

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, May 21, 2019 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien; Selectman, Jeffrey Viens.

Also Present: Town Administrator, Mark Walter.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett added 9.4, Sustainable CT to the Agenda. S. Everett MOVED to Approve the Agenda as revised for May 21, 2019. MOTION CARRIED 5.0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **Approval of BOS Regular Meeting Minutes for May 7, 2019.** J. Viens MOVED to Approve the BOS Regular Meeting Minutes for May 7, 2019. MOTION CARRIED 5.0.
4. **AUDIENCE OF CITIZENS:** None.
5. **OLD BUSINESS:** None.
6. **NEW BUSINESS:** None.
7. **COLUMBIA LAKE / DAM / BEACH:** None.
8. **APPOINTMENTS / RESIGNATIONS:** None.
9. **TOWN ADMINISTRATOR REPORT:**
 - 9.1 **Memorial Day Observance.** M. Walter shared information on the Memorial Day Observance program that will be held on May 27th at 9:00 in Yeomans Hall. The ceremony will be held in the hall and then will proceed to the green to lay the wreath and the raising and lowering of the flag. The program will continue to all three cemeteries.
 - 9.2 **CRCOG Services Summary.** M. Walter shared the Capital Region Council of Governments (CRCOG) summary services that include municipal services, policy development and planning, public safety and homeland security, and transportation planning. He encouraged the BOS to go the website <https://crcog.org/> for further information.
 - 9.3 **Public Hearing on Zoning Fee Ordinance Scheduled for June 4, 2019.** M. Walter shared the recommendation from Planning and Zoning on changes in the Zoning Fee's. J. Viens asked about the language in the ordinance pertaining to prohibited uses; in particular "To further assist in the interpretation of permitted uses, certain uses are listed as prohibited in

a district even though the listing of uses prohibited is not intended to be exhaustive; any use not specified as permitted in the district is prohibited.” M. Walter stated he will check on the language in the ordinance and report back to the BOS.

- 9.4 Sustainable CT Committee Meeting on May 22, 2019.** M. Walter stated that we will be hosting a Sustainable CT kickoff meeting to the town committees and board chairs on May 22nd in Yeomans Hall. We will have two guest speakers; Lynn Stoddard, Director of Sustainable CT, Institute of Sustainable Energy, ECSU and Kait Hershey, Representative from the Town of Hebron’s Green Team.

10. CORRESPONDENCE:

- 10.1** Email Thanking George Murphy and Brian Paul on the Columbia Baseball Fields.
10.2 Article in *The Chronicle* regarding “Columbia to vote on budget plan.”
10.3 Article in *The Chronicle* regarding “Columbia budget is easily approved.”
10.4 Article in *The Chronicle* regarding “Forum takes stance against legal pot.”

11. BUDGET:

- 11.1 Transfers:** S. Everett MOVED to Approve the Transfers of \$5,700.00 to the noted accounts. MOTION CARRIED 5.0.

TRANSFER #/AMOUNT	FROM A/C# DESCRIPTION	TO A/C# DESCRIPITON
2019-038 / \$500.00	10-4132-500 / Professional/Tech	10-4132-770 / Transportation
2019-039 / \$200.00	10-4133-710 / Professional Improvement	10-4133-300 / Supplies
2019-040 / \$300.00	10-4260-710 / Professional Improvement	10-4260-300 / Supplies
2019-041 / \$1,000.00	10-4260-230 / Electricity	10-4260-240 / Fuel
2019-042 / \$300.00	10-4570-110 / Postage	10-4570-300 / Supplies
2019-043 / \$3,300.00	10-4112-040 / Group Insurance	10-4320-500 / Professional/Tech
2019-044 / \$100.00	104260-230 / Electricity	10-4260-515 / Contracted Services

- 11.2 Refunds:** None.

- 12. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to Approve the Payment of Bills totaling \$142,465.07 to the payment of bills to 2018-2019 Emergency, 2018-2019 Regular, Credit Card, and Paychex. MOTIONS CARRIED 5.0.

- 13. BOARD MEMBER COMMENTS:** W. O’Brien stated that AHM is hosting a strategic planning process for the Columbia focus group for youth services on June 3, 2019 from 6:00 to 7:00 pm in Yeomans Hall and extended the invitation to the BOS. L. Napolitano shared information for a class on organic land care for town properties if anyone would be interested. L. Napolitano has contacted a CT DEEP Forester to come and meet with her on Thursday, May 23rd to discuss forest health and extended

the invitation to anyone who would like to attend. J. Viens asked if a letter can be drafted from the BOS to Tim Ackert and Cathy Osten regarding the BOS's opposition to the proposed State tolls and the funding of teacher's pensions. Discussion ensued. S. Everett stated that if J. Viens would like to draft the letter and whoever wants to sign it can sign it.

- 14. EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A). 1.** S. Everett MOVED to enter into Executive Session at 7:27 pm for personnel matters with M. Walter present. MOTION CARRIED 5.0. S. Everett MOVED to end the Executive Session at 7:38 pm.
- 14.1 Town Administrator Contract.** S. Everett MOVED to Approve the renewal of Mark Walter, Town Administrator's employment contract. MOTION CARRIED 5.0.
- 15. ADJOURNMENT:** S. Everett MOVED to ADJOURN the meeting at 7:40 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by Jennifer C. LaVoie