

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
Tuesday, April 16, 2019 – 7 pm  
Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Members Present:** First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien, Selectman, Jeffrey Viens.

**Also Present:** Town Administrator, Mark Walter.

**CALL TO ORDER:** S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda with the following changes: Under New Business Add 5.3: Establishment of 2019 Annual Budget Town Meeting; Under New Business Add 5.4: Waste Processing Agreement; and Move 8.2: Pavilion for Rec Park and Installation to New Business 5.5. S. Everett explained that members from the EAC would like to address the BOS before the meeting commences instead of waiting until the end of the meeting during the Audience of Citizens. MOTION CARRIED 5.0.

Andrea Drabicki, Chairman of the Sustainable CT Committee explained the Sustainable CT program and the roll out for the initiative. On May 8<sup>th</sup>, Sustainable CT, Jessica LeClair, will present to Columbia's Town Staff at 10 am regarding the program. In addition, David Oakes Public Works Manager from Bristol will present his perspective of the program. On May 16<sup>th</sup> or 22<sup>nd</sup> we have asked Sustainable CT to come back and present to Committee Chairs. Once the date is confirmed A. Drabicki will notify the Committee Chairs. A. Drabicki explained that there are 9 main categories to the program and a staff member and committee chair will act as co-chairs. A. Drabicki stated a specific example that would meet one of the 9 categories would be the Town's interest in starting a committee to address the Emerald Ash Borer. Another example is our effort on supporting local business' by developing a Local Communities Map. A. Drabicki stressed that this initiative is not driven by her personally, but that this program is self-enrolled and was designed by towns for towns. S. Everett thanked A. Drabicki for taking the lead and expressed everyone should want to do this because it's better for the community.

3. **APPROVAL OF MINUTES:**
  - 3.1 **Approval of BOS Regular Meeting Minutes for April 2, 2019.** L. Napolitano MOVED to Approve the BOS Regular Meeting Minutes for April 2, 2019. MOTION CARRIED 5.0.
4. **OLD BUSINESS:** None.

**5. NEW BUSINESS:**

- 5.1 2019 Boat Mooring Lottery.** Based on the recommendations from the Public Works Director, Pontoon boats must be moored on #3, #5 & #6.

The names were chosen as follows:

**Mooring/Poles for Kayak's/Canoes**

1. Ann Dunnack
2. Sherie Gagne
3. Jeanne Esterquest

**Moorings for Motorboats & Pontoons**

1. Edward Stepule
2. Pam & Paul Cavanagh
3. Gregory Stryker
4. Gregory & Jennifer Schneider
5. Daniel Eigner
6. Roger & Victoria Rice
7. Kevin Leist
8. Ryan McDonald
9. Jeff Lynds
10. Brian Keldsen

Jen LaVoie will contact the Lottery winners with details on mooring sign-up and registration

- 5.2 Resolution Adopting the Capital Region Natural Hazard Mitigation Plan Update, 2019-2024.** M. Walter explained that FEMA has issued its Approval Pending Adoption (APA) for the 2019-2024 Capitol Region Natural Hazard Mitigation Plan Update. The APA should be considered a conditional approval at this time. A final approval will be issued after the plan is adopted locally. Final FEMA approval enables our community to apply for hazard mitigation grants. S. Everett MOVED to Approve the Resolution Adopting the Capital Region Natural Hazard Mitigation Plan Update, 2019-2024 with the correction to remove the High-School from the Critical Facilities Table 7-1. MOTION CARRIED 5.0.

- 5.3 Establishment of 2019 Annual Budget Town Meeting:** S. Everett MOVED to establish the 2019 Annual Town Budget Meeting for Tuesday, May 14, 2019 at 7:00 p.m. in Yeomans Hall, 323 Route 87, Columbia, CT for the following purpose:

Clause 1- To take action on the proposed Annual Town Budget for Fiscal Year 2019-2020. TION. See notes. MOTION CARRIED 5.0.

- 5.4 Waste Processing Agreement.** M. Walter explained for over a year the Town has been in discussions negotiating the 5-year agreement with all the different waste partners. We are currently re-negotiating better rates for Columbia and have been working with Mid-Northeast Recycling Operating Committee (NEROC) for electronics and mattresses. M. Walter

is requesting the BOS to approve moving forward. S. Everett MOVED to Approve the Waste Processing Agreement and to give Steven M. Everett, First Selectman, or Mark B. Walter, Town Administrator the Authority to Sign the Agreement. MOTION CARRIED 5.0.

**5.5 Pavilion for Rec Park Installation.** M. Walter explained that we have received quotes from three (3) top vendors for a 30ft metal pavilion that will be installed behind the playground at Rec Park. The lowest bidder was Creative Recreation at \$44,639 with an additional cost of \$3,500 for the slab. M. Walter explained that we have used Creative Recreation before and have been happy with their work and they are the only company in the State that provides this type of building and installs it. W. O'Brien and J. Viens stated to go back out to bid. S. Everett asked about other options such as a wood pavilion and asphalt roofing. S. Everett asked M. Walter to look for other options. Carole Williamson asked to please consider not using pressure treated wood.

**6. COLUMBIA LAKE / DAM / BEACH:** None.

**7. APPOINTMENTS / RESIGNATIONS:** None.

**8. TOWN ADMINISTRATOR REPORT:**

**8.1 Columbia Volunteer Fire Department Incident Reports.** M. Walter shared the CVFD Incident Report for March with the BOS to keep them abreast of the activities. M. Walter also shared the State Police Report for March. M. Walter noted that we received an additional \$7,000 in ECS funds.

**8.2 Pavilion for Rec Park and Installation.** Moved to New Business 5.5.

**9. CORRESPONDENCE:**

**9.1 Article from *The Chronicle* dated Regarding Zoning Fee Overhaul.**

**10. BUDGET:**

**10.1 Transfers:** S. Everett MOVED to Approve the Transfer of \$32.00.

<b>TRANSFER #/AMOUNT</b>	<b>FROM A/C# DESCRIPTION</b>	<b>TO A/C# DESCRIPITON</b>
2019 #027 / \$32.00	10-4112-110 / Postage	10-4135-110 / Postage

MOTION CARRIED 5.0.

**10.2 Refunds:** None

**11. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to Approve the Payment of Bills totaling \$41,477.52 consisting of 2018-19 Emergency, 2018-19 Regular, Credit Card and Paychex. MOTION CARRIED 5.0.

12. **AUDIENCE OF CITIZENS:** Ann Dunnack thanked the BOS for approving the van for last Saturday's Wells Wood walk.
13. **BOARD MEMBER COMMENTS:** L. Napolitano stated that before she starts any committee for the Emerald Ash Bore, we might want to talk to Eric Tree Service for information and we might want some advisement from the Town's Counsel.
14. **EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** S. Everett MOVED to enter into Executive Session at 7:51 pm for real estate with M. Walter. MOTION CARRIED 5.0. S. Everett MOVED to end the Executive Session at 8:02 pm. No action was taken. MOTION CARRIED 5.0.
15. **ADJOURNMENT:** S. Everett MOVED to ADJOURN the meeting at 8:03 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by Jennifer C. LaVoie