

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
Tuesday, January 9, 2018 – 7 pm  
Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Attendees:** Steven M. Everett, First Selectman; Bob Bogue, Selectman; Robert Hellstrom, Deputy Selectman; Lisa Napolitano, Selectman; William O'Brien arrived 7:12.

**Also Present:** Town Administrator, Mark Walter

**CALL TO ORDER:** S. Everett called the meeting to order at 7 pm

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett asked if anyone had any changes to the Agenda. S. Everett stated he would like to delete 8.3 -Appointment of Nancy Yale for Animal Control Officer until further research. S. Everett MOVED to Approve Agenda. MOTION CARRIED 4:0.
3. **APPROVAL OF MINUTES:** There was a discussion on whether a 2<sup>nd</sup> is needed in a BOS meeting. After further review of the charter the need for a second is not required in the BOS meetings. MOTION CARRIED 4:0.
4. **AUDIENCE OF CITIZENS:** Vincent Almeida, Resident and Brian Pendersen, Chair of Rec Commission.
5. **OLD BUSINESS:** None
6. **NEW BUSINESS:**
  - 6.1 **2018-2019 Municipal Holiday Schedule** – S. Everett moved the 2018-2019 Holiday Schedule to the Executive Session for further discussion. MOTION CARRIED 5.0.
  - 6.2 **Willimantic Classic Road Race:** B. Bogue MOVED to approve the 2018 Willimantic Classic Road Race. MOTION CARRIED 5.0.
  - 6.3 **Agenda Memorandum of Agreement for Homeland Security:** S. Everett MOVED to sign the 2017 Agenda Memorandum of Agreement for Homeland Security. MOTION CARRIED 5.0.
  - 6.4 **Funding for Defibrillator for the Senior Van:** M. Walter stated that training will be provided for the Van Driver. There is \$6,000 in funds for the Senior Van and we can use those funds to purchase the defibrillator. M. Walter is currently researching further pricing, but preliminary costs are around 1,000. S. Everett MOVED to approve funding for Defibrillator for the Senior Van: MOTION CARRIED 5.0.

- 6.5 **Randazzo Rd Issue:** S. Everett said that DPW's paving plan for Randazzo Rd will be moved to FY19/20.
7. **COLUMBIA LAKE / DAM / BEACH.** M. Walter added that the beach restoration project is within budget and is going very well.
8. **APPOINTMENTS / RESIGNATIONS:**
- 8.1 **Appointment of Ingrid Wood for Town Historian:** S. Everett MOVED to appoint Ingrid Wood for Town Historian. MOTION CARRIED 5.0.
- 8.2 **Appointments for Recreation Commission:** Cindy Postemsky, Jeff Buskey, Shane Vertefeuille, Nikki Keldsen, and Kelly DeForest. MOTION CARRIED 5.0.
- 8.3 **Appointment of Nancy Yale for Animal Control Officer.** Removed from Agenda pending further research.
- 8.4 **Appointment of Andrea Drabicki for liaison for Capital Region Council of Governments (CRCOG).** S. Everett MOVED to Appointment of Andrea Drabicki for liaison for Capital Region Council of Governments (CRCOG). MOTION CARRIED 5.0.
- 8.5 **Appointment of Halloran & Sage for Town Attorney.** M. Walter informed the BOS that Halloran & Sage submitted an open engagement letter that states that Halloran & Sage will maintain the rate structure without an increase. They will continue to provide pro-bono work for town meetings as well as include educational series once a year. M. Walter states that he asked Halloran & Sage to provide FOIA training as part of the educational series. R. Hellstrom commented that he would like Halloran & Sage to continue the free seminars series. S. Everett MOVED to Appointment of Halloran & Sage for Town Attorney. MOTION CARRIED 5.0.
- 8.6 **Appointment of Jerry James for Emergency Management Director:** S. Everett MOVED to Appointment of Jerry James for Emergency Management Director. MOTION CARRIED 5.0.
- 8.7 **Appointments for Town Meeting Moderators:** Millie Ramsey and Mark Vining. S. Everett MOVED to Appointment for Town Meeting Moderators: Millie Ramsey and Mark Vining. MOTION CARRIED 5.0.
- 8.8 **Appointments for Columbia Commission on Aging:** S. Everett MOVED to Appointment for Columbia Commission on Aging: Catherine Rowe, Paula Cahalan, Millie Ramsey, Margaret (Maggie) Ewald, Edith Prague, Jill Livingston, and Lyn Buonocore. MOTION CARRIED 5.0.
- 8.9 **Appointments for Inland Wetlands & Watercourses Commission (IWCC):** S. Everett MOVED to Appointment for Inland Wetlands & Watercourses Commission (IWCC): Claude Garritt, William Ross, Carol Jaswinski, and Ian Dann. Motion S. Everett, L. Napolitano. MOTION CARRIED 5.0.

**8.10 Appointments for Szegda Farm:** S. Everett MOVED to Appointments for Szegda Farm: Rob Hellstrom, Gary King, Tom McGrath, Nancy (Massey) Schwartz, David Szegda, and Anthony Ortiz. B. Bogue had a question regarding a conflict of interest on whether a committee member can serve on multiple boards. W. O'Brien said that this is not a problem with the Szegda Farm commission as it does not involve finances. He further stated that; for example if someone is on FiPAC they cannot serve on any other boards that deal with finances. MOTION CARRIED 5.0.

**8.11 Appointments for Youth Services:** S. Everett MOVED to Appointment for Youth Services: Denise Morell, William O'Brien, Melissa Petrone, Daniel Leavitt, Carol Wiggins, Trooper Greg DeCarli, Maureen Allen, Alyssa Gwinnell, Rebecca Allen, Marc Volza. MOTION CARRIED 5.0.

**9. TOWN ADMINISTRATOR REPORT: M. Walters reported:**

**9.1 Flanders River Road Bridge** - Update on Bridge Projects in process:

- Flanders River invoices was budgeted for 25k, we are short 36K. Coventry is paying more at a 2/3 – 1/3 split. Coventry is paying another 75k. The total of the project is \$59,344.00. The reason for the increase is that until we took the whole deck off we did not know what issues were involved with the deck. There was structural deterioration of the cement. B. Ciurylo and M. Walter will look to see if we can transfer from another capital project (bridge), or we may recommend taking from the general fund.
- Village Hill Bridge. We received an estimate at \$30,400. It has not gone out to bid yet. We have \$25,700 balances remaining. Lebanon is budgeted to spend 45,600. R Hellstrom asked how do we control the costing. M. Walter stated that a strong, quality engineering report is needed to provide the Town with the most accurate information to base its estimate on.
- Pucker Street Bridge is finished. The State needs to give final approve to close out STEAP grant. We have \$4,089.00 in budget. We are estimating final billing of \$3,000 to \$4,000.
- Town and City Magazine from CCM was provided to the BOS that details current legislative tasks. M. Walter went to an educational Budget 101 that was led by the Town Manager of Avon and Finance Director from Farmington. M. Walter has reviewed with S. Everett, and will sit down with B. Ciurylo and E. Sharpe to prepare properly in case we do want to bond.
- DPW worked 18 hours in the recent Winter Storm Brody. Some residents were out of power, but restored fairly quickly.
- Grant Opportunities for Moor's Indian School: We received a quote of 40k for taking lead paint off the building. The windows need to be fixed as well. There is grant funding that we would have to have matching funds.

M. Walter asked if this something the Board would want us to pursue. S. Everett stated that we should look into more grants to see what's available. Other options to consider are reaching out to Dartmouth Alumni and Historical Society to possibly see if they would be willing to donate. W. Obrien responded that perhaps the Historical Society could pursue with the Towns help. S. Everett said we should pursue all avenues.

- Calendar process – 2018/19 Budget schedule needs to change from 4/18/18 Public Hearing to 4/25/18 due to school vacation week conflicting with the 18<sup>th</sup>.

**10. CORRESPONDENCE:**

- 10.1** State Police Monthly Services – December 2017
- 10.2** The Chronicle article 12/26/17 regarding Town of Columbia:
- 10.3** Thank you letter to Saint Columba Church for their donation to the Columbia Fuel Assistance Fund

**11. BUDGET:**

- 11.1** Transfers: S. Everett MOVED to approve the following transfers:

TRANSFER#/AMOUNT	FROM A/C#, DESCRIPTION	TO A/C#, DESCRIPTION
2018-003/ \$100.00	10-4130-016, Election Workers	10-4130-0110, Postage
2018-004/\$30.00	104260-300, Supplies	10-4260-710 Professional Improvements
2018-005/\$450.00	10-4260-230, Electricity	10-4260-300, Supplies
2018-006/\$450.00	10-4250-600, Repairs/Maint	10-4250-300, Supplies
2018-007/\$232.00	10-4330-300, Supplies	10-4330-811, Mach/Equip <\$5,000
2018-008/\$120.00	10-4112-300, Supplies	10-4112-710, Professional Improvement
2018-009/\$500.00	10-4112-040, Group Insurance	10-4117-120, Telephone & Internet

MOTION CARRIED 5.0

- 11.2** Refunds: B. Bogue MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$133.77	Town of Columbia	Enterprise F M Trust
\$81.17	Town of Columbia	Toyota Motor Credit
\$424.36	Town of Columbia	Cab East LLC
\$300.64	Town of Columbia	Cab East LLC

MOTION CARRIED 5.0

12. **APPROVE PAYMENT OF BILLS:** W. O.Brien MOVED to approve the payment of bills totaling \$459,321.56. MOTION CARRIED 5:0
13. **BOARD MEMBER COMMENTS:**  
B. Bogue asked how many more payments are left for the Szegda Farm Development Rights and if Ronald Szegda asks for an advance, when will that take place. M. Walter will find out and get back to the BOS at the next meeting.
14. **EXECUTIVE SESSION:** S. Everett motion to go into executive session at 8:01 with M. Walter present. Executive session ended at 8:30.

**Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A)**

15. **ADJOURNMENT:** B. Bogue MOVED to ADJOURN at 8:36 pm and the MOTION CARRIED UNANIMOUSLY. The next BOS meeting is scheduled for Tuesday, January 16, 2018 at 7pm.

Respectfully submitted by Jennifer C. LaVoie