

**REGULAR MEETING MINUTES**  
**COLUMBIA BOARD OF SELECTMEN**  
**Tuesday, December 18, 2018 – 7 pm**  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT**

**Members Present:** First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien, Selectman, Robert Bogue.

**Also Present:** Town Administrator, Mark Walter, Michele Firestone, Reporter from *The Chronicle*.

**CALL TO ORDER:** S. Everett called the meeting to order at 7:01pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited at the Special Town Meeting at 6:45 pm.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda. MOTION CARRIED 5.0.
3. **APPROVAL OF MINUTES:**
  - 3.1 **BOS Regular Meeting Minutes for December 4, 2018.** R. Bogue MOVED to Approve the BOS Regular Minutes for December 4, 2018. MOTION CARRIED. 5.0.
4. **OLD BUSINESS:**
  - 4.1 **Contract for Salt Shed.** S. Everett stated that he is secure in his vote to move forward with the purchase of the salt shed and appreciates when residents come in with their concerns. S. Everett MOVED to authorize First Selectman, Steven M. Everett or the Town Administrator, Mark B. Walter in his absence to execute a contract with Zlotnick Construction, Inc. to purchase and install a Salt Storage Structure at Columbia's Public Works Facility. MOTION CARRIED 5.0.
  - 4.2 **Markell Property Appraisal.** S. Everett stated that the appraisal is for a large portion of the property for open space and in order to move forward the appraisal will need to be done. R. Hellstrom asked how much the appraisal will cost. M. Walter explained the cost is \$3,000.00. S. Everett recognized Ann Dunnack in the audience. A. Dunnack asked if this appraisal will be a yellow book appraisal. M. Walter responded that it will not be a yellow book appraisal but will be done in anticipation of upgrading to a yellow book when needed.  
  
S. Everett MOVED to authorize Town Administrator, Mark B. Walter to execute a contract for appraisal services for the Markell Property and waive the requirement for two verbal quotes. Elm Realty Advisors, LLC was the sole bidder. MOTION CARRIED 4.1. L. Napolitano opposed.
5. **NEW BUSINESS:**
  - 5.1 **2019/2020 Municipal Holiday Schedule.** S. Everett MOVED to Approve the 2019/20 Municipal Holiday Schedule. MOTION CARRIED 5.0
  - 5.2 **Dedication Page for 2017-2018 Annual Report.** S. Everett asked if there were any nominations or comments. L. Napolitano asked if we could put a list of the previous individuals/groups over the last 20 years and share that

with the BOS. S. Everett asked that the BOS send their nominations to the Town Administrators office.

**6. COLUMBIA LAKE / DAM / BEACH:** None.

**7. APPOINTMENTS / RESIGNATIONS:**

**7.1 Appointment of Donald Cianci (D) as Permanent Member of Open Space.** R. Hellstrom said Don Cianci would be a great addition to the group and has been very dedicated to the cause. R. Hellstrom moved to appoint Don Cianci to the open space committee as a permanent member. MOTION CARRIED 5.0.

**8. TOWN ADMINISTRATOR REPORT:**

**8.1 Sustainable CT.** M. Walter stated that he, Steven Everett and Andrea Drabicki went to a meeting on the Sustainable CT Program to learn about the process. At the meeting they heard how other towns implemented the program. A key component that they learned was that this program provides the opportunity for boards and commissions to come together for one goal—defining where the towns want to move going forward and eliminates the silos that often happen within towns. The Sustainable CT program is more than just environmental, it can include fresh local food, more affordable housing, and walking trails. S. Everett stated that he cares less about the plaques or points and feels that the Sustainable CT program is the common-sense approach that we are already doing for the town when it comes to sustainability. He added that for example the sharing of town services. He stated that in a previous BOS meeting we approved the resolution for the Town of Columbia to support participation in the Sustainable CT Municipal Certification Program and Andrea Drabicki is eager to contribute. S. Everett MOVED to appoint Andrea Drabicki as Columbia Sustainable CT Municipal Certification Program representative. MOTION CARRIED 5.0.

**9. CORRESPONDENCE:**

**9.1 CRCOG 2019 Draft Legislative Agenda.** M. Walter explained that the CRCOG Legislative Agenda is for the BOS to read and review. He added that we were able to get the Minimum Budget Requirement item in the legislative agenda in both CRCOG and CCM platforms.

**10. BUDGET:**

**10.1 Transfers:** None

**10.2 Refunds:** R. Bogue MOVED to Approve Refunds totaling \$196.60.

AMOUNT	FROM	TO
\$196.60	TOWN OF COLUMBIA	ACAR LEASING LTD.

MOTION CARRIED 5.0.

**11. APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to Approve the payment of bills totaling \$86,633.02 made up of Emergency 18/19, Regular 18/19, Credit Card and Paychex. MOTION CARRIED 5.0.

**12. AUDIENCE OF CITIZENS:** No comments from the Audience of Citizens.

**13. BOARD MEMBER COMMENTS:** R. Bogue asked to go to Executive Session.

- 14. EXECUTIVE SESSION:**
- 15. Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** S. Everett MOVED to enter into Executive Session at 7:28 pm with M. Walter present to discuss real estate negotiations. MOTION CARRIED 5.0. . No vote was taken, and the Executive Session ended at 7:41 pm.
- 16. ADJOURNMENT:** S. Everett MOVED to ADJOURN at 7:42 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, January 8, 2019.

Respectfully Submitted by Jennifer C. LaVoie