

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
Tuesday, July 2, 2019 – 7 pm  
Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Members Present:** First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien; Selectman, Jeff Viens.

**Also Present:** Town Administrator, Mark Walter; Finance Director, Beverly Ciurylo; Tree Warden, Andy Andrews.

**CALL TO ORDER:** S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda for July 2, 2019. MOTION CARRIED 5.0.
3. **APPROVAL OF MINUTES:**
  - 3.1 **Approval of BOS Regular Meeting Minutes for June 18, 2019.** S. Everett MOVED to Approve the BOS Regular Meeting Minutes for June 18, 2019. MOTION CARRIED 5.0.
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**
  - 5.1 **Tree Removal.** S. Everett explained that the Department of Public Works Director, George Murphy submitted a letter to the BOS requesting an increase of \$50,000 for hazardous tree removal. A. Andrews explained the severity of the trees affected by Gypsy Moths and the Emerald Ash Borer that are on Town property. S. Everett asked if these trees are just along the roadways that need attention. A. Andrews stated that yes, the trees are on Town-owned land. S. Everett stated that he would like to take a ride with A. Andrews to take a look firsthand of the damage. L. Napolitano stated that she met with the State Forester and it was explained to her that there is a six-year bell curve and we are in the first couple of years. S. Everett MOVED to table the 50,000 requests until next BOS Meeting on July 16, 2019. MOTION CARRIED 5.0.
  - 5.2 **Capital Transfers and Setting of Town Meeting.** S. Everett MOVED to set a Town Meeting on July 16, 2019 at 6:45 pm in the Town Hall Conference Room for Capital Transfers. **CLAUSE 1:** To transfer \$10,000 from the 2018-2019 Contingency account (10-4800-900) to the Capital account titled Preliminary Design & Cost Estimate (20-6189-001) in order to cover the cost above the 2018-2019 budget as well as projected costs of engineering and design fees for Capital Projects. **CLAUSE 2:** To appropriate an additional \$10,000 from the General Fund as of July 1, 2019 to the Capital account titled DPW Capital Improvements-Buildings (20-6206-002) for projected costs above the 2019-2020 budget for completion of the Public Works Salt Shed. MOTION CARRIED 5.0.

6. **COLUMBIA LAKE / DAM / BEACH:** None.
7. **APPOINTMENTS / RESIGNATIONS:** None.
8. **TOWN ADMINISTRATOR REPORT:**
- 8.1 **CIRMA Members' Equity Distribution.** M. Walter explained that CIRMA will be giving an members' equity distribution this year to the Town of Columbia for \$8,934.00.
- 8.2 **Horace Porter School RFP's for Generator, Surveillance Cameras and Classroom Phone Systems.** M. Walter explained that all 3 RFPs have been issued.
- 8.3 M. Walter explained that at the last FiPAC meeting they requested presentations from Open Space and Rec Department, and he asked if July 17<sup>th</sup> is a good time to have Open Space present. The BOS consensus is the July 17<sup>th</sup> date will work. M. Walter will confirm with FiPAC on the July 17<sup>th</sup> date.
9. **CORRESPONDENCE:**
- 9.1 **Article in *The Chronicle* on Fireworks and Eaglet.**
- 9.2 **Article in *The Chronicle* on Hop River State Park Trail.**
- 9.3 **Moody's Investors Service Report.**
10. **BUDGET:**
- 10.1 **Transfers:** S. Everett respective accounting for \$7,586.00. MOTION CARRIED 5.0.

<b>TRANSFER #/AMOUNT</b>	<b>FROM A/C# DESCRIPTION</b>	<b>TO A/C# DESCRIPTION</b>
2019 #050 / \$704.00	10-4112-120 / Telephone	10-4112-230 / Electricity
2019 #051 / \$41.00	10-4417-240 / Fuel	10-4116-230 / Electricity
2019 #052 / \$57.00	10-4417-230 / Electricity	10-4117-230 / Electricity
2019 #053 / \$634.00	10-4260-230 / Electricity	10-4260-230 / Electricity
2019 #054 / \$55.00	10-4640-240 / Fuel	10-4640-230 / Electricity
2019 #55 / \$475.00	10-4410-600 / Repairs/Maint	10-4410-610 / Bldgs/Grounds/Rep/Maint
2019 #56 / \$100.00	10-4410-600 / Repairs/Maint	10-4410-710 / Prof. Development
2019 #57 / \$20.00	10-4250-540 / Community Outreach	10-4250-110 / Postage
2019 #58 / \$3,425.00	10-4112-040 / Group Insurance	10-4132-010 / Salaries-Assessor
2019 #59 / \$1,900.00	10-4112-040 / Group Insurance	10-4260-010 / Salaries-Sr. Center
2019 #60 / \$175.00	10-4520-130 / Legal Notice	10-4520-010 / Salaries-Inland/Wetlands

- 10.2 Refunds:** None.
- 11. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to Authorize the payment of bills consisting of \$214,280.41 for a total payment 18/19 Emergency and 18/19 Regular, 2019-20 Emergency and 19/20 Regular that consists of Library Grant Payment 1 of 4, Credit Card and Paychex. MOTION CARRIED 5.0.
- 12. AUDIENCE OF CITIZENS:** A. Dunnack, 103 Lake Rd. asked how much does it cost to have a town meeting? M. Walter stated that the cost is associated with the legal notice and depends on the word length. A. Dunnack stated that G. Murphy made it very clear that the trees were an ongoing problem and that the budget is too low for the tree removal.
- 13. BOARD MEMBER COMMENTS:** L. Napolitano asked for the schedule of chemicals that are being used at Rec Park and would like the information to be available to the public. M. Walter stated he will get L. Napolitano the information she requested.
- 14. EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** S. Everett MOVED to go into Executive Session at 7:49 pm with Mark Walter, Town Administrator for real estate and pending litigation. MOTION CARRIED 5.0. S. Everett MOVED to end the Executive Session with no action taken at 8:08 pm. MOTION CARRIED 5.0.
- 15. ADJOURNMENT:** S. Everett MOVED to ADJOURN the meeting at 8:09 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by Jennifer C. LaVoie