

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, October 1, 2019 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: Steven M. Everett, First Selectman; Deputy Selectman, Robert Hellstrom; William O'Brien, Selectman; Lisa Napolitano, Selectman; Jeff Viens.

Also Present: Town Administrator, Mark Walter.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda for October 1, 2019 as revised with the following additions:
 - 5.1, New Business - Memorial Bench for Richard Perrin Lange.
 - 5.2, New Business - PTO Digital Sign Discussion and Follow-up Action.
 - 9.1, Correspondence - Letter from Registrar of Voters Regarding the November 5, 2019 Municipal Elections.
 - 9.2, Correspondence - Highlights from DPH on the EEE Conference Call.

MOTION CARRIED 5.0.

3. **APPROVAL OF MINUTES:**
 - 3.1 **Approval of BOS Regular Meeting Minutes for September 17, 2019.** L. Napolitano MOVED to Approve the BOS Regular Meeting Minutes for September 17, 2019. MOTION CARRIED, 4.0.1 with Jeff Viens abstaining.
 - 3.2 **Approval of Special Town Meeting Minutes for September 17, 2019.** S. Everett MOVED to Approve the Special Town Meeting Minutes for September 17, 2019. MOTION CARRIED, 4.0.1 with Jeff Viens abstaining.
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**
 - 5.1 Kenneth Boudreau asked the BOS to approve his request and donation of a memorial bench for Richard Perrin Lange. K. Boudreau stated he has already purchased the plaque for the memorial bench. He will purchase the bench that has been approved by the Town and pour the slab foundation. S. Everett MOVED to Approve Mr. Kenneth Boudreau's request and donation of a memorial bench for Richard Perrin Lange to be placed in the agreed upon designated area in Rec Park. MOTION CARRIED 5.0.

5.2 **PTO Sign discussion and follow up action.** Nelisa Regan, PTO President addressed the BOS regarding the anticipated purchase of a digital sign that will be located in front of the Facility Maintenance Garage and the entrance to the school. N. Regan explained that the PTO has saved \$18,000 for the purchase digital sign but are \$9,000 short. She explained that the sign as been approved by the BOE and Planning and Zoning. The sign will be used to promote PTO events, sporting events, town and community events, emergency and weather-related information. N. Regan requested the BOS to approve funding for \$9,000 to cover the remainder of the cost. S. Everett asked if the BOS does not approve how will they get the remainder of the money. N. Regan stated that they may be able to finance the shortfall through the sign manufacturer, but they are concerned about how long it would take to pay off the loan, or another option is the PTO would have to do more fund raising. M. Walter explained that the money would come out of the Town's Contingency fund.

R. Hellstrom asked what the size of the sign is. N. Regan stated it was 5ft high and 8ft wide. R. Hellstrom stated he is in favor of funding.

S. Everett asked that it be clarified who has the authority/control in an emergency.

J. Vien MOVED to APPROVE \$9,000 to go to the purchase of the PTO digital sign. MOTION CARRIED, 4.0.1 with L. Napolitano abstaining.

6. **COLUMBIA LAKE / DAM / BEACH:** None.

7. **APPOINTMENTS / RESIGNATIONS:** None.

8. **TOWN ADMINISTRATOR REPORT:**

8.1 **Phragmites Treatment at Designated Areas on Columbia Lake.** M. Walter explained that Solitude has started the permit application filing with the State to treat two small areas for phragmites.

8.2 **Sustainable CT Community Match Fund.** M. Walter will be recommending to the group interested in a dog park to reach out to Sustainable CT about the community match fund. M. Walter also will reach out to the Lions Club about the Sustainable CT community match fund to finish the Walk of Honor walkway.

8.3 **Digital Signage Update.** Discussed in 5.2.

8.4 **Website Update.** M. Walter explained that we have narrowed the submittals for the website update to two firms and the two vendors will be presenting to the Town this week and next week.

8.5 **Softball Field Update.** M. Walter stated that the fencing is in and the backstop will be finished soon. The digital scoreboard is in the final stages, grass is in and the drainage is done.

9. **CORRESPONDENCE:**

9.1 **ROV Letter Regarding Municipal Election.** M. Walter explained the Registrar of Voters submits to the Town Clerk a letter regarding the upcoming November 5th election.

9.2 EEE Update from EHHD. M. Walter shared the most recent information from EHHD conference call and how the public can protect themselves from mosquito bites.

10. BUDGET:

10.1 Transfers: S. Everett MOVED to Approve the Transfer of \$516.00 for the Emergency Management Department to purchase emergency radio equipment from Professional/Tech account to the Equipment account.

TRANSFER #/AMOUNT	FROM A/C# DESCRIPTION	TO A/C# DESCRIPTION
2020 #008 / \$516.00	10-4130-500 / Professional/Tech	10-4345-811 / Equipment

MOTION CARRIED 5.0.

10.2 Refunds: S. Everett MOVED to APPROVE the Refunds \$3,420.01.

AMOUNT	FROM	TO
\$12.23	TOWN OF COLUMBIA	DAVID O. AUSBURGER
\$242.00	TOWN OF COLUMBIA	HONDA LEASE TRUST
\$8.57	TOWN OF COLUMBIA	JOHN E. MCDUNNAH
\$231.41	TOWN OF COLUMBIA	TOYOTA LEASE TRUST
\$310.46	TOWN OF COLUMBIA	VAULT TRUST
\$10.27	TOWN OF COLUMBIA	RICHARD H. JOHNSON
\$2,586.91	TOWN OF COLUMBIA	JOHN C. BURRELL

MOTION CARRIED 5.0.

11. APPROVE PAYMENT OF BILLS: S. Everett MOVED to Authorize the payment of bills totaling \$215,773.81 consisting of 2019-2020 Emergency, 2019-2020 Regular, SBL Grant Payment 2 of 4, Credit Card and Paychex. MOTION CARRIED 5.0.

12. AUDIENCE OF CITIZENS: None.

13. BOARD MEMBER COMMENTS: W. O'Brien expressed concern about additions to the Agenda without enough notice. L. Napolitano commended Town of Lebanon for purchasing the Town Green from the State.

14. EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A). None.

15. ADJOURNMENT: S. Everett MOVED to ADJOURN at 7:52 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by Jennifer C. LaVoie