

**Town of Columbia  
Safety Committee  
Adella G Urban Administrative Offices Conference Room  
Tuesday, January 19, 2016, 1:30 p.m.**

**Minutes**

**Present:** George Murphy, Natasha Nau, Su Epstein, Robin Kenefick, Carol Price and Marc Volza

**Absent:** Bud Meyers

1. **Call to Order :** George Murphy opened the meeting @ 1:53 p.m.
2. **Minutes :** October 13, 2015
  - AED's:** Amendment by Su Epstein "Library does not want to pay for them" should state "Library does not want them due to the training required and liability concern"
  - Fire Extinguishers:** Amendment by George Murphy "otherwise training were needed" should state "otherwise training is required".
  - Panic Button:** Amendment by George Murphy "call order if activated – Natasha, Matt, State Trooper, Bud" should state "call order if activated – Bud, Natasha, State Trooper, George, Matt"

R. Kenefick MOVED to accept the minutes with the amendments. G. Murphy SECONDED and MOTIONED CARRIED 6:0.
3. **Audience of Citizens** none
4. **Review Injury/Incident/ Reports**

No Injuries or Incidents to report

G. Murphy presented the CIRMA January flyer "Slip and Fall Awareness month" to be posted in the town hall and distributed to staff.
5. **Old Business**
  - 5.1 First Aid Kits- each kit should be inspected and restocked if necessary. Locations are in the Building Department, Town Clerk's Office, Senior Center, Public Works Department and the Recreation Department.
  - 5.2 **AED-** AED's are being considered for purchase in Fiscal Year 2016-2017. The Fire Marshal and Town Administrator have been checking on prices and training. The Senior Center needs to have their adults pads replaced. The Town Administrator will coordinate with the Senior Center Director on this purchase. The Murphy House/Beach must have its pediatric pads known as pedi-pads replaced sometime prior to the beach season beginning. The Recreation Director will coordinate with the Town Administrator on this purchase.
6. **New Business**

## **6.1 Appointment to Safety Committee**

N. Nau MOVED for Safety Committee to consist of 7 board members. G. Murphy SECONDED and MOTION CARRIED 6:0.

Discussion on slate of names presented with a few changes. Removal of Su Epstein, Library Director (invite as guest to meetings), Robin Kenefick, Secretary/Staff Liaison (invite as guest to meetings) and Mike Sylvester, School Facilities Manager. Addition of Marc Volza, Secretary/Staff Liaison.

Slate of Names presented:

Mike Lester, Fire Marshal (and liaison to CVFD)

Greg DeCarli, Resident State Trooper

Jerry James, Emergency Management Coordinator (and liaison to CVFD)

George Murphy, Public Works Director

Bud Meyers, Facilities Manager

Natasha Nau, Town Administrator

Marc Volza, Secretary/Staff Liaison

G. Murphy MOVED to approve the slate presented above. R. Kenefick SECONDED and the MOTION CARRIED 6:0.

## **6.2 Election of Officers:** G. Murphy MOVED to appoint:

N. Nau as Chair, M. Volza as Secretary/Staff Liaison". R. Kenefick SECONDED and MOTION CARRIED 6:0.

**6.3 Change Meeting Date:** N.Nau MOVED to change the remaining quarterly meeting dates from Tuesday 1:30 p.m. to Wednesday 3:00 p.m. for April 13, July 13 and October 12 for the 2016 calendar year and post new dates with Town Clerk. G. Murphy SECONDED and MOTION CARRIED 6:0.

## **7. Adjournment** -Meeting adjourned at 2:44 p.m.

Respectfully submitted by Marc Volza, Secretary