

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, July 10,2018 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman Robert Bogue.

Absent: Selectman, William O'Brien.

Also Present: Town Administrator, Mark Walter; Fire Marshal, Mike Lester; Finance Director, Beverly Ciurylo; Recreation Director, Marc Volza; Marine Patrol, Bob Powell.

CALL TO ORDER: 7:00

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to approve the agenda with the following changes:
 - 5.1: CT Solar Lease 2 will be moved to the Executive Session.
 - 9.1: Mike Lester's appointment as the Fire Marshal for the Town of Andover will be moved up to the first item discussed after the Transfers & Payment of Bills.
 - 11.1: Transfers will be moved up after Audience of Citizens
 - 12.1: Payment of Bills will be moved up after Audience of Citizens.
3. **APPROVAL OF MINUTES:**
 - 3.1 **BOS Regular Meeting Minutes for June 19, 2018.** The minutes were not approved and will be included in the next meeting.
4. **AUDIENCE OF CITIZENS:** Ann Dunnack; Lucy Drabek, Carmen Vance.
5. **OLD BUSINESS:**
 - 5.1 **CT. Solar Lease 2.** Moved to Executive Session.
6. **NEW BUSINESS:**
 - 6.1 **Establishment for a Special Town Meeting for Moor's Indian Charity School Easements, Declaration of Covenants and Declaration of Preservation Restrictions.** S. Everett Moved to establish a date for July 24, 2018 at 6:45 pm for a Special Town Meeting for the Moor's Indian Charity School easements, Declaration of Covenants and Declaration of Preservation Restrictions. MOTION CARRIED 4.0.
 - 6.2 **Discussion based upon a request from the Open Space Committee to update the Markel property appraisal. S. Everett stated that an appraisal was done in 2014.** A. Dunnack stated the request for appraisal came from the Open Space Committee at the advisement of the Trust for Public Land. Honor Lawler is the representative for Open Space and she spoke with the people who administer the open space and watershed grant. The grant requires that the public have access by means of road frontage. Honor Lawler asked about access from the rail-trail and if they would consider that option for the purposes of the grant and they said they would because the rail-trail parking would allow the public access to the property. A. Dunnack stated that an update appraisal is not as costly as the original appraisal. M. Walter stated that we received a quote of \$3,000 from the appraisal firm that originally did the appraisal and that Open Space has the funds to pay for the appraisal.

R. Hellstrom MOVED to Approve the \$3,000 for an updated appraisal of the Mark Kelly/Markel Property. 2:2. S. Everett and R. Hellstrom In Favor; R. Bogue and L. Napolitano Opposed. Motion did not carry.

7/24/18

R. Hellstrom MOVED to table this for more discussion at the next meeting.

- 6.3 Dogs at Columbia Boat Launch.** S. Everett explained that there are concerns about dogs off leash at the boat launch. B. Powell from the Marine Patrol explained that the Marine Patrol is in charge of the boat launch area, and the Lifeguards are in charge of the beach area. The beach area as a sign that clearly states that no dogs are allowed on the beach. S. Everett stated that we should make a sign to post at the boat launch that clearly identifies that all dogs must be on a leash in or out of the water at the boat launch.
- 6.4 Non-motorized watercraft and access to Columbia Lake.** M. Walter stated that it was brought to the Town's attention that a resident brought a guest to the lake and the guest was not allowed to launch their own kayak. S. Everett stated that he would like LMAC to address this issue and to offer a policy to address this for the BOS approval. Discussion ensued about the current use of renting the Town of Columbia's Rec Department kayaks.

Lucy Drabek addressed the BOS and stated that she felt that all Columbia residents should be allowed to bring a guest with their own kayak to the lake. She felt that it would be a good idea to have the vessels inspected before launching to prevent invasive species; allowing the resident to bring a guest with them to use the lake for kayaking or paddle-boarding.

- 7. COLUMBIA LAKE / DAM / BEACH :** None.
- 8. APPOINTMENTS / RESIGNATIONS:** None.
- 9. TOWN ADMINISTRATOR REPORT:**
- 9.1 Mike Lester's appointment as the Fire Marshal for the Town of Andover.** M. Lester stated that he was notified that per the Town's policy the BOS must be notified if the Fire Marshal and Deputy Fire Marshal take similar positions with another town. M. Lester explained that Stephen Postemsky is the Deputy Fire Marshal and Jim Rupert is back-up. R. Hellstrom stated that he has some concerns about if there is an emergency in both Andover and Columbia, how will the Fire Marshal and Deputy Fire Marshal handle this. M. Lester stated that the Fire Marshal's duties are to inspect after a fire. M. Lester explained that the role of the Fire Marshal is to inspect various buildings (food, liquor, group homes, schools, municipal buildings, etc...) in accordance with State of Connecticut Law, and to investigate fires. He stated that the Town of Columbia is his primary focus.
- 9.2 Notification from the Office of Policy and Management (OPM) that the Town of Columbia is up to date on all its filing regarding the Uniform Chart of Account.** M. Walter explained that this is a requirement from the state and we are all up to date with our filings.
- 9.3 Columbia Open Space recommendation to the BOS seek written statement of support and collaboration from the Hebron Open Space Commission to purchase the Jacques Property.** S. Everett stated that we met with Hebron and that there has been no definitive talk of a partnership or financial responsibility. A. Dunnack stated that Hebron reached out to Columbia and she expressed that there needs to be something more concrete; such as a letter, as to what the Town of Columbia would like to do.
- 9.4 Hire of Eleanor Duva for Marine Patrol.** M. Walter explained that he wanted the BOS to be informed of the new hire for Marine Patrol.
- 10. CORRESPONDENCE:** None.

11. BUDGET:

11.1 Transfers: S. Everett MOVED to approve the Transfers totaling \$5,037.00

TRANSFER #/AMOUNT	FROM A/C#, DESCRIPTION	TO A/C#, DESCRIPTION
#057 / \$528.00	10-4112-050/Pension Expense	10-4112-060, Employer 457 Match
#058 / \$1,108.00	10-4132-110/Postage	10-4132-010, Salaries - Assessor
#059 / \$963.00	10-4112-040/Group Insurance	10-4260-010, Salaries - Sr. Center
#059 / \$546.00	10-4260-240/Fuel	10-4260-230, Electricity
#060 / \$47.00	10-4345-110/Postage	10-4345-300, Supplies
#061 / \$125.00	10-4350-520/Printing	10-4350-300, Supplies
#062 / \$1,602.00	10-4410-500/Prof/Tech	10-4410-240, Fuel
#062 / \$10.00	10-4410-300/Supplies	10-4410-630, Supplies
#063 / \$20.00	10-4420-110/Postage	10-4420-300, Supplies
#064 / \$30.00	10-4630-300/Supplies	10-4630-500, Prof/Tech
#065 / \$58.00	28-4270-515/Contracted Services	28-4270-300, Supplies

MOTION CARRIED 4:0.

11.2 Refunds: R. Hellstrom MOVED to approve the total refunds of \$1,454.31.

AMOUNT	FROM	TO
\$73.85	Town of Columbia	Robert Brittany
\$692.54	Town of Columbia	Toyota Lease Trust
\$473.92	Town of Columbia	Toyota Lease Trust
\$214.00	Town of Columbia	Toyota Lease Trust

MOTION CARRIED 4:0.

12. APPROVE PAYMENT OF BILLS: S. Everett MOVED to approve the bills totaling \$310,709.60 that included 2017-2018 Emergency, 2017-2018 Regular, 2018-2019, Emergency, 2018-2019 Regular. MOTION CARRIED 4:0.

13. BOARD MEMBER COMMENTS: None

14. EXECUTIVE SESSION:

14.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A). S. Everett Moved to enter into Executive Session at 8:04 pm with M. Walter. Executive Session ended at 8:18pm.

15. ADJOURNMENT: S. Everett MOVED to ADJOURN at 8:19 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Jennifer C. LaVoie