

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
Tuesday, February 5, 2019 – 7 pm  
Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Members Present:** Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien, Robert Bogue, Selectman.

**Members Absent:** First Selectman, Steven M. Everett.

**Also Present:** Mark Walter, Town Administrator; Beverly Ciurylo, Finance Director; Joseph Spurgeon, Advisor from Lindberg & Ripple.

**CALL TO ORDER:** R. Hellstrom called the meeting to order at 7:01 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** R. Hellstrom MOVED to Remove item 5.4 Homeland Security Grant Program Resolution from New Business and Move 8.2, Rec Park Construction Schedule to the 2/19/19 BOS Meeting and Move up in the Agenda 5.5, CT-Chip Resolution to 5.1, under New Business. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
  - 3.1 **BOS Regular Meeting Minutes for January 15, 2019.** L. Napolitano stated that the minutes on January 15<sup>th</sup> did not reflect her comments accurately. She stated that "The Zoning laws is actually clear, if it is not permitted it is prohibited." W.O' Brien MOVED to Approve the Agenda for 2/5/19 as Amended. MOTION CARRIED 3.0 with R. Bogue Abstaining.
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**
  - 5.1 **Set a Town Meeting Date to Approve and Appropriate \$215,193 from the Town General Fund to the 2018/2019 BOE Budget to Comply with MBR Requirements.** R. Hellstrom MOVED to schedule a Town Meeting for February 19, 2019 at 6:45pm in the Adella G. Urban Administrative Offices Conference Room for the following purpose:  
**CLAUSE 1** – To address and approve an additional 2018-2019 Budget Appropriation to the Columbia Board of Education in the amount of \$215,193.00 from the Town of Columbia General Fund. This appropriation is in order to comply with the 2018-2019 Minimum Budget Requirement (MBR) under Section 10-262j of the Connecticut General Statutes. MOTION CARRIED 4.0.
  - 5.2 **Set a Public Hearing Date regarding the amendment and restatement of Town Ordinance 22-1 entitled "Schedule of Zoning Fees" to change the structure and fees of the Ordinance to better cover the Town's costs with respect to zoning, Zoning Board of Appeals and subdivision matters.** R. Hellstrom MOVED to: 1) the adoption of the resolutions in the Board packet for this meeting regarding the holding of a Public Hearing prior to the Board's considering the amending and restating Ordinance 22-1 to adopt a new schedule of zoning fees and to repeal Ordinance 22- Zoning Board of Appeals Fees; 2) the scheduling of such

Public Hearing for March 19, 2019 at 6:45pm in the Adella G. Urban Administrative Offices Conference Room; 3) the adoption of the form of Legal Notice for such hearing that is part of the packet; and 4) the filing of said resolutions and Legal Notice, which are adopted by this motion, with the minutes of this meeting. MOTION CARRIED 4.0.

- 5.3 **Discussion of House Bill 5765 Tax Deferral for Federal Employees and possible setting of a Town Meeting.** M. Walter explained that in the Special Act, section 7-148 of the general statutes it defines that any subdivision of a municipality, may, by a vote of its legislative body, or in any town in which the legislative body is a town meeting, by a vote on the Board of Selectman. M. Walter recommend we discuss this at the next BOS meeting on February 19, 2019 and the BOS can vote on adopting this resolution. W. O'Brien moves to exercise legislative authority and approve the House bill 5765 Tax Deferral for Federal Employees. MOTION CARRIED 4.0.
- 5.4 **Homeland Security Grant Program Resolution.** Taken off the Agenda. Resolution was filed and completed in November 2018.
- 5.5 **CT-Chip Resolution.** J. Spurgeon explained that over the past year the Town of Columbia and Columbia Board of Education and other towns have been exploring opportunities related to creating a regional health insurance collaborative. The collaboration will lead to reduced rates, better access to programs, less variability and no change in the benefits that will be offered to employees. Upon review of the RFP results and interviews conducted, the members of CT-CHIP have unanimously selected Cigna as the Health Insurance provider. J. Spurgeon pointed out several key results: Larger pools provide advantages over smaller pools. This includes, claims for larger groups are more predictable over time and are less likely to experience large cost swings year to year, carrier fixed cost is less per enrollee to reflect increased economies of scale, more flexibility in plan design as carriers are more willing to customize benefits for larger groups, and greater access to customized services (custom wellness programs).

J. Spurgeon also added that Cigna has agreed to match or exceed all benefits, provider match is high at 96.5% of Providers, 97% of members served and 97% of visits. Cigna will include Employee Assistance Programs (EAP) at no additional charge, \$60,000 Wellness Fund will be provided to be shared with the other participating members, and that each participant will retain control of their own plan designs and be responsible for their own premium tied to their enrollment and benefits.

R. Bogue stated that this sounds great to him and glad to hear CIGNA has stepped into providing these services. M Walter explained he will be treasurer for the CT-CHIP.

R. Hellstrom MOVED to 1) the adoption of the resolutions in the Board packet for this meeting regarding the calling of a Special Town Meeting to consider the Town's entering into a collaborative agreement with other municipalities and boards of education for the provision of municipal employee health benefit as permitted by Connecticut General Statutes Section 7-464b; 2) the calling of such Special Town Meeting for February 19, 2019 at 6:50pm in the Adella G. Urban Administrative Offices Conference Room; 3) the adoption of the form of Legal Notice for such Special Town Meeting that is part of the packet; and 4) the filing of said

resolutions and Legal Notice, which are adopted by this motion, with the minutes of this meeting. MOTION CARRIED 4.0.

- 5.6 **FY 2019/20 Budget Workshop.** M. Walter went over the notable increase and decreases in the Operating Expenditures and Capital Budgets. M. Walter asked what Department you would like to talk to at the next BOS meeting on 2/12/19. The BOS stated they would like to see Public Works at the next meeting.

6. **COLUMBIA LAKE / DAM / BEACH:** None.

7. **APPOINTMENTS / RESIGNATIONS:** None.

8. **TOWN ADMINISTRATOR REPORT:**

- 8.1 **DPW bulldozer.** M. Walter explained that we have proposed a budget of 55,000 for repairing a bulldozer and that G. Murphy, Public Works Director is looking into different options for fixing or replacing the bulldozer. They are finding it difficult to find the parts for the bulldozer since it is so old.

- 8.2 **Rec Park construction schedule.** Moved to the BOS meeting on 2/19/19.

9. **CORRESPONDENCE:**

- 9.1 **State Trooper Monthly Report.**

- 9.2 **Report on registered voters.**

- 9.3 **CCM Capital Report.**

10. **BUDGET:**

- 10.1 **Transfers:** R. Bogue MOVED to Approve the Transfers totaling \$2,956.00 as per scheduled.

<b>TRANSFER #/AMOUNT</b>	<b>FROM A/C# DESCRIPTION</b>	<b>TO A/C# DESCRIPITON</b>
2019 #014 / \$1,000.00	10-4132-500 / Professional / Tech	10-4132-770/ Transportation
2019 #015 / \$556.00	10-4260-230 / Electricity	10-4260-600/ Repairs/Maintenance
2019 #016 / \$1,000.00	10-4112-130 / Admin Legal Notices	10-4110-130/Town Meeting Legal Notices
2019 #017 / \$400.00	10-4410-011 / DPW - OT Salaries	10-4115-240 / Old CVFD/Maint. Facility Fuel

MOTION CARRIED 4.0.

- 10.2 **Refunds:** R. Bogue MOVED to Approve Refund Transaction of 218,16 as per schedule.

<b>AMOUNT</b>	<b>FROM</b>	<b>TO</b>
\$159.29	TOWN OF COLUMBIA	NICHOLAS J. DANBURG
\$59.31	TOWN OF COLUMBIA	SHANNON J. KEEGAN

MOTION CARRIED 4.0.

11. **APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to Approve Bills totaling \$ 74,791.53, comprised of 2018-19 Emergency, 2018-19 Regular, Credit Card and Paychex. MOTION CARRIED 4.0.

12. **AUDIENCE OF CITIZENS:** None.

- 13. BOARD MEMBER COMMENTS:**
- 14. EXECUTIVE SESSION:**
  - 14.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A);** R. Hellstrom MOVED to enter into Executive Session at 8:20pm with Mark Walter, Beverly Ciurylo and J. LaVoie present to discuss Personnel. MOTION CARRIED 4.0. Executive Session ended at 8:29PM
- 15. ADJOURNMENT:** R. Hellstrom MOVED to ADJOURN at 8:29PM and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, February 12, 2019 for a Special Board of Selectman meeting.

Respectfully Submitted by Jennifer C. LaVoie, Executive Administrative Assistant.

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
Tuesday, January 15, 2019 – 7 pm  
Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Members Present:** First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien.

**Also Present:** Town Administrator; Mark Walter, Paula Stahl; Town Planner.

**CALL TO ORDER:** S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda for 1/15/19. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
- 3.1 **BOS Regular Meeting Minutes for January 8, 2019.** R. Hellstrom MOVED to Approve the Meeting Minutes for January 8, 2019. MOTION CARRIED 4.0.
4. **OLD BUSINESS:**
- 4.1 **Zoning Fee Ordinance 22-1 and 22-2 Fee Discussion.** S. Everett explained last week at the BOS we discussed the current Zoning Fee Ordinance and changes to the fees and the request was for the BOS to take a look at the information received from P. Stahl and to come back tonight to discuss further. S. Everett stated that at the meeting we will be discussing specifically the planning and zoning fees, zoning permit fees and Zoning Board of Appeals (ZBA) Fees. R. Hellstrom asked for clarification on what constituted the "Budgeted" and the "YTD Revenues" numbers in the handout. M. Walter explained that the budgeted figure is what we think we will take in for anticipated fee and the revenue is what we actually took in. S. Everett stated that he feels that the fees are not keeping people from doing business with the town, but it is how businesses view working with the Town. He stated that the ZBA is looking at how to make the process easier when working with the Town. R. Hellstrom stated he felt it is part of a perception problem and if we raise fee's this adds to a negative opinion and feels it is sending the wrong message. He would like to encourage businesses not discourage. L. Napolitano stated that she would like to keep the fees at a minimum. W. O'Brien stated that fees are cost of doing business and supports the fee revisions that are being proposed as reasonable. P. Stahl stated that prior to the new charter, this would go to a Town Meeting, but with the New Charter in 2009, the BOS can make the decision after they hold a public hearing for any ordinance. W. O'Brien and R. Hellstrom stated they would welcome the public's feedback. S. Everett MOVED to schedule a Public Hearing concerning the changes in the fee ordinance on February 19, 2019 at 6:45 pm. MOTION CARRIED 4.0.
- 4.2 **Ice Fisherman – Bait Bucket Disposal.** M. Walter updated the BOS on the plan to implement the bait bucket for fisherman to put their bait in. He explained that there is a drainage basin that the bait bucket will drain into

and is 75 ft from the Murphy House well. A sign will be posted indicating where fisherman can put their bait.

**5. NEW BUSINESS:**

- 5.1 Beach Hours.** S. Everett explained that the Rec Department would like to change the beach hours to better accommodate when people will be using the beach the change would be Mon-Fri 10:30am-7pm and Sat/Sun 12pm-7pm to 10:30am - 6:30pm every day. L. Napolitano MOVED to Approve the beach hours from 10:30am to 6:30pm. MOTION CARRIED 4.0.

**6. COLUMBIA LAKE / DAM / BEACH:** None.

**7. APPOINTMENTS / RESIGNATIONS:** None.

**8. TOWN ADMINISTRATOR REPORT:**

- 8.1 Update on CT Recreational Trails Program Grant.** M. Walter explained that the grant requires a 20% match and he confirmed that the match can be accrued up to 18 months prior to contract document finalization and the match can be provided as cash or in-kind services. M. Walter is the Town of Columbia's representative for this project and his hours over the 24 months of the project will equate to the in-kind services.

- 8.2 Recap of Retirement Plan Employee Presentations.** M. Walter explained that we did 8 presentations to our employees on Tuesday, January 15th for the possible change in the retirement plan. Employee feedback will be presented in an upcoming BOS meeting. Main concern was to follow an open and transparent bidding process and an RFP was sent out to receive proposals on retirement plans and four were received. The Financial Advisor recommended the record keeper be Empower Retirement. Costs from AXA will be requested again to provide a document for cost comparisons. Once comparison is completed, a proposed contract for the selected retirement plan(s) will be obtained and reviewed by the Town Attorney. Once contract is finalized, it will be approved by the BOS and the BOE.

- 8.3** M. Walter gave an update on the recent Route 87 Traffic Safety Concerns and 2019 Traffic Safety Priorities meeting for Columbia meeting was a general discussion on safety concerns on the roads in Columbia. The engineering firm hired by CRCOG looked at creative ideas and identified three areas of concern — the intersection of Rte. 87 and Rte. 66, Pine St., and West St. crossing Rte. 66. S. Everett stated that they will study two areas that include the center of Town and Rte. 66 and Pine St. and West St. intersections.

- 8.4** M. Walter stated that he attended a legislative meeting with CCM and they have created the CT School Finance Project. A non-profit is driving the program and are working with UCONN. The study can be found at [www.ctschool.finance.org](http://www.ctschool.finance.org). He explained that they performed an analysis of all 50 states and CT is one of only four states with no system for funding all of its more than 74,500 special education students. He added that they are recommending creating an insurance agency (a Special Education Predictable Cost Cooperative) to handle special education and run by town and state representatives. M. Walter stated he will forward the report to the BOS.

**9. CORRESPONDENCE:**

**9.1 17/18 Audit Report.**

**9.2 MBR Correspondence.** S. Everett explained that Lol Fearon, Interim Superintendent had sent a letter on behalf of the Columbia Board of Education requesting a waiver to the Commissioner of Education. We received a response and the waiver was denied.

**10. BUDGET:**

**10.1 Transfers:** S. Everett MOVED to Approve the Transfers as follows.

<b>TRANSFER #/AMOUNT</b>	<b>FROM A/C# DESCRIPTION</b>	<b>TO A/C#, DESCRIPTION</b>
<b>2019-013 / 400.00</b>	10-4130-016 / Salaries-Election Workers	10-4130-110 / Postage

MOTION CARRIED 4.0.

**10.2 Refunds:** None

**11. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to Approve the Payment of Bills totaling \$34,225.55 consisting of 2018-19 Emergency, 2018-2019 Regular, Credit Card and Paychex. MOTION CARRIED 4.0.

**12. AUDIENCE OF CITIZENS:** A. Dunnack asked if we have any updated on the Sustainable CT initiative. S. Everett stated that Andrea Drabicki is the Sustainable CT Liaison and will be working with a team on the initiative. A. Dunnack stated that on West St. and Rte. 66 a number of years ago the State put in an island to separate West St. and Rte. 66 in the commuter lot and that farm wagons pulling hay cannot make the turnoff.

**13. BOARD MEMBER COMMENTS:** S. Everett stated that the new sidewalk at the History Place was installed and it looks great. L. Napolitano brought up the Permitted and Prohibited Uses (Section 6 in the Zoning Regulations) and concerns were raised with the lack of clarity.

**14. EXECUTIVE SESSION:**

**14.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A);** None.

**15. ADJOURNMENT:** W. O'Brien MOVED to ADJOURN at 8:12 pm. MOTION CARRIED. The next meeting is scheduled for Tuesday, February 5, 2019.

Respectfully submitted by Jennifer C. LaVoie

**LEGAL NOTICE OF SPECIAL TOWN MEETING  
COLUMBIA, CT  
Tuesday, February 19, 2019  
Conference Room  
6:45 PM**

The duly qualified electors and voters of the Town of Columbia, Connecticut and any other persons entitled to vote upon any of the matters contained in this warning are hereby notified to meet in the Adella G. Urban Administrative Offices Conference Room, 323 Route 87, Columbia, CT on Tuesday, February 19, 2019 at 6:45 p.m. for the following purpose:

**CLAUSE 1:** To address and approve an additional 2018-2019 Budget Appropriation to the Columbia Board of Education in the amount of \$215,193.00 from the Town of Columbia General Fund. This appropriation is in order to comply with the 2018-2019 Minimum Budget Requirement (MBR) under Section 10-262j of the Connecticut General Statutes.

---

Steven M. Everett  
First Selectman

---

Robert W. Hellstrom  
Deputy First Selectman

---

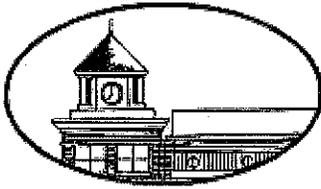
William P. O'Brien  
Selectman

---

Lisa Napolitano  
Selectman

---

Robert J. Bogue  
Selectman



## COLUMBIA SCHOOL SYSTEM

MARIA GERYK, SUPERINTENDENT  
3 SCHOOLHOUSE ROAD  
P.O. Box 166  
COLUMBIA, CT 06237  
860-228-8590  
860-228-8592 (FAX)  
MGeryk@HWPorter.org

---

To: Steven Everett, First Selectman  
Ernie Sharpe, FiPAC Chairperson

From: Maria Geryk, Superintendent, Columbia School District

Re: 2018/2019 Minimum Budget Requirement and Additional Town  
Appropriation of Funds

Date: January 10, 2019

On September 12, 2018, Interim Superintendent Lol Fearon prepared a letter on behalf of the Columbia Board of Education (BOE) requesting a waiver of the Minimum Budget Requirement (MBR) from the State Department of Education for the 2018/2019 school year.

Dr. Dianna R. Wentzell, Commissioner of Education, responded in a letter dated January 4, 2019 to me declining the request. She indicated the request for the waiver did not include the qualifying provisions to reduce the MBR as outlined in Section 10-262j of the Connecticut General Statutes. I have attached a copy of this letter for your reference.

A separate letter will be coming from Kathy Demsey, Chief Finance Officer, finalizing the current noncompliance status with MBR. I will forward that to you as soon as I receive it.

On behalf of the Columbia Board of Education, I am requesting that the Board of Selectmen set up a Town Meeting to approve and appropriate an additional \$215,193 from the Town General Fund to the 2018/2019 BOE budget in order to comply with MBR and avoid penalties from the State Department of Education.

The Board of Education will continue to provide strong programming to students while ensuring fiscal responsibility.

Please feel free to contact me if you would like to discuss this further.

Thank you for your consideration of this request.

Cc: C. Lent, Board of Education Chairman,  
B. Ciurylo, Finance Director,  
M. Walter, Town Administrator



STATE OF CONNECTICUT  
STATE BOARD OF EDUCATION



January 4, 2019

Maria Geryk  
Superintendent of Schools  
Columbia Public Schools  
3 Schoolhouse Road  
Columbia, CT 06237

Dear Superintendent Geryk:

I am writing in response to Laurence Fearon's, September 12, 2018, letter requesting a waiver of the 2018-19 Minimum Budget Requirement (MBR) for Columbia Public Schools. At the time of his letter, the Department had not yet performed the calculation to determine whether the district's 2018-19 appropriation was in compliance with the MBR. Attached please find Columbia's 2018-19 MBR calculation, which indicates Columbia is currently in noncompliance with the MBR by \$215,193.

In Mr. Fearon's letter seeking a waiver, he outlined the following reasons for the reduction in the district's appropriation below the MBR level.

1. At the time the district was developing its budget, the Columbia Board of Education (Board) anticipated a reduction in Education Cost Sharing (ECS) funding of \$120,714.
2. Columbia saw a reduction in the number of high-cost students receiving special education services which led to a surplus in its FY 2017 budget of \$237,016. The Board factored in the reduction of these significant special education program costs when developing the budget for the 2018-19 school year by removing them from its proposed budget.
3. Funding from four retirements allowed the district to reallocate funds to implement needed staffing changes with minimal impact to the budget.

Section 10-262j of the Connecticut General Statutes (C.G.S.) provides that, subject to the limits prescribed in law, reductions to the MBR may be taken for the following reasons:

- A decline in enrollment subject to caps based on the number of students eligible for free and/or reduced price lunch.
- New and documentable savings through increased efficiencies or regional collaboration.
- The termination of operations and closure of a school or schools due to declining enrollment.
- Towns may reduce a district's appropriated budget in an amount equal to the "aid reduction" if one exists. For FY 2019, the "aid reduction" as defined in C.G.S. 10-262i(d)(2)(B) is: "if the amount of the equalization aid grant a town is entitled to pursuant to section 10-262h is less than such town's equalization aid grant amount for the previous fiscal year, the difference between such town's equalization aid grant amount for the previous fiscal year and the amount of such town's equalization aid grant for the fiscal year ending June 30, 2019, shall be the aid reduction for such town for the fiscal year ending June 30, 2019."
- Districts in the top 10 percent of school districts based on the accountability index are exempt from the MBR.

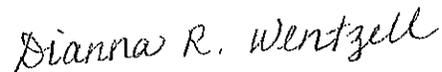
Maria Geryk  
January 4, 2019  
Page 2

The reasons noted in Mr. Fearon's request do not meet any of the provisions outlined in statute to reduce a district's MBR. In particular, Columbia actually received an increase in ECS aid of \$12,080. Therefore, Columbia is not eligible for a waiver pursuant to current statute.

A letter regarding the current noncompliance status will be issued separately by Kathy Demsey, our Chief Financial Officer.

If you have any additional questions, please do not hesitate to contact Mrs. Demsey at 860-713-6464.

Sincerely,



Dr. Dianna R. Wentzell  
Commissioner of Education

DRW:kd

Attachment

cc: Christopher Lent, Chairman, Columbia Board of Education  
Beverly Cuirylo, Town Finance Director  
Mark Walter, Town Administrator  
Steven Everett, First Selectman  
Kathy Demsey, Chief Financial Officer  
Peter Haberlandt, Legal Director  
Kevin Chambers, Education Consultant

Connecticut State Department of Education  
 2018-19 Minimum Budget Requirement (MBR) Calculation  
 For K-12 Districts

Town: Columbia

Item #		
1.	2017-18 Original Budgeted Appropriation (ED012):	\$12,894,369
2.	2017-18 Final Budgeted Appropriation (ED012):	\$12,894,369
3.	2017-18 Appropriation (Greater of Item #1 or Item #2):	\$12,894,369
4.	10/2017 Free and Reduced Percentage:	13.81%
5.	Maximum Efficiency Cap (Item 3 x .5%):	64,472
6.	Maximum Cap Percentage: (If Item 4 is at least 20% then 1.5%, else 3%):	3.00%
7.	Maximum Resident Student Deduction (Item 3 x Item 6):	\$386,831
8.	Preliminary Resident Student Deduction *	\$80,623
9.	Resident Student Deduction (Lesser of Item 7 or Item 8):	\$80,623
10.	Designated High School Deduction**	\$0
11.	2018-19 Budgeted Appropriation (ED012):	\$12,610,633
12.	2018-19 Non-Alliance ECS Increase:	\$12,080
13.	Savings Realized Through Efficiencies:	\$0
14.	Preliminary Efficiency Deduction (Item 13 x .50):	\$0
15.	Efficiency Deduction (Lesser of Item 5 or Item 14):	\$0
16.	2018-19 MBR (Item 3 - Item 9 - Item 10 + Item 12 - Item 15):	\$12,825,826
17.	2018-19 MBR Overage/Shortage (Item 11 - Item 16):	-\$215,193
*	A. Decrease of Resident Students	9.18
	B. 2016-17 Net Current Expenditures	\$12,351,151
	C. 10/2016 Resident Students	703.17
	Preliminary Resident Student Deduction	\$80,623
	((Item B / Item C) x .50 x Item A)	

**Legal Notice**  
**Public Hearing**  
**Town of Columbia**

Notice is hereby given that the Columbia Board of Selectmen will hold a Public Hearing at \_\_\_ PM on Tuesday, February \_\_\_\_, 2019 at the Adella G. Urban Conference Room, at 323 Jonathan Trumbull Highway, Columbia, Connecticut regarding the amendment and restatement of Town Ordinance 22-1 entitled “Schedule of Zoning Fees” to change the structure and fees of the Ordinance to better cover the Town’s costs with respect to zoning, Zoning Board of Appeals and subdivision matters. The Public Hearing will also address the repeal of Town Ordinance 22-2 entitled “Zoning Board of Appeals Fees for Application” since such fees are covered by Town Ordinance 22-1.

The foregoing summary has been provided in lieu of publishing the proposed amendment and restatement of Ordinance 22-1 in full. This document is prepared for the benefit of the public solely for the purposes of information, summarization and explanation. This document does not represent the intent of the Board of Selectmen for any purpose. A copy of the complete proposed amendment and restatement of Town Ordinance 22-1 along with copies of current Town Ordinances 22-1 and 22-2 are available for inspection at the Office of the Town Clerk in the Adella G. Urban Administrative Offices at Yeoman’s Hall, 325 Jonathan Trumbull Highway, Columbia during normal business hours and also on the Town’s website [www.columbiact.org](http://www.columbiact.org).

Dated at Columbia, Connecticut this 5th day of February 2019.

\_\_\_\_\_  
Steven Everett  
First Selectman

\_\_\_\_\_  
Robert Hellstrom  
Board of Selectmen Member

\_\_\_\_\_  
Robert Bogue  
Board of Selectmen Member

\_\_\_\_\_  
Lisa Napolitano  
Board of Selectmen Member

\_\_\_\_\_  
William O’Brien  
Board of Selectmen Member

**Town of Columbia**

**February \_\_\_\_, 2019**

**Meeting of the Board of Selectman**

**Action to hold a Public Hearing  
on the Amendment and Restatement of  
Ordinance 22-1 and Repeal of Ordinance 22-2**

- RESOLVED: That as part of the Board of Selectmen's consideration of an amendment and restatement of Ordinance 22-1 entitled "Ordinance for a Schedule of Zoning Fees" to change the Ordinance structure and fees to better cover the Town's costs with respect to zoning, Zoning Board of Appeals and subdivision matters and the related consideration of the repeal of Ordinance 22-2 entitled "Zoning Board of Appeals Fees for Application," the Board hereby sets a Public Hearing in accordance with Columbia Town Charter Section 3.5 to review and discuss the merits of these matters on Tuesday, February \_\_\_\_, 2019 at the Adella G. Urban Conference Room, 323 Jonathan Trumbull Highway, Columbia, Connecticut at \_\_\_\_ PM.
- RESOLVED: That the Town Administrator take all appropriate action consistent with the foregoing resolution to see to the calling and holding of such Public Hearing in accordance with the legal notice that has been presented to this Meeting and hereby approved, a copy of which is to be filed with the minutes of this Meeting; and that the Town Administrator take action to make copies of the proposed amendment and restatement of Ordinance 22-1 and current Ordinances 22-1 and 22-2 available for inspection at the Columbia Town Clerk's Office and on the Town's website between the date of publication of such Legal Notice and the date of the Public Hearing.
- RESOLVED: That, should the Board of Selectmen vote after such Public Hearing to adopt the amended and restated Ordinance 22-1 and to repeal Ordinance 22-2, the Town Administrator is instructed to publish legal notice thereof in accordance with Section 3.5 of the Town Charter and in so doing may publish a summary of the amendment and restatement of Ordinance 21-1 in lieu of publishing the Ordinance in full as permitted by and in accordance with the requirements of Town Charter Section 3.5 and Connecticut General Statutes Section 7-157(b).

## **RESOLUTION ESTABLISHING A TAX PAYMENT DEFERMENT PROGRAM FOR CERTAIN INDIVIDUALS AFFECTED BY THE FEDERAL SHUTDOWN**

### **1. Purpose.**

The purpose of this resolution is to establish the deferment program for municipal taxes and certain other charges allowed by Special Act 19-1, in accordance with the terms and requirements of said Act, for any qualified federal employee residing in the State of Connecticut who is required to work as a federal employee without pay or furloughed as a federal employee without pay.

### **2. Deferment and Payment Dates.**

- (a) The Town shall not charge or collect interest on any real property taxes, personal property taxes, motor vehicle taxes, or water or sewer rates, charges or assessments or part thereof (hereinafter referred to collectively as “municipal charges”) that is payable by an affected employee (as defined herein) and which became due during the period when such individual was an affected employee.
- (b) Any such municipal charges which shall have been deferred as provided herein shall be due and payable without penalty or interest not later than sixty (60) days after the date on which an individual is no longer an affected employee. Thereafter, any portion of such municipal charges which remains unpaid, and all interest and penalties otherwise provided by law shall apply retroactively to the original due date for such municipal charges.
- (c) All provisions of the general statutes relating to the continuing, recording and releasing of property tax liens and the precedence and enforcement of municipal charges shall remain applicable to any deferred tax, rate, charge or assessment or installment or portion thereof.

### **3. Eligibility for Deferment and Additional Limitations.**

- (a) As used herein, the term “affected employee” means any federal employee who, during the federal fiscal year 2019 partial shutdown that began on December 22, 2018, is (i) a resident of the State of Connecticut and (ii) required to work as a federal employee without pay or furloughed as a federal employee without pay.
- (b) In order to determine eligibility for the deferment, the affected employee shall provide to the Tax Collector sufficient evidence of his or her status which may include, without limitation, a paystub or bank statement, a federal employee identification card, the federal tax identification number of the employee’s employer, and a sworn affidavit from such employee indicating that such employee (i) is currently a federal employee residing in the State of Connecticut, (ii) is required to work as a federal employee without pay or furloughed as a federal employee without pay.
- (c) The Tax Collector may require individuals to recertify their eligibility on a periodic basis of not less than thirty (30) days.
- (d) The deferment provided under this resolution shall not affect any interest or penalties on, lien rights or collection of, any municipal charges due before December 22, 2018 or after the date on which an individual is no longer an affected employee.



General Assembly

January Session, 2019

**Bill No. 5765**

LCO No. 3300



Referred to Committee on No Committee

Introduced by:

REP. ARESIMOWICZ, 30<sup>th</sup> Dist.

REP. RITTER M., 1<sup>st</sup> Dist.

REP. KLARIDES, 114<sup>th</sup> Dist.

SEN. LOONEY, 11<sup>th</sup> Dist.

SEN. DUFF, 25<sup>th</sup> Dist.

SEN. FASANO, 34<sup>th</sup> Dist.

***AN ACT ESTABLISHING THE FEDERAL SHUTDOWN AFFECTED  
EMPLOYEES LOAN PROGRAM AND PROVIDING ADDITIONAL  
ASSISTANCE TO FEDERAL EMPLOYEES.***

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. (*Effective from passage*) As used in this section and sections  
2 2 to 7, inclusive, of this act:

3 (1) "Affected employee" means a federal employee who, during the  
4 shutdown, is (A) a resident of this state, and (B) required to work as a  
5 federal employee without pay or furloughed as a federal employee  
6 without pay;

7 (2) "Authority" means the Connecticut Housing Finance Authority;

8 (3) "Bank" means a bank or an out-of-state bank, each as defined in  
9 section 36a-2 of the general statutes;

10 (4) "Credit union" means a Connecticut credit union or a federal

11 credit union, each as defined in section 36a-2 of the general statutes;

12 (5) "Department" means the Department of Banking;

13 (6) "Eligible financial institution" means a bank or credit union that  
14 has a physical presence in this state and is in good standing;

15 (7) "Good standing", with respect to a bank or credit union, means  
16 that the bank or credit union is not subject to (A) a formal agreement  
17 with the Office of the Comptroller of the Currency, (B) a consent order  
18 or cease and desist order issued by the Federal Deposit Insurance  
19 Corporation, (C) a consent order or cease and desist order with the  
20 department, (D) a letter of understanding and agreement or consent  
21 order issued by the National Credit Union Administration, or (E) a  
22 finding by the department that the bank or credit union has failed to  
23 comply with a provision of sections 2 to 5, inclusive, of this act;

24 (8) "Grace period" means the ninety-day period after an affected  
25 employee's federal agency is funded; and

26 (9) "Shutdown" means the federal fiscal year 2019 partial  
27 government shutdown that began on December 22, 2018.

28 Sec. 2. (*Effective from passage*) (a) The authority shall administer a  
29 federal shutdown affected employee loan program to guarantee the  
30 repayment of loans made by an eligible financial institution to an  
31 eligible affected employee pursuant to sections 1 to 5, inclusive, of this  
32 act. Subject to the cessation of new claim approvals under subsection  
33 (d) of section 5 of this act, the authority shall submit all approved  
34 claims to the State Treasurer, who shall pay from the General Fund  
35 any and all claims submitted by the authority.

36 (b) Any bank or credit union may apply to the department to  
37 participate in the loan guarantee program. Not later than one business  
38 day after receiving the application, the department shall determine  
39 whether the financial institution is an eligible financial institution and

40 immediately notify the bank or credit union and the authority of such  
41 determination. Any eligible financial institution may make loans to  
42 affected employees in accordance with sections 1 to 5, inclusive, of this  
43 act.

44 (c) Each eligible financial institution that makes a loan pursuant to  
45 sections 1 to 5, inclusive, of this act, shall notify the authority in  
46 writing not later than one business day after making the loan,  
47 specifying such information about the borrower as the authority may  
48 request.

49 Sec. 3. (*Effective from passage*) An eligible financial institution may  
50 make a loan to an affected employee, provided:

51 (1) The affected employee has provided to the financial institution  
52 (A) proof of the employee's status, income and residence in this state,  
53 and (B) the amount of unemployment compensation benefits under  
54 chapter 567 of the general statutes the employee has received and has  
55 been deemed eligible to receive during the shutdown. Such proof may  
56 include a paystub or bank statement, a federal employee identification  
57 card, the federal tax identification number of the employee's employer  
58 and a sworn affidavit from such employee indicating that such  
59 employee (i) is currently a federal employee residing in this state, (ii)  
60 may be eligible to receive back-pay when the shutdown ends, and (iii)  
61 is not receiving a loan from any other financial institution pursuant to  
62 this section.

63 (2) The amount of the loan shall not exceed (A) the lesser of (i) five  
64 thousand dollars, or (ii) the affected employee's most recent monthly  
65 after-tax pay, (B) less four times the amount, if any, the affected  
66 employee has reported to the institution under subdivision (1) of this  
67 section related to any weekly unemployment compensation benefits  
68 the employee has received or has been deemed eligible to receive  
69 during the shutdown.

70 (3) The loan is made in accordance with the eligible financial

71 institution's underwriting policy and standards, provided further that  
72 the affected employee's creditworthiness shall not be a factor used for  
73 the purposes of determining eligibility.

74 (4) The loan agreement shall not (A) require repayment during the  
75 grace period, or (B) charge interest on the principal amount before or  
76 during the grace period or for one hundred eighty days after the grace  
77 period, provided after such one-hundred-eighty-day period, the  
78 eligible financial institution may charge interest or fees in accordance  
79 with the financial institution's lending policy and the terms of the  
80 underlying loan agreement.

81 (5) The loan agreement shall require that the affected employee  
82 repay the loan in full not later than one hundred eighty days after the  
83 end of the grace period by making at least three, and no more than six,  
84 equal installment payments. The loan agreement shall not contain a fee  
85 or penalty for the prepayment or early payment of the loan.

86 (6) The eligible financial institution shall (A) refer the affected  
87 employee to the United Way of Connecticut 2-1-1 Infoline program,  
88 and (B) offer credit counseling services or refer such employee to  
89 nonprofit credit counselors.

90 Sec. 4. (*Effective from passage*) An affected employee who has  
91 received a loan pursuant to section 2 or 3 of this act may apply to the  
92 same eligible financial institution for an additional loan for each thirty-  
93 day period such employee remains an affected employee, provided no  
94 affected employee may receive more than three loans under the  
95 program, and each such employee shall be required to update the  
96 institution as to the amount of unemployment compensation benefits  
97 under chapter 567 of the general statutes the employee has received  
98 and has been deemed eligible to receive during the shutdown. Each  
99 additional loan shall be made in accordance with section 3 of this act.

100 Sec. 5. (*Effective from passage*) (a) On and after one hundred eighty  
101 days from the end of the grace period, an eligible financial institution

102 that has made a good-faith effort to collect the outstanding principal  
103 from a loan issued pursuant to this section and sections 1 to 4,  
104 inclusive, of this act may make a claim to the authority for recovery of  
105 an amount equal to the outstanding principal for such loan, including  
106 for such loans issued on or after January 18, 2019, but prior to (1) the  
107 effective date of this section, or (2) the department's determination of  
108 eligibility. Prior to the authority's approving and submitting a claim to  
109 the State Treasurer, such eligible financial institution shall demonstrate  
110 to the satisfaction of the authority that the eligible financial institution  
111 has made a good-faith effort to collect the outstanding principal from  
112 the eligible employee in accordance with the financial institution's loan  
113 servicing and collection policies. Upon payment of a claim, (A) the  
114 loan shall be assigned to the state, and (B) the authority shall have the  
115 right to continue collection efforts on the loan.

116 (b) The authority shall maintain records in the regular course of  
117 administration of the loan guarantee program, including a record of  
118 loans issued and of payments made to honor loan guarantees issued  
119 under this section. The authority shall regularly review such records to  
120 determine total loans issued and identify duplicative applications. The  
121 authority shall report to the Labor Department the names of the  
122 affected employees who have received a loan under the program, and  
123 the Labor Department shall provide to the authority information  
124 concerning such employees' unemployment compensation benefits. If  
125 the authority determines that an affected employee misrepresented  
126 unemployment compensation benefits, the affected employee may be  
127 deemed ineligible for additional loans under section 4 of this act.

128 (c) The authority may terminate any loan guarantee if the financial  
129 institution misrepresents any information pertaining to the guarantee  
130 or fails to comply with any requirements of this section in connection  
131 with the guarantee of the underlying loan.

132 (d) If the amounts expended to honor loan guarantees under the  
133 program exceed ten per cent of total loans issued, the authority shall

134 immediately cease to approve claims and shall notify the State  
135 Treasurer and each eligible financial institution of the total amount of  
136 payments made and that the authority has ceased honoring loan  
137 guarantees.

138 (e) Any interest deferred or not charged related to a loan issued  
139 pursuant to this section and sections 1 to 4, inclusive, of this act shall  
140 be exempt from all state taxes that may be applicable to such interest  
141 amounts as they relate to an affected employee. Eligible financial  
142 institutions shall disclose to affected employee borrowers in the signed  
143 affidavit or loan documents that there may be federal tax consequences  
144 to the program loans.

145 (f) No new loan applications shall be submitted under the program  
146 after the shutdown ends. The program shall expire upon the  
147 repayment of all loans made under the program and, for all loans in  
148 default, the repayment of claims made under the program, or the  
149 cessation of new claim approvals under subsection (d) of this section.

150 Sec. 6. (*Effective from passage*) Upon the passage of federal legislation  
151 or the issuance of federal guidance from the United States Department  
152 of Labor or another federal agency which allows an affected employee  
153 to receive benefits under chapter 567 of the general statutes, such  
154 affected employee may be eligible for unemployment benefits  
155 pursuant to said chapter and such federal legislation or guidance  
156 during the period of the shutdown. If the shutdown ends and an  
157 affected employee is paid by the federal government for any period of  
158 time the affected employee worked without pay during the shutdown,  
159 the affected employee shall reimburse the Unemployment  
160 Compensation Benefit Fund in an amount equal to the unemployment  
161 benefits the affected employee received for the period of the  
162 shutdown.

163 Sec. 7. (*Effective from passage*) (a) Notwithstanding the provisions of  
164 the general statutes or of any special act, charter, special act charter,

165 home-rule ordinance, local ordinance or other local law, any  
166 municipality, as defined in section 7-148 of the general statutes, or any  
167 subdivision of a municipality, may, by a vote of its legislative body, or,  
168 in any town in which the legislative body is a town meeting, by a vote  
169 of the board of selectmen, establish a deferment program to defer the  
170 due date of taxes on real property, personal property or motor  
171 vehicles, or water or sewer rates, charges or assessments, owed by  
172 affected employees.

173 (b) Upon establishment of a deferment program, a municipality or  
174 subdivision thereof shall not charge or collect interest on any tax, rate,  
175 charge or assessment or part thereof that is payable by an affected  
176 employee and which became due during the period when such  
177 individual was an affected employee.

178 (c) Eligibility shall be determined by the municipality. Evidence of  
179 eligibility for a deferment may include the proof listed in subdivision  
180 (1) of section 3 of this act. Individuals need not receive unemployment  
181 benefits or participate in the federal shutdown affected employee loan  
182 program for purposes of being an affected employee. Municipalities  
183 may require individuals to recertify eligibility on a periodic basis of  
184 not less than thirty days.

185 (d) Each tax, rate, charge or assessment deferred under a program  
186 established pursuant to this section shall be due and payable without  
187 interest or penalty not later than sixty days after the date on which an  
188 individual is no longer an affected employee. Thereafter, any portion  
189 of the tax, rate, charge or assessment or installment or portion thereof  
190 which remains unpaid and all interest and penalties otherwise  
191 provided by law shall apply retroactively to the original due date for  
192 the tax, rate, charge or assessment or installment or portion thereof. All  
193 provisions of the general statutes relating to continuing, recording and  
194 releasing property tax liens and the precedence and enforcement of  
195 taxes, rates, charges and assessments shall remain applicable to any  
196 deferred tax, rate, charge or assessment or installment or portion

197 thereof.

198 (e) Nothing in this section shall affect interest or penalties on, or lien  
199 rights or collection of, any tax, rate, charge or assessment due before  
200 December 22, 2018, or after the date on which an individual is no  
201 longer an affected employee.

This act shall take effect as follows and shall amend the following sections:		
Section 1	<i>from passage</i>	New section
Sec. 2	<i>from passage</i>	New section
Sec. 3	<i>from passage</i>	New section
Sec. 4	<i>from passage</i>	New section
Sec. 5	<i>from passage</i>	New section
Sec. 6	<i>from passage</i>	New section
Sec. 7	<i>from passage</i>	New section

**LEGAL NOTICE  
SPECIAL TOWN MEETING  
COLUMBIA, CT**

The duly qualified electors and voters of the Town of Columbia, Connecticut and any other persons entitled to vote upon any of the matters contained in this warning are hereby notified to meet in the Adella G. Urban Conference Room at the Town's administrative offices at 323 Jonathan Trumbull Highway, Columbia, Connecticut, on Tuesday, February \_\_, 2019, at \_\_\_\_\_ p.m. for the following purposes:

Clause 1 – In order to provide cost efficient medical and or healthcare benefits for the Town's municipal employees, to approve in principal the Town's taking action to become a member of the Connecticut Collaborative Health Insurance Program ("CT-CHIP"), which is being formed among various municipalities and boards of education in Eastern Connecticut by an agreement of the kind authorized by Connecticut General Statutes Section 7-464b, which is the current codification of Public Act 10-174, An Act Concerning Agreements Between Municipalities and Boards of Education For The Joint Purchase Of Employee Health Insurance and which allows multiple municipalities and boards of education to join together for purposes of providing medical and or healthcare benefits for their employees.

Clause 2 - To authorize, if Clause 1 is adopted, the Board of Selectmen to: (i) collaborate with the other municipalities and boards of education that are organizing CT-CHIP and; (ii) to cause the Town to become a participating member of such collaborative and a party to such an agreement if the Columbia Board of Selectman determines that the formation of CT-CHIP and a substantive and viable collaborative agreement has materialized and that it is in the interests of the Town to become a member of CT-CHIP and a party to such agreement.

Clause 3 - To authorize, if Clause 1 and 2 are adopted and the Town becomes a member of CT-CHIP, the Columbia Board of Selectman, and such Columbia Town employees as the Board of Selectman shall further authorize, to oversee all aspects of the Town's membership in CT-CHIP, including without limitation, coordinating and monitoring all financial and legal aspects of such membership, participating in the administration and governance of the CT-CHIP collaborative, amending and adjusting from time to time the CT-CHIP collaborative agreement,

and annually evaluating the Town's continued membership or a decision to withdraw from such membership in CT-CHIP, all without need for further Town Meeting approval or other action.

Dated at Columbia, Connecticut this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

---

Steven Everett  
First Selectman

---

Robert Hellstrom  
Board of Selectmen Member

---

Robert Bogue  
Board of Selectmen Member

---

Lisa Napolitano  
Board of Selectmen Member

---

William O'Brien  
Board of Selectmen Member

**TOWN OF COLUMBIA**  
**February \_\_, 2019**  
**Meeting of the Board of Selectmen**

**Action to call a Special Town Meeting to consider and take appropriate action regarding Municipal Employee Health Insurance:**

WHEREAS, Connecticut General Statutes (“CGS”) Section 7-464b sets forth the current codification of Public Act 10-174, An Act Concerning Agreements Between Municipalities and Boards of Education For The Joint Purchase of Employee Health Insurance and allows municipalities and boards of education to join together for purposes of providing medical and/or healthcare benefits for their employees.

WHEREAS, the Connecticut Collaborative Health Insurance Program (“CT-CHIP”) is being formed by an agreement (the “CT-CHIP Agreement”) of the kind authorized by CGS Section 7-464b between various municipalities and boards of education in Eastern Connecticut.

WHEREAS, CT-CHIP is being organized and the agreement referenced and required by CGS Section 7-464b is being crafted with the oversight and input of the Columbia Town Administrator on behalf of the Town.

WHEREAS, participation in CT-CHIP is also being considered independently by the Columbia Board of Education.

WHEREAS, the Board of Selectmen believes it is in the interests of the Town to support the formation of CT-CHIP and to seek Town Meeting authorization for the Town to proceed to become a member of CT-CHIP when the Board of Selectmen determines that CT-CHIP has been satisfactorily organized, that resulting CT-CHIP Agreement is acceptable in form and substance, and that it is in the interests of the Town to become a party thereto.

Now therefore be it:

**RESOLVED:** That, in accordance with Section 2.4(f) of the Town Charter, the Board of Selectmen call a Special Town Meeting to act in its capacity as the legislative body of the Town for the purposes of considering the Town’s becoming a party to a collaborative health insurance program of the kind authorized by CGS Section 7-464b, to authorize the Board of Selectmen to support the organization of CT-CHIP and cause the Town to become a part to the CT-CHIP Agreement when it has been crafted and after it has been reviewed and approved by the Board of Selectman.

- RESOLVED: That such Town Meeting shall be held at \_\_\_\_PM on Tuesday, February \_\_, 2019 in accordance with the Legal Notice that has been presented to this Meeting and hereby approved, a copy of which is to be filed with the minutes of this Meeting.
- RESOLVED: That the Town Administrator take all appropriate action consistent with the foregoing resolutions to see to the calling and holding of such Special Town Meeting; and that the Town Administrator take action to have reasonable explanatory materials regarding CGS Section 7-464b and the merits of such collaborative available for review at the Columbia Town Clerk's Office and on the Town's website between the dates of the publication of such Legal Notice and the date of such meeting.
- RESOLVED: That the Town Administrator coordinate with the Columbia Board of Education regarding the Board of Education's actions with respect to CT-CHIP; and that the Town Administrator work cooperatively with the Board of Education to advance the goal of the Town and its Board of Education becoming parties to the CT-CHIP Agreement.
- RESOLVED: That, should the Special Town Meeting take favorable action, the Town Administrator take all appropriate action consistent with the directives of these resolutions and the Town Meeting to assist with the organization of CT-CHIP and the preparation of the CT-CHIP Agreement and the presentation of them to the Board of Selectmen for review and authorization for the Town to join as a party.

As of January 9, 2019

**Connecticut Collaborative Health Insurance Program  
CT-CHIP**

**BY-LAWS**

**ARTICLE I – NAME, STATUTORY CREATION, PURPOSE & PRINCIPLE ADDRESS**

Section 1 – Name – The name of the collaborative shall be the Connecticut Collaborative Health Insurance Program (“CT-CHIP”) hereinafter in this document referred to as the “Collaborative”.

Section 2 – Address – The principal office of the Collaborative is 376 Hartford Turnpike, Hampton, Connecticut 06247. The Collaborative may have other such offices within the State of Connecticut as determined by the Board of Directors.

Section 3 – Statutory Creation – In accordance with Public Act 10-174 Connecticut General Statutes (Attachment A), Connecticut public school districts and municipalities are eligible to become members of the Collaborative. Membership shall at all times be consistent with State statutes.

Section 4 – Purpose – The purpose of the Collaborative is to jointly provide health insurance benefits to member Towns and/or Boards of Education to establish long term financial stability and predictability.

**ARTICLE II – MEMBERSHIP**

Section 1 – Qualifications – In accordance with Public Act 10-174 of the C.G.S. (Attachment A), Connecticut public school districts and municipalities are eligible to become members of the Collaborative. Membership shall at all times be consistent with State statutes.

Section 2 – Initial Members – Municipalities and school districts are considered member entities. The initial members of the Collaborative are listed on Attachment B and their local legislative bodies have approved membership in the Collaborative and authorized the Chief Administrative Officer for the town and/or Superintendent for the Board of Education to sign this document.

Section 3 – Additional Members – Subsequent to the establishment of the initial membership of the Collaborative, additional eligible Connecticut public school districts and/or municipalities may request to join the Collaborative by providing to the Board of Directors a certified copy of the resolution of its board of education, board of directors, or legislative body which states its approval for joining the Collaborative. The decision for accepting new members is subject to two-thirds approval of the existing Board of Directors. All members shall operate according to the Collaborative’s operating guidelines.

Section 4 – Withdrawal from Membership –

4.1 – Member entities may not withdraw their membership from the Collaborative during the first three fiscal years. Members seeking withdrawal from the Collaborative will be subject to a departure fee. The departure fee will be assessed at two percent (2%) of the known projected premium if the Collaborative is notified before November 1<sup>st</sup> and three percent (3%) of projected premium if notified after November 1<sup>st</sup>. Departure fees will also apply to any subset of a group that seeks withdrawal. Notification must be provided in writing to the Board of Directors and all other member entities in accordance with the standard operating guidelines. Dissolution of the Collaborative requires a two-thirds vote and mutual agreement. There will be no departure fees assessed for any exiting member through the dissolution process of the Collaborative.

4.2 – Removal of Members - Members may be removed from the Collaborative by a two-thirds vote of the Board of Directors if the member fails to remit premium contribution within sixty (60) days after written notice delinquency. The removed member shall be responsible for any expenses incurred as a result of its removal as well as its prorated share of any losses of the Collaborative after full reconciliation of the Collaborative’s fiscal year. **Please also refer to the Standard Operating Guidelines.**

4.3 – Reinstatement of Members – Members who have withdrawn are eligible for reinstatement subject to two-thirds Board approval. Former members of the Collaborative shall be considered for renewed membership two years after the expiration of their last date of participation. Written notice of request to rejoin by the former member must be provided to the board of directors on or before November 1<sup>st</sup> of the year preceding the next fiscal year renewal. **Please also refer to the Standard Operating Guidelines.**

### **ARTICLE III – BOARD OF DIRECTORS**

Section 1 – General Powers – The business and affairs of the Collaborative shall be managed by its Board of Directors, and the Board of Directors shall have, and may exercise all of the powers of the Collaborative.

Section 2 – Qualifications – All directors and alternate directors must be an active employee of their respective public school district or municipality. Directors whose employment has ended with their public school district or municipality will be removed from the Board of Directors effective with their last day of active employment. Consultants and brokers are not eligible to be directors.

Section 3 – Appointment of Directors – The initial directors shall be appointed by the initial members with each member appointing one person to the Board of Directors. A Town and local/regional Board of Education of the same Town are separate member entities. Appointment of directors shall be effective as of the annual meeting of the Board of Directors and shall serve until the next succeeding annual meeting. Once appointed, each member of the Board of Directors may appoint one alternate director who shall assume all of the director’s responsibility in the event of the director’s absence from a Board of Directors meeting. Consultants and brokers are not eligible to serve as an alternate director. Such appointments shall be provided in writing to the Chair of the Board of Directors.

Section 4 – Vacancies – Any vacancy occurring in the Board of Directors shall be filled by the member public school district or municipality which the former director represented within two months.

Section 5 – Meetings – The Board of Directors shall meet for its annual meeting each May. There shall be at least one annual board meeting to review the following:

5.1 – to adopt the final budget for the Collaborative.

5.2 – to address any financial related matters of the Collaborative that may arise.

5.3 – to consider or enact such other business as shall be deemed advisable at such meeting. Any matters relating to the affairs of the Collaborative may be brought up for discussion and added to the agenda by a two-thirds vote of those present at the annual meeting **or** of any other meeting of the Collaborative.

5.4 – **Review the membership and define intentions for possible adjustment or expansion objectives for the Collaborative.**

At a minimum, quarterly meetings will be held. One of the quarterly meetings will be held no later than January 30<sup>th</sup> to review the renewal.

The meetings will take place at the Collaborative’s principle office. Alternate meeting sites may be designated by the Board of Directors and communicated to the Board of Directors by the Chairperson.

Special meetings may be called by the Chairperson. Notice of the special meeting shall be delivered to all board members at least five business days before the day the meeting is scheduled to occur. Every notice of a special meeting shall state the time, place of the meeting, and state the purpose of the meeting. Meetings and voting may take place electronically or by telecommunications in the event of extraordinary circumstances. This shall be determined by the Chair of the Board of Directors. In the conduct of its meetings, the Board of Directors shall be guided by Robert's Rules of Order unless such provisions are inconsistent with these by-laws or any subsequent modifications to these by-laws.

Section 6 – Quorum – A majority of the total number of filled directors positions shall constitute a quorum for the transaction of business at all meetings; but if less than such majority is present at any meeting, a majority of members present may adjourn the meeting from time to time without further notice.

Section 7 – Voting – Each member is entitled to one vote upon each matter submitted for a vote at a Board of Directors meeting. The Chair vote is the one which breaks any ties. Any members voting by proxy will provide written communication to the Chairperson.

Section 8 – Prohibition of Compensation – Directors may not be paid compensation for performance of their duties as directors.

Section 9 – Notice – Written or printed notice stating the date and time of the meetings shall be delivered no less than five (5) days before the date of the meeting. Meeting notice shall be delivered by mail, email or fax to the Town Clerk,-Board of Education and to each identified Board member.

#### **ARTICLE IV – OFFICERS**

Section 1 – Structure – The Collaborative's officers shall include a Chairperson, Vice-Chairperson, Secretary and Treasurer. Other officers may be appointed as deemed necessary by the Board of Directors. The Chairperson may not hold more than one office. Other officers may hold more than one office. An officer must be a director of the Collaborative. Officers shall not be compensated for their service.

Section 2 – Election and Term of Office – The Collaborative's officers specifically designated in Section 1 of Article IV shall be elected every two years by the Board of Directors at its annual meeting or as soon thereafter as is practical. The Chairperson will serve two years to be succeeded by the Vice Chairperson after year two.

Section 3 – Removal – Any Officer may be removed at any time when in the judgment of the Board of Directors the best interest of the Collaborative shall be served. Such removal shall be effected by a two-thirds decision of the Directors at any meeting of the Board of Directors, provided that written notice of such meeting and purpose shall have been given to the Officer(s) whose removal is to be considered. Such notice shall be met by sending it by email with return receipt to the Officer's most recent email address on record for the Collaborative.

Section 4 – Vacancies – Any position vacated by an officer may be filled by two-thirds decision of the Board of Directors for the unexpired portion of the term in the manner prescribed in these by-laws.

Section 5 – Chairperson – The Chairperson shall preside over all regular and special meetings of the Board of Directors, and shall call special meetings of the Board of Directors at his/her own discretion or upon petition as set forth in these by-laws.

Section 6 – Vice Chairperson – The Vice Chairperson shall fulfill all duties of the Chair in the Chair’s absence.

Section 7 – Secretary – The Secretary shall perform all duties incident to the office of Secretary including, but not limited to, being the custodian of the Collaborative’s records, keeping minutes of the proceedings of the Board of Directors, as well as other such duties from time to time as may be assigned by Chairperson or Board of Directors.

Section 8 – Treasurer – The Treasurer shall have charge and custody of, and shall be responsible for, all funds and financial instruments of the Collaborative. The Treasurer shall also have charge of the books and records of account of the Collaborative, which shall be kept at the principle office or other location as directed by the Board of Directors. The Treasurer shall provide a financial report of the Collaborative to the Board of Directors at each regularly scheduled board meeting. The Treasurer is responsible for the filing of all reports and returns relating to or based upon the books and records of the Collaborative kept under the direction of the Treasurer and other such duties from time to time as may be assigned by the Chairperson or Board of Directors.

#### **ARTICLE V – STAFF TO THE BOARD OF DIRECTORS**

Section 1 – Executive Manager – Upon authorization of the members at an annual meeting the Executive Committee may hire or contract with an Executive Manager who, acting on behalf of the Board of Directors, shall be the principal executive of the Collaborative and shall have responsibility for carrying out the business affairs of the Collaborative. The Executive Manager’s compensation shall be determined by the Board of Directors.

Section 2 – Support Staff – The Collaborative may employ or contract with staff, including but not limited to, accountants and administrative assistants, who shall work under the direction of the Executive Manager. These positions and the corresponding compensation shall be approved by the Board of Directors.

#### **ARTICLE VI – CONTRACTS, LOANS AND CHECKS**

Section 1 – Contracts – The Board may authorize the Executive Manager to enter into contracts and agreements in the name of and on behalf of the Collaborative. Any contract amount involving amounts in excess of any threshold established by the Board of Directors shall require the signature of both the Executive Manager and Chairperson. Unless specifically authorized by the Board of Directors, no other officers, employees or agents shall have any authority to enter into any contracts or behalf of the Collaborative.

Section 2 – Loans – No loans shall be contracted on behalf of the Collaborative and no indebtedness shall be issued in its name unless authorized by a specific resolution of the Board of Directors.

Section 3 – Checks, Drafts or Other Similar Orders – All checks, drafts, bills of exchange or other orders for the payment of money; notes or other evidences of indebtedness issued in the name of the Collaborative, shall be signed by the Treasurer and an appointed member of the Board of Directors.

## ARTICLE VII – INDEMNIFICATION

To the extent permitted by the laws of the State of Connecticut, the Collaborative shall indemnify any Officer, Representative or Employee of the Collaborative who was or is a party or is threatened to be made a party to any pending or completed claim, action, suit or proceeding (other than an action by or in the name of the Collaborative). The fact that he or she is an Officer, Representative or Employee of the Collaborative, **he or she** is protected against expenses including attorney fees, judgments, fines, and amounts paid in settlement activity and reasonably incurred by him or her in connection with any such claim, actions, suit, or proceeding. No indemnification shall be provided with respect to any civil matter in which he or she shall have been finally adjudicated not to have acted in good faith in the reasonable belief that his or her action was in the best interests of the Collaborative; or in any criminal matter not to have had reasonable cause to believe that his or her conduct was lawful. To the extent permitted by law, the Collaborative may purchase and maintain insurance against the liabilities of its Officers, Representatives, Employees, and Agents.

## ARTICLE VIII – GENERAL PROVISIONS

Section 1 – Fiscal Year – The Collaborative’s fiscal year shall be July 1st through June 30th.

Section 2 – Operating Guidelines – The operating guidelines developed for conducting the business affairs of the Collaborative must be approved by the Board of Directors. These operating guidelines shall include payment requirements by members, development of financial accounts and other pertinent provisions necessary for operating the Collaborative.

Section 3 – Amendments – These by-laws may be amended and new by-laws may be adopted by a two-thirds decision of the Board of Directors at any regular or special meeting of the Board of Directors provided that in each case the notice of the proposed amendment or new by-law be included in the notice of the meeting. Such amendments or new by-law shall be effective upon approval.

Section 4 – Dissolution - The Collaborative and its related agreements shall terminate upon:

- 4.1 – cessation of business of the Collaborative;
- 4.2 – insolvency, receivership or dissolution of the Collaborative; or
- 4.3 – a two-thirds agreement. In the event of such termination, each member shall remain fully obligated to pay its prorated share of all outstanding expenses. Each member **may be** eligible to receive its prorated share of **surplus**, if any, after a full reconciliation of all accounts. There will not be any additional penalties assessed if the Collaborative is dissolved in its entirety.

The parties intending to be legally bound, have executed this agreement on the

\_\_\_\_\_ Day of \_\_\_\_\_, 2019

Town of \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Town of \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

The parties intending to be legally bound, have executed this agreement on the

\_\_\_\_\_ Day of \_\_\_\_\_, 2019

Board of Education \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Board of Education \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

moving forward with Cigna as the insurer. We anticipate the cost offset to Columbia to be significant versus if the Town and the BOE were to remain on their own.

Pending your approval, a few things will need to happen in order to facilitate this change. However, I would like to let you know where we are in the process:

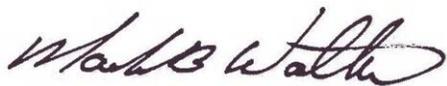
1. Complete the financial analysis. Experts are representing CT-CHIP's interest and working with Cigna to finalize the rates very shortly (days not weeks). Again, it is expected to be favorable for Columbia.
2. The Town will be working with the Town Attorney to identify the appropriate level of approval to be part of this regionalized effort. The Town will maintain its own benefits and have its own rates.
3. Once the financials are solidified, it is anticipated that there will be approximately a 5% reduction in cost vs a renewal of 9% increase with Anthem.

The goal is to have all of this completed and approved by the middle of March, so the Town along with the BOE can begin the implementation process in April with a start date of July 1, 2019.

The BOE has put this on its agenda for the February 4, 2019 meeting to discuss and approve. This has been put on the February 5, 2019 BOS agenda for your discussion and approval of the Town's partnership with CT-CHIP as well as moving forward with CIGNA as the new health insurance provider. Joe Spurgeon, the Town's insurance broker, will be in attendance to share information as well as answer questions.

If you have any questions regarding this, please feel free to contact me.

Sincerely,



Mark B. Walter  
Town Administrator

s:\selectman\mark walter\ct chip\health insurance carrier\_bos.doc

Mark Walter, Town Administrator



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>110</b>	<b>TOWN MEETING</b>									
120	Telephone/Communication	1,225	1,225	1,225		1,225		1,225	-	0.00%
130	Legal Notices	1,000	915	1,000		712		1,500	500	50.00%
		<b>2,225</b>	<b>2,140</b>	<b>2,225</b>	<b>-</b>	<b>1,937</b>	<b>-</b>	<b>2,725</b>	<b>500</b>	<b>22.47%</b>
<b>112</b>	<b>EXECUTIVE AND GENERAL ADMINISTRATIVE SERVICES</b>									
10	Salaries & Wages	164,509	159,510	165,511		91,334		165,511	-	0.00%
12	Auto Allowance	3,600	3,600	3,600		2,100		3,600	-	0.00%
20	Payroll Taxes	112,000	111,441	116,000		64,146		119,000	3,000	2.59%
22	Unemployment Compensation	5,000	-	5,000		5,604		5,000	-	0.00%
30	Worker's Compensation	23,113	23,112	22,600		16,062		23,500	900	3.98%
40	Group Insurance	273,163	250,002	296,250		208,147		285,000	(11,250)	-3.80%
50	Pension	84,770	84,004	89,000		47,499		91,500	2,500	2.81%
50	Teachers Pension	50,000	-	-		-		-	-	#DIV/0!
60	Def Comp Match	36,230	36,230	42,000		20,378		43,050	1,050	2.50%
110	Postage	2,250	1,775	2,600		825		3,000	400	15.38%
120	Telephone/Communication	8,580	8,412	9,100		2,287		4,800	(4,300)	-47.25%
130	Legal Notices	2,000	574	2,000		312		2,000	-	0.00%
140	Advertising	600	259	600		-		600	-	0.00%
230	Electricity	11,650	10,681	12,000		6,499		13,200	1,200	10.00%
240	Fuel	3,705	3,306	3,500		1,351		3,500	-	0.00%
300	General Supplies	2,330	1,549	3,450	(500)	669		3,950	500	14.49%
420	Grants & Subsidies	3,500	3,500	4,000		3,500		4,000	-	0.00%
421	Town Historian	718	656	695		589		692	(3)	-0.43%
422	Economic Dev Committee	600	300	600		-		600	-	0.00%
460	Commercial Insurance	33,860	33,860	36,000		20,610		31,250	(4,750)	-13.19%
500	Professional/Technical	496	108	500		9		500	-	0.00%
515	Contracted Services	-	-	-		-		-	-	#DIV/0!
520	Printing	550	350	1,000		-		1,000	-	0.00%
550	Miscellaneous Services & Chgs	250	155	250		-		250	-	0.00%
600	Repairs & Maintenance	100	-	50		-		50	-	0.00%
710	Professional Improvement	245	220	250		-		250	-	0.00%
720	Professional Dues	11,474	11,474	11,661	300	11,961		12,028	367	3.15%
750	Conferences/Seminars	500	479	500	200	593		800	300	60.00%
770	Transportation	250	175	500		2		400	(100)	-20.00%
811	Machinery/Equip.<5000	-	-	1,500		892		1,000	(500)	-33.33%
		<b>836,043</b>	<b>745,732</b>	<b>830,717</b>	<b>-</b>	<b>505,368</b>	<b>-</b>	<b>820,031</b>	<b>(10,686)</b>	<b>-1.29%</b>
<b>113</b>	<b>INFORMATION/TECHNOLOGY</b>									
300	General Supplies	4,500	3,410	4,500		2,231		4,500	-	100.00%
500	Professional/Technical	20,614	19,061	22,000		11,285		22,000	-	0.00%
515	Contracted Services - copiers	3,000	1,666	2,500		1,589		2,500	-	100.00%
515	Contracted Services - IT	10,500	8,427	15,000		8,227		15,000	-	100.00%
600	Repairs/Maintenance	500	-	500		-		500	-	0.00%
811	Machinery/Equip.<5000	4,250	429	5,750		5,440		5,750	-	0.00%
		<b>43,364</b>	<b>32,993</b>	<b>50,250</b>	<b>-</b>	<b>28,772</b>	<b>-</b>	<b>50,250</b>	<b>-</b>	<b>0.00%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>115</b>	<b>OLD FIREHOUSE BLDG</b>									
120	Telephone	550	505	600		342		600	-	0.00%
230	Electricity	600	354	600		301		1,000	400	66.67%
240	Fuel	1,310	558	1,600		874		1,600	-	0.00%
515	Contracted Services			400		-		-	(400)	-100.00%
600	Repairs								-	#DIV/0!
		<b>2,460</b>	<b>1,417</b>	<b>3,200</b>	<b>-</b>	<b>1,517</b>	<b>-</b>	<b>3,200</b>	<b>-</b>	<b>0.00%</b>
<b>116</b>	<b>CHAPEL ON THE GREEN</b>									
230	Electricity	2,270	2,263	2,500	-	1,631		3,000	500	20.00%
600	Repairs			1,300	(1,300)			1,300	-	0.00%
		<b>2,270</b>	<b>2,263</b>	<b>3,800</b>	<b>(1,300)</b>	<b>1,631</b>	<b>-</b>	<b>4,300</b>	<b>500</b>	<b>13.16%</b>
<b>117</b>	<b>HISTORY PLACE</b>									
120	Telephone	1,340	1,340	1,800		920		1,800	-	0.00%
230	Electricity	1,900	1,900	1,800		1,244		1,980	180	10.00%
240	Fuel	750	390	900		221		900	-	0.00%
600	Repairs & Maintenance	-	-	1,100	(1,100)	-		-	(1,100)	-100.00%
		<b>3,990</b>	<b>3,630</b>	<b>5,600</b>	<b>(1,100)</b>	<b>2,385</b>	<b>-</b>	<b>4,680</b>	<b>(920)</b>	<b>-16.43%</b>
<b>120</b>	<b>JUDICIAL &amp; LEGAL</b>									
500	Professional/Technical	65,000	58,734	65,000		24,967		65,000	-	0.00%
		<b>65,000</b>	<b>58,734</b>	<b>65,000</b>	<b>-</b>	<b>24,967</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>0.00%</b>
<b>130</b>	<b>REGISTRAR OF VOTERS</b>									
10	Salaries & Wages	14,971	8,313	14,566		7,154		14,566	-	0.00%
16	Election Workers	6,184	2,107	7,253	(400)	4,203		8,892	1,639	22.60%
110	Postage	491	474	345	600	763		540	195	56.52%
130	Legal Notices	250	224	250		105		180	(70)	-28.00%
300	General Supplies	1,677	679	1,937		1,315		2,029	92	4.75%
500	Professional/Technical	3,025	1,024	2,900		1,950		2,900	-	0.00%
515	Contracted Services	600	600	600		600		600	-	0.00%
520	Printing	3,550	1,337	3,700	(200)	2,290		3,800	100	2.70%
550	Miscellaneous Services & Chgs	80	60	80		60		80	-	0.00%
600	Repairs & Maintenance	-	-	-		-		-	-	#DIV/0!
720	Professional Dues	160	160	160		160		160	-	0.00%
750	Conferences/Seminars	1,240	860	1,000		-		1,120	120	12.00%
770	Transportation	161	153	164		-		164	-	0.00%
811	Mach/Equip <\$5000	-	-	-		-		-	-	#DIV/0!
		<b>32,389</b>	<b>15,992</b>	<b>32,955</b>	<b>-</b>	<b>18,599</b>	<b>-</b>	<b>35,031</b>	<b>2,076</b>	<b>6.30%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>132</b>	<b>ASSESSMENT</b>									
10	Salaries & Wages	104,627	104,626	102,588		58,953		106,652	4,064	3.96%
110	Postage	449	220	1,550		1,523		1,500	(50)	-3.23%
130	Legal Notices	253	252	290		-		300	10	3.45%
300	General Supplies	3,100	1,056	2,000		1,197		2,000	-	0.00%
500	Professional/Technical	14,220	12,026	17,390		14,344		18,280	890	5.12%
515	Contracted Services	1,750	525	750		-		-	(750)	-100.00%
520	Printing	-	-	-		-		-	-	#DIV/0!
710	Professional Improvement	1,800	1,205	1,900		80		1,900	-	0.00%
720	Professional Dues	520	520	590		535		600	10	1.69%
750	Conferences/Seminars	290	224	720		180		1,000	280	38.89%
770	Transportation	2,090	1,173	1,890		1,556		2,700	810	42.86%
811	Mach/Equip <\$5000	2,610	-	-		-		-	-	#DIV/0!
		<b>131,709</b>	<b>121,828</b>	<b>129,668</b>	<b>-</b>	<b>78,369</b>	<b>-</b>	<b>134,932</b>	<b>5,264</b>	<b>4.06%</b>
<b>133</b>	<b>TAX COLLECTION</b>									
10	Salaries & Wages	74,420	73,601	76,485		42,364		72,420	(4,065)	-5.31%
110	Postage	3,299	3,295	2,909		2,721		806	(2,103)	-72.29%
130	Legal Notices	1,350	1,308	1,350		612		1,417	67	4.96%
300	General Supplies	600	591	920		214		920	-	0.00%
500	Professional/Technical	12,161	12,160	12,163		6,848		16,051	3,888	31.97%
505	State DMV Fee	250	250	250		250		250	-	0.00%
710	Professional Improvement	-	-	400		-		400	-	0.00%
720	Professional Dues	150	95	150		95		150	-	0.00%
750	Conferences/Seminars	475	436	475		413		475	-	0.00%
770	Transportation	293	267	297		67		317	20	6.73%
		<b>92,998</b>	<b>92,004</b>	<b>95,399</b>	<b>-</b>	<b>53,584</b>	<b>-</b>	<b>93,206</b>	<b>(2,193)</b>	<b>-2.30%</b>
<b>134</b>	<b>TOWN CLERK/PUBLIC RECORDS SERVICES</b>									
10	Salaries & Wages	88,977	87,640	93,183		50,717		93,183	-	0.00%
110	Postage	968	806	968		624		300	(668)	-69.01%
130	Legal Notices	2,845	2,247	2,845		1,697		3,930	1,085	38.14%
300	General Supplies	3,200	3,112	3,200		2,959		3,200	-	0.00%
500	Professional/Technical	8,550	7,999	8,550		3,511		8,550	-	0.00%
515	Contracted Services	540	-	540		-		-	(540)	-100.00%
550	Misc. Services & Chgs	270	-	270		-		200	(70)	-25.93%
600	Repairs & Maintenance	200	-	200		-		200	-	0.00%
630	Rental	396	305	396		-		396	-	0.00%
710	Professional Improvement	800	165	950		159		950	-	0.00%
720	Professional Dues	370	190	370		190		230	(140)	-37.84%
750	Conferences/Seminars	1,150	879	1,000		425		1,000	-	0.00%
770	Transportation	321	261	327		145		363	36	11.01%
		<b>108,587</b>	<b>103,603</b>	<b>112,799</b>	<b>-</b>	<b>60,426</b>	<b>-</b>	<b>112,502</b>	<b>(297)</b>	<b>-0.26%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>135</b>	<b>FINANCIAL PLANNING AND AUDITING</b>									
110	Postage	400	399	400		-	450	50	12.50%	
130	Legal Notices	200	102	200		-	220	20	10.00%	
500	Professional/Technical	23,775	23,775	17,750		17,750	25,605	7,855	44.25%	
520	Printing	800	260	1,000		-	1,000	-	0.00%	
		<b>25,175</b>	<b>24,537</b>	<b>19,350</b>	<b>-</b>	<b>17,750</b>	<b>-</b>	<b>27,275</b>	<b>7,925</b>	<b>40.96%</b>
<b>136</b>	<b>FINANCE DEPARTMENT</b>									
10	Salaries & Wages	177,364	176,006	180,911		100,222	180,911	-	0.00%	
110	Postage	2,500	873	2,300		1,686	2,300	-	0.00%	
120	Telephone	1,170	1,155	1,500		-	-	(1,500)	-100.00%	
300	General Supplies	2,700	1,797	2,700		8	2,700	-	0.00%	
500	Professional/Technical	25,225	24,293	26,500		14,868	28,000	1,500	5.66%	
515	Contracted Services	450	-	-		-	-	-	#DIV/0!	
550	Misc Svc/Charges	150	-	150		-	150	-	0.00%	
600	Repairs/Maintenance	100	-	100		-	100	-	0.00%	
710	Professional Improvement	600	50	600		-	600	-	0.00%	
720	Professional Dues	400	225	400		225	400	-	0.00%	
750	Conferences/Seminars	500	-	500		-	500	-	0.00%	
770	Transportation	300	149	325		-	325	-	0.00%	
811	Mach/Equip <\$5000	-	-	-		-	-	-	#DIV/0!	
		<b>211,459</b>	<b>204,547</b>	<b>215,986</b>	<b>-</b>	<b>117,009</b>	<b>-</b>	<b>215,986</b>	<b>-</b>	<b>0.00%</b>
<b>140</b>	<b>BOARD OF ASSESSMENT APPEALS (Tax Services)</b>									
10	Salaries & Wages	50	-	50		-	-	(50)	-100.00%	
110	Postage	60	-	60		-	110	50	83.33%	
130	Legal Notices	530	211	530		174	530	-	0.00%	
710	Professional Improvement	100	-	100		-	100	-	0.00%	
		<b>740</b>	<b>211</b>	<b>740</b>	<b>-</b>	<b>174</b>	<b>-</b>	<b>740</b>	<b>-</b>	<b>0.00%</b>
<b>210</b>	<b>HEALTH CARE / INSPECT. SERVICES (EHHD)</b>									
500	Professional/Technical	28,774	28,773	28,850		21,637	29,370	520	1.80%	
		<b>28,774</b>	<b>28,773</b>	<b>28,850</b>	<b>-</b>	<b>21,637</b>	<b>-</b>	<b>29,370</b>	<b>520</b>	<b>1.80%</b>
<b>230</b>	<b>SOCIAL SERVICES</b>									
10	Salaries & Wages	-	-	-		-	-	-	#DIV/0!	
550	Professional/Technical	8,550	8,350	8,550		4,175	8,550	-	0.00%	
770	Transportation	600	79	600		17	400	(200)	-33.33%	
		<b>9,150</b>	<b>8,428</b>	<b>9,150</b>	<b>-</b>	<b>4,192</b>	<b>-</b>	<b>8,950</b>	<b>(200)</b>	<b>-2.19%</b>
<b>240</b>	<b>DRUG &amp; ALCOHOL ABUSE PREV.</b>									
420	Grants	1,372	1,372	1,372		-	-	(1,372)	-100.00%	
		<b>1,372</b>	<b>1,372</b>	<b>1,372</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,372)</b>	<b>-100.00%</b>	



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>250</b>	<b>ELDERLY SERVICES (Commission On Aging)</b>									
10	Salaries & Wages (Van)	19,330	13,486	32,278		13,840		32,604	326	1.01%
110	Postage	200	5	200		-		200	-	0.00%
120	Telephone	400	346	660		358		660	-	0.00%
240	Fuel	3,400	1,264	5,500	(1,200)	1,195		4,000	(1,500)	-27.27%
300	General Supplies	750	626	700		-		900	200	28.57%
420	Grants & Subsidies	9,711	9,711	9,728		9,728		9,987	259	2.66%
460	Commercial Insurance	-	-	-		-		-	-	#DIV/0!
500	Professional/Technical	600	236	1,000	1,200	1,589		2,200	1,200	120.00%
520	Printing	-	-	-		-		-	-	#DIV/0!
540	Community Outreach	400	54	600		-		600	-	0.00%
600	Repairs & Maintenance	969	67	2,000		214		2,500	500	25.00%
710	Professional Improvement	81	81	-		-		-	-	#DIV/0!
811	Machine/Equipment	-	-	-		-		-	-	#DIV/0!
		<b>35,841</b>	<b>25,876</b>	<b>52,666</b>	<b>-</b>	<b>26,925</b>	<b>-</b>	<b>53,651</b>	<b>985</b>	<b>1.87%</b>
<b>260</b>	<b>BECKISH SENIOR CENTER</b>									
10	Salaries & Wages	61,526	61,523	62,156		36,435		62,156	-	0.00%
120	Telephone	1,440	1,322	1,200		732		1,200	-	0.00%
230	Electricity	10,410	10,409	13,000		6,783		15,000	2,000	15.38%
240	Fuel	8,813	8,373	9,100		5,706		9,100	-	0.00%
300	General Supplies	1,120	957	1,100		635		1,450	350	31.82%
515	Contracted Services	720	720	720		420		720	-	0.00%
550	Misc. Services & Chgs	188	188	194		194		194	-	0.00%
600	Repair/Maintenance	-	-	-		591		-	-	#DIV/0!
710	Professional Improvement	327	327	380		-		380	-	0.00%
720	Professional Dues	100	100	50		50		50	-	0.00%
770	Transportation	850	800	850		150		850	-	0.00%
		<b>85,494</b>	<b>84,719</b>	<b>88,750</b>	<b>-</b>	<b>51,696</b>	<b>-</b>	<b>91,100</b>	<b>2,350</b>	<b>2.65%</b>
<b>270</b>	<b>YOUTH SERVICES</b>									
300	Supplies	-	-	-		-		-	-	
420	Grants & Subsidies	42,889	70,904	44,176		44,176		45,501	1,325	3.00%
		<b>42,889</b>	<b>70,904</b>	<b>44,176</b>	<b>-</b>	<b>44,176</b>	<b>-</b>	<b>45,501</b>	<b>1,325</b>	<b>3.00%</b>
<b>310</b>	<b>POLICE PROTECTION</b>									
120	Telecommunications	1,000	960	1,000		561		1,000	-	0.00%
300	General Supplies	-	-	-		-		-	-	#DIV/0!
500	Professional/Technical	171,466	153,285	175,500	(423)	-		183,500	8,000	4.56%
811	ME < \$5,000	534	533	-	423	423		-	-	#DIV/0!
		<b>173,000</b>	<b>154,778</b>	<b>176,500</b>	<b>-</b>	<b>984</b>	<b>-</b>	<b>184,500</b>	<b>8,000</b>	<b>4.53%</b>
<b>320</b>	<b>FIRE FIGHTING AND EMERGENCY (Medical Services)</b>									
10	Salaries & Wages	-	-	-		-		-	-	
30	Worker's Comp. Insurance	-	-	-		-		-	-	#DIV/0!
420	Grants & Subsidies	193,550	193,550	197,550		148,163		197,550	-	0.00%
500	Professional/Technical	30,666	29,024	30,000		24,950		32,500	2,500	8.33%
		<b>224,216</b>	<b>222,574</b>	<b>227,550</b>	<b>-</b>	<b>173,112</b>	<b>-</b>	<b>230,050</b>	<b>2,500</b>	<b>1.10%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>330</b>	<b>FIRE PREVENTION SERVICES/ FIRE MARSHAL</b>									
10	Salaries & Wages	21,687	21,687	22,121		12,904		22,121	-	0.00%
300	General Supplies	258	238	400		167		400	-	0.00%
515	Contracted Services	1,400	1,346	1,400		-		1,400	-	0.00%
710	Professional Improvement	600	-	600		-		600	-	0.00%
720	Professional Dues	640	295	510		140		500	(10)	-1.96%
770	Transportation	800	595	600		248		600	-	0.00%
811	ME < \$5,000	2,242	2,242	2,000		-		1,000	(1,000)	-50.00%
		<b>27,627</b>	<b>26,402</b>	<b>27,631</b>	<b>-</b>	<b>13,459</b>	<b>-</b>	<b>26,621</b>	<b>(1,010)</b>	<b>-3.66%</b>
<b>345</b>	<b>EMER. MANAGEMENT DIRECTOR</b>									
10	Salaries	2,813	2,812	2,869		1,494		2,869	-	0.00%
110	Postage	3	-	50		-		50	-	0.00%
300	General Supplies	47	46	200		-		200	-	0.00%
500	Professional/Technical	100	65	100		-		100	-	0.00%
770	Transportation	200	181	200		-		200	-	0.00%
811	ME < \$5,000							3,000	3,000	#DIV/0!
		<b>3,163</b>	<b>3,105</b>	<b>3,419</b>	<b>-</b>	<b>1,494</b>	<b>-</b>	<b>6,419</b>	<b>3,000</b>	<b>87.74%</b>
<b>350</b>	<b>LAKE MANAGEMENT SERVICES</b>									
	<b>Marine Patrol</b>									
10	Salaries & Wages	29,030	26,058	26,796		15,926		25,929	(867)	-3.24%
120	Telephone/Communication	530	459	500		233		500	-	0.00%
300	General Supplies	980	980	1,650		237		1,500	(150)	-9.09%
520	Printing	675	380	500		-		500	-	0.00%
550	Misc. Services & Chgs	200	-	200		-		200	-	0.00%
600	Repairs & Maintenance	1,500	786	1,500		1,008		1,250	(250)	-16.67%
710	Professional Improvement	815	-	-		-		-	-	#DIV/0!
		<b>33,730</b>	<b>28,662</b>	<b>31,146</b>	<b>-</b>	<b>17,404</b>	<b>-</b>	<b>29,879</b>	<b>(1,267)</b>	<b>-4.07%</b>
<b>410</b>	<b>PUBLIC WORKS MAINT. SERVICES</b>									
10	Salaries & Wages	436,614	436,613	446,182		237,156		449,532	3,350	0.75%
11	Salaries & Wages-OT	30,085	28,848	36,801		6,685		36,801	-	0.00%
120	Telephone	3,255	2,635	3,804		1,110		3,804	-	0.00%
230	Electricity	2,454	2,223	2,500		1,028		2,750	250	10.00%
240	Fuel	25,602	25,601	30,725		15,008		30,593	(132)	-0.43%
300	General Supplies	7,538	7,464	7,550		4,512		7,650	100	1.32%
500	Professional/Technical	3,855	3,043	9,457		3,042		11,657	2,200	23.26%
515	Contracted Services	47,330	47,083	40,800	6,250	34,305		55,150	14,350	35.17%
600	Repairs & Maintenance	102,050	92,581	97,150		75,972		95,650	(1,500)	-1.54%
610	Bldgs/Grounds Rep/Maint	36,588	33,611	27,703	10,000	27,394		41,903	14,200	51.26%
630	Rental	3,262	3,262	4,000		1,466		4,060	60	1.50%
710	Professional Development	400	102	400		323		400	-	0.00%
770	Transportation	50	-	50		-		51	1	2.00%
		<b>699,083</b>	<b>683,065</b>	<b>707,122</b>	<b>16,250</b>	<b>408,000</b>	<b>-</b>	<b>740,001</b>	<b>32,879</b>	<b>4.65%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>420</b>	<b>WASTE DISPOSAL SERVICES</b>									
10	Salaries & Wages	27,120	27,109	27,025		16,480		27,025	-	0.00%
11	Salaries & Wages-OT	1,409	1,260	1,437		654		1,437	-	0.00%
110	Postage	218	209	400		-		425	25	6.25%
230	Electricity	1,675	1,598	1,700		1,321		1,870	170	10.00%
300	General Supplies	2,060	2,060	1,450		570		1,850	400	27.59%
500	Professional /Technical	136,344	128,566	136,769		78,767		159,345	22,576	16.51%
515	Contracted Services	3,725	1,332	3,750		3,480		3,850	100	2.67%
520	Printing	-	-	-		-		150	150	#DIV/0!
600	Repairs & Maintenance	3	3	500		-		500	-	0.00%
630	Rental	7,749	7,749	8,000		5,374		8,200	200	2.50%
		<b>180,303</b>	<b>169,884</b>	<b>181,031</b>	<b>-</b>	<b>106,646</b>	<b>-</b>	<b>204,652</b>	<b>23,621</b>	<b>13.05%</b>
<b>440</b>	<b>STREET LIGHTING SERVICES</b>									
230	Electricity	11,580	10,603	13,500		4,894		13,500	-	0.00%
		<b>11,580</b>	<b>10,603</b>	<b>13,500</b>	<b>-</b>	<b>4,894</b>	<b>-</b>	<b>13,500</b>	<b>-</b>	<b>0.00%</b>
<b>510</b>	<b>PLANNING AND ZONING SERVICES</b>									
10	Salaries & Wages	71,631	64,436	73,064		32,958		73,064	-	0.00%
130	Legal Notices	3,800	3,740	6,200		1,365		6,200	-	0.00%
500	Professional/Technical	4,157	-	4,500		-		4,500	-	0.00%
520	Printing	-	-	-		-		-	-	#DIV/0!
550	Miscellaneous Services & Chgs	175	100	185		-		385	200	108.11%
600	Repairs/Maint	-	-	-		-		-	-	#DIV/0!
710	Professional Improvement	300	110	300		-		300	-	0.00%
720	Professional Dues	393	393	510		343		510	-	0.00%
750	Conferences/Seminars	600	25	600		283		700	100	16.67%
770	Transportation	1,000	123	1,000		74		1,000	-	0.00%
811	Mach/Equip <\$5000	-	-	-		-		-	-	#DIV/0!
812	Mach/Equip >\$5000	-	-	-		-		-	-	#DIV/0!
		<b>82,056</b>	<b>68,927</b>	<b>86,359</b>	<b>-</b>	<b>35,023</b>	<b>-</b>	<b>86,659</b>	<b>300</b>	<b>0.35%</b>
<b>520</b>	<b>INLAND WETLAND COMMISSION</b>									
10	Salaries & Wages	16,838	16,437	15,798		8,781		15,798	-	0.00%
120	Telephone	-	-	-		-		-	-	#DIV/0!
130	Legal Notices	650	381	2,000		-		2,000	-	0.00%
420	Grants & Subsidies	500	500	-		-		-	-	#DIV/0!
500	Professional/Technical	1,500	541	1,500		-		1,500	-	0.00%
710	Professional Improvement	-	-	-		-		-	-	#DIV/0!
720	Professional Dues	160	75	160		120		160	-	0.00%
750	Conferences/Seminars	100	20	100		-		100	-	0.00%
770	Transportation	600	-	600		-		600	-	0.00%
		<b>20,348</b>	<b>17,954</b>	<b>20,158</b>	<b>-</b>	<b>8,901</b>	<b>-</b>	<b>20,158</b>	<b>-</b>	<b>0.00%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>530</b>	<b>BUILDING SERVICES</b>									
10	Salaries & Wages	800	-	-		-		-	-	#DIV/0!
120	Telephone/Communication	-	-	300		-		-	(300)	-100.00%
140	Advertising	-	-	-		-		-	-	#DIV/0!
300	General Supplies	800	-	800		-		400	(400)	-50.00%
500	Professional/Technical	34,461	33,844	35,000		17,170		35,700	700	2.00%
520	Printing	400	256	400		74		400	-	0.00%
720	Professional Dues	225	135	225		-		225	-	0.00%
750	Conferences/Seminars	500	-	200		-		-	(200)	-100.00%
770	Transportation	1,600	1,015	1,600		402		1,200	(400)	-25.00%
		<b>38,786</b>	<b>35,249</b>	<b>38,525</b>	<b>-</b>	<b>17,645</b>	<b>-</b>	<b>37,925</b>	<b>(600)</b>	<b>-1.56%</b>
<b>540</b>	<b>CONSERVATION &amp; AG</b>									
110	Postage	500	-	100		-		-	(100)	-100.00%
300	General Supplies	150	-	200		-		200	-	0.00%
500	Professional/Technical	380	200	380		-		380	-	0.00%
520	Printing	1,500	-	-		-		-	-	#DIV/0!
720	Professional Dues	100	75	100		100		100	-	0.00%
750	Conferences/Seminars	500	304	200		-		300	100	50.00%
770	Transportation	200	-	200		-		200	-	0.00%
		<b>3,330</b>	<b>579</b>	<b>1,180</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>1,180</b>	<b>-</b>	<b>0.00%</b>
<b>550</b>	<b>ZONING APPEALS SERVICES</b>									
130	Legal Notices	2,500	1,523	-		-		-	-	#DIV/0!
550	Miscellaneous Services & Chgs	200	-	200		-		-	(200)	-100.00%
750	Conferences/Seminars	100	-	100		-		-	(100)	-100.00%
770	Transportation	80	-	80		-		-	(80)	-100.00%
		<b>2,880</b>	<b>1,523</b>	<b>380</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(380)</b>	<b>-100.00%</b>
<b>560</b>	<b>BUILDING APPEAL SERVICES</b>									
130	Legal Notices	200	-	200		-		200	-	0.00%
		<b>200</b>	<b>-</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>-</b>	<b>0.00%</b>
<b>570</b>	<b>LAND USE DEPARTMENT</b>									
10	Salaries & Wages	61,983	57,478	62,012		33,318		62,012	-	0.00%
110	Postage	2,000	1,404	2,000		289		2,000	-	0.00%
300	General Supplies	1,840	1,734	1,840		716		1,000	(840)	-45.65%
515	Contracted Services	-	-	-		-		-	-	#DIV/0!
600	Repairs & Maintenance	-	-	-		-		-	-	#DIV/0!
720	Professional Dues	-	-	-		-		-	-	#DIV/0!
770	Transportation	-	-	-		-		-	-	#DIV/0!
811	Machinery/Equipment <\$5000	-	-	-		-		2,840	2,840	#DIV/0!
		<b>65,823</b>	<b>60,615</b>	<b>65,852</b>	<b>-</b>	<b>34,323</b>	<b>-</b>	<b>67,852</b>	<b>2,000</b>	<b>3.04%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>610</b>	<b>PUBLIC CELEBRATIONS</b>									
300	General Supplies	1,700	1,662	1,700		1,456		1,700	-	0.00%
500	Professional/Technical	4,000	4,000	4,000	-	-		6,000	2,000	50.00%
		<b>5,700</b>	<b>5,662</b>	<b>5,700</b>	<b>-</b>	<b>1,456</b>	<b>-</b>	<b>7,700</b>	<b>2,000</b>	<b>35.09%</b>
<b>620</b>	<b>LIBRARY SERVICES</b>									
120	Telephone/Communication	-	-	-		-		-	-	#DIV/0!
230	Electricity	-	-	-		-		-	-	#DIV/0!
240	Fuel	-	-	-		-		-	-	#DIV/0!
420	Grants & Subsidies	393,365	393,365	399,265		299,449		403,258	3,993	1.00%
500	Professional/Technical									#DIV/0!
		<b>393,365</b>	<b>393,365</b>	<b>399,265</b>	<b>-</b>	<b>299,449</b>	<b>-</b>	<b>403,258</b>	<b>3,993</b>	<b>1.00%</b>
<b>630</b>	<b>LAKE MANAGEMENT ADVISORY COMMITTEE</b>									
110	Postage	-	-	400		-		(400)	-100.00%	
300	Supplies	179	35	600		157		500	(100)	-16.67%
420	Grants & Subsidies	150	150	150		150		150	-	0.00%
500	Professional/Technical	8,321	8,320	17,500		4,977		12,500	(5,000)	-28.57%
520	Printing	200	-	200		-		-	(200)	-100.00%
720	Professional Dues	-	-	-		-		-	-	#DIV/0!
		<b>8,850</b>	<b>8,505</b>	<b>18,850</b>	<b>-</b>	<b>5,284</b>	<b>-</b>	<b>13,150</b>	<b>(5,700)</b>	<b>-30.24%</b>
<b>640</b>	<b>BEACH SERVICES</b>									
10	Salaries & Wages	26,080	25,535	33,960		19,724		33,960	-	0.00%
110	Postage	200	200	250		-		250	-	0.00%
120	Telephone/Communication	120	25	120		-		120	-	0.00%
140	Advertising	-	-	-		-		-	-	#DIV/0!
230	Electricity	1,200	1,042	1,200		729		1,320	120	10.00%
240	Fuel	1,054	978	1,300		369		1,300	-	0.00%
300	General Supplies	1,625	1,598	1,700		545		1,700	-	0.00%
500	Professional/Technical	1,379	1,082	1,579		724		1,579	-	0.00%
515	Contracted Services	-	-	300		-		300	-	0.00%
520	Printing	146	130	450		-		400	(50)	-11.11%
600	Repairs & Maintenance	50	-	150		-		150	-	0.00%
811	Machinery/Equipment < \$5000	5,311	5,307	-		-		-	-	#DIV/0!
		<b>37,165</b>	<b>35,897</b>	<b>41,009</b>	<b>-</b>	<b>22,091</b>	<b>-</b>	<b>41,079</b>	<b>70</b>	<b>0.17%</b>
<b>660</b>	<b>RECREATION AREA OPERATIONS</b>									
230	Electricity	1,200	676	1,200		385		1,200	-	0.00%
300	General Supplies							400	400	#DIV/0!
515	Contracted Services	66	65	4,296	(110)	2,326		4,806	510	11.87%
630	Rental	4,296	3,361	-		-		-	-	#DIV/0!
811	Machinery/Equipment < \$5000	3,434	3,133	4,000	110	4,109		4,800	800	20.00%
		<b>8,996</b>	<b>7,236</b>	<b>9,496</b>	<b>-</b>	<b>6,820</b>	<b>-</b>	<b>11,206</b>	<b>1,710</b>	<b>18.01%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>670</b>	<b>RECREATION</b>									
10	Salaries	53,046	52,330	54,106		29,783		54,106	-	0.00%
110	Postage	150	50	200		50		200	-	0.00%
120	Telephone/Communication	396	396	396		198		396	-	0.00%
140	Advertising	600	399	800		-		600	(200)	-25.00%
300	General Supplies	1,200	1,181	1,200		1,150		1,400	200	16.67%
500	Professional/Technical	2,100	2,100	2,500		2,100		2,200	(300)	-12.00%
520	Printing	-	-	-		-		-	-	#DIV/0!
720	Professional Dues	108	99	99		99		99	-	0.00%
750	Conf / Seminars	820	820	300		275		300	-	0.00%
770	Transportation	680	658	500		306		600	100	20.00%
831	F & F <\$5000	-	-	-		-		-	-	#DIV/0!
		<b>59,100</b>	<b>58,033</b>	<b>60,101</b>	<b>-</b>	<b>33,960</b>	<b>-</b>	<b>59,901</b>	<b>(200)</b>	<b>-0.33%</b>
	<b>TOTAL BOARD OF SELECTMEN</b>	<b>3,841,230</b>	<b>3,622,320</b>	<b>3,907,627</b>	<b>13,850</b>	<b>2,252,158</b>	<b>-</b>	<b>3,984,321</b>	<b>76,694</b>	<b>1.96%</b>
<b>5100</b>	<b>EDUCATION SERVICES (BOE)</b>									
	<b>TOTAL BOARD OF EDUCATION</b>	<b>12,894,369</b>	<b>12,615,317</b>	<b>12,610,633</b>	<b>12,610,633</b>			<b>-</b>	<b>(12,610,633)</b>	<b>-100.00%</b>
<b>700</b>	<b>DEBT SERVICE</b>									
962	01Bond Principal Payment	145,000	145,000	145,000				145,000	-	0.00%
963	01 Bond Interest Payment	29,000	29,000	21,750		10,875		14,500	(7,250)	-33.33%
	<b>TOTAL DEBT SERVICE</b>	<b>174,000</b>	<b>174,000</b>	<b>166,750</b>	<b>-</b>	<b>10,875</b>	<b>-</b>	<b>159,500</b>	<b>(7,250)</b>	<b>-4.35%</b>
<b>800</b>	<b>CONTINGENCY</b>									
900	Reserve for Contingency	45,000	(24,481)	78,000	(41,244)			78,000	-	0.00%
	<b>FUND TOTALS-GENERAL FUND</b>	<b>16,954,599</b>	<b>16,387,156</b>	<b>16,763,010</b>	<b>12,583,239</b>	<b>2,263,033</b>	<b>-</b>	<b>4,221,821</b>	<b>(12,541,189)</b>	<b>-74.81%</b>
<b>8900</b>	<b>Transfers From General Fund</b>									
To	Capital Fund	818,774	818,774	646,266	76,500			(646,266)	-100.00%	
To	Dog Fund	10,000	10,000	10,000				(10,000)	-100.00%	
To	Internal Service Fund	10,000	10,000	10,000				(10,000)	-100.00%	
To	Szedga Farm	3,900	3,900	8,880				(8,880)	-100.00%	
To	BOE NonLapsing Account		40,000						#DIV/0!	
	<b>TOTAL TRANSFERS OUT</b>	<b>842,674</b>	<b>882,674</b>	<b>675,146</b>	<b>76,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(675,146)</b>	<b>-100.00%</b>
	<b>TOTAL GENERAL FUND &amp; TRANSFERS</b>	<b>17,797,273</b>	<b>17,269,830</b>	<b>17,438,156</b>	<b>12,659,739</b>	<b>2,263,033</b>	<b>-</b>	<b>4,221,821</b>	<b>(13,216,335)</b>	<b>-75.79%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

Date: 02/04/2019

## EXPENDITURES (DETAIL)

DEPT	DESCRIPTION	2017-2018 Budgeted Expenditures - Final with Transfers	2017-2018 Actual Expenditures & Encumber.	2018-2019 Budgeted Expenditures	2018-2019 Transfers as of 02/04/2019	2018-2019 Expenditures & Encumber. as of 02/04/2019	2018-2019 Projected variances	2019-2020 Proposed Expenditures	\$ Variance b/t FY 19/20 proposed & FY 18/19 budgeted	% Variance b/t FY 19/20 proposed & FY 18/19 budgeted
<b>Fund 28</b>	<b>SZEGDA FARM</b>									
190	Community Garden expenses	-	125	-	-	-	-	-	-	#DIV/0!
191	Maintenance of Szegda Farm	-	-	-	-	-	-	-	-	#DIV/0!
300	General Supplies	358	357	300	-	90	-	400	100	33.33%
500	Professional/Technical	-	-	-	-	-	-	-	-	#DIV/0!
515	Contracted Services	542	317	4,580	-	5,613	-	2,000	(2,580)	-56.33%
600	Repairs & Maintenance	3,000	480	4,000	-	1,150	-	3,500	(500)	-12.50%
	<b>TOTAL SZEGDA FARM</b>	<b>3,900</b>	<b>1,279</b>	<b>8,880</b>	<b>-</b>	<b>6,853</b>	<b>-</b>	<b>5,900</b>	<b>(2,980)</b>	<b>-33.56%</b>
<b>30-4134</b>	<b>DOG FUND PUBLIC RECORDS SERVICES</b>									
110	Postage	574	567	574	-	299	-	-	(574)	-100.00%
300	General Supplies	258	40	258	-	-	-	258	-	0.00%
500	Professional/Technical	-	-	-	-	-	-	-	-	#DIV/0!
550	Miscellaneous Services & Chgs	-	-	-	-	-	-	-	-	#DIV/0!
	<b>AGENCY TOTALS</b>	<b>832</b>	<b>606</b>	<b>832</b>	<b>-</b>	<b>299</b>	<b>-</b>	<b>258</b>	<b>(574)</b>	<b>-68.99%</b>
<b>30-4360</b>	<b>CANINE CONTROL SERVICES</b>									
10	Salaries & Wages	8,882	8,882	9,060	-	5,052	-	9,060	-	0.00%
12	Auto Allowance	2,600	2,600	2,600	-	1,500	-	2,600	-	0.00%
120	Telephone/Communication	-	-	-	-	-	-	-	-	#DIV/0!
140	Advertising	100	29	100	-	19	-	100	-	0.00%
300	General Supplies	150	40	150	-	-	-	150	-	0.00%
500	Professional/Technical	350	-	350	-	-	-	350	-	0.00%
550	Miscellaneous Services & Chgs	150	-	150	-	-	-	150	-	0.00%
710	Professional Development	-	-	-	-	-	-	-	-	#DIV/0!
	<b>AGENCY TOTALS</b>	<b>12,232</b>	<b>11,551</b>	<b>12,410</b>	<b>-</b>	<b>6,571</b>	<b>-</b>	<b>12,410</b>	<b>-</b>	<b>0.00%</b>
	<b>FUND TOTALS - DOG FUND</b>	<b>13,064</b>	<b>12,157</b>	<b>13,242</b>	<b>-</b>	<b>6,870</b>	<b>-</b>	<b>12,668</b>	<b>(574)</b>	<b>-4.33%</b>



# TOWN OF COLUMBIA FY 19-20 BUDGET

## CAPITAL BUDGET & CAPITAL RESERVE FUND PLAN

Date: 02/04/2019

ACCT#	DESCRIPTION	2017-2018 Balance	2018-2019 Budget Appropriation	18-19 Add'l Appropriation /Transfer	2018-2019 YTD Spent/ Encumbered as of 02/01/2019	2018-2019 Anticipated Spending	2018-2019 Projected Ending Balance	2019-2020 Budget Appropriation	07-01-2019 Projected Balance	2019-2020 Projected Spending	2019-2020 Projected Spending Balance	2020-2021	2021-2022	2022-2023	2023-2024
<b>Board of Selectmen Capital Projects:</b>															
20-6187-001	Road resurfacing (entire town)	113,396.80	237,400		239,557	69,596	41,644	214,200	255,844	214,200	41,644	263,500	303,500		
20-6187-002	Hennequin Road drainage	67,880.46	25,000				92,880	17,000	109,880		109,880				
20-6187-003	Erdoni Road improvements	15,074.00					15,074	-	15,074	15,074	-				
20-6187-004	Box Culvert Replacement/Repair (Hunt Rd & Macht Rd)						-	175,000	175,000		175,000	175,000	75,000		
20-6188-001	Town Land Acquisition	3,395.50	(3,396)				-	-	-		-				
20-6189-001	Preliminary Design and Cost Estimate Account	2,400.00		5,000	6,316		1,084	10,000	11,084	10,000	1,084	10,000	10,000	10,000	10,000
20-6190-001	Rec Area Improvement Fund - REC PARK		195,000		34,248	67,500	93,252	130,000	223,252	223,252	-	195,000	180,000	170,000	20,000
20-6190-001	Rec Area Improvement Fund - BEACH							5,300	5,300	5,300	-	15,200			
20-6201-001	Revaluation	39,044.07	50,000				89,044	20,000	109,044	10,000	99,044				
20-6202-007	Town-wide Network / Information Technology (IT)	6,488.50	7,000		5,998		7,491	-	7,491		7,491				
20-6205-001	DPW Equipment	86,902.54	(8,000)		15,602	55,000	8,301	126,500	134,801	41,500	93,301	141,000	101,000	95,000	110,000
20-6205-002	Transfer Station Upgrade	9,621.75	8,000		6,756		10,865	10,000	20,865	18,000	2,865	58,000	50,000	50,000	
20-6206-002	DPW Cap Improv - Buildings	41,771.05	26,500		59,077		9,195		9,195		9,195	90,000	68,200		
Continuing	Maintenance Facility (Old CVFD)	54,996.88	90,000		144,997		-	59,000	59,000	59,000	-				
Postponed	Sr Ctr Heating & Cooling System (moved to 20/21)		50,000				50,000		50,000	50,000	-				
New	Salt Shed	250,000.00		21,500	268,061		3,439		3,439		3,439				
New	Town Hall Roof Replacement & Solar Install						-	62,000	62,000	62,000	-				
New	CVFD Heat Pumps/Floor Heat						-	10,000	10,000	10,000	-				
20-6206-007	Ron Szegda development rights payments	14,419.49			14,419		0	(0)	0		0				
20-6206-008	Bridge: Hop River Road		21,000				21,000	65,000	86,000		86,000	65,000	65,000	22,000	
20-6206-016	Bridge: Latham Hill/Synagogue Road (if on State's list)		15,000				15,000		15,000		15,000				
20-6208-005	Bridge: Roses Hill/Pucker Street replace (w/ Coventry)	4,893.84			176		4,718		4,718		4,718				
20-6208-019	Village Hill Bridge	25,599.26			40,371		(14,771)		(14,771)		(14,771)	<b>Pending Lebanon Reimbursement (60% of cost)</b>			
20-6206-007	Flanders River Rd Bridge Deck	0.72	(1)		-		-		-		-				
20-6208-001	Hazardous Tree Removal/Trimming			50,000	50,000		25,000	25,000	25,000	25,000	-	25,000	25,000	25,000	25,000
20-6206-017	Senior Center Furnishings	1,089.16	5,000		4,800		1,289	4,000	5,289	4,000	1,289	61,000			
20-6208-021	Senior Transportation Van	5,289.00	(5,289)												
20-6388-013	Open Space Land Acquisition	263,501.49			11,650	104,500	147,351		147,351		147,351				
20-6403-006	CVFD Capital Projects	16,805.78	150,000		16,807		149,999	150,000	299,999		299,999	150,000	150,000	100,000	
20-6206-999	Cap Project Reserve - Future Projs														
206208-013	Hop River State Park Trail Project (100% State Funded)	2,200,000.00					2,200,000		2,200,000		2,200,000				
<b>Future Projects:</b>															
<b>Future</b>	Latham Hill Culverts: 2024-2025 (\$350,000 to \$450,000)														
<b>Future</b>	Public Works Garage (\$3,700,000)														
<b>Future</b>	Marine Patrol Boat Replacement in 2030 (\$30,000)														
<b>TOTAL</b>		<b>3,222,570</b>	<b>863,215</b>	<b>76,500</b>	<b>918,834</b>	<b>296,596</b>	<b>2,946,855</b>	<b>1,083,000</b>	<b>4,029,854</b>	<b>747,326</b>	<b>3,282,529</b>	<b>1,248,700</b>	<b>1,027,700</b>	<b>472,000</b>	<b>165,000</b>
<b>Breakdown:</b>															
Board of Selectman		1,022,570	863,215	76,500	918,834	296,596	746,855	1,083,000	1,829,855	747,326	1,082,529	1,248,700	1,027,700	472,000	165,000
Board of Education		-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Board of Selectman and Board of Education</b>		<b>1,022,570</b>	<b>863,215</b>	<b>76,500</b>	<b>918,834</b>	<b>296,596</b>	<b>746,855</b>	<b>1,083,000</b>	<b>1,829,855</b>	<b>747,326</b>	<b>1,082,529</b>	<b>1,248,700</b>	<b>1,027,700</b>	<b>472,000</b>	<b>165,000</b>
Hop River State Trail Park Project - 100% Funded by State		2,200,000	-	-	-	-	2,200,000	-	2,200,000	-	2,200,000	-	-	-	-
<b>\$ Variance b/t FY 19/20 proposed &amp; FY 18/19 budgeted</b>											<b>219,785</b>				
<b>% Variance b/t FY 19/20 proposed &amp; FY 18/1918 budgeted</b>											<b>25.46%</b>				

## Proposed 5-Year Capital Improvement Plan

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Description	Proposed Expenditures
2018-2019	Road repairs including crack sealing, curb replacement, et.c... Pave Town Hall Parking lot Pave Upper Macht Road Mill Randazzo.(JUNE 2019) Line Painting town roads Mill Sharington and Gavin Three equipment moves <b>TOTAL \$208,400</b>	10,000 56,000 68,000 27,600 13,000 29,000 4,800
2019 –2020	Pave Sharington and Gavin Pave Randazzo Rd. Painting of double yellow lines on local roads Mill edges of Lake Rd. Road repairs inc crack sealing, curb replacement, etc... <b>TOTAL \$214,200</b>	80,700 55,000 13,500 55,000 10,000
2020 - 2021	Overlay Lake Road (JULY 2019) Painting of double yellow lines Road repairs - crack sealing <b>TOTAL \$263,500</b>	240,000 13,500 10,000
2021 - 2022	Reconstruction Gaulin Rd.(Engineering ) Improve Drainage Whitney Rd. Painting of double yellow lines Overlay Cards Mills Road (JULY 2019) <b>TOTAL \$303,500</b>	45,000 35000 13,500 210,000

Capital Account: Hennequin Rd. Drainage #20-2187-002

## **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Name</b>	<b>Proposed Expenditures</b>
2017-2018	Engineering and materials associated with Town Projects	\$25,000
2018-2019	Engineering and materials associated with Town Projects	\$25,000
2019-2020	Engineering and materials associated with Town Projects	\$17,000

Hennequin Road Engineering (through construction): \$100,000. Consists of:

- Preliminary Design /Design development Phase: \$20,000
- Final Design / Contract Document Phase: \$12,500
- Bid Phase: \$4,000
- Supplemental Survey: \$3,000
- Drawing/Specifications Printing and Reproduction \$1,000
- Inspection services at 20 hrs weekly for 8 weeks: \$10,000
- Contract Administration : \$9,500
- Public Works Construction & Materials: \$40,000

TOTAL PROJECT COST: \$100,000  
CONTINGENCY: \$9,880  
**TOTAL: \$109,880**

Capital Account: Erdoni Road Improvement # 20-2187-003

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2019-2020	Complete Erdoni Safety Improvements with stone dust walkway and small walking bridge with remaining balance of \$ 15,074	

s:\public\budget\fy 19-20 budget detail\capital projects 2019-20\capital - erdoni rd. improvements\_2.1.19.docx

Capital Account: Box Culvert Replacement/Repair # 20-6187-004

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2019 - 2020	Replace deteriorated box culvert 1 <sup>st</sup> installment (Hunt Rd. opposite Mono Pond Dam)	175,000
2020-2021	2 <sup>nd</sup> installment for box culvert replacement Hunt Rd.	175,000
2021 - 2022	Repair box culvert Lower Macht rd.	75,000

Capital Account: Town Land Acquisition # 20-6188-001

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2016-2017	Town Land Acquisition – Ainsworth property General Fund transfer approved in fall 2016	\$90,000
2017-2018		\$0
2018-2019	\$3,395.50 Remaining Balance. No Town Land Acquisitions are being planned. Funds are being zeroed out for 2018-2019.	\$0
2019-2020		\$0

Capital Account: Preliminary Cost and Design Estimates # 20-6189-001

**Proposed 5 to 10 -Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 to 10 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Description	Funding
2019-2020	Preliminary Estimates and Engineering Fees on upcoming or new Capital Projects	\$10,000
2020-2021	Preliminary Estimates and Engineering Fees on upcoming or new Capital Projects	\$10,000
2021-2022	Preliminary Estimates and Engineering Fees on upcoming or new Capital Projects	\$10,000
2022-2023	Preliminary Estimates and Engineering Fees on upcoming or new Capital Projects	\$10,000
2023-2024	Preliminary Estimates and Engineering Fees on upcoming or new Capital Projects	\$10,000

Capital Account: Recreation Area Improvement #20-6190-001

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2018-2019	\$10,000 new sign \$85,000 New road/ parking lot/guardrail \$35,000 pavilion in back by play scape \$36,000 Engineering for Softball field \$17,500 Stone dust trail \$5,000 general site prep Pending quote on a Rec Park survey \$6,500 Engineering and Design	195,000
2019-2020	\$80,000 Extend Road/2 Parking lots / guardrail \$20,000 Basketball Court resurfacing, new hoops fencing \$15,000 Engineering and Design \$15,000 ADA Playscape enhancements	130,000
2020-2021	\$100,000 building maintenance garage and parking lot \$45,000 add to existing playscape \$10,000 Disc Golf \$5,000 Site Prep \$35,000 to renovate baseball field	195,000
2021-2022	\$150,000 building maintenance garage and parking lot \$15,000 refurbish concession stand \$15,000 Engineering and Design	180,000
2022-2023	\$150,000 Expand/renovate concession stand \$20,000 Engineering and Design	170,000
2023-2024	\$20,000 Pickle-ball Court	20,000

New Softball field would be contracted using the Brand money. Sometime between 2018-2020.

Capital Account: Rec. Area Improvements – BEACH #20-6190-001

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2018-2019		
2019-2020	\$5,300: Replace entrance sign.	5,300
2020-2021	\$15,200: Finish parking lot guardrail 475 ft @ \$32/ft	15,200
2021-2022		
2022-2023		
2023-2024		

Capital Account: Revaluation: # 20-6201-001

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2019 - 2020	VISION 8.0 SOFTWARE UPGRADE \$10,000 ALLOCATE FOR 2021 REVAL \$10,000	20,000
2020 - 2021	ALLOCATE FOR 2021 REVAL	20,000
2021 - 2022	ALLOCATE FOR 2021 REVAL ALLOCATE FOR 2026 REVAL	20,000
2022 - 2023	ALLOCATE FOR 2026 REVAL	10,000
2023 - 2024	ALLOCATE FOR 2026 REVAL	10,000

Notes: 18-19 Balance: \$89,044  
Full Reval 2021: \$150,000  
Update Reval 2026: \$75,000

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Description	Proposed Expenditures
2015-2016	Wide format printer and scanner for Land Use HP DesignJet T2500 36" MFP or equivalent.  Copier/printer/scanner for Town Clerk  Copier/printer/scanner for Finance/Rec.	\$12,000  \$6,000  \$5,000
2016-2017	Server replacement – REMOVED; moved to CCAT cloud  Balance carried forward from 2015-2016 from copier purchases  Town Clerk Codification  Assessor Printer/Copier/ Scanner Assessor Public Terminal or Tablet	\$3,589  \$6,000 \$3,000 \$1,000
2017-2018		\$0
2018-2019	New Color Copier for Admin. Office/Quote pending	\$7,000
2019-2020	Cyber Security (to be determined on full-town security audit by Novus)	\$0

Capital Account: DPW Capital Equipment #20-6205-001

### Proposed 5-Year Capital Improvement Plan

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Description	Proposed Expenditures
2018-2019	Replacement track and frame for 1992 John Deere Dozer. Replacement track frame not yet completed due to availability issues.  NEW infrared Asphalt Heater: Allocation 1 of 2	55,000  10,000
	<b>TOTAL: 65,000</b>	
2019 - 2020	NEW infrared Asphalt Heater: Allocation 2 of 2  ½ Replacement cost of 1999 Dump Truck: Allocation 1 of 2.  Replacement floor finisher  NEW Maintenance Building equipment	13,000  95,000 7,500  11,000
	<b>TOTAL: 126,500</b>	
2020 - 2021	½ Replacement cost of 1999 Dump Truck: Allocation 2 of 2.  Trailer for Paving box, front loader, dozer  2005 Peterbilt Truck-Body Replacement	95,000  11,000  35,000
	<b>TOTAL: 141,000</b>	
2021-2022	New forks for Volvo Loader  ½ Replacement cost for 2010 Freightliner: Allocation 1 of 2.	6,000  95,000
	<b>TOTAL: 101,000</b>	
2022-2023	½ Replacement cost for 2010 Freightliner: Allocation 2 of 2.	95,000
2023-2024	Replacement of old JCB backhoe	110,000
2024-2025	Rubber tire excavator	100,000

Capital Account: DPW Transfer Station Equipment #20-6205-002

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2018 - 2019	Fence Repair	7,000
2019 - 2020	Two Clam covers for open boxes	10,000
2020 - 2021	Replacement 40yd steel container	8,000
	Weight Scale. Allocation 1 of 3	50,000
2021 - 2022	Weight Scale. Allocation 2 of 3	50,000
2022 - 2023	Weight Scale. Allocation 3 of 3	50,000

s:\public\budget\fy 19-20 budget detail\capital projects 2019-20\capital - dpw transfer station equipment\_2.1.19.doc

## Proposed 5-Year Capital Improvement Plan

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Name	Proposed Expenditures
2018-2019	Heating and cooling system replacement and/or upgrade at Senior Center.	50,000
	Moor's School Renovations	20,000
	Solar Panel system upgrades	6,500
	Old Firehouse Renovations/Upgrades& roof (\$43,100 already budgeted)	90,000
	<b>TOTAL: 166,500</b>	
2019 - 2020	1) <u>Maintenance Facility (Old CVFD):</u>	
	• Roof replacement	24,000
	• Renovations/Upgrades INSIDE (Floors, bathroom, lighting, heating & cooling)	<u>35,000</u>
		Total: 59,000
	2) <u>Town Hall Roof replacement &amp; solar reinstallation</u>	62,000
	3) <u>New Firehouse heat pumps/floor heat</u>	10,000
	<b>TOTAL: \$131,000</b>	
2020 – 2021	Heating and cooling system replacement and/or upgrade at Town Hall	60,000
2021 – 2022	Replace two Roof top units at finance	10,000
	Town Hall Sidewalk Pavers	16,200
	Roof replacement New Firehouse apparatus bays	52,000
	<b>TOTAL: 78,200</b>	
<b>Future Project</b>	New DPW Garage	3,700,000

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Description	Proposed Expenditures
2018-2019	Hop River Bridge - Engineering Rehab Bridge that borders Coventry. Total cost is estimated to be \$560,000. Coventry to pay 2/3 (373,000) and Columbia to pay 1/3 (187,000) <b><i>Need to discuss proceeding and if applying again for STEAP. 2015-2016 &amp; 2016-2017: No STEAP award was applied. Will apply again when STEAP is available.</i></b>	21,000
2019-2020		65,000
2020-2021		65,000
2021-2022		65,000
2022-2023		22,000

Capital Account: Bridge on Latham Hill # 20-6206-016

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2019-2020	Latham Hill Balance carried forward from 2018-2019 (Engineering fees only \$15,000)	
2024-2025	Latham Hill: Replacing 5 culverts with 1 box culvert	\$350,000 to 450,000

Capital Account: Bridge on Rose's Bridge Road (Pucker St.) # 20-6208-005

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2015 - 2016	Fed grant covers 80%. Municipalities cover 20%. Of the 20%, Coventry pays 2/3 and Columbia 1/3.	\$47,517
2016 - 2017	No additional funds were budgeted	

PENDING FINAL INVOICING IN 18/19. Balance in Capital is \$4,717.75.

As of 1/29/19, state has not completed sign off on this bridge project. Balance in capital will be carried forward to 19/20.

Capital Account: Village Hill Bridge . # 20-6208-019

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2018-2019	Project not completed in 2017-2018. Carried any balance forward so that project can be completed.	0
2019-2020	Project should be completed in the spring of 2019 pending Lebanon's reimbursement of 60% of remaining invoice balance (concrete parapet did not meet specs).	0

Capital Account: Hazardous Tree Removal # 20-6208-001

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2019-2020	Tree Removal	\$25,000
2020-2021	Tree Removal	\$25,000
2021-2022	Tree Removal	\$25,000
2022-2023	Tree Removal	\$25,000
2023-2024	Tree Removal	\$25,000

### **Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

<b>Fiscal Year</b>	<b>Project Description</b>	<b>Proposed Expenditures</b>
2017-2018	Dishwasher – received Pd \$3000	0
2018-2019	CAREFREE Shed – Received Paid \$4800	5,000
2019-2020	Water Softener – Needed for dishwasher	4,000
2020-2021	Chairs& Tables (21 years old now) Steam Table (kitchen) Emergency Generator <b>TOTAL: \$61,000</b>	10,000 1,000 50,000

Capital Account: Open Space Land Acquisition # 20-6388-013

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Description	Funding
2015-2016	Purchase of Jacques' property at the end of Wellswoods Road in Hebron for purpose of passive recreation. Assumptions: A) The purchase price will be \$1,000,000; B) The Town will receive an Open Space grant from the State in the amount of \$650,000 to be used to supplement town funds; C) The Town's share will be \$350,000. D) The Town will need to appropriate \$120,000 in order to be able to cover its share.	\$120,000
2016-2017	Open Space – Cut by FIPAC	
2017-2018	Open Space – No Funds Budgeted	
2018-2019	Open Space – No Funds Budgeted (105,000) Oberlander property pending	\$0
2019-2020	Open Space – No Funds Budgeted	\$0

Balance: \$251,851.49  
 Balance due Oberlander is \$104,500  
 Balance remaining: \$147,351.49

Capital Account: CVFD Equipment # 20-6403-006

**Proposed 5-Year Capital Improvement Plan**

Please list any capital projects that fall within your area of responsibility for which future funding will be required over the next 5 fiscal years. Explain the project, estimate the cost, and project the fiscal year in which funding would be required. Attach additional information, if available.

Fiscal Year	Project Description	Proposed Expenditures
2015-2016	Replacement of hydraulic rescue equipment	\$50,000
2016-2017	Security System \$10,000 – removed from proposed 16/17 budget.  SCBA bottle replacement	\$25,000
2017-2018	SCBA Bottle replacement	\$25,000
2018-2019	Replacement of Rescue 105. Total is \$600,000. Allocation 1 of 4.	\$150,000
2019-2020	Replacement of Rescue 105. Total is \$600,000. Allocation 2 of 4.	\$150,000
2020-2021	Replacement of Rescue 105. Total is \$600,000. Allocation 3 of 4.	\$150,000
2021-2022	Replacement of Rescue 105. Total is \$600,000. Allocation 4 of 4.	\$150,000
2022-2023	1 <sup>st</sup> Response Vehicle. Forestry Vehicle.	\$50,000 \$50,000



Commanding Officer  
Lieutenant Christopher Sharland

# State of Connecticut



## Connecticut State Police Troop K - Colchester



Executive Officer  
Master Sergeant William Kittle

Date: 01-01-2019

Mr. Steve Everett  
Columbia First Selectman  
323 Jonathan Trumbull Highway  
Columbia, CT 06237

Dear Mr. Steve Everett,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Columbia.

During the month of December 2018 the Columbia Resident Trooper as well as Troop K Troopers responded to 278 Calls for Service in the Town of Columbia. Of these Calls for Service the most notable are:

Accidents:	5
Burglaries:	2
Larcenies:	0
Other Criminal:	4
Other Non-Criminal:	1
Non Reportable Matters:	150
Other Noteworthy Events (List):	
1 emergency committal	
2 domestic disturbances	

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI:	0
Traffic Citations:	59
Written Warnings:	56

Sincerely,

Lieutenant Christopher Sharland  
COMMANDING OFFICER  
Troop "K" Colchester, CT

15A Old Hartford Road  
Colchester, Connecticut 06415  
Phone (860) 537-7500  
FAX (860) 537-7550

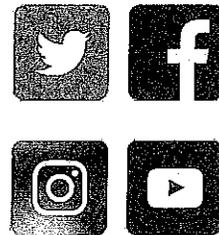
## Town Administrator

**From:** CCM Public Policy & Advocacy <CPolicyandAdvocacy@CCM-CT.ORG>  
**Sent:** Monday, January 28, 2019 11:57 AM  
**To:** Town Administrator  
**Subject:** CCM Capitol Report: Federal Shutdown - Legislature Passes Bill to Delay Collection of Property Taxes



January 28, 2019 • Important Issues last week...

### FEDERAL SHUTDOWN: LEGISLATURE PASSES BILL TO DELAY COLLECTION OF PROPERTY TAXES



*\*\*The President and Congress reached an agreement to fund the federal government and end the Federal Shutdown, which began on December 22nd. The agreement keeps the federal government funded through February 15, 2019. We included the bill language (see below) that delayed the collection of municipal taxes as a frame of reference since it is likely to be used in the case of another extended federal government shutdown.*

In a bipartisan response to mitigate the effects of the Federal Government Shutdown, which is now the longest in United States history, the General Assembly passed and Governor Lamont signed HB 5765/SA 19-1 into law.

The new law (1) establishes a loan program for certain federal employees impacted by the federal government shutdown, (2) **allows towns and cities to establish a tax-deferment program for those federal employees' real and personal property or motor vehicle taxes**, and (3) allows those federal employees' to receive unemployment compensation benefits.

**These provisions will only last the duration of the shutdown and participation by cities and towns to allow for deferment of these taxes is voluntary.**

CCM, in consultation with legal counsel, has drafted model language to assist municipalities that may choose to enact a tax deferment program: [Draft language](#)

The model language was developed through the collaborative efforts of CCM members, staff and outside counsel for your municipality's

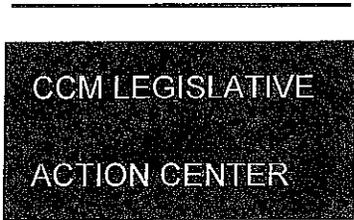
CCM's State Capitol Report is designed to keep members informed about important legislative issues and actions taken by CCM staff on behalf of towns and cities, as well as suggested actions you may take to protect the interests of your municipality



Please email CCM at [publicpolicy@ccm-ct.org](mailto:publicpolicy@ccm-ct.org) to let us know you are interested in testifying this year.

consideration. CCM recommends that any municipality choosing to enact this program consult with their municipal attorney before proceeding and enacting a Tax Deferment Program to assist Federal Employees affected by the Government shutdown beginning December 22, 2018.

For more information contact [Brian O'Connor](#) or [Randy Collins](#) of CCM.



## PROPERTY TAX REFORM & SCHOOL CONSOLIDATION

*CCM's website and Legislative Action Center are designed to ensure critical information is easily accessible for local officials on legislative and regulatory issues of concern.*

Senate President Pro Temp Martin Looney introduced two proposals that would have a significant impact on towns and cities:

### SB 431 - An Act Concerning Property Tax Reform

The bill would make **wide ranging and comprehensive changes to the current property tax system and would among other things:** (1) create a \$50,000 homestead exemption to assessed value of 1-4 family owner-occupied residences; (2) establish a one mill state-wide tax on real property; (3) repeal the municipal property tax on motor vehicles, and (4) enact a state-wide motor vehicle tax of 15-19 mills.

### SB 454 - Creation of Regional School Districts

The bill would require school districts with 40,000 students or less to create new regional school districts. It would allow bargaining units affected by the consolidation to collectively bargain on a coalition basis.

CCM staff will continue to monitor each of these proposals and work with proponents to ensure the municipal perspective is provided. We will notify members once a public hearing has been scheduled and more detailed bill language is available.

**\*\*CCM legislative staff continue to monitor proposed bills introduced by individual legislators. At this stage of the legislative session, most bills are concepts that need to be developed further in the upcoming months. CCM will keep members apprised of those that have a municipal impact.**

*CCM's Public Policy and Advocacy staff cover every committee in the General Assembly, along with reviewing and monitoring every piece of legislation and amendment introduced.*



**2019 General Assembly Handbook - Coming Soon**

### **Public Policy & Advocacy Staff:**

[Brian O'Connor](#), Director of Public Policy & Advocacy

[Mike Muszynski](#), Advocacy Manager

[Randy Collins](#), Advocacy Manager

[Donna Hamzy](#), Advocacy Manager

[Dan Giungi](#), Senior Legislative Associate

[Zach McKeown](#), Legislative Associate





**STATE OF CONNECTICUT  
OFFICE OF THE SECRETARY OF THE STATE**

ED-626

(Under Section 9-238a this form is to be filed with the Secretary of the State during the first week in February, and a duplicate copy is to be filed with officials required to provide voting machines for your municipality under Section 9-238.)

To the Secretary of the State:

**Notification of Number of Electors and Number of Polling Places**

Notice is hereby given of the following information as required by Section 9-238a of the CGS.

**USE ONLY FIGURES FROM THE ACTIVE REGISTRY LIST**

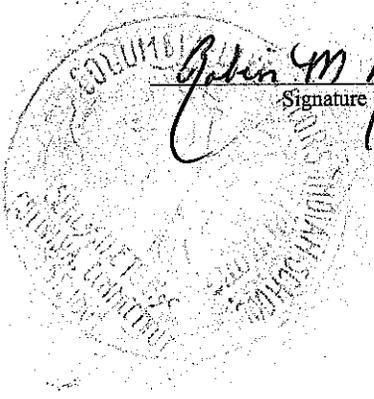
Voting District Number	Total Republican	Total Democratic	Total Minor Parties	Total Unaffiliated	Total No. Names On Registry List	Total No. Voting Machines(excluding spares)	Total Number of Spare Machines
1	1,070	1,413	158	1,703	4,344	1	1
<b>TOTALS</b>	<b>1,070</b>	<b>1,413</b>	<b>158</b>	<b>1,703</b>	<b>4,344</b>	<b>1</b>	<b>1</b>

Total Number of Voting Machines for Entire Town: 2  
(Including Spare Machines)

Dated at Columbia, this 5<sup>th</sup> day of February, 20 19

*John M. Keneford*  
Signature of Town Clerk

Town of Columbia



Posted Refund Transaction (s)

TOWN OF COLUMBIA

Int Date: 02/04/2019

Date: 02/04/2019

Page: 1

Condition(s) :

Bill Dist/Susp/Bank	Name Address	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2017-04-0080221	DANBURG NICHOLAS J PO BOX 2662 OCALA FL 34478-2662	2018/53BLTEA24JP003396 80221	12/30/2018	32.15 191.44	0.00 0.00	0.00 0.00	32.15 191.44	-159.29
2017-04-0080505	KEEGAN SHANNON J PO BOX 254 COLUMBIA CT 06237-0254	Sec. 12-129 Refund of Excess Payments. 2005/WVWBD63B65E009017 80505	12/28/2018	22.20 81.51	0.00 0.00	0.00 0.00	22.20 81.51	-59.31
TOTAL	2			54.35 272.95	0.00 0.00	0.00 0.00	54.35 272.95	-218.60

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended  
This is to certify that DANBURG NICHOLAS J

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

DANBURG NICHOLAS J  
PO BOX 2662  
OCALA, FL 34478-2662

2017-04-0080221  
80221  
/53BLTEA24JP003396



To CAROL W. PRICE CCMC Collector of TOWN OF COLUMBIA State of Connecticut.

I hereby apply for ~~abatement or refund~~ of such part of my tax as shall represent:

~~The service exemption on~~ Sec. 12-129 Refund of Excess Payments.  
(State reason -- Cross out service exemption if it does not apply)

*2018 Delux Trailer  
Wrong Kind of Trailer*

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	01/01/2019	32.15	0.00	0.00	0.00	32.15	
Total Paid	12/30/2018	191.44	0.00	0.00	0.00	191.44	-159.29 ***
Adjusted Refund		-159.29	0.00	0.00	0.00	159.29	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Nicholas J Danburg  
Print Name

[Signature]  
Signature of Taxpayer

1-25-19  
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or \_\_\_\_\_  
It is recommended that refund\* of property taxes and interest in the amount of 159.29  
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT TOWN OF COLUMBIA, CONNECTICUT THIS 17 DAY OF January 2019

[Signature]  
CAROL W. PRICE CCMC  
(860) 228-0230

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or \_\_\_\_\_  
approved on the 5th day of February 2019. It was voted to refund  
Property Taxes and Interest amounting to \$ 159.29 to Nicholas J. Danburg

[Signature]  
First Selectman Town Administrator

Other Governing Body

Clerk

\*\*Cross out abatement or refund as required.

Mail To : CAROL W. PRICE CCMC  
TOWN OF COLUMBIA  
323 ROUTE 87  
COLUMBIA, CT 06237-1156

**REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES**

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended  
 This is to certify that KEEGAN SHANNON J

- has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2017
- Sec. 12-81 (20) Servicemen Having Disability Rating.
  - Sec. 12-124 Abatement to poor.
  - Sec. 12-125 Abatement of Taxes of Corporations.
  - Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
  - Sec. 12-127 Abatement or Refund to Blind Persons.
  - Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
  - Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
  - Sec. 12-129 Refund of Excess Payments.

KEEGAN SHANNON J  
 PO BOX 254  
 COLUMBIA, CT 06237-0254

2017-04-0080505  
 80505

/WVWBD63B65E009017



To CAROL W. PRICE CCMC Collector of TOWN OF COLUMBIA State of Connecticut.

I hereby apply for abatement or refund\* of such part of my tax as shall represent:

The ~~service exemption~~ or Sec. 12-129 Refund of Excess Payments. *2005 Volks Passat + Junked during the tax year, tax was paid in full.*  
 (State reason -- Cross out service exemption if it does not apply.)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	01/01/2019	22.20	0.00	0.00	0.00	22.20	
Total Paid	12/28/2018	81.51	0.00	0.00	0.00	81.51	
Adjusted Refund		-59.31	0.00	0.00	0.00	59.31	-59.31 ***

**PLEASE READ, SIGN, AND DATE BELOW:**

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

X Shannon Keegan  
 Print Name

X Shannon Keegan X 1/18/19  
 Signature of Taxpayer Date

**COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY**

To the First Selectman, or  
 It is recommended that refund\* of property taxes and interest in the amount of 59.31  
 be made to the above-named taxpayer in accordance with the provisions of Section (s):  
 Sec. 12-129 Refund of Excess Payments.

DATED AT TOWN OF COLUMBIA, CONNECTICUT THIS 14 DAY OF January 2019

Carol W. Price  
 CAROL W. PRICE CCMC  
 (860) 228-0230

**ACTION TAKEN BY GOVERNING BODY**

The First Selectman, as authorized by the Board of Selectman, or  
 approved on the 5th day of February 2019. It was voted to refund  
 Property Taxes and Interest amounting to \$ 59.31 to Shannon J. Keegan

First Selectman Town Administrator

Other Governing Body \_\_\_\_\_

Clerk \_\_\_\_\_

\*\*Cross out abatement or refund as required.

Mail To : CAROL W. PRICE CCMC  
 TOWN OF COLUMBIA  
 323 ROUTE 87  
 COLUMBIA, CT 06237-1100