

**Town of Columbia  
Safety Committee  
Adella G Urban Administrative Offices Conference Room  
Wednesday, January 9, 2019, 1:30 p.m.**

**Agenda**

**Present:** Marc Volza, Mark Walter, Bud Meyers, Greg DeCarli, George Murphy

**Absent:** Jerry James, Mike Lester

**1. Call to Order:** M. Walter opened the meeting at 1:31 pm.

**2. Minutes of April 18, 2018:** M. Walter moved to approve the minutes. B. Meyers seconded.  
Motion passed 4:0 1 abstained

**3. Audience of Citizens-** None

**4. Review Injury/Incident/ Reports-**None

**5. Old Business**

**5.1** Shoe policy- No update

**5.2** Sexual Harassment Training- Feb 15<sup>th</sup> a CIRMA training is scheduled for employees who have not already received training.

**5.3** Panic Buttons for Annex-Buttons are installed.

**5.4** AEDS – Public Works is currently carrying Little Leagues AEDs, and Trooper DeCarli is carrying the Murphy House one.

**6. New Business**

**6.1** Town Safety Protocols- Discussion ensued about what needed to be included and who should have access to it. It was determined the Safety Committee should have access to this information in case of an emergency. M. Walter to work on this.

**7. Board Member Comments – None**

**8. Adjournment-** M. Walter moved to end the meeting at 2:30pm, B. Meyers seconded.

Motion passes 5:0

Respectfully Submitted

Marc Volza

Received: January 10, 2019  
At 2:21 PM  
Attest: Maureen McHath  
Town Clerk/Assistant Town Clerk ASST