of the purchase of Szegda Farm Development Rights in 2013.** M. Walter reported that there was a payment made on June 20, 2017 for \$20,000 and another payment was made on 1/16/18 for \$19,878.97. There is one last payment to be issued for \$14,419.49 on January 16, 2019.
- 9.2 **Roll-out of Sexual Harassment Online Training:** The Town employees will be participating in a sexual harassment online training offered through CIRMA.
- 9.3 **Reviewing shoe policy:** M. Walter stated that by state law we have to have a quarterly safety meeting and we will be creating an employee's shoe policies for improved safety against slips, falls and injuries

Open Space will have a Site Walk on Wells Wood Road in Columbia on Sunday, January 21, 2018 at 1:00pm.

L. Napolitano asked if we have a good report on what the town actually owns and what is dedicated open space. S. Everett responded that we do have that information. M. Walter will find this information and report back to the BOS. S. Everett stated that we have asked Open Space Committee to evaluate development, use, and ecological importance and that the committee will bring us detailed information before the Town makes any decisions.

M. Walter shared information on the Town of Coventry received its Award Letter from the Dept. of Housing for the CDBG foundation testing application. M. Walter

added that the Regional CBDG foundation testing grant will help offset testing costs if there's not enough money in the CROCOG State Grant. It's now in the process.

10. CORRESPONDENCE: Article on New Van roll out in the Chronicle.

11. BUDGET:

11.1 Transfers: None

11.2 Refunds: None

11.3 APPROVE PAYMENT OF BILLS: B. Bogue MOVED to approve payment of bills on 1/16/18 in the amount totaling \$20,362.97. MOTION CARRIED 4.0. W. O'Brien asked what the quarterly DEEP fee was. M. Walter responded that the Building and Land Use Department submits a Land Use Application Fee quarterly report to DEEP. This report included 3 Wetland application fees and 12 ZBA fees, totaling \$1,140.00. The Town of Columbia retains \$38.00 for their administrative costs of handling the fees, thus the total fee paid to DEEP was \$1,102.00.

12. BOARD MEMBER COMMENTS: None

13. EXECUTIVE SESSION: S. Everett MOVED to enter into executive session at 7:36 pm. with M. Walter present. MOTION CARRIED 4:0. Executive session ended at 7:53 pm

Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A)

14. ADJOURNMENT: S. Everett MOVED to ADJOURN at 7:53 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, February 6, 2018 at 7 pm.

Respectfully submitted by Jennifer C. LaVoie