

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, May 1, 2018 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien.

Absent: Selectman, Robert Bogue.

Also Present: Finance Director, Beverly Ciurylo.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett requested to add to the Agenda under the Town Administrator's Report the following: 9.5 - Windham Chamber request for nominations for Business of the Year; 9.6 - Results and announcement of award for the RFP to Survey Approximately 57+ Acres (Oberlander property); and 9.7 - Approval of the Legal Notice for the Special Town Meeting on June 5, 2018 for Capital Transfers. S. Everett MOVED to approve the Agenda for May 1, 2018. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **Approval of BOS Regular Meeting Minutes for 4/17/18.** W. O'Brien MOVED to approve the BOS Regular Meeting Minutes for 4/17/18. MOTION CARRIED 4.0.
4. **AUDIENCE OF CITIZENS:** Town Historian, Ingrid Wood; Ann Dunnack, Michelle Firestone, Reporter from the Chronicle.
5. **OLD BUSINESS:**
 - 5.1 **Moor's Charity Indian School Grant review.** S. Everett recapped the progress for the Moor's Charity Indian School Historic Funds Grant submission. Discussion included the preservation restriction details that the State of Historic Preservation Office requires for the grant and a discussion ensued regarding creating a separate parcel for the Moor's Charity Indian School. R. Hellstrom stated that to separate the parcel it should not be too complicated of a process. He also said that this is a unique situation that the Town could apply for a variance from planning and zoning to place the school on its own parcel. W. O'Brien suggested to apply for the grant now and then withdraw if we need to. S. Everett stated that we should proceed with the grant.
6. **NEW BUSINESS:**
 - 6.1 **Tax Collector: Annual Suspense List.** W. O'Brien MOVED that we approve the recommendation to transfer uncollected property taxes to the suspense tax book as listed. MOTION CARRIED 4.0.
7. **COLUMBIA LAKE / DAM / BEACH:** None.
8. **APPOINTMENTS / RESIGNATIONS:**
 - 8.1 **Appointment for Marine Patrol Officers:** S. Everett MOVED to appoint the following Marine Patrol Officers: Robert Powell; Elizabeth Powell;

Tom Griffith; George Lewandowski; Kelly Mabry; Lucy Drabek; Alisha Drabek; James Drabek; Joseph Duva; Maizey Mabry Smith; and Luke Stover. MOTION CARRIED 4.0.

9. **TOWN ADMINISTRATOR REPORT:**
- 9.1 **Notice of the Board of Education meeting on May 7, 2018: Discussion regarding Application for Artis Energy Solutions, LLC for LED Conversion of Porter School.** S. Everett reminded the BOS about the upcoming BOE meeting on May 7, 2018 that will include the discussion regarding the application for Artis Energy Solutions, LLC for LED conversion of the Porter School and that the BOS members may want to attend because the BOS will need to approve the project on the May 15th BOS meeting before the Town Meeting.
- 9.2 **Legal Notice for Annual Town Budget Meeting on 5/15/18.** S. Everett MOVED to set a Legal Notice for the Annual Town Budget Meeting on Tuesday, May 15, 2018 in Yeomans Hall at 7:00 PM for CLAUSE 1: To take action on the proposed Annual Town Budget for Fiscal Year 2018-2019.
- 9.3 **Columbia Town Beach Opening Pavilion dedication on 5/24/18.** Invitations were given out the BOS members to the beach opening pavilion dedication.
- 9.4 **2018 Memorial Day Celebration.** A draft program was presented to the BOS for the 2018 Memorial Day Celebration for their review and suggestions.
- 9.5 **Windham Chamber request for nominations for Business of the Year:** S. Everett MOVED to nominate Motta's Bakery for Columbia's Business of the Year. MOTION CARRIED 4.0.
- 9.6 **Results and announcement of award for the RFP to Survey Approximately 57+ Acres (Oberlander property).** S. Everett presented a list of the 14 bidders that submitted for the RFP to Survey the Oberlander property. The bid was awarded to Robert W. Hellstrom Land Surveying, LLC for \$8,650.00, which was the low bid.
- 9.7 **Legal Notice for Town Meeting June 5, 2018 capital Transfers.** S. Everett MOVED to set a Legal Notice for Tuesday, June 5, 2018 in the Conference Room at the Town Hall at 6:45 for CLAUSE 1: To address and approve a funds transfer in the amount of \$5,583.00 from the Town of Columbia Contingency Account #10-4800-900 to the Capital Project: Rec Area Improvement Account #20-6190-001 to cover additional costs above budget that the Town incurred on the Beach Renovation Project. CLAUSE 2: To address and approve a funds transfer in the amount of \$35,215.00 from the Town of Columbia General Fund to the Capital Project: Flanders River Road Bridge Deck Account #20-6208-023 to cover the additional costs above budget that the Town incurred for repairs to the deck and deck overlay.
- 9.8 **Columbia Rec Park Article in the Chronicle.** S. Everett commented that there were some concerns from residents, but the issue of safety was not mentioned in the article. S. Everett stated that he had talked to Eversource earlier today (5/1/18) and they are interested in a partnership on the cost of the road at Rec Park. He added that the discussion included Eversource covering any split in the road toward their property and that the gate would be there responsibility.

10. CORRESPONDENCE:

10.1 Thank you letter to Kathy Tolsdorf and Millie Ramsey for pruning and maintaining the rose bushes in Town.

11. BUDGET:

11.1 Transfers: S. Everett MOVED to approve as listed in the 4/17/18 resubmitted Transfers of \$14,182.00.

AMOUNT/TRANSFER#	FROM A/C# DESCRIPTION	TO A/C#, DESCRIPTION
\$36.00 / 10-4670-720	Professional Dues	10-4670-120 / Telephone
\$130.00 / 10-4670-500	Professional/Tech	10-4670-770 / Transportation
\$591.00 / 10-4112-040	Group Insurance	10-4112-460 / Commercial Insurance
\$60.00 / 10-4260-120	Telephone	10-4260-710 / Professional Improvement
\$2,200.00.00 / 10-4260-230	Electricity	10-4260-240 / Fuel
\$850.00 / 10-4112-040	Group Insurance	10-4112-240 / Fuel
\$130.00 / 10-4350-710	Professional Improvement	10-4350-120 / Telephone
\$200.00 / 10-4112-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$330.00 / 10-4136-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$300.00 / 10-4260-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$549.00 / 10-4410-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$396.00 / 10-4520-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$300.00 / 10-4530-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$5,000.00 / 10-4410-500	Professional/Tech	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$3,110.00 / 10-4410-011	Salaries-Public Works CT.	10-4410-610 / Bldgs/Grounds Rep/Maint.

MOTION CARRIED 4.0.

S. Everett MOVED to approve as listed in the 5/1/18 resubmitted Transfers of \$2,354.00.

AMOUNT/TRANSFER#	FROM A/C# DESCRIPTION	TO A/C#, DESCRIPTION
\$4.00 / 10-4112-500	Professional/Tech	10-4670-120 / Professional/Tech
\$10.00 / 10-4330-300	General Supplies	10-4330-811 / Mach/Equipment <\$5,000
\$100.00 / 10-4640-600	Repairs/Maintenance	10-4260-710 / Fuel
\$2,240.00 / 10-4800-900	Contingency	10-4640-811 / Mach/Equipment <\$5,000

MOTION CARRIED 4.0.

- 11.2 **Refunds:** None
12. **APPROVE PAYMENT OF BILLS:** S. Everett MOVED to approve the amount of \$88,856.77 for payment of bills. MOTION CARRIED 4.0.
13. **BOARD MEMBER COMMENTS:** W. O'Brien extended an invitation to the BOS to attend the Youth Services Committee meeting on May 9, 2018 at 5:30. A representative from the CT. Dept. of Mental Health will be there to present on video gaming. W. O'Brien stated that this is a big issue for kids in terms of gambling addiction and would like input from the community on the content of the presentation and the publication.
14. **EXECUTIVE SESSION:**
- 14.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** None.
15. **ADJOURNMENT:** S. Everett MOVED to ADJOURN the meeting at 7:50 P.M. MOTION CARRIED 4.0.

Respectfully submitted by Jennifer C. LaVoie