

**ORDINANCE PROVIDING FOR THE APPOINTMENT OF
A TOWN HISTORIAN.**

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1. **PURPOSE:**

Pursuant to Public Act 87-278 of the State of Connecticut a Town Historian shall be appointed in the Town of Columbia to promote a knowledge, appreciation, and dissemination of Columbia history.

2. **QUALIFICATIONS:**

- a. The Town historian shall be a legal resident and elector of the Town of Columbia.
- b. The town historian shall be qualified by a knowledge of Columbia history as well as general State and American history; by a knowledge of historical research; and by good writing and speech skills.

3. **TERM OF OFFICE AND METHOD OF APPOINTMENT**

- a. The Town Historian shall be appointed to a term of two years by the Board of Selectmen. The appointment shall be made in accordance with Section 7.1 of the Columbia Town Charter.
- b. A vacancy in the office to town historian shall be filled by the Board of Selectmen in accordance with Section 7.29 of the Columbia Town Charter.

4. **DUTIES AND RESPONSIBILITIES**

The town historian may:

- a. Promote an awareness of and an appreciation for the town's history, through research, writing, and public speaking. Through publications, projects, exhibits, displays, celebrations, and commemorations; through the maintenance of plaques, markers and monuments; and through the preparation of classroom aids, guides, workshops and training.
- b. Advise the town government on historical issues and subjects, including historical objects, historical structures and sites, historic districts, National Register properties and historic preservation.

- c. Serve as a liaison among the Town's museums, libraries, and historical associations, and with similar outside groups to encourage historical coordination, cooperation and resource sharing. Maintain a reference library of historical information. Serve as a central referral point for inquiries for information.
- d. As appropriate, supervise staff and programs of the municipality, maintain an office, expend funds, and obtain contributions and grant's to carry out these duties.

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Board of Selectmen
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