



TOWN OF COLUMBIA

Building and Land Use Department

Review of: First Division of Land
 Lot Line Revision(s)
 Exempt Subdivision

Submission Date: _____

Property Information

Address of property: _____ Columbia, CT
Assessor's Map _____ Lot _____ Acreage _____ Zoning District _____
Owner of Record (print): _____ Signature: _____
Existing use of property: _____

Additional information required for lot line revisions:

Address of second property: _____ Columbia, CT
Assessor's Map _____ Lot _____ Acreage _____ Zoning District _____
Owner of Record (print): _____ Signature: _____
Existing use of property: _____

Reason for Request: _____

Applicant/Agent (print): _____ Signature: _____

Phone: _____ Date: _____

Required Information

1. Written authorization from property owner(s)
2. A narrative which sets forth the legal rationale as to the specific circumstance which allows this subdivision of land, or lot line revision, without approval by the Planning and Zoning Commission.
3. Request for a first division shall also include a Certified Title Search dating back to November 20, 1954 (date of enactment of Subdivision Regulations) verifying that there has not been any division of the property since that date.
4. An A-2 survey map showing the proposed lot area and shape of all affected lots and any existing structures, accompanied by a table that demonstrates each lot's compliance with Columbia Zoning Regulations.
5. Request for a first division or lot line adjustment shall also include a review by Columbia's Sanitarian indicating that all affected lots comply with the Public Health Code.
6. Request for an exempt subdivision shall also include a notice of restriction that will be filed in the land records.

Filing The applicant shall file a copy of this completed and signed form, the A-2 survey map on mylar, and a legal description of the property in the Columbia Land Records; for any division made for municipal, conservation or agricultural purposes a notice of restriction of use shall be recorded.

Please note this review does not ensure that the lot can be developed. Any proposed structure(s) or other developments are subject to further review to ensure compliance with all Columbia Zoning Regulations.

For Staff Use _____

Reviewed by: Town Planner Signature: _____ Date: _____

Reviewed by: Sanitarian Signature: _____ Date: _____