

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, March 3, 2020 – 7:00pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: Steven M. Everett, First Selectman; Robert Hellstrom, Deputy Selectman; William O'Brien; Selectman; Judy Ortiz, Selectman.

Also Present: Beverly Ciurylo, Finance Director; Catherine Rowe, Chairman of Columbia Commission on Aging (CONA).

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda as presented. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
- 3.1 **BOS Meeting Minutes for February 18, 2020.** W. O'Brien MOVED to Approve the BOS Meeting Minutes for February 18, 2020 with Steven Everett abstaining. MOTION CARRIED 3.0.
4. **AUDIENCE OF CITIZENS:** None.
5. **OLD BUSINESS:**
- 5.1 2020-2021 Budget Review Workshop
 - a) **Medical Car:** Catherine Rowe, Chairman of CONA reviewed the reasons there is a need for a medical car and the reason given by neighboring towns why volunteer drivers did not work out. C. Rowe provided information that 24 rides to medical appointments were denied in January and 18 rides in February. Discussion ensued about the current van schedule, leasing a vehicle, the use of Dial-a-Ride, and the possibility of getting a grant. Concerns were addressed regarding the difficulties of scheduling doctors' appointments and meeting the needs of our seniors. S. Everett stated that he did not have enough information to put this forward in the budget for a vote and needed to meet with the Senior Center Director. He stated he wanted to see how the new van schedule is working for at least 3 months. W. O'Brien expressed that he felt we had reached a compromise with the change in schedule and that this will be an issue that will need to be addressed in the future if not addressed now. W. O'Brien MOVED to Approve \$50,000 for a medical vehicle. MOTION 3.0.1 with J. Ortiz, W. O'Brien and R. Hellstrom Voting Yes and S. Everett abstaining.
 - b) **Other Budget Items (as time permits):** B. Ciurylo reviewed the changes in the Operating and Capital budgets from the last BOS Meeting on 2/18/20. B. Ciurylo reviewed some information that was still needed for the 20/21 budget: \$1,000 grant to ACCESS, Social Services, Animal Control Officer, and Building Official contract renewal. B. Ciurylo stated that there was \$61,000 removed from Capital budget which was included in the list of changes that she had reviewed. The FY 20/21 proposed expenditures is \$264,246, a 6.55% increase without the additional \$50,000 added for the medical car. The Capital Budget & Capital Reserve Fund Plan for FY 20/21 has an increase of \$238,125 at 23.88%.

- **Motion to Move the BOS 20/21 Operating Budget and Capital Budget to FiPAC.** Discussion ensued about medical car and how to incorporate the \$50,000 into the budget. B. Ciurylo added \$20,000 to the Operating Budget and \$30,000 to the Capital Budget. This changed the overall increase in the Operating Budget to be \$286,236 or 7.05%. As for the Capital budget, the overall increase changed to \$268,125 or 26.89%. With the estimated Board of Education increase, the proposed budget increase will be over \$772,000. S. Everett MOVED to Move the BOS 20/21 Operating Budget and Capital Budget as presented with changes to FiPAC. MOTION CARRIED 3.1 with J. Ortiz, W. O'Brien and R. Hellstrom Voting YES and S. Everett Voting NO.
- 6. NEW BUSINESS:**
- 6.1 To establish a Town Meeting on 4/7/2020 at 6:30 to appropriate the sum of \$30,000 from the Town's Land Acquisition Fund as a capital contribution to be applied toward the purchase price of a certain parcel consisting of approximately 99.5 acres of open space land located in the Town of Columbia owned by Russell P. Inzinga, Trustee and the Estate of Angeline I. Bauer and located at Wells Wood Rd. (Lot 51 on Assessor's Map 38).** S. Everett MOVED to establish a Town Meeting on 4/7/2020 at 6:30pm to appropriate the sum of \$30,000 from the Town's Land Acquisition Fund as a capital contribution to be applied toward the purchase price of a certain parcel consisting of approximately 99.5 acres of open space land located in the Town of Columbia owned by Russell P. Inzinga, Trustee and the Estate of Angeline I. Bauer and located at Wells Wood Rd. (Lot 51 on Assessor's Map 38). MOTION CARRIED 4.0.
- 7. COLUMBIA LAKE / DAM / BEACH:**
- 7.1 Beach Sign.** Three samples were provided for possible consideration for the new beach sign. Discussion ensued about the different styles. M. Volza will bring back a mockup example for the BOS to vote on.
- 8. APPOINTMENTS / RESIGNATIONS:**
- 8.1 Appointment of Jason Arico to the Agriculture and Conservation Committee.** S. Everett MOVED to Appoint Jason Arico to the Agriculture and Conservation.
- 8.2 Appointment of Alex Bothell to the Planning and Zoning Commission.** J. Ortiz explained that Alex will replace the vacancy. J. Ortiz MOVED to Appoint Alex Bothell to the Planning and Zoning Commission. MOTION Carried 4.0.
- 9. TOWN ADMINISTRATOR REPORT:**
- 9.1 Update on Completion of 457b, 401a and 401b to Empower Retirement.** S. Everett explained that the 457b, 401a and 403b have been completed. He stated that there seems to be some questions regarding the 457b and 401a plans. To address those questions, a meeting is scheduled for March 23rd with employees to cover the following:
- Bill DiCristofaro, our financial advisor, will demonstrate the Empower Retirement web site.
 - How to review your investments.
 - How to use the planning tools.
 - How to complete account aggregation
 - Understanding fees and expenses
 - One on one discussions with the advisor after the close of the presentation.
- 10. CORRESPONDENCE:**
- 10.1 Annual Report.**

11. BUDGET:

- **Transfers:** S. Everett MOVED to Approve the Transfers totaling \$4,500. Transfers included \$3,000 from Professional/Tech to Supplies and \$1,500 from Group Insurance to Supplies to cover the cost of establishing a garden near the Moor's Indian Charity School. MOTION CARRIED 4.0. S. MOVED to Approve the Transfer of \$8,000 from Group Insurance to Professional/Tech to cover the cost of upgrading the Town of Columbia's website. MOTION CARRIED 4.0.

TRANSFER#/AMOUNT	FROM A/C# DESCRIPTION	TO A/C# DESCRIPTION
2020-018/\$3,000	10-4132- 500/Professional /Tech	10-4610-300/Supplies
2020-018/\$1,500	10-4112-040/Group Insurance	10-4610-300/Supplies
2020-019/\$8,000.00	10-4112-040/Group Insurance	10-4113-500/ Professional/Tech

11.1 Refunds: S. Everett MOVED to Approve Refunds totaling \$5,905.72.

AMOUNT	FROM	TO
\$2,912.47	TOWN OF COLUMBIA	Corelogic for Anthony A. Morascini, Jr. & Jeanne Morascini
\$2,758.49	TOWN OF COLUMBIA	Corelogic for James R. Rand & Leanne J. Rand
\$226.43	TOWN OF COLUMBIA	Pattison Sign Group Inc.
\$8.33	TOWN OF COLUMBIA	David N. Kohn

MOTION CARRIED 4.0.

- 12. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to Approve the Payment of Bills totaling \$56,312.44, consisting of 2019-2020 Emergency, 2019-2020 Regular, Credit Card, and Paychex. MOTION CARRIED 4.0.
- 13. AUDIENCE OF CITIZENS:** Catherine Rowe thanked the BOS for their consideration.
- 14. BOARD MEMBER COMMENTS:** R. Hellstrom thanked those who came to speak about their concerns at the BOS meeting.
- 15. EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A).** None.
- 16. ADJOURNMENT:** S. Everett MOVED to Adjourn at 8:22 PM.

Respectfully Submitted by Jennifer C. LaVoie