

Safety Committee Meeting
Day: January 28, 2020 Time: 9AM
Location: Conference Room

Topics: The School/Town Safety Committee's purpose is to review safety measures and procedures to ensure effective responses to emergency situations.

Attendees: Greg DeCarli, Steve Everett, Maria Geryk, Alyssa Gwinnell, Pete Hendrickson, Jerry James, Mike Lester, George Murphy, NOVUS Representative, Fayne Sears, Carol Salois, Peter Starkel, Mike Sylvester, Transportation Representative, Mark Walter, and Barbara Wilson.

Facilitators: Steve Everett, Maria Geryk, Alyssa Gwinnell, Jerry James, Peter Starkel, and Mike Sylvester.

Note-taker: Bonnie Quinn

Time-keeper:

Norm-keeper:

Norms:

- Assume positive intentions of each group member
- Emergency or relevant technology usage only
- View the possibilities
- Students are the primary focus of our work
- Balance talk time among group members and ensure that all voices are heard
- Confidentiality
- Group decisions are implemented by all

Meeting objectives:

- Update status of generator installation and there were some fire alarm things that were being finished
- Edit Stay-Put and Lock-Down Procedures based on Trooper DeCarli's information shared

To prepare for this meeting, please:

- Be prepared to facilitate the discussion related to your area.

Schedule

Time	Minutes	Activity
9:05-9:15	10	Review status of generator installation (Mike/Mark)
9:20-9:25	5	Review status of fire system (Mike/Pete S)
9:30-10	30	Review/possibly edit stay-put & lock down procedures (Trooper DeCarli)

Minutes:

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