

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, December 4, 2018 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien, Selectman, Robert Bogue.

Also Present: Town Administrator, Mark Walter, George Murphy, DPW Director, Beverly Ciurylo, Finance Director.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to add to the Agenda under Old Business, 4.3 - Fuel Tank Bid Waiver and Approval and under New Business, 5.1 to Set Date for Town Meeting on December 18, 2018 at 6:45 pm to Approve Transfers to be discussed and voted on after 10.1 Transfers. S. Everett MOVED to Approve the Agenda for December 4, 2018 as amended. MOTION CARRIED 5:0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **BOS Regular Meeting Minutes for November 20, 2018.** W. O'Brien MOVED to approve the BOS Regular Meeting Minutes for November 20, 2018. MOTION CARRIED 5.0.
4. **OLD BUSINESS:**
 - 4.1 **Salt Shed.** M. Walter explained that the lowest bid came in over budget for the salt shed. M. Walter, DPW Director, George Murphy and Anchor Engineering met with Zlotnick Construction, Inc. (ZCI) to discuss how to reduce the bid. ZCI proposed 3 credits: \$1,040.00 structural back fill to be supplied by the town and installed; \$4,090.00 for catch-basin, drain pipe and 1,000 gallon holding tank to be supplied by the town and installed by ZCI and \$5,000.00 all labor, materials, and equipment to be provided by the town for excavation, bedding, conduit and backfilling of the electrical service trench. G. Murphy explained that the product for the holding tank and basin top will come out of the road account and that the budget can support the cost of the conduit and wire.
 - 4.2 **Enbridge Grant.** M. Walter explained that Enbridge provided a contribution to the town to help defray the costs of restoring and repairing the Moor's Indian Charity School for \$1,000.00.
 - 4.3 **Fuel Tank Bid Waiver and Approval:** M. Walter explained the fuel tank manufacturer recommendation from Anchor Engineering. The fuel tank is manufactured by only two companies and Anchor recommended the Convault tank. Because there was only one preferred vendor as recommended by Anchor Engineering in a detailed letter, M. Walter asked the BOS to make a motion to wave and approve the fuel tank bid. G. Murphy explained that the fuel tank will cost \$13,300.00 and the town had budgeted \$14,000.00 for the fuel tank. S. Everett asked if any other towns wanted to join in on the purchase and use of the fuel tank. G. Murphy explained the other two towns did not join. He added that the Fire Department would also be able to use the fuel. M. Walter explained that

going forward if a town wanted to use the fuel tank, we would setup a system to track the purchase/use of fuel. S. Everett MOVED to waive the bid process and accept Anchor Engineering Services and George Murphy, DPW Director's recommendation to purchase and install a fuel tank for \$13,330.00. MOTION CARRIED 5.0.

5. NEW BUSINESS:

5.1 Set Date for Town Meeting on December 18, 2018 at 6:45 pm to Approve Transfers: Discussion on setting Town Meeting is moved to 10.1 - Transfers.

6. COLUMBIA LAKE / DAM / BEACH: None.

7. APPOINTMENTS / RESIGNATIONS: None.

8. TOWN ADMINISTRATOR REPORT:

8.1 Fuel Tank Manufacturer Recommendation. Already discussed earlier in 4.3.

8.2 911 Proposed Funding Subsidy Modification. M. Walter explained that both the Town Administrator and the Emergency Management Director provided letters in response to the 911 proposed funding subsidy modification. This modification entails potentially proposing funding based on number of calls each area generates.

8.3 CIRMA Claim on a Slip and Fall: M. Walters explained that the claim has been resolved.

8.4 Titan Energy Update. M. Walter explained we are watching closely the electrical rates and if it drops to where we are comfortable, we will lock in. He added that we can lock in for 1, 2 or 3 years, but we have in the past been locking in for only 1 year. S. Everett asked when will we get a report on the solar efficiency of the town's solar panels. G. Murphy stated that an assessment on the current usage has been done, but he has not received the report yet. G. Murphy said he will follow-up and will get the report to the BOS.

8.5 E-Chip Lite Update. M. Walter explained the bids have come back from ConnectiCare, Blue Cross and Cigna, but he has not seen the results. Bylaws and procedures have been established and the group may get bigger as smaller towns join. He explained that E-chip will be the administrator and expects a final commitment in February.

9. CORRESPONDENCE:

9.1 Connecticut State Troop K Colchester Monthly Police Report. M. Walter shared the monthly police report and additional breakdown of the stats. S. Everett stated that we have an issue with speed on our roads and that we need to make an effort to slow people down. M. Walter shared the State Trooper's update on Facebook on the more targeted enforcement approach taken on residential roads.

10. BUDGET:

10.1 Transfers:

TRANSFER #/AMOUNT	FROM A/C# DESCRIPTION	TO A/C#, DESCRIPTION
2019-009 / 5,000.00	10-4800-900 / Contingency	20-6189-001 / Preliminary Design & Cost Estimate
2019-010 / 21,500.00	10-4800-900 / Contingency	20-6206-002 / DPW Capital Improvements-Buildings
2019-011 /10,000.00	10-4800-900 / Contingency	10-4410-610 PW Bldgs./Grounds/Maintenance

R. Bogue MOVED to approve Transfers totaling \$26,500.00 from Contingency to Preliminary Design & Cost Estimate for \$5,000.00 and to DPW Capital Improvements-Buildings for \$21,500.00 that will need to have final approval at a Town Meeting. MOTION CARRIED 5.0.

S. Everett MOVED to approve the Transfer for \$10,000.00 from Contingency to Buildings/Grounds/Maintenance. MOTION CARRIED. 5.0

S. Everett MOVED to set a Town Meeting to approve the following transfers mentioned in Clause 1 for Tuesday, December 18, 2018, at 6:45 p.m. for the following purpose:

CLAUSE 1: To approve a funds transfer in the amount of \$26,500.00 from the Town of Columbia Contingency Account #10-4800-900 to the following Capital Projects budget lines: \$5,000.00 to Preliminary Design & Cost Estimate Account #20-6189-001 for engineering fees and \$21,500.00 to DPW Capital Improvement-Buildings Account #20-6206-002 for cost above budget for the new salt shed. MOTION CARRIED 5.0.

B. Ciurylo stated that after the transfers there will be \$40,606.00 left in the Contingency account.

10.2 Refunds:

AMOUNT	FROM	TO
\$116.14	TOWN OF COLUMBIA	DAIMLER TRUST
\$227.60	TOWN OF COLUMBIA	DAIMLER TRUST

R. Bogue MOVED to approve Refunds totaling \$342.42. MOTION CARRIED 5.0.

11. APPROVE PAYMENT OF BILLS: S. Everett MOVED to Approve Payment of Bills totaling of \$108,751.45, made up of 18/19 Regular, Bond '01 Interest Payment; Credit Card and Paychex. MOTION CARRIED 5:0.

12. AUDIENCE OF CITIZENS: A. Dunnack asked what happened at last night's BOE meeting. L. Napolitano explained that the BOE was voting

on two items; should Columbia continue to maintain a Pre-K to Grade 8 school and should Columbia maintain the high school choice past 2022.

- 13. BOARD MEMBER COMMENTS:** S. Everett started a discussion on the issue of putting in a stop sign at the Cards Mill and Baker Hill. Discussion ensued. S. Everett MOVED to add to the Agenda the Cards Mill and Baker Hill intersection and adding stop signs. MOTION CARRIED 5.0.

S. Everett MOVED to make the intersection of Cards Mill Rd. and Baker Hill Rd. a three way stop. MOTION CARRIED 5.0.

- 14. EXECUTIVE SESSION:**

- 14.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** None.

- 15. ADJOURNMENT:** S. Everett MOVED to Adjourn the meeting at 8:04 pm. MOTION CARRIED 5.0.

- 16.**

Respectfully submitted by Jennifer C. LaVoie