

TOWN OF COLUMBIA
PLANNING AND ZONING COMMISSION
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT
Monday, May 13, 2019 7:00 pm
Regular Meeting Minutes

Members Present: Chairman Rick Nassiff, Vice Chair Vera Englert, Don Schofield, Thomas Currier, Richard Napolitano, E.J. Starkel, Larry Preston (Alternate)

Members Excused: Robert Powell, Walt Tabor (Alternate)

Staff Present: Town Planner Paula Stahl

Others Present: None

1. **CALL TO ORDER:** R. Nassiff called the meeting to order at 7:02pm after a moment of silence for the passing of Cindee Hodge.
2. **ROLL CALL AND SEATING OF ALTERNATES:** L. Preston was **SEATED** for R. Powell
3. **ADDITIONS/CHANGES TO AGENDA:** None
4. **APPROVAL OF PZC REGULAR MEETING MINUTES of April 22, 2019.** EJ Starkel **MOVED** to **APPROVE** the 04/22/2019 meeting minutes as presented; D. Schofield **SECONDED**; **MOTION CARRIED 7:0:0**
5. **AUDIENCE OF CITIZENS:** None
6. **UNFINISHED BUSINESS (Discussion/Possible Action)**
 - 6.1. Reconsideration of Fee Schedule.

P. Stahl shared page one with the fees changed to reflect no increase to the fees as the PZC had discussed at the April meeting. Members discussed the PZC fees shown on page two, and felt they were reasonable, and noted that the fees would only partially cover the time needed by all the land use staff to review a project. They discussed the escrow provisions for fees to review proposed roads, for road construction supervision and for legal costs, and felt they were reasonable. R. Nassiff noted that the fees listed on page one are those used every day by town residents when they add a deck, or put up a shed. By not increasing those fees, it sends a message to town residents that the town works to keep costs down.

R. Nassiff **MOVED** to recommend to the Board of Selectmen that the fees on page one of the Draft Fee Ordinance reflect no increase, and the other fees of the proposal be approved as previously submitted. E.J. Starkel **SECONDED. MOTION CARRIED 7:0:0.**
7. **NEW BUSINESS:** None
8. **REGULATION REVISIONS**
 - 8.1. Revised Draft Commercial Zoning Regulations.

P. Stahl shared the revised draft zoning map. R. Nassiff felt that at the next meeting a public hearing date could be set.
9. **COMMUNICATIONS AND REPORTS:** None
10. **COMMISSION OPEN DISCUSSION:** None
11. **AUDIENCE OF CITIZENS:** None
12. **EXECUTIVE SESSION:** Pending Litigation per State Statutes Section 1-200(6)(B): None
13. **ADJOURNMENT:** R. Nassiff **MOVED** to **ADJOURN**; EJ Starkel **SECONDED**; **MOTION CARRIED 7:0:0.**

The meeting was **ADJOURNED** at 7:36pm

Respectfully submitted by Paula Stahl, Town Planner

Please see the minutes of subsequent meetings for approval of these minutes and any corrections hereto.