

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, February 18, 2020 – 7:00pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien; Selectman; Judy Ortiz, Selectman.

Also Present: Town Administrator; Mark Walter, Beverly Ciurylo, Finance Director; Bernadette Derring, Senior Services Director.

CALL TO ORDER: R. Hellstrom called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** L. Napolitano MOVED to Approve the Agenda as presented. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **BOS Meeting Minutes for February 4, 2020.** R. Hellstrom asked that a correction be made due to a typographical error on item 13 to change the word "reserve" to "rescue". R. Hellstrom MOVED to Approve the BOS Meeting minutes for February 4, 2020 as Amended. MOTION CARRIED 4.0.
 - 3.2 **BOS Special Meeting Minutes for February 11, 2020.** W. O'Brien MOVED to Approve the Minutes for February 11, 2020. MOTION CARRIED 4.0.
4. **AUDIENCE OF CITIZENS:** None.
5. **OLD BUSINESS:**
 - 5.1 **2020-2021 Budget Review Workshop**
 - a) **Senior Center Elderly Services:**

Senior Van Transportation Services: B. Derring shared a comparison from January 2019 to January 2020 in transportation rides. She said that there is a significant increase in rides from last year. She anticipates more rides in the coming months when the weather improves since many seniors are homebound during the colder months. B. Derring explained that in the comparison several rides were denied due to several reasons; the van could not be in two places at the same time, medical appointments were outside of the regular van hours, and the other rides were denied due to staying within the budgeted hours.

B. Derring explained that they have a trip to Crystal Mall coming soon with 6 people signed up so far. She feels that once we have one good solid trip, the ball will get rolling on the program and more residents will sign up.

Judy Ortiz asked how much are we using Dial-a-Ride? B. Derring said that we are using Dial-a-Ride quite a bit. She said that when someone calls in, she directs them first to

Dial-a-Ride. If Dial-a-Ride can't accommodate, they are directed back to the Senior Center.

L. Napolitano asked if we could set up a volunteer system that could be coordinated by the Senior Center dispatcher for medical rides. B. Derring said that she might be able to coordinate this because of the additional staff. B. Derring stated she could put a request out in the Beckish Sr. Center newsletter for volunteers. M. Walter stated he would check with CIRMA if we could cover volunteers under our insurance policy. B. Derring concluded that the senior transportation services has been working very well; that we have been utilizing the van properly and accommodating our Seniors the best way we can.

Social Worker: B. Derring stated that she and M. Walter have been working with AHM regarding adding a social worker. AHM recommendations is 2, 7-hour days and they may use an existing AHM employee to provide the services. AHM would provide the oversight of the Social Worker. B. Derring stated that we have been trying to connect with the Access Agency to get further information on what services or options they might have to offer, but they have not gotten back to us yet. Discussion ensued about what Access Agency offers and what AHM offers. M. Walter will get more information by the next BOS. J. Ortiz asked that we get the credentials of the proposed staff member at AHM that would provide the services needed. B. Derring stated that she has been looking into getting a NCAAA grant to help reduce the costs for a social worker.

- b) **Other Budget Items (as time permits):** M. Walter reviewed the operating budget and some key items in the capital budget. He highlighted areas for the BOS to review and discuss.

6. NEW BUSINESS:

- 6.1 Solar lights for the walkways between Finance Dept. and Moor's Charity School.** M. Walter explained that the purchase of the recommended solar lights will be coming from a grant from CIRMA. R. Hellstrom MOVED to Approve the purchase of the solar lights for the walkways between Finance Dept. and Moor's Charity School. MOTION CARRIED 4.0.
- 6.2 Sustainable CT Establishment of a Columbia Art Council.** B. Derring shared the mission and vision statement for the establishment of the Columbia Art Council that supports Sustainable CT Vibrant and Creative Cultural Ecosystems. The 8-member committee is working on action items that include a Poet Laureate and artists-in-residence. W. O'Brien MOVED to Approve the Establishment of a Columbia Art Council. MOTION CARRIED 4.0.
- 6.3 Rec. Commission's recommendations for the naming the softball field**
- **Brand Memorial Field**
 - **William and Henrietta Brand Memorial Field**

R. Hellstrom asked if anyone has talked to the Brand family? M. Walter stated he would reach out to the Executor of the estate to confirm the recommendation from the Rec Commission. R. Hellstrom MOVED to Approve the Recommendation to name the softball field after William and Henrietta Brand Memorial Field. MOTION CARRIED 4.0.

6.4 Criminal History Record Information (CHRI) Proper Access, Use and Dissemination Procedures. M. Walter explained that the FBI Audit performed recently requires that we have a procedure in place for access, use and dissemination of any materials related to background checks for pistol permits. R. Hellstrom MOVED to Adopt the Criminal History Record Information (CHRI) Proper Access, Use and Dissemination Procedures as required by the FBI Criminal Justice information Services. MOTION CARRIED 4.0.

7. COLUMBIA LAKE / DAM / BEACH:

7.1 Application for Construction of a Structure on or Over Columbia Lake: Nancy Nuhfer, 5 Nuhfer Dr. R. Hellstrom MOVED to Approve the application to Nancy Nuhfer at 5 Nuhfer Dr. upon the recommendations set forth by LMAC; subject to necessary approvals by Inland Wetlands and Watercourses Commission and obtaining building permits. MOTION CARRIED 4.0.

8. APPOINTMENTS / RESIGNATIONS:

8.1 Resignation of Anthony Ortiz from the Szegda Farm Management Committee. R. Hellstrom MOVED to Approve the Resignation of Anthony Ortiz from the Szegda Farm Management Committee. MOTION CARRIED 4.0.

9. TOWN ADMINISTRATOR REPORT: After discussion the BOS decided that the budget workshop that was set tentatively for February 25th was not needed.

10. CORRESPONDENCE:

10.1 CIRMA 2018-2019 Annual Report.

10.2 *The Chronicle* article “Columbia honored for being safe.”

10.3 State of CT State Police Troop K January 2020 Monthly Report.

11. BUDGET:

11.1 Transfers: L. Napolitano MOVED to Approve Transfer totaling \$10,750.00.

TRANSFER#/AMOUNT	FROM A/C# DESCRIPTION	TO A/C# DESCRIPTION
2020-016/\$10,000	10-4410-515/Contracted Services	10-4410-010/DPW Salaries
2020-017/\$750.00	10-4350-010/Lake Mgmt. Salaries	10-4350-710/Professional Improvement

MOTION CARRIED 4.0.

11.2 Refunds: W. O'Brien MOVED to Approve Refunds totaling \$2,662.32.

AMOUNT	FROM	TO
\$9.15	TOWN OF COLUMBIA	Stephen Bojorquez & Robin Bojorquez
\$2,182.15	TOWN OF COLUMBIA	William Skoog & Pamela Skoog
\$10.00	TOWN OF COLUMBIA	Francis Storrs & Carolyn Storrs
\$10.00	TOWN OF COLUMBIA	Distinctive Landscaping & Nursery
\$255.32	TOWN OF COLUMBIA	Santo Motta & Jenna Motta
\$7.83	TOWN OF COLUMBIA	Russell Roly & Betty Roly
\$5.54	TOWN OF COLUMBIA	Orlando Tomlinson & Audrey Tomlinson
\$7.08	TOWN OF COLUMBIA	Teresa Woodford
\$175.25	TOWN OF COLUMBIA	Ralf Lange & Erika Lange

MOTION CARRIED 4.0.

12. APPROVE PAYMENT OF BILLS: R. Hellstrom MOVED to Approve the Payment of Bills totaling \$68,869.55 consisting of 2019-2020 Emergency, 2019-2020 Regular, Credit Card and Paychex. MOTION CARRIED 4.0.

13. ADJOURNMENT: R. Hellstrom MOVED to ADJOURN at 8:15 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by Jennifer C. LaVoie