

HOW TO VOTE BY ABSENTEE BALLOT

First you will need to fill out a form “Application for Absentee Ballot” for this election. The Secretary of the State has mailed this form to all eligible voters and you should be getting this very soon. If you did not receive one, [Click here for an application](#)

To fill out this application:

- **Section 1 of the application will be filled out by the Secretary of the State, otherwise you will need to fill it out.**
- **Section 2 - Check off the reason for the request.**
- **Section 3 - Sign and Date the form.**
- **Section 4 – This only applies if you need someone to help complete the form, otherwise leave it blank.**
- **Return the application to the Town Clerk. You can use the drop box located at the Town Hall.**

The Town Clerk will now process your application, prep the ballot, and mail it out to the Voter. Please note the **Ballots will start mailing out beginning October 2, 2020.**

ONCE the voter receives the ballot in the mail and you open the packet:

- Packet has **5 items** in it
 - Instructions for absentee voting.
 - Picture and location of Drop Box.
 - **A – Official Absentee Ballot.**
 - **B – Inner envelope for absentee ballot. (OATH).**
 - **C – Official Outer Serial number envelope** to mail back to Town Clerk.

You will need to use **all three of the items, A, B & C, to complete your ballot** and to follow these directions for your vote to be counted:

- **A - official ballot** - fill in the ovals of your choice.
- Now insert the ballot into **envelope B** and seal it – read the oath, sign, and date the B envelope
- Once you have completed this, place the B envelope into the **C envelope** and seal it
- You now can drop off the completed ballot to the drop box.

Please make sure ALL 3 items (A,B,& C) are completed to ensure your vote is counted!

The Town Clerk will collect your ballot from the drop box and keep it secured until Election Day