

**Town of Columbia
Financial Planning and Allocation Commission
Regular Meeting Minutes
Wednesday, June 19, 2019
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT. 06237**

Members Present: Chairman, Earnest Sharpe; Judy Ortiz; Richard Szegda; Kelley Peck; Dean Toepfer.

Also Present: Town Administrator, Mark Walter; Finance Director Bev Ciurylo.

Members Absent: Mike Patel, Todd Shepard.

CALL TO ORDER: E. Sharpe called the meeting to order at 7:03 pm.

1. Pledge of Allegiance: The Pledge of Allegiance was recited.

2. Audience of Citizens: None.

3. Approval of Minutes:

3.1. FiPAC Special Meeting Minutes of May 14, 2019. R. Szegda MOVED to Approve the May 14, 2019 FiPAC Special Meeting Minutes. J. Ortiz SECONDED the MOTION and it CARRIED 5:0.

4. Correspondence:

4.1. Minutes from BOS Meeting 5/21/19.

4.2. Minutes from Annual Budget Meeting 5/14/19.

4.3. Minutes from Fiscal Policy Board 5/8/19.

5. Old Business: None.

6. New Business:

18/19 BOS & BOE Budget Update. B. Ciurylo reviewed the 19/20 Town Revenues received and posted to date. She explained that currently the Town Revenues are showing an approximate surplus of \$337,000; stemming from a 98.7% property tax collection (approximately \$258,000 collected above budget), \$34,500 additional received in the 19/20 ECS grant for prior year adjustment for special education costs, \$75,000 interest on investments, \$11,000 additional received for the special education grant and pre-school tuition of \$17,000 above budget.

B. Ciurylo also reviewed the Town Expenditures and reported a potential surplus of approximately \$359,000. She noted that this amount will

change due to upcoming year end invoices as well as the cost of June payrolls that still need to be posted. She explained that the following lines have projected year-end surpluses: Group Insurance, pension, 457 plan, telephone commercial insurance, the State Trooper cost. She explained that the Town has \$16, 000 left in Contingency and the 19/20 bond payments have been paid.

B. Ciurylo gave a report on capital spending. The Preliminary Design & Cost Estimate line is showing negative due to engineering fees for the Hunt Road culvert. Village Hill is also complete, but Mattern Construction needs to complete a punch list as there is a one-year retainage on the project that will keep the project open for another year. Lebanon will be billed 60% of the costs to reimburse Lebanon's portion of the project. The negative showing in the report will be removed once the amount due from Lebanon is calculated.

B. Ciurylo also reviewed projected year-end figures for the BOE. She explained that projected balance as of May 31st is \$306,000 and that this figure will change because of year-end cost pending: payroll, new purchase orders as well as year-end tuition and transportation billing.

J. Ortiz asked about the \$57,000 security grant not being awarded to the school. B. Ciurylo explained that the security upgrades have been fully funded in the capital and although the school did not receive the grant, it is anticipated that this can be made up in tax collection and in increase of \$90,000 in the 19/20 ECS grant. The BOE has put in a request to the BOS to proceed with this project despite not getting the grant funds.

B. Ciurylo finished by reviewing adopted FY 20 state budget impact on Columbia which included the adopted FY 20 ECS Grant of \$2,368,637, which is an increase of \$98,000 above the 19/20 budget. All the other municipal aid was adopted as presented to towns in February 2019.

6.1. 18/19 BOE Year End Transfers. B. Ciurylo explained that the BOE Non Tuition lines are currently in deficit for 2018-2019 while the BOE Tuition lines are showing a surplus. M. Geryk, Superintendent submitted a memo to FiPAC requesting a transfer of funds from the Tuition lines to cover the Non Tuition deficit. The consensus was that FiPAC agreed to grant this request.

6.2. Security Project at Horace W. Porter School. This was discussed earlier in the meeting.

6.3. State Budget Update. M. Walter shared the 2019 Legislative wrap-up of issues affecting municipalities by Connecticut Council of Small Towns (COST). M. Walter explained that COST and CCM are concerned that the legislature did nothing to stop the unfunded teacher and state pensions and are still concerned that the State will come back to the towns to pay for the pensions.

K. Peck asked if we know why we did not get the security grant. M. Walter explained that he will talk to Cathy Osten about why we did not receive the grant. B. Ciurylo noted that it could be that the Town had been awarded one already years ago and the state could be only giving it to towns who have not been awarded.

R. Szegda commented that he would like FiPAC maybe late in November or December to have the Rec Commission do a presentation on what they are doing and what they are looking for in expenditures. He also added that Open Space and the Library for presentations as well.

7. Transfers: R. Szegda MOVED the Transfers as presented by B. Ciurylo. J. Ortiz SECONDED. MOTION CARRIED 5.0.

TRANSFER # / AMOUNT	FROM A/C #, DESCRIPTION	TO A/C#, DESCRIPTION
2019-041 / \$1,000.00	10-4260-230, Electricity	10-4260-240, Fuel
2019-043 / \$3,300.00	10-4112-040, Group Insurance	10-4320-500, Professional/Tech
2019-045 / \$3,035.00	10-4113-515, Contracted Services	10-4113-500, Professional Tech (\$2,400.00) 10-4113-811, Mach/Equip <\$5,000 \$635.00)
2019-046 / \$750.00	10-4410-500, Professional/Tech	10-4410-300, Supplies
2019-047 / \$2,500.00	10-4410-600, Repairs & Maintenance	10-4410-610, Bldgs/Grounds Rep/Maint
2019-048 / \$1,500.00	10-4136-120, Telephone	10-4610-500, Professional/Tech

8. Next Meeting: July 17, 2019.

9. Adjournment: K. Peck MOVED to Adjourn, R. Szegda SECONDED the motion and it passed unanimously.

Respectfully submitted by Jennifer C. LaVoie