

**Town of Columbia**  
**Financial Planning and Allocation Commission**  
**Regular Meeting Minutes**  
**Wednesday, July 19, 2017 – 7 pm**  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT. 06237**

**Members Present:** Chairman Earnest Sharpe; Vice-Chairman Jeff Viens; Judy Ortiz; Todd Shepard; Kelley Peck; Dean Toepfer; Richard Szegda.

**Also Present:** Town Administrator Mark Walter; Finance Director Beverly Ciurylo.

1. **Call to Order:** E. Sharpe called the meeting to order at 7 pm.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Audience of Citizens:** None.
4. **Approval of Minutes:**
  - 4.1 **FiPAC Special Meeting minutes of June 21, 2017:** J. Ortiz MOVED to approve the Special Meeting Minutes of June 21, 2017. R. Szegda SECONDED and the MOTION CARRIED 6:0: with J. Viens abstaining.
5. **Correspondence:**
  - 5.1 **BOS Regular Meeting Minutes of June 20, 2017**
  - 5.2 **BOS Special Meeting Minutes of June 8, 2017**
  - 5.3 **BOS Special Meeting Minutes of May 23, 2017**
  - 5.4 **BOE Meeting Motions of June 5, 2017**
  - 5.5 **Fiscal Policy Board DRAFT Meeting Minutes of June 21, 2017**

E. Sharpe stated that he received a memo from Superintendent Lol Fearon in regards to upcoming BOE contract negotiations. He explained that BOE is required to meet with the municipal fiscal authority prior to the start of negotiations on August 29<sup>th</sup>. The BOE has invited FiPAC to a BOE meeting on August 7, 2017 at 5:30 pm to discuss the upcoming negotiations.
6. **Old Business:**
  - 6.1 **2016-17 Projections:** B. Ciurylo reviewed year end projections with FiPAC.
  - 6.2 **State Budget Update:** The State still does not have a budget.
  - 6.3 **Long Range Financial Modeling:** E. Sharpe shared a financial model with FiPAC to help prepare for next year's budget process. Discussion followed.

**7. New Business:**

**7.1 Transfers:** J. Ortiz MOVED to approve the following transfers:

| <b>TRANSFER # / AMOUNT</b>          | <b>FROM A/C #,<br/>DESCRIPTION</b>       | <b>TO A/C #, DESCRIPTION</b>                        |
|-------------------------------------|------------------------------------------|-----------------------------------------------------|
| 2017-063 / \$2,148                  | 10-4250-010, CONA Van<br>Svcs Salaries   | 10-4250-500, CONA<br>Prof/Tech                      |
| 2017-063 / \$2,572<br>TOTAL \$4,720 | 10-4250-240, CONA Fuel<br>Van Svcs       | 10-4250-500, CONA<br>Prof/Tech                      |
| 2017-064 / \$2,535                  | 10-4410-515, DPW<br>Contracted Svcs      | 10-4410-610, DPW<br>Bldgs/Grounds/Maint             |
| 2017-065 / \$611                    | 10-4350-010, Lake<br>Management Salaries | 10-4350-300, Lake<br>Management General<br>Supplies |

R. Szegda **SECONDED** the MOTION and it **CARRIED 7:0**.

- 8. Next Meeting:** The next meeting is scheduled for Wednesday, September 20, 2017 at 7 pm. FiPAC will not meet in August.
- 9. Adjournment:** T. Shepard MOVED to ADJOURN at 7:53 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona